



**City of
Kalgoorlie
Boulder**

AGENDA

**Notice is hereby given
for the Ordinary Council Meeting**

commencing at 7:00 PM

on

26 SEPTEMBER 2023

at the

Kalgoorlie Town Hall

14 September 2023



NOTICE OF MEETING

An Ordinary Council Meeting of the City of Kalgoorlie-Boulder will be held in the **Kalgoorlie Town Hall** on **Tuesday, 26 September 2023** commencing at **7:00 PM**.

Regards

A handwritten signature in black ink, appearing to read "Andrew Brien". The signature is stylized with a long, sweeping line extending from the end of the name.

ANDREW BRIEN

Chief Executive Officer

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The decisions recommended in all reports on this agenda do not fall within the definition of a Major Policy Decision under the Council Election Caretaker Policy with the following exception:

1. Report 17.1 is submitted under Extraordinary Circumstances in accordance with clause 1.2.1 of the policy; and
2. Report item 14.1.1 is submitted as a Council Committee Report, however given the Caretaker period an alternative recommendation is provided to ensure compliance with the Caretaker Policy.
3. Report item 14.3.1 is submitted as a Council Committee Report, however given the Caretaker period an alternative recommendation is provided to ensure compliance with the Caretaker Policy.
4. Report item 15.2.1 is submitted under Extraordinary Circumstances in accordance with clause 1.2.1 given the timeframes required to submit the application, however it is noted that this is part of actioning of a resolution of Council dated 22 May 2023.

2 OPENING PRAYER

To be conducted by Pastor Brendon Hayes from the Seventh Day Adventist.

3 DISCLAIMER READING

The Mayor will read the disclaimer to those present.

Please note this meeting is being recorded and streamed live on the Council's website in accordance with the City's Public Participation in Council Meeting Policy, which can be viewed on Council's website

All reasonable care is taken to maintain your privacy; however, as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is assumed your consent is given if your image is broadcast.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

4 RECORD OF ATTENDANCE

4.1 Attendance

In Attendance:

Members of Staff:

Visitors:

Press:

4.2 Apologies

Apologies – Elected Members:

Apologies - Members of Staff:

4.3 Leave of Absence (Previously Approved)

Leave of Absence:

Nil

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

David Oates, resident of Lamington asked the following questions:

1. What was the volume of surplus treated effluent water sent to the Hannans Lake Facility in the twelve months prior to the signed CKB contract with Lynas?
2. By comparison what volume has been sent in the twelve months since the signed contract?

Response from the Mayor

In the twelve months preceding the Lynas contract, 713,848KL was sent to the Hannans Lake Facility and in the twelve months post the Lynas Contract, 497,072KL were sent to the Hannans Lake Facility; during this time, though there was also refurbishing to the lagoon system.

6 PUBLIC ACCESS AND PUBLIC QUESTION TIME

6.1 Public Access

6.2 Public Question Time

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

8 NOTATIONS OF INTEREST

8.1 Interest Affecting Impartiality City of Kalgoorlie-Boulder Code of Conduct

8.2 Financial Interest Local Government Act Section 5.60A

8.3 Proximity Interest Local Government Act Section 5.60B

9 APPLICATIONS FOR LEAVE OF ABSENCE

10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS

10.1 Mayor Announcements

11 CONFIRMATION OF MINUTES

That the minutes of the Ordinary Meeting of Council held on 28 August 2023 be confirmed as a true record of that meeting.

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14 REPORTS OF COMMITTEES

14.1 Governance and Policy Committee Minutes - 8 September 2023

14.1.1 Review of Committees and Working Groups

Responsible Officer:	Andrew Brien Chief Executive Officer Frances Liston Executive Manager Governance and Risk Services
Responsible Business Unit:	Office of the CEO Governance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	1. Council Committee and Working Group Handbook (tracked) [14.1.1.1 - 57 pages]

COMMITTEE RECOMMENDATION

That Council:

1. Adopt the revised Committee Policy;
2. Adopt the new External Committee Policy;
3. Adopt the new Working Group Policy; and
4. Note the proposed updates in relation to the terms of reference for the various Committees and Working Groups as set out in the attached Council Committee and Working Group Handbook.

Chief Executive Officer Recommendation to comply with Caretaker Policy

That Council note the recommendations of the Chief Executive Officer Review Committee and refer the matter to the October Ordinary Meeting for consideration of Council.

Executive Summary

City officers have reviewed the current status of Council committees and working groups, and the terms of reference in relation to the same. A number of recommended amendments in relation to the associated policies, membership structure and terms of reference are recommended as set out below.

Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

Submissions Received:**Community Strategic Plan Links**

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

Budget Implications

There are no financial implications resulting from the recommendations of this report.

Report

The City has undertaken a review of Council Committees, Working Groups and External Committees including policies in relation to the same, and Terms of Reference for each.

Attached to this report is a tracked copy of the Committee and Working Group Handbook which highlights the recommended changes in relation to those. In summary, those recommended changes include without limitation:

External Committees Policy

It is recommended that this new policy be adopted to create some clarity around appointment, tenure of membership and elected member roles.

Working Groups Policy

It is recommended that this new policy be adopted to create clarity, structure and consistency in relation to the conduct of Working Groups. This includes:

1. Working Groups shall be created by resolution of Council;
2. Appointment of elected members to a Working Group (and revocation of such appointment) shall be by resolution of Council;
3. Terms of Reference shall be adopted by Council;
4. External membership shall be determined by the CEO;
5. Recommendations of a Working Group (depending on their nature) require either Council endorsement or CEO authority in order to be enacted by City officers.

Australia Day and Walk of Fame Working Group

It is recommended that the following significant changes be made to this working group:

1. Change of name of Walk of Fame Working Group to "Australia Day and Walk of Fame Working Group";

2. Amendment of terms of reference to incorporate responsibility for the Australia Day Awards;
3. Updates to membership to remove some inactive external organisations and CEO as members; and
4. Improved transparency for decision making such that recommendations must be made to Council for resolution, rather than decisions being enacted by the Working Group outside its authority.

Audit and Risk Committee

The Audit and Risk Committee Terms of Reference are recommended for review to ensure compliance with section 5.12 *Local Government Act*. This provision requires a Committee to appointment a presiding member from within its members.

Section 5.12 states as follows:

The members of a committee are to elect a presiding member from amongst themselves in accordance with Schedule 2.3, Division 1 as if the references in that Schedule —

- (a) to “office” were references to “office of presiding member”; and
- (b) to “council” were references to “committee”; and
- (c) to “councillors” were references to “committee members”.

Although in many sectors it is seen as best practice, there is no legislative requirement for the presiding member to be an independent member and no authority for Council to direct that, or determine or approve the appointment of a presiding member.

This recommendation has also been made in relation to the “Appointment of Presiding Member” clause of the Committee Policy.

Commercial Businesses Committee

It is recommended these terms of reference be updated to include the additional business units, Waste and Water.

Youth Council

The Youth Council’s terms of reference have been reviewed in detail in mid 2023. The Youth Council endorsed a new terms of reference document at its 16 May 2023 meeting, and these were adopted by Council on 26 June 2023.

Accordingly, no further review has been undertaken at this stage although a recommended further amendment is to add “These meetings are closed to members of the public.” in clause 8.2.

Reconciliation Working Group

The constitution of this working group, including the adoption of terms of reference and appointment of members was not made in accordance with the City's governance practices.

Accordingly, a new Terms of Reference document is recommended for adoption by Council. The issue of appointments will be resolved upon the upcoming local government election and new appointments will be made in October 2023 that in the required way.

Community Safety and Crime Prevention Working Group

The proposed new terms of reference are incorporated in the Committee and Working Group Handbook. Council has not yet resolved to establish this Working Group, and so this as well as appointment and adoption of the terms of reference will be recommended to Council in October 2023.

Statutory Implications

Part 5, Division 2, Subdivision 2 and Subdivision 3 apply to Council Committees.

Policy Implications

There are no policy implications resulting from the recommendations of this report.

14.1.2 Local law update

Responsible Officer:	Andrew Brien Chief Executive Officer Frances Liston Executive Manager Governance and Risk Services
Responsible Business Unit:	Office of the CEO Governance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	Nil

COMMITTEE RECOMMENDATION

That Council note the update in relation to the City's local law review.

Executive Summary

The City is required to review of its local laws within eight years of the relevant commencement date. This review is outstanding in respect of a number of the City's local laws. With an incoming Council in October 2023, and recent reform of the Local Government Act 1995, the CEO recommends that a comprehensive review of all local laws be undertaken with the assistance of an external consultant following Council elections in October 2023.

Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

Budget Implications

There are no financial implications resulting from the recommendations of this report.

Report

Following June 2023 endorsement by the Committee and Council of its proposed approach, the City is continuing to progress its local law review. The CEO and Executive Manager Governance and Risk Services (EMGRS) have undertaken further enquiries in relation to the options for the review to be completed in a way that is consistent, comprehensive and expeditious.

The CEO has raised with GVROC member organisations the possibility of those local governments jointly engaging a consultant to conduct a review of all local laws. Such a process would enable a more standardised approach within the Goldfields area and once the review is completed, each local government could then provide more individualised or specific instructions to reflect the needs of their district. CEOs for these GVROC members have indicated they are supportive of such an approach.

WALGA have advised the EMGRS that they do not currently have recommended consultants to undertake the review but that WALGA may be able to assist the City to carry out its own internal review (which is not the preferred approach of the City). The City will undertake further enquiries to progress this and will report to the Committee, Council and GVROC.

Statutory Implications

Section 3.5 *Local Government Act 1995* (authority for a Local Government to enact local laws)

Section 3.16(1) *Local Government Act 1995* (periodic review of local laws)

Section 3.16(2) *Local Government Act 1995* (requirements for review of local laws)

Policy Implications

There are no policy implications resulting from the recommendations of this report.

14.2 Youth Council Minutes - 29 August 2023

14.2.1 Youth Grant Program - Round 1 23/24

Responsible Officer:	Mia Hicks Director of Community Development
Responsible Business Unit:	Community Development
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	<ol style="list-style-type: none"> CONFIDENTIAL - EGHA - YGP Application Round 1 23-24 FY [14.2.1.1 - 15 pages] CONFIDENTIAL - WAAC YGP Application Form Round 1_2023-24 [14.2.1.2 - 23 pages]

COMMITTEE RECOMMENDATION

That Council:

- Endorse a total of \$4,000 in grant funding in the Minor Category of the City of Kalgoorlie-Boulder (City's) Youth Grant Program (YGP); and

Applicant	Categories	Projects	Amount
WAAC	Minor	End of Year Dance	\$2,000
Eastern Goldfields Hockey Association	Minor	Goldfields Hockey Academy	\$2,000

- Request the Director of Community Development to set out the key performance indicators for each project and execute the funding agreements with the successful recipients.

Executive Summary

This report seeks Councils endorsement of the recommendations put forward by the Kalgoorlie-Boulder Youth Council (KBYC) for the 2023/24 Round One (1) Youth Grant Program (YGP).

The YGP provides two rounds per financial year for one-off grants to not-for-profit community groups and organisations that have a focus on youth initiatives that support empowering young people, skills development for young people, and initiatives that encourage active participation for a vibrant and inclusive community for young people in Kalgoorlie-Boulder.

Funding is used to support projects that align with the City's Youth Strategic Action Plan 2018-2021 and City's Strategic Community Plan 2020-2030.

A total of two (2) applications were received across the two (2) categories for the first-round funding in the 2023/24 budget.

The YGP was open for applications from Monday, 24 July 2023 to Friday, 18 August 2023.

Community Engagement Consultation

The City promoted the YGP via email to the Youth Interagency Network, local schools and Youth Affairs Council of WA and at the Youth Interagency Network Meeting held monthly at the CKB Administration building.

The YGP was broadly promoted to the community through the City's electronic noticeboard located on Hannan Street in front of the Administration building, on the City's website and social media channels, with six posts to the City's Facebook page.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We will deliver a safe and activated community that can be used day and night.

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

CAPABLE: We will have the resources to contribute to our community and economy.

Budget Implications

There are no financial implications resulting from the recommendations of this report as Council has allocated the required funds through the financial year budget allocation process - \$20,000 is allocated per financial year, with \$10,000 allocated per round.

Report

This report outlines the details for new applications received for the YGP Round One (1) of 2023/24.

Applications that successfully meet the selection criteria for the YGP may receive either a minor or major one-off contribution as nominated by Council.

Applications have been assessed against the City's Youth Strategic Action Plan 2018-2021, City's Strategic Community Plan 2020-2030 and the Youth Grant Program guidelines.

Western Australian Aids Council (WAAC)- End of Year Dance

Overview: The project objective is to create a supportive and safe environment for LGBTQIA+ young people and others to meet socially and make connections to celebrate together in a safe and inclusive way.

The purpose is to create an inclusive environment with access to support services in a casual setting. Young people will be able to socialise without fear of judgement, bullying or prejudice. WAAC expects between 40-50 young people to attend the event and will be engaging with other Youth Service providers to support the event.

Previous City Contributions: No previous financial contributions have been provided by the City to WAAC.

Percentage of funding requested (of Total Project Costs): 78.43%

Percentage of funding recommended: 100%

Recommendation: Approve a grant of \$2,000 in the 2023/24 Financial Year.

Eastern Goldfields Hockey Association- Goldfields Hockey Academy.

Overview: This initiative is a development program for young people playing Junior hockey to partake in a specialised hockey development program over six months.

The program aims to upskill approximately 40 young players to develop elite level skills to enable them to compete at State and National level. Funds will go towards covering costs for attendees and bringing professional grade coaches from Perth to run training sessions. The Association's intention is to offer the same level of development opportunities to Kalgoorlie-Boulder young people that would otherwise only be accessible by traveling to Perth.

Previous City Contributions: Eastern Goldfields Hockey Association were recipients of \$110,000 through the City's Annual Grant Program in the 2022/23 Financial Year and recently received \$5,000 through the City's Outstanding Individual Grant program for ten participants to attend the State and Master's Country State Hockey Championships.

Percentage of funding requested (of Total Project Costs): 30.3%

Percentage of funding recommended: 100%

Recommendation: Approve a grant of \$2,000 in the 2023/204 Financial Year.

Statutory Implications

There are no statutory implications resulting from the recommendations of this report.

Policy Implications

There are no policy implications resulting from the recommendations of this report.

14.2.2 Kalgoorlie-Boulder Youth Council 2024 Meeting and Events Schedule

Responsible Officer:	Mia Hicks Director of Community Development
Responsible Business Unit:	Community Development
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	1. 2024 KBYC Events and Meeting Schedule - KBYC Meetings& Events [14.2.2.1 - 2 pages]

COMMITTEE RECOMMENDATION

That Council adopt the 2024 Kalgoorlie-Boulder Youth Council meetings and events schedule.

Executive Summary

The Kalgoorlie Boulder Youth Council (KBYC) Terms of Reference state that the meeting schedule will be determined by the KBYC at the commencement of the financial year.

The purpose of the schedule is to set Youth Council's formal and casual meeting dates, scheduled training days and major youth events and projects. This schedule takes into consideration other factors that will impact the availability of Youth Councillors such as public holidays, school holidays, tertiary exam periods and other major City of Kalgoorlie-Boulder (City) events.

Community Engagement Consultation

The City consulted and workshopped the 2024 meeting and event schedule with the KBYC at their Casual meeting on Tuesday, 18 July 2023 with eight Youth Councillors, two City Officers and two Youth Mentors in attendance. A second workshop was held on Tuesday, 23 August 2023 to review and finalise the meeting schedule with five Youth Councillors, two City Officers and two Youth Mentors in attendance.

KBYC and City held youth events and programs in the 2022 calendar year engaged a total of 2,152 young people, which is a total of 40.67% (ABS statistics ages 12-25) of young people in Kalgoorlie-Boulder, as presented at an Elected Member Concept Workshop on 13 February 2023.

PUBLIC CONSULTATION

Public consultation was not considered necessary for this item.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We support families and youth.

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.

Budget Implications

There are no financial implications resulting from the recommendations of this report. All activities and events have been considered and approved within the annual budget.

Report

The proposed schedule for meetings and events was submitted to the Kalgoorlie-Boulder Youth Council (KBYC) for the 2024 calendar year. It consists of the following - Casual Meetings, Formal Meetings, Training sessions, Team building days, key KBYC events and major projects, major City of Kalgoorlie-Boulder events, National awareness days, public holidays, school holiday periods and tertiary exam dates.

Consideration has been given to peak activity periods across the year, and anticipated times for Youth Councillor unavailability due to either holidays, school exam periods or other commitments that can be pre-emptively planned for. The schedule also caters for the time constraints of young people aged 12-25 who comprise membership of the KBYC while still maintaining operational continuity and project outcomes across the year.

The proposed meeting schedule is structured with four (4) formal meeting dates across the year and typically two (2) casual meetings every month. Each formal meeting includes general business opportunities for the KBYC to raise issues that are important to them. There is a minimum requirement to hold three (3) formal meetings a calendar year under the terms of reference. If additional meetings are required, the Youth Mayor can call a meeting as required.

Included are six (6) dedicated training sessions in which City Officers or Consultants will facilitate training to upskill and develop the Youth Councillors. This includes but is not limited to; local government meeting procedures training, chairperson training, public speaking, interview skills and resume writing. These training sessions will replace a scheduled casual meeting to not add additional time requirements.

A key motivator for young people joining the KBYC is to upskill and develop themselves for future leadership and employment opportunities. These training opportunities will provide the Youth Councillors with essential skills to support them in their role as young leaders in the community.

In addition, the schedule includes the election date for the roles of the Youth Mayor and Deputy Youth Mayor for the 2024 term. The election date for these positions will be Tuesday, 20 February 2024 providing sufficient time (from November 2023) for Youth Council to meet with new members, develop as a team and set their priorities before electing a new Youth Mayor and Deputy Youth Mayor.

Formal Meeting dates

Item	Date
Formal Meeting, Youth Mayor and Deputy Youth Mayor Elections	Tuesday 20 February 2024
Formal Meeting	Tuesday 7 May 2024
Formal Meeting	Tuesday 30 July 2024
Formal Meeting	Tuesday 17 September 2024

Major Event dates

Item	Date
Youth Week WA	Friday 5 April- Friday 12 April 2024
Kalgoorlie Boulder Youth Awards	Friday 14 June 2024
Goldfields Youth Forum	Friday 16 August 2024
Youthfest	Saturday 28 September 2024

Statutory Implications

There are no statutory implications resulting from the recommendations of this report.

Policy Implications

There are no policy implications resulting from the recommendation of this report.

14.3 Chief Executive Officer Review Committee - 23 August 2023

14.3.1 Draft Annual Key Performance Indicators

Responsible Officer:	Frances Liston Executive Manager Governance and Risk Services
Responsible Business Unit:	Office of the CEO Governance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	1. CEO KPIs 2023 2024 [14.3.1.1 - 2 pages]

COMMITTEE RECOMMENDATION

That Council:

1. Note the assessment of current Key Performance Indicators for the Chief Executive Officer;
2. Adopt the draft Key Performance Indicators for 2023-2024 as attached; and
3. Note that the indicators will be reviewed following the 2023 Local Government Elections in line with Council priorities and any changes in strategic direction for the City.

Chief Executive Officer Recommendation to comply with Caretaker Policy

That Council note the recommendations of the Chief Executive Officer Review Committee and refer the matter to the October Ordinary Meeting for consideration of Council.

Executive Summary

In accordance with the provisions of the Local Government Act 1995 and the Model Standards, the Chief Executive Officer's performance is required to be assessed at least annually in accordance with the adopted performance criteria.

At the last Chief Executive Officer Review Committee Meeting it was proposed that a review of the Key Performance Indicators be undertaken and recommendations on changes be provided. This report addresses that aspect of the process.

Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

Budget Implications

There are no financial implications resulting from the recommendations of this report.

Report

As identified at the last Chief Executive Officer Review Performance Review Committee meeting, a revision of the Key Performance Indicators was to be undertaken.

The following are the current key performance indicators along with commentary about the current status, and proposed removal or inclusion for the 2023/24 year:

Key Performance Indicator Focus – People		
2022/23 KPI	Assessment of current KPI achievement	Recommendation for 2023/24 KPIs
Implementation of the recommendations of the Culture Review as endorsed by Council	An independent review of progress has been undertaken as part of the review by the Department of Local Government. This review has identified that the majority of the actions have now been completed and the remaining actions are now forming part of business as usual.	As the remaining items are now incorporated into the Culture Change Program and are part of the business as usual process of Council and reported and monitored through management meetings, this KPI as a standalone item can be removed. It will be incorporated into the Employee Satisfaction Indicator.
Employee Satisfaction Survey	Two surveys have been conducted as part of the Culture Review and a further independent survey has been completed as part of the People At Work Assessment to focus on psychological safety in the workplace. It is proposed to continue with the undertaking of pulse surveys combined with an annual survey to	Based on the above it is recommended to retain a KPI focused around employee satisfaction.

	continue to track improvements over time.	
Culture Score	The culture score included as part of the original staff culture survey was reassessed in 2022. Whilst there was some improvement there is still substantial opportunity for improvement	It is recommended that a more comprehensive culture score be developed to better measure employee satisfaction over time and will be incorporated as part of the annual staff survey. The current culture score is simply based on a single question and does not reflect the overall sentiment of the organisation.
Finalisation of the Enterprise Agreement	<p>The Enterprise Agreement negotiations were finalised in late 2022 and the Agreement was lodged with the West Australian Industrial Relations Commission (WAIRC) on 2 January 2023. The WAIRC has been reviewing all local government Agreements with the transition from the Federal to State jurisdiction which has delayed the certification of Agreements.</p> <p>The City is current awaiting the hearing on the City of Cockburn’s Agreement as there are a number of similar matters to be considered.</p> <p>Whilst the City is awaiting the certification of the Agreement it was determined appropriate to continue with the implementation of non-disputed components including the wage increases for all staff.</p>	It is recommended that this continue as a KPI be removed as this is now simply a legislative process.

<p>Finalisation of the back-pays for staff</p>	<p>All the back-pays have been made with the exception of those that have been unable to be contacted. All efforts have been made in accordance with the processes agreed to with the Fair Work Commission.</p> <p>The final component of this process was the transfer of the remaining approximately \$48,000 to the Fair Work Commission and the City is awaiting close out of this matter from the Commission.</p>	<p>Nothing further is required from the City and therefore this is no longer required as a KPI.</p>
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Key Performance Indicator Focus – Governance

2022/23 KPI	Assessment of current KPI achievement	Recommendation for 2023/24 KPIs
Legislative compliance	This is an ongoing requirement.	This will be included in the development of the KPIs for 2023/24.
Implementation of the recommendations of any DLGSC Reviews	This has now been finalised based on the current information requests.	This is no longer is required as a KPI.
Review of Delegations	This is an ongoing requirement.	This will be included in the development of the KPIs for 2023/24.
Development and implementation of Governance Framework	The Governance Framework was developed and adopted by Council.	This KPI will be amended to reflect monitoring of compliance against the Framework.
Review of Local Laws	Council has adopted a recommendation to engage the services of a consultant post the 2023 local government elections.	It is proposed to retain this as a KPI, noting that it will also be reflected in the legislative compliance KPI.

Development and implementation of Internal Audit Plan	This is an ongoing requirement.	This will be included in the development of the KPIs for 2023/24.
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Key Performance Indicator Focus – Finance

2022/23 KPI	Assessment of current KPI achievement	Recommendation for 2023/24 KPIs
Assessment of Audit Findings	This is an ongoing requirement.	This should be retained as a KPI.
Financial Health Indicators	The financial health indicator previously used by the Department of Local Government have been changed and it is considered appropriate to develop a more contemporary KPI around financial performance.	It is recommended that a new suite of indicators be developed for reporting both internally and externally prior to the development of the budget for 2024/25 and for use in future years as a monitoring process.
Development of Long Term Finance Plan	This is an ongoing requirement.	It is proposed to amend this KPI to reflect an annual review of the Long Term Financial Plan aligned to Council priorities and new initiatives.

Key Performance Indicator Focus – Service Delivery

2022/23 KPI	Assessment of current KPI achievement	Recommendation for 2023/24 KPIs
Implementation of Council resolutions	This is an ongoing requirement.	This will be included in the development of the KPIs for 2023/24.
Community and Business Perceptions Surveys	This is an ongoing requirement.	This will be included in the development of the KPIs for 2023/24.
Actioning of elected members requests	This is an ongoing requirement.	This will be included in the development of the KPIs for 2023/24.

Key Performance Indicator Focus – Relationships

2022/23 KPI	Assessment of current KPI achievement	Recommendation for 2023/24 KPIs
External stakeholder satisfaction	This is an ongoing requirement.	This will be included in the development of the KPIs for 2023/24.
Meeting outcomes	This is an ongoing requirement.	This will be included in the development of the KPIs for 2023/24.

Key Performance Indicator Focus – Projects		
2022/23 KPI	Assessment of current KPI achievement	Recommendation for 2023/24 KPIs
Development and implementation of a project management framework incorporating reporting mechanism to keep Council informed of major projects	The development and endorsement of the project management framework was completed and the reporting framework implemented to provide regular updates to Council.	With the implementation of the new reporting system the regular reports to Council will replace this requirement and it is proposed to remove this KPI.
Key projects to be identified by Council	This is an ongoing requirement	It is proposed to replace this KPI with a new KPI focused on the delivery of projects and actions contained in the Corporate Business Plan which will incorporate the major projects.

It is noted that the current key performance indicators incorporated many internally focused areas around cultural change which have been a large focus over the last year, however this is proposed to be simplified moving forward with a focus on the outcomes and changes achieved rather than the specific initiatives.

The simplified key performance indicators provide a framework that the Council will be able to assess the progress of the CEO against the Council's adopted strategic direction.

Statutory Implications

The development and adoption of the Key Performance Indicators for the Chief Executive Officer are consistent with the provisions of the Local Government Act 1995 and the Model Standards for CEO Recruitment and Selection, Performance Review and Termination.

Policy Implications

There are no policy implications resulting from the recommendations of this report.

15 REPORTS OF OFFICERS

15.1 Chief Executive Officer

15.1.1 Monthly Financial Report - July 2023

Responsible Officer:	Casey Radford Finance Manager Xandra Curnock Executive Manager Finance
Responsible Business Unit:	Finance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	1. SOFA July 2023 FINA L 2 [15.1.1.1 - 29 pages]

Officer Recommendation

That Council in accordance with Regulation 34 of the Local Government (Financial Management Regulations 1996), receive the Statement of Financial Activity for the period ending 31 July 2023.

Executive Summary

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* (“**the Regulations**”), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 31 July 2023.

Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

CAPABLE: We will have the resources to contribute to our community and economy.

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

Budget Implications

There are no financial implications resulting from the recommendations of this report.

Report

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 31 July 2023 income is over budget by 0.75% and expenditure is under budget by (12.25%), commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is >10% and >\$50,000 under or over budget.

INCOME CATEGORIES

Overall stated income is 0.75%, \$408,325 over budget. The sub programs which are outside the allowable variance are as follows.

Other Recreation and Sport

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation and Sport	\$504,568	\$403,071	(\$101,497)

This is mainly due to Oasis casual entry income (\$11k), bookings income (\$8k) and swim school income (\$7k); and Golf course membership fees (\$36k), retail sales (\$10k) and food income (\$9k) being less than budgeted.

Construction Roads Bridges Depots

Description	YTD Budget	YTD Actual	YTD Variance
Const Roads Bridges Depots	\$1,131,511	\$618,775	(\$512,736)

This variance is due to revenue budgeted for grants for regional roads and roads to recovery programs \$601k not yet received, partially offset by funding received for blackspot projects of (\$72k).

EXPENSE CATEGORIES

Overall stated expenditure is (12.25%), (\$901,306) under budget. The sub programs which are outside the allowable variance are as follows.

Sanitation – Household Refuse

Description	YTD Budget	YTD Actual	YTD Variance
Sanitation – Household Refuse	\$697,820	\$344,848	(\$352,972)

The variance is due to higher than budgeted expenses for payments to contractors and consultants (\$326k).

Other Recreation and Sport

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation and Sport	\$1,839,059	\$1,639,308	(\$199,752)

This variance is due to lower than budgeted employee salaries & wages of (\$53k), admin charges (\$48k), labour charges (\$45k) and contractors.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$256,172	\$183,152	(\$73,021)

The variance is due to contractors & consultants services payments of (\$42k), materials (\$8k) and admin costs (\$7k) being less than budget.

Maintenance Roads Bridges Depots

Description	YTD Budget	YTD Actual	YTD Variance
Maintenance Roads Bridges Depots	\$1,023,735	\$753,271	(\$270,464)

This variance is mainly due to labour charges (\$173k) and salaries and wages (\$47k) being less than budgeted.

Aerodromes

Description	YTD Budget	YTD Actual	YTD Variance
Aerodromes	\$493,803	\$417,980	(\$75,822)

This variance is due to costs being lower than budgeted for levies and taxes (\$17k), contributions and subsidies (\$15k), payments to contractors and consultants (\$11k), and admin costs (\$9k).

Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
Economic Development	\$173,995	\$230,473	\$56,478

This variance is due to costs employee salaries and wages being \$73k more than budgeted, this is partially offset by payments to contractors and consultants (\$9k), and utilities (\$7k).

Public Works Overheads

Description	YTD Budget	YTD Actual	YTD Variance
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Public Works Overheads	(\$3,124)	\$332,519	\$335,643
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This is mainly due to labour charges \$256k and salaries and wages \$139k. This is partially offset by administration expenses of (\$45k).

Plant Operation Costs

Description	YTD Budget	YTD Actual	YTD Variance
Plant Operation Costs	(\$50,538)	\$43,824	\$94,362

The variance is mainly due plant charges \$82k and salaries and wages costs \$21k. This is partially offset by vehicle insurances of (\$5k) and materials (\$4k).

CAPITAL CATEGORIES

July 2023 year to date capital expenditure is lower than budget by (\$1.21M). Actual YTD expenditure is \$719k versus budgeted YTD spend of \$1.93m. Main variances from:

- Buildings (\$388k) – relating to Youth hub project, Karlkurla toilet block and building maintenance works.
- Work in Progress of (\$376k) with the majority relating to Kalgoorlie City Centre Project and the Kalgoorlie Golf Course Resort;
- Plant and Equipment (\$126k) – relating to purchase of depot replacement plant
- Infrastructure - Roads of (\$123k) mainly relating to delays in R2R and RRG projects;
- Infrastructure - Sewerage (\$90k) – relating to waste water treatment plant and sewer network upgrades.

Statutory Implications

The Statement of Financial Activity has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations.

Policy Implications

There are no policy implications resulting from the recommendations of this report.

15.1.2 RFT001-23/24- WATER BANK PROJECT

Responsible Officer:	Johan Le Roux Manager Water Waste & Sustainability
Responsible Business Unit:	Water, Waste and Sustainability
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	1. CONFIDENTIAL - Tender T 001 22.23 [15.1.2.1 - 1 page]

Officer Recommendation

That Council:

- 1 Note that all tenders received for the Waterbank project were considered to be non-compliant with the tender specification and lodgement timeframe; and
- 2 Request the Chief Executive Officer to prepare a report for consideration of the Council at the October Ordinary Meeting.

Executive Summary

The purpose of this report is for Council to consider the submissions received for tender number RFT001-23/24 - WATER BANK PROJECT. The intended contract is to construct a rock filter at the South Boulder Wastewater Treatment Plant (WWTP), a new pump main from the WWTP to Swan Lakes and several transfer tanks at different location along the pump route. A new SCADA system and electrical switch boards are also included in this contract.

The public tender process led to two (2) submissions being received on time and a third received past the deadline. After scrutiny, submissions were found to be non-compliant and it is therefore recommended that Council reject all tenders received for tender number RFT001-23/24 - WATER BANK PROJECT.

Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SUSTAINABLE: We implement sustainable practices such as ensuring responsible use of water and other resources.

SUSTAINABLE: We support opportunities for commercial and industrial land.

Budget Implications

The budget for this contract is \$9,500,000 excluding GST for the 2023/24 financial year and the provision of \$3,000,000 in the Long-Term Financial Plan for 2024/25 financial year.

Report

The purpose of this report is for Council to consider the Tender Assessment Panel recommendation in relation to the submissions received for RFT001-23/24- WATER BANK PROJECT.

Background

The City of Kalgoorlie-Boulder owns and operates the sewer network, Wastewater Treatment Plant and Recycled Water Network. Recycled water is pumped to irrigators and a large industrial user. To ensure the City can supply the large industrial user the contracted quantity of Recycled Water, an expansion to the system is required.

The intended works includes the construction of a rock filter, a dedicated pipeline from the WWTP to Swan Lakes, the installation of tanks at the sites to allow water to be pumped from tank to tank reducing evaporation losses, the installation of a new SCADA software and control logic, the installation of new switchboards and connections to facilitate future works.

Tender Assessment

Tender number RFT001-23/24 was issued on the 1 July 2023 and closed on the 28 August 2023. At the close of tender, two (2) submissions had been received. A further tender was received after the closing timeframe.

Tender submissions were assessed by a panel comprising of City officers and specialist consultants that resulted in non-compliances being identified in both tender submissions.

Tenderer A

1. Electrical Agreement Tables as required by and to the standard of AS/NZS 61439 were not provided as evidence of capability.
2. The submission does not offer SCADA design, nor supply or installation. No SCADA or ICT personnel or sub-contractor listed.
3. The submission excluded/omitted detailed design works in the proposed works schedule, no design personnel or design sub-contractors are listed.

This submission is therefore non-compliant.

Tenderer B

1. No Project schedule/timeline is submitted as required in RFT. The contractor did not sufficiently demonstrate their understanding of the works and their ability to put this contract together.
2. A separate entity from Tenderer B is not listed as a sub-contractor and no information is provided regarding resource availability of this entity and other commitments as requested by the RFT.
3. Electrical design – electricians suitable, but no professional electrical design engineer provided to sign off designs.
4. SCADA designer submitted at senior level only. No principal engineers. “Electrical engineers” are Cert3/4 and not suitable for design sign off.
5. The subcontractor for rail micro tunnelling – 2 listed personnel are managers, no drill supervisors or similar provided.
6. Professional Indemnity Insurance (PI). The RFT required PI of \$5m, Tenderer B provided only \$1m PI in their submission. The RFT required PI cover to continue for 7 years, Tenderer B limited their PI insurance to 12 months only. This is also a requirement of the AS4902-2000 – General Conditions of Contract.

This submission is therefore non-compliant.

Tenderer C

Tender C was rejected as it did not meet the required deadline for submissions.

It is the Tender Assessment Panel’s recommendation that Council reject all tenders received for tender number RFT001-23/24 - WATER BANK PROJECT.

Statutory Implications

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and *Local Government (Function and General) Regulations 1996* Part 4, Division 2, Regulation 11 (a) which requires tenders to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, worth more than \$250,000 unless sub-regulation (2) states otherwise.

Policy Implications

The tender process ensures Policy CORP-AP-001 relating to purchasing is satisfied. More specifically, the requirement for public tender where the aggregate value exceeds \$250,000 is met.

15.1.3 Request for Probity Report

Responsible Officer:	Andrew Brien Chief Executive Officer
Responsible Business Unit:	Office of the CEO
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	Nil

Councillor Recommendation

That Council:

1. Note the Chief Executive Officer's advice that the matter is considered to be contrary to Caretaker Policy, specifically:
 - a. Clause 3.1 (a) and (b)
 - b. Definition of Major Policy Decision definition points (d), (e) and (f);
2. Note that in accordance with the provisions of the Caretaker Policy refer the matter for consideration of Council following the Local Government Elections.

Executive Summary

A request for a Special Meeting was received from Cr Williams and supported by Councillors Johnson, Botica, Grills and Reidy. The Notice of Meeting was provided to Councillors to consider a motion to undertake a Probity Report in relation to a water supply contract and the negotiation process for the contract.

At the designated time for the Special Meeting there was not a quorum present and in accordance with the provisions of the Local Government Act 1995, the meeting did not commence as a quorum could not be obtained within the designated timeframes.

The motion requests a number of matters be investigated as part of the Probity Report which are likely to be problematic in implementing to get a complete picture of the issues given that some of the staff and Councillors involved in the original decision are no longer with Council.

That point aside, there is substantial information which can be made available to the incoming Council which is confidential and will enable the Council to make an informed decision in relation to the process and current situation in relation to water supply agreements and contracts which will be included as part of the future report to Council.

Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

Budget Implications

There is a recommendation for the allocation of \$100,000 for the provision of the Probity Report and as such this funding will need to be identified and incorporated in the mid-year budget review.

Report

The request for a Special Meeting to consider the development of a Probity Report was raised by Councillor Williams and was supported by Councillors Johnson, Botica, Grills and Reidy. At the designated meeting time commencement there were insufficient Councillors present to commence the meeting. In accordance with the provisions of the Local Government Act 1995 the matter was subsequently referred to the next Ordinary Meeting for consideration.

The matter has subsequently been reviewed to ensure compliance with the provisions of the Caretaker Policy of Council and it is considered to be contrary to the Policy, specifically:

Clause 3.1 (a) and (b) which state:

- (a) All Council Members will scrupulously avoid using or accessing City information, resources or employee resources and expertise for the purpose of gaining electoral advantage or disadvantage relevant to their own candidacy or any other person's candidacy.
- (b) All Council Member requests for information and advice from the City will be reviewed by the CEO and where the subject of the information or advice is considered as being related to an election campaign issue, the CEO will have absolute discretion to determine if the information or advice is / is not provided, including where information is provided to one candidate, if that information is also to be provided to all candidates (i.e. including candidates who are not current Council Members).

Definition of Major Policy Decision definition points (d), (e) and (f); which state:

- (d) That would commit the City to Significant Expenditure or actions that, in the CEO's opinion, are significant to the Local Government operations, strategic objectives and / or will have significant impact on the community,
- (e). To prepare a report, initiated by the administration, a Council Member, Candidate or member of the public that, in the CEO's opinion, may be perceived as or is actually an election campaign issue;
- (f). Initiated through a notice of motion by a Council Member, where the effect of that motion will change the status quo or, in the CEO's opinion, may be relevant to the circumstances described in subclauses (a) to (e) above.

Based on the CEO assessment of the matters it is considered that the original motion is not consistent with the Caretaker Policy provisions and as such the Chief Executive Officer has recommended that the matter be referred to the Council following the local government elections. This referral will also allow compilation of the previous history of the matter to enable the Council to make an informed decision on the most appropriate way forward.

Statutory Implications

Officers have considered the draft motion and advice was provided previously to Cr Williams that the motion was not consistent with the provisions of the Local Government Act 1995 and the Local Government (Functions and General) Regulation 1996.

The Regulations state under Clause 11A Purchasing policies for local government state:

- (1) A local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250 000 or less or worth \$250 000 or less.
- (2) A purchasing policy is to make provision for and in respect of the policy to be followed by the local government for, and in respect of, entering into contracts referred to in sub-regulation (1).

Policy Implications

Council's Purchasing Policy adopted in June 2023 states that for purchasing amounts of between \$50,001 to \$250,000, there should be three written quotes requested to comply with the policy. The proposed motion as outlined for consideration at the Special Meeting is contrary to the adopted Council Policy.

15.1.4 Accounts Payable Report - August 2023

Responsible Officer:	Xandra Curnock Executive Manager Finance
Responsible Business Unit:	Finance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	<ol style="list-style-type: none"> 1. Municipal EFT Payments - August 2023 [15.1.4.1 - 14 pages] 2. Municipal Cheque Payments - August 2023 [15.1.4.2 - 1 page] 3. Municipal Direct Debit Payments - August 2023 [15.1.4.3 - 1 page] 4. Credit Card Payments - August 2023 [15.1.4.4 - 7 pages] 5. Fuel Card Payments - August 2023 [15.1.4.5 - 5 pages]

Officer Recommendation

That Council receive the list of payments totalling \$4,181,790.09 as presented for the month of August 2023.

Executive Summary

The purpose of this report is for Council to receive the list of payments made from the Municipal and Trust funds including a report of credit card and fuel card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), direct debit, purchasing card (fuel) and credit card.

Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

CAPABLE: We will have the resources to contribute to our community and economy.

Budget Implications

There are no financial implications resulting from the recommendations of this report.

Report

The Local Government (Financial Management) Regulations 1996 requires that Local Governments that delegate the exercise of its power to make payment from the Municipal or Trust funds to the CEO, prepare a list of accounts paid and resent this to council each month.

Attached to this report are the lists of payments made during the month of August 2023, totalling \$4,181,790.09.

Municipal EFT	\$	3,958,502.12
Municipal Cheque	\$	1,922.43
Direct Debit	\$	143,875.44
Credit Cards	\$	68,100.73
Fuel Card (Purchasing Card)	\$	9,389.37
Grand Total	\$	4,181,790.09

Statutory Implications

The Accounts Payable for the Month of August 2023 has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations 1996.

Policy Implications

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing.

15.2 Community Development

Responsible Officer:	Mia Hicks Director of Community Development
Responsible Business Unit:	Community Development
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	1. CONFIDENTIAL - 2024-2025 CSRFF Forward Planning Round Application Form - City of Kalgoorlie- Boulder [15.2.1.1 - 18 pages]

Officer Recommendation

That Council:

1. Rank and rate the application to the Community Sport and Recreation Facilities Fund Forward Planning Grant as follows:
 - a. City of Kalgoorlie-Boulder – Oasis Redevelopment – Construction of an Outdoor Freeform Swimming Pool: Well-planned and needed by the municipality (A Rating); and
2. Endorse the above application to the Department of Local Government, Sport and Cultural Industries (DLGSCI).

Executive Summary

This item seeks Council’s endorsement of one grant applications to the Department of Local Government, Sport and Cultural Industries (DLGSCI) for the 2024/2025 Community Sport and Recreation Facilities Fund (CSRFF) Forward Planning Grant Round. The application is as follows:

- City of Kalgoorlie-Boulder – Oasis Redevelopment – Construction of an Outdoor Freeform Swimming Pool

All CSRFF applications to DLGSCI must be accompanied by a formal Council resolution. As the DLGSCI 2024/25 CSRFF Forward Planning Grant Round closes on 29 September 2023, it is important that Council makes a decision on this matter at the Ordinary Council meeting in September.

Community Engagement Consultation

No community consultation was considered necessary in relation to the recommendations of the report.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We support families and youth.

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

CAPABLE: We are exploring funding sources and revenue streams.

Budget Implications

There are no financial implications resulting from the recommendations of this report. Should the City be successful in its application, the City's contribution will be considered in a future budget and long-term financial plan.

Report

At the Ordinary Council Meeting on 22 May 2023, Item 15.4.1 - Goldfields Oasis Master Plan, Council resolved to -

1.
2. Endorse Stage 2 of the attached Goldfields Oasis Master Plan which includes the concept design for a new outdoor pool; upgrades to the outdoor water play assets; upgrades and consolidation of plant room infrastructure and equipment; and extension to the existing outdoor pool area;
3. Authorise the Chief Executive Officer to invite further public comment and submissions on the endorsed concept design for Stage 2 and that any comments or submissions be considered in order to formulate a business case to attract additional federal or state funding for the Stage 2 project.
4.
5.

The City has submitted, as part of the requirements to secure the Federal Government's 2022 election commitment of \$8M towards the construction of an outdoor pool at the Oasis, a Priority Community Infrastructure Program (PCIP) application.

Initial costings estimate the cost of the new facility to be approximately \$17M, which will require further investment to be made, hence the application for CSRFF funding. Further public comment and submissions will form part of the detailed design phase of the project which will commence once Federal funding has been secured. This phase of the project will also more accurate costings are obtained.

The Department of Local Government, Sport & Cultural Industries administers the CSRFF. The purpose of the fund is to provide financial assistance to sporting clubs, community groups and local government authorities to develop infrastructure for sport and recreation.

The program aims to increase participation in sport and recreation, with an emphasis on physical activity, through rational development of sustainable, good quality, well designed and well utilised facilities.

Forward planning grants will be given to the more complex projects that require a planning and delivery period of between one and three years. Grants in this category will have a total project cost (exclusive of GST) of over \$500,000 and may be allocated in one or a combination of the years in the next triennium. An example of

forward planning grant includes - *Swimming pool — new or major upgrade including heating to allow increased use.*

The grant category for the Forward Planning Grant is shown below:

Grant Category	Total Project Cost Range	Maximum DLGCSI Contribution	Frequency
Forward Planning Grant	>\$500,000	Up to a maximum grant of \$2.5M	Annual

For applications to be supported by Department of Local Government, Sport & Cultural Industries, they must firstly be endorsed by the relevant Local Government Authority.

Ranking: The City is by required by Department of Local Government, Sport & Cultural Industries to rank in priority order the applications received for each CSRFF round.

Rating: The City is required by Department of Local Government, Sport & Cultural Industries to rate each application against the categories below:

- A - Well planned and needed by municipality
- B - Well planned and needed by applicant
- C - Needed by municipality, more planning required
- D - Needed by applicant, more planning required
- E - Idea has merit, more preliminary work needed
- F - Not recommended

Forward Planning grants occur annually with funding available for the 2024/25 FY which is in-line with the proposed timeline for the project to obtain all relevant funding sources by 1 July 2024.

Statutory Implications

There are no statutory implications resulting from the recommendations of this report.

Policy Implications

There are no policy implications resulting from the recommendations of this report.

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 CONFIDENTIAL ITEMS**17.1 Request to Vary Contract Value - Ertech Pty Ltd**

Responsible Officer:	Arno Gouws Manager Project Management
Responsible Business Unit:	Engineering
Disclosure of Interest:	Nil

Officer Recommendation

That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Executive Summary

It is the recommendation of the Responsible Officer that this item be considered behind closed doors due to the private and confidential nature of its contents. The matter is required to be considered by the Council during the Caretaker Period to prevent additional financial penalties due to delays related to the finalisation of the project.

18 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on 30 October 2023.

19 CLOSURE