



**City of
Kalgoorlie
Boulder**

MINUTES

(Unconfirmed)

of the

Kalgoorlie-Boulder Youth Council Meeting

held at 5:00 PM

on

29 AUGUST 2023

at the

Kalgoorlie Town Hall

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chairperson declared the meeting open at 5:00 pm welcoming those present. Deputy Youth Mayor Braydon Donnell gave an acknowledgment of country.

2 RECORD OF ATTENDANCE

2.1 Attendance

In Attendance:

Deputy Youth Mayor Braydon Donnell
Youth Councillor Roza Nicholas
Youth Councillor Erin Winchester
Youth Councillor Emilee Stewart
Youth Councillor Kyle Callaghan
Youth Councillor Elisyah Jackson
Youth Councillor Summer Nicholas
Youth Councillor Gabriella Mullins
Youth Councillor Zion Puyaoan

Mentors:

Youth Mentor Cameron Mallory
Youth Mentor Esther Roadnight OAM

Council Representatives:

Councillor Amy Astill

Members of Staff:

| | |
|----------------------|----------------------------------|
| Sean Smith | Senior Youth Officer |
| Shani Szabo | Youth Officer |
| Lauren Chapman-Holle | Manager of Community Development |

Visitors:

Nil

2.2 Apologies

Apologies - Elected Members:

Youth Councillor Ewan Ellers
Youth Councillor Cristabell Mbeyela

Apologies - Mentors:

Nil

Apologies - Council Representatives:

Nil

Apologies - Members of Staff:

Nil

Leave of Absence:

Nil

3 DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST

3.1 Interest Affecting Impartiality City of Kalgoorlie-Boulder Code of Conduct

Nil

3.2 Financial Interest Local Government Act Section 5.60A

Youth Councillor Summer Nicholas declared a financial interest in item 7.1.1 as a member of the Hockey Club that is part of the Hockey Association.

3.3 Proximity Interest Local Government Act Section 5.60B

Nil

4 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5 CONFIRMATION OF MINUTES

Committee Recommendation

Moved By: Youth Councillor Erin Winchester

Seconded By: Youth Councillor Roza Nicholas

That the minutes of the Youth Council Meeting held on 16 May 2023 be confirmed as a true record of that meeting.

**CARRIED
(9 / 0)**

6 URGENT BUSINESS

Nil

7 REPORTS OF OFFICERS

7.1 Chief Executive Officer

7.1.1 Youth Grant Program - Round 1 23/24

| | |
|-----------------------------------|--|
| Responsible Officer: | Mia Hicks Director of Community Development |
| Responsible Business Unit: | Community Development |
| Disclosure of Interest: | Nil |
| Voting Requirements: | Simple |
| Attachments: | <ol style="list-style-type: none"> 1. CONFIDENTIAL REDACTED - EGHA - YGP Application Round 1 23-24 FY [7.1.1.1 - 15 pages] 2. CONFIDENTIAL REDACTED - WAAC YGP Application Form Round 1_2023-24 [7.1.1.2 - 23 pages] |

OFFICER/ COMMITTEE RECOMMENDATION

Moved By: Youth Councillor Kyle Callaghan

Seconded By: Youth Councillor Roza Nicholas

That the Committee recommend that Council:

1. Endorse a total of \$4,000 in grant funding in the Minor Category of the City of Kalgoorlie-Boulder (City's) Youth Grant Program (YGP); and

| Applicant | Categories | Projects | Amount |
|--|-------------------|---------------------------|---------------|
| WAAC | Minor | End of Year Dance | \$2,000 |
| Eastern Goldfields Hockey Association | Minor | Goldfields Hockey Academy | \$2,000 |

2. Request the Director of Community Development to set out the key performance indicators for each project and execute the funding agreements with the successful recipients.

CARRIED
(8 / 0)

Youth Councillor Summer Nicholas left the room at 5:05 pm.

Youth Councillor Summer Nicholas returned to the room at 5:07 pm.

Executive Summary

This report seeks Council's endorsement of the recommendations put forward by the Kalgoorlie-Boulder Youth Council (KBYC) for the 2023/24 Round One (1) Youth Grant Program (YGP).

The YGP provides two rounds per financial year for one-off grants to not-for-profit community groups and organisations that have a focus on youth initiatives that support empowering young people, skills development for young people, and initiatives that encourage active participation for a vibrant and inclusive community for young people in Kalgoorlie-Boulder.

Funding is used to support projects that align with the City's Youth Strategic Action Plan 2018-2021 and City's Strategic Community Plan 2020-2030.

A total of two (2) applications were received across the two (2) categories for the first-round funding in the 2023/24 budget.

The YGP was open for applications from Monday, 24 July 2023 to Friday, 18 August 2023.

Community Engagement Consultation

The City promoted the YGP via email to the Youth Interagency Network, local schools and Youth Affairs Council of WA and at the Youth Interagency Network Meeting held monthly at the CKB Administration building.

The YGP was broadly promoted to the community through the City's electronic noticeboard located on Hannan Street in front of the Administration building, on the City's website and social media channels, with six posts to the City's Facebook page.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We will deliver a safe and activated community that can be used day and night.

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

CAPABLE: We will have the resources to contribute to our community and economy.

Budget Implications

There are no financial implications resulting from the recommendations of this report as Council has allocated the required funds through the financial year budget allocation process - \$20,000 is allocated per financial year, with \$10,000 allocated per round.

Report

This report outlines the details for new applications received for the YGP Round One (1) of 2023/24.

Applications that successfully meet the selection criteria for the YGP may receive either a minor or major one-off contribution as nominated by Council.

Applications have been assessed against the City's Youth Strategic Action Plan 2018-2021, City's Strategic Community Plan 2020-2030 and the Youth Grant Program guidelines.

Western Australian Aids Council (WAAC)- End of Year Dance

Overview: The project objective is to create a supportive and safe environment for LGBTQIA+ young people and others to meet socially and make connections to celebrate together in a safe and inclusive way.

The purpose is to create an inclusive environment with access to support services in a casual setting. Young people will be able to socialise without fear of judgement, bullying or prejudice. WAAC expects between 40-50 young people to attend the event and will be engaging with other Youth Service providers to support the event.

Previous City Contributions: No previous financial contributions have been provided by the City to WAAC.

Percentage of funding requested (of Total Project Costs): 78.43%

Percentage of funding recommended: 100%

Recommendation: Approve a grant of \$2,000 in the 2023/24 Financial Year.

Eastern Goldfields Hockey Association- Goldfields Hockey Academy.

Overview: This initiative is a development program for young people playing Junior hockey to partake in a specialised hockey development program over six months.

The program aims to upskill approximately 40 young players to develop elite level skills to enable them to compete at State and National level. Funds will go towards covering costs for attendees and bringing professional grade coaches from Perth to run training sessions. The Association's intention is to offer the same level of development opportunities to Kalgoorlie-Boulder young people that would otherwise only be accessible by traveling to Perth.

Previous City Contributions: Eastern Goldfields Hockey Association were recipients of \$110,000 through the City's Annual Grant Program in the 2022/23 Financial Year and recently received \$5,000 through the City's Outstanding Individual Grant program for ten participants to attend the State and Master's Country State Hockey Championships.

Percentage of funding requested (of Total Project Costs): 30.3%

Percentage of funding recommended: 100%

Recommendation: Approve a grant of \$2,000 in the 2023/204 Financial Year.

Statutory Implications

There are no statutory implications resulting from the recommendations of this report.

Policy Implications

There are no policy implications resulting from the recommendations of this report.

7.1.2 Kalgoorlie-Boulder Youth Council 2024 Meeting and Events Schedule

| | |
|-----------------------------------|--|
| Responsible Officer: | Mia Hicks Director of Community Development |
| Responsible Business Unit: | Community Development |
| Disclosure of Interest: | Nil |
| Voting Requirements: | Simple |
| Attachments: | 1. 2024 KBYC Events and Meeting Schedule - KBYC Meetings& Events [7.1.2.1 - 2 pages] |

OFFICER/ COMMITTEE RECOMMENDATION

Moved By: Youth Councillor Erin Winchester

Seconded By: Youth Councillor Gabriella Mullin

That the Committee recommend that Council adopt the 2024 Kalgoorlie-Boulder Youth Council meetings and events schedule.

CARRIED
(9 / 0)

Executive Summary

The Kalgoorlie Boulder Youth Council (KBYC) Terms of Reference state that the meeting schedule will be determined by the KBYC at the commencement of the financial year.

The purpose of the schedule is to set Youth Council's formal and casual meeting dates, scheduled training days and major youth events and projects. This schedule takes into consideration other factors that will impact the availability of Youth Councillors such as public holidays, school holidays, tertiary exam periods and other major City of Kalgoorlie-Boulder (City) events.

Community Engagement Consultation

The City consulted and workshopped the 2024 meeting and event schedule with the KBYC at their Casual meeting on Tuesday, 18 July 2023 with eight Youth Councillors, two City Officers and two Youth Mentors in attendance. A second workshop was held on Tuesday, 23 August 2023 to review and finalise the meeting schedule with five Youth Councillors, two City Officers and two Youth Mentors in attendance.

KBYC and City held youth events and programs in the 2022 calendar year engaged a total of 2,152 young people, which is a total of 40.67% (ABS statistics ages 12-25) of young people in Kalgoorlie-Boulder, as presented at an Elected Member Concept Workshop on 13 February 2023.

PUBLIC CONSULTATION

Public consultation was not considered necessary for this item.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We support families and youth.

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.

Budget Implications

There are no financial implications resulting from the recommendations of this report. All activities and events have been considered and approved within the annual budget.

Report

The proposed schedule for meetings and events was submitted to the Kalgoorlie-Boulder Youth Council (KBYC) for the 2024 calendar year. It consists of the following - Casual Meetings, Formal Meetings, Training sessions, Team building days, key KBYC events and major projects, major City of Kalgoorlie-Boulder events, National awareness days, public holidays, school holiday periods and tertiary exam dates.

Consideration has been given to peak activity periods across the year, and anticipated times for Youth Councillor unavailability due to either holidays, school exam periods or other commitments that can be pre-emptively planned for. The schedule also caters for the time constraints of young people aged 12-25 who comprise membership of the KBYC while still maintaining operational continuity and project outcomes across the year.

The proposed meeting schedule is structured with four (4) formal meeting dates across the year and typically two (2) casual meetings every month. Each formal meeting includes general business opportunities for the KBYC to raise issues that are important to them. There is a minimum requirement to hold three (3) formal meetings a calendar year under the terms of reference. If additional meetings are required, the Youth Mayor can call a meeting as required.

Included are six (6) dedicated training sessions in which City Officers or Consultants will facilitate training to upskill and develop the Youth Councillors. This includes but is not limited to; local government meeting procedures training, chairperson training, public speaking, interview skills and resume writing. These training sessions will replace a scheduled casual meeting to not add additional time requirements.

A key motivator for young people joining the KBYC is to upskill and develop themselves for future leadership and employment opportunities. These training opportunities will provide the Youth Councillors with essential skills to support them in their role as young leaders in the community.

In addition, the schedule includes the election date for the roles of the Youth Mayor and Deputy Youth Mayor for the 2024 term. The election date for these positions will

be Tuesday, 20 February 2024 providing sufficient time (from November 2023) for Youth Council to meet with new members, develop as a team and set their priorities before electing a new Youth Mayor and Deputy Youth Mayor.

Formal Meeting dates

| Item | Date |
|--|---------------------------|
| Formal Meeting, Youth Mayor and Deputy Youth Mayor Elections | Tuesday 20 February 2024 |
| Formal Meeting | Tuesday 7 May 2024 |
| Formal Meeting | Tuesday 30 July 2024 |
| Formal Meeting | Tuesday 17 September 2024 |

Major Event dates

| Item | Date |
|---------------------------------|--------------------------------------|
| Youth Week WA | Friday 5 April- Friday 12 April 2024 |
| Kalgoorlie Boulder Youth Awards | Friday 14 June 2024 |
| Goldfields Youth Forum | Friday 16 August 2024 |
| Youthfest | Saturday 28 September 2024 |

Statutory Implications

There are no statutory implications resulting from the recommendations of this report.

Policy Implications

There are no policy implications resulting from the recommendation of this report.

Kalgoorlie Boulder Youth Council Calendar 2024 January-June



Legend:

| | | | | |
|-----------------|------------------------|-----------------------|---------------------------|--------------------------|
| Saturdays | School Holidays | City Council Meetings | Informal KBYC meetings | Youth Precinct key dates |
| Sundays | WACE Exams | City Events | Formal KBYC meetings | |
| Public Holidays | CKB Partnership Events | Awareness days/weeks | KBYC Events/Project dates | |

| January | February | March | April | May | June |
|-------------------------------------|-----------------------------------|-----------------------------|-----------------------------|-----------------------------------|-------------------------------------|
| 1 Mo New Years Day | 1 Th | 1 Fr | 1 Mo Easter Monday | 1 We | 1 Sa |
| 2 Tu | 2 Fr | 2 Sa | 2 Tu | 2 Th | 2 Su |
| 3 We | 3 Sa | 3 Su | 3 We | 3 Fr | 3 Mo WA Day |
| 4 Th | 4 Su | 4 Mo Labour Day | 4 Th | 4 Sa | 4 Tu |
| 5 Fr | 5 Mo | 5 Tu | 5 Fr Youth Week | 5 Su | 5 We |
| 6 Sa | 6 Tu Casual Meeting | 6 We | 6 Sa Youth Week | 6 Mo | 6 Th |
| 7 Su | 7 We | 7 Th | 7 Su Youth Week | 7 Tu Formal Meeting | 7 Fr |
| 8 Mo | 8 Th | 8 Fr | 8 Mo Youth Week | 8 We | 8 Sa Multi Cultural Festival |
| 9 Tu | 9 Fr | 9 Sa | 9 Tu Youth Week | 9 Th | 9 Su |
| 10 We | 10 Sa | 10 Su | 10 We Youth Week | 10 Fr | 10 Mo |
| 11 Th | 11 Su | 11 Mo | 11 Th Youth Week | 11 Sa | 11 Tu |
| 12 Fr | 12 Mo | 12 Tu Casual Meeting | 12 Fr Youth Week | 12 Su | 12 We |
| 13 Sa | 13 Tu Training | 13 We | 13 Sa Kidsfest | 13 Mo | 13 Th |
| 14 Su | 14 We | 14 Th | 14 Su Kidsfest | 14 Tu | 14 Fr Youth Awards |
| 15 Mo | 15 Th | 15 Fr | 15 Mo | 15 We | 15 Sa |
| 16 Tu Team building day 1 | 16 Fr | 16 Sa | 16 Tu Casual Meeting | 16 Th | 16 Su |
| 17 We | 17 Sa | 17 Su | 17 We | 17 Fr | 17 Mo |
| 18 Th | 18 Su | 18 Mo | 18 Th | 18 Sa | 18 Tu |
| 19 Fr | 19 Mo | 19 Tu Casual Meeting | 19 Fr | 19 Su | 19 We |
| 20 Sa | 20 Tu Formal Meet/Election | 20 We | 20 Sa | 20 Mo | 20 Th |
| 21 Su | 21 We | 21 Th | 21 Su | 21 Tu Casual Meeting | 21 Fr |
| 22 Mo | 22 Th | 22 Fr | 22 Mo | 22 We | 22 Sa |
| 23 Tu Team build day 2/Train | 23 Fr | 23 Sa | 23 Tu | 23 Th | 23 Su |
| 24 We | 24 Sa | 24 Su | 24 We | 24 Fr | 24 Mo |
| 25 Th | 25 Su | 25 Mo | 25 Th ANZAC Day | 25 Sa | 25 Tu Casual Meeting |
| 26 Fr Aus Day/Sunset Concert | 26 Mo | 26 Tu | 26 Fr | 26 Su | 26 We |
| 27 Sa | 27 Tu | 27 We | 27 Sa | 27 Mo | 27 Th |
| 28 Su | 28 We | 28 Th | 28 Su | 28 Tu Casual Meet/Training | 28 Fr |
| 29 Mo | 29 Th | 29 Fr Good Friday | 29 Mo | 29 We | 29 Sa |
| 30 Tu | | 30 Sa | 30 Tu Casual Meeting | 30 Th | 30 Su |
| 31 We | | 31 Su Easter Sunday | | 31 Fr | |

Kalgoorlie Boulder Youth Council Calendar 2024 July- Decemeber



Legend:

| | | | | |
|-----------------|-------------------|-----------------------|---------------------------|--------------------------|
| Saturdays | School Holidays | City Council Meetings | Informal KBYC meetings | Youth Precinct key dates |
| Sundays | WACE Exams | City Events | Formal KBYC meetings | |
| Public Holidays | PCYC/CKB programs | Awareness days/weeks | KBYC Events/Project dates | |

| July | August | September | October | November | December |
|----------------------------|------------------------------|----------------------------|----------------------|----------------------------|------------------------|
| 1 Mo | 1 Th | 1 Su | 1 Tu | 1 Fr | 1 Su |
| 2 Tu | 2 Fr | 2 Mo | 2 We | 2 Sa | 2 Mo |
| 3 We | 3 Sa | 3 Tu | 3 Th | 3 Su | 3 Tu End of Year Party |
| 4 Th | 4 Su | 4 We | 4 Fr | 4 Mo | 4 We |
| 5 Fr | 5 Mo | 5 Th | 5 Sa | 5 Tu Casual Meeting | 5 Th |
| 6 Sa | 6 Tu | 6 Fr | 6 Su | 6 We | 6 Fr |
| 7 Su | 7 We | 7 Sa | 7 Mo | 7 Th | 7 Sa |
| 8 Mo | 8 Th | 8 Su | 8 Tu Casual Meeting | 8 Fr | 8 Su |
| 9 Tu | 9 Fr | 9 Mo | 9 We | 9 Sa | 9 Mo |
| 10 We | 10 Sa | 10 Tu Casual Meet/Training | 10 Th | 10 Su | 10 Tu |
| 11 Th | 11 Su | 11 We | 11 Fr | 11 Mo | 11 We |
| 12 Fr | 12 Mo | 12 Th | 12 Sa | 12 Tu | 12 Th |
| 13 Sa | 13 Tu Casual Meeting | 13 Fr | 13 Su | 13 We | 13 Fr |
| 14 Su | 14 We | 14 Sa | 14 Mo | 14 Th | 14 Sa |
| 15 Mo | 15 Th | 15 Su | 15 Tu | 15 Fr | 15 Su |
| 16 Tu Casual Meeting | 16 Fr Goldfields Youth Forum | 16 Mo | 16 We | 16 Sa | 16 Mo |
| 17 We | 17 Sa | 17 Tu Formal Meeting | 17 Th | 17 Su | 17 Tu |
| 18 Th | 18 Su | 18 We | 18 Fr | 18 Mo | 18 We |
| 19 Fr | 19 Mo | 19 Th | 19 Sa | 19 Tu Casual Meet/Training | 19 Th |
| 20 Sa | 20 Tu | 20 Fr | 20 Su | 20 We | 20 Fr |
| 21 Su | 21 We | 21 Sa | 21 Mo | 21 Th | 21 Sa |
| 22 Mo | 22 Th | 22 Su | 22 Tu Casual Meeting | 22 Fr | 22 Su |
| 23 Tu Casual Meet/Training | 23 Fr | 23 Mo King's Birthday | 23 We | 23 Sa | 23 Mo |
| 24 We | 24 Sa | 24 Tu | 24 Th | 24 Su | 24 Tu |
| 25 Th | 25 Su | 25 We | 25 Fr | 25 Mo | 25 We Christmas Day |
| 26 Fr | 26 Mo | 26 Th | 26 Sa | 26 Tu | 26 Th Boxing Day |
| 27 Sa | 27 Tu Casual Meeting | 27 Fr | 27 Su | 27 We | 27 Fr |
| 28 Su | 28 We | 28 Sa YouthFest | 28 Mo | 28 Th | 28 Sa |
| 29 Mo | 29 Th | 29 Su | 29 Tu | 29 Fr | 29 Su |
| 30 Tu Formal Meeting | 30 Fr | 30 Mo | 30 We | 30 Sa | 30 Mo |

8 DATE OF NEXT MEETING

The next Youth Council Meeting will be held on yet to be determined.

9 CLOSURE

There being no further business, the Chairperson thanked those present for their attendance and declared the meeting closed at 5:09 pm.