



**City of
Kalgoorlie
Boulder**

AGENDA

**Notice is hereby given
for the Ordinary Council Meeting**

commencing at 7:00 PM

on

22 APRIL 2024

at the

Kalgoorlie Town Hall

(22 April 2024)



NOTICE OF MEETING

An Ordinary Council Meeting of the City of Kalgoorlie-Boulder will be held in the **Kalgoorlie Town Hall** on **Monday, 22 April 2024** commencing at **7:00 PM**.

Regards

A handwritten signature in black ink, appearing to read "Andrew Brien". The signature is stylized with a long, sweeping underline that extends to the right.

ANDREW BRIEN

Chief Executive Officer

Council Chamber Seating Plan

Governance and IT



Deputy Mayor
Kirsty Dellar



Mayor
Glenn Wilson



CEO
Andrew Brien



Councillor
Deborah Botica



Councillor
Carla Viskovich



Councillor
Terrence Winner



Councillor
Nardia Turner



Councillor
Wayne Johnson



Councillor
Kyran O'Donnell



Councillor
Linden Brownley

Press

Public Gallery

Directors

Nature of Council's Role in Decision-Making

Advocacy:	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
Executive Strategic:	The substantial direction setting and oversight role of the Council, e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative:	Includes adopting local law, town planning schemes and policies.
Review:	When Council reviews decisions made by officers.
Quasi-Judicial:	<p>When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.</p> <p>Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits/licenses (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.</p>

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 OPENING PRAYER

To be conducted by Pastor Cheree Hughes from C3 Church.

3 DISCLAIMER READING

The Mayor will read the disclaimer to those present.

Please note this meeting is being recorded and streamed live on the Council's website in accordance with the City's Public Participation in Council Meeting Policy, which can be viewed on Council's website

All reasonable care is taken to maintain your privacy; however, as a visitor in the public gallery, your presence may be recorded. By remaining in the public gallery, it is assumed your consent is given if your image is broadcast.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

4 RECORD OF ATTENDANCE

4.1 Attendance

In Attendance:

Members of Staff:

Visitors:

Press:

4.2 Apologies

Apologies – Elected Members:

Apologies - Members of Staff:

4.3 Leave of Absence (Previously Approved)

Leave of Absence:

Nil

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC ACCESS AND PUBLIC QUESTION TIME

6.1 Public Access

6.2 Public Question Time

7 PETITIONS / DEPUTATIONS / PRESENTATIONS

8 NOTATIONS OF INTEREST

8.1 Interest Affecting Impartiality City of Kalgoorlie-Boulder Code of Conduct

8.2 Financial Interest Local Government Act Section 5.60A

8.3 Proximity Interest Local Government Act Section 5.60B

9 APPLICATIONS FOR LEAVE OF ABSENCE

9.1 Applications for Leave of Absence

10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS

10.1 Mayor Announcements

10.2 Procedural Motion to Suspend Section 9.1 Standing Orders Local Law 2013

RECOMMENDED PROCEDURAL MOTION

That section 9.1 of the *Standing Orders Local Law 2013*, which requires members of Council to rise to speak, be suspended.

11 CONFIRMATION OF MINUTES

That the minutes of the Ordinary Meeting of Council held on 25 March 2024 be confirmed as a true record of that meeting.

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

13.2 Attendance for AHICE Conference

Responsible Officer:	Glenda Abraham Director of Corporate and Commercial
Responsible Business Unit:	Corporate and Commercial
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council's Role in Decision-Making:	Executive Strategic
Attachments:	1. AHICE GLOBAL Program Overview Speakers and Networking [13.2.1 - 9 pages]

SUMMARY STATEMENT

Council is asked to approve the attendance of Councillors and the relevant officers at the 2024 Australasian Hotel Industry Conference and Exhibition (AHICE) being held in Adelaide on 1 and 2 May 2024.

REPORT

The Australasian Hotel Industry Conference and Exhibition (AHICE) will be held in Adelaide from 1 to 2 May 2024. The conference will host over 80 leading industry experts and provide multiple opportunities for networking and education on innovation within the travel, leisure, lifestyle and accommodation sector.

The conference will have modular buildings on display providing firsthand experience of the completed hotel room pods. This will enable the Council to assess the workmanship, code compliance, pace of build and logistics within current building permits for a variation to modular build.

The conference also offers panel sessions addressing traveler expectations on style, standards, facilities and services to help inform Council with their decision on proposed variations to the Golf Course Resort service standards from a DoubleTree to a Garden Inn. It is proposed to attend the conference and any relevant site visits to premier rated hotels whilst in Adelaide.

Given the recent interest in hotel development across the City, it is considered appropriate to attend the conference.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

There is sufficient funding within the Annual Budget to cover travel related expenses and conference attendance.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

FUTURISTIC: We plan for the future proofing of our City by being a thinking and innovative society.

FUTURISTIC: We are building Kalgoorlie-Boulder's strategic linkages to international markets and investment opportunities.

OFFICER RECOMMENDATION

That Council:

1. Note the importance of attending the Australasian Hotel Industry Conference and Exhibition (AHICE) as it strategically aligns to current City projects and will help better inform Council with decisions related to future the Golf Course Resort;
2. Note that the Mayor and Chief Executive Officer will be attending site visits related to the conference but will not be attending the conference sessions; and
3. Approve the attendance of the Director Corporate and Commercial and Councillor_____.

13.3 Airport Apron Repairs - Budget Amendment

Responsible Officer:	Lui Camporeale Director of Engineering
Responsible Business Unit:	Engineering
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council's Role in Decision-Making:	Legislative
Attachments:	Nil

SUMMARY STATEMENT

Council is asked to approve an emergency funding budget amendment for the Kalgoorlie Boulder Airport apron rectification due to pavement failure on Apron 2.

REPORT

At 5:00 pm on 18 April 2024, a pavement failure was detected in Regular Public Transport Apron (RPT) in Bay 2 at the Kalgoorlie Boulder Airport.

The Airport RPT Apron is configured with 3 bays across the front edge and then 2 remote bays on the southern side of the apron. A further RPT bay is located to the east of the apron, and this is used for smaller RPT aircraft (turbo propellor aircraft). A larger aircraft bay is marked between bays 2 and 3, labelled 3A, and can cater for up to wide bodied aircraft accessing the bay when the remainder of the apron is not occupied.

The current assessment of Bay 2 has rendered it unsafe and non-operational until emergency works can be undertaken to rectify the pavement failure. The below photos show the pavement failure.



The immediate works to be completed going forward requires a milling out of the affected zone, stabilisation of the subgrade and replacement of the asphalt. Whilst these works are being completed, further investigation measures will need to be undertaken which will require investigation and testing to determine the long-term fix for the affected area.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

The following financial implications are applicable:

Airport pavement repair works cost estimate

DESCRIPTION	UNIT	NUMBER	AMOUNT
Emergency repair works	sqm	500	\$68,115
Mobilisation stabilisation works			\$104,293
Bitumen stabilisation 250mm deep	sqm	2000	\$120,360
Primer seal	sqm	2000	\$44,080
40mm DGA14 Asphalt	sqm	2000	\$74,900
Line marking			\$5,000
TOTAL			\$416,748

In light of the above cost variation, it is proposed to reallocate funding of \$416,748 from the Airport - HVAC as follows:

PROJECT	TYPE	DESCRIPTION	CURRENT BUDGET (\$)	AMENDED BUDGET (\$)
475021	Airport	Airport - HVAC	\$630,000	\$196,252
275007	Airport	Runway maintenance	\$0	\$416,748

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We have safe, reliable and efficient public transport and road networks.
 CONNECTED We deliver the community better connectivity with the rest of Australia and the world.

OFFICER RECOMMENDATION

That Council approve the budget amendment for Emergency funding of the Kalgoorlie Boulder Airport apron repairs as per the report.

13.4 Trans Access Road Emergency Funding - Budget Ammendment

Responsible Officer:	Lui Camporeale Director of Engineering
Responsible Business Unit:	Engineering
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council's Role in Decision-Making:	Legislative
Attachments:	Nil

SUMMARY STATEMENT

Council is asked to approve emergency expenditure by budget amendment for rectification works on the Trans Access Road.

REPORT

On 9 March 2024, a significant weather event occurred, dumping well over 150mm of rain in a short period of time on the Trans Access Road. This event, along with previous significant rainfall on 26 January 2024, has flooded the Trans Access Road and closed the Trans Access rail line for 2 weeks. Currently, the Trans Access Road is only open as far as Kitchener Road with 4-wheel drive vehicle access only during day light hours. Given the significant damage that has occurred and the flooding that still has the Trans Access Road closed between Kitchener and Rawlinna, City staff have recommended that Emergency Funding be accessed to make the road safe for travel and remove any unsafe wash outs.

On Friday, 19 March 2024, the Fire and Emergency Services Commissioner activated the *Disaster Recovery Funding Arrangements Western Australia (DRFAWA) 2018* for the event "AGRN1120 Storms and Associated Flooding Across the Goldfields, Southern Interior and Eucla Areas (7 March 2024 Onwards)". This allows the City to apply for relief funding to assist with the considerable costs of repairing the road.

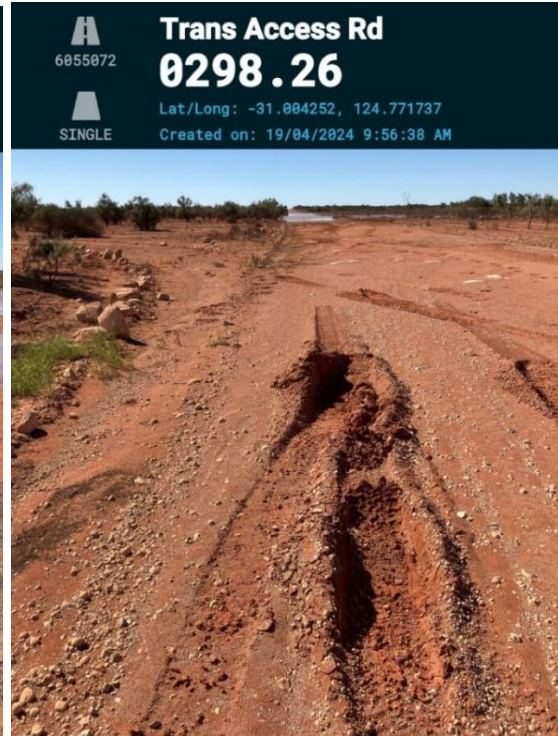
During 15 to 19 April 2024, a team from DFES (Mrs Mridula Maharaj and Mrs Rebecca Howlett), Main Roads WA (Bruce McGowan, contracted to DFES as expert consultant), and Rolf Gubner (Asset Team, CKB) inspected the Trans Access Road to SLK km 298.45 and Cut Road to SLK km 39.08. In both cases, further access past these points is not possible due to flooding. Communities East before Naretha are still cut off from road access to Kalgoorlie. DFES is flying food and other essential supplies into remote communities, 3 months after the heavy rainfalls in January and February 2024.

In order to facilitate a fast start of road repairs, the team will prepare the first claim for the accessible parts of the roads and continue with the flood damage pick-up as soon as the roads become further accessible and submit subsequent claims. This may take 4 to 6 weeks from now; the team estimates 1.5 m of silt on the road at the

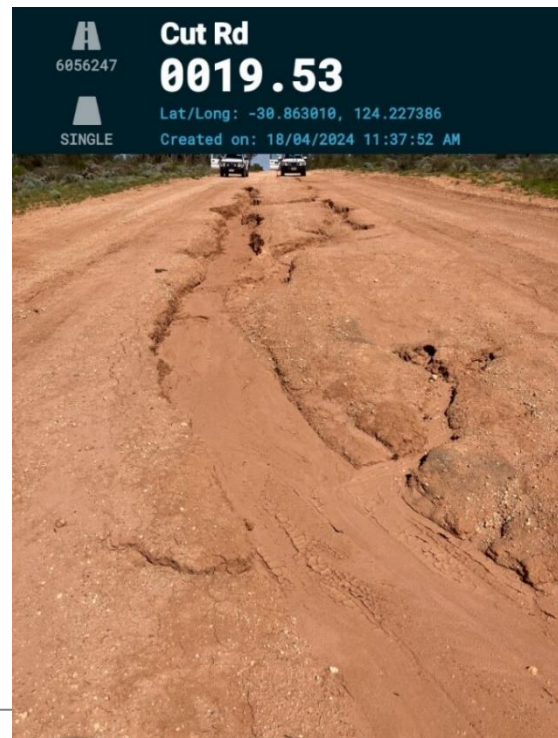
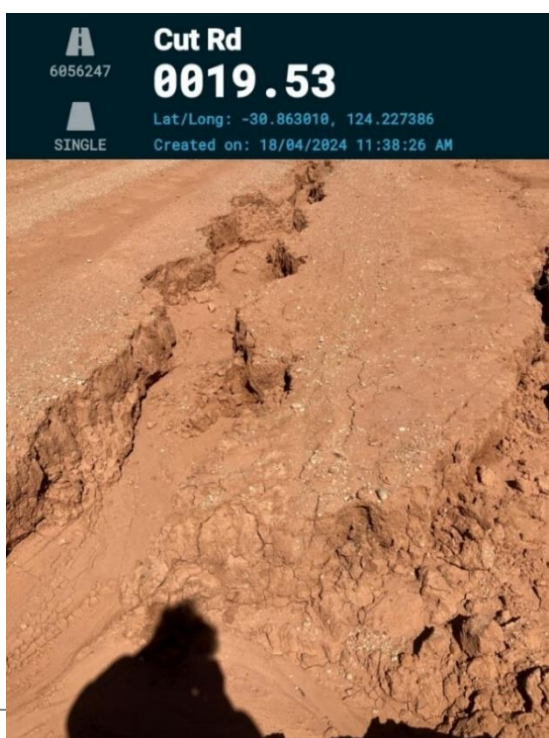
current flooded area at SLK 298.45 of the Trans Access Road. This silt needs to dry out first before any crossing can be attempted. It may be possible to bypass the flooded area via access to stations, however, the Rawlinna station is still under water.

The team identified approximately 270 flood related damaged areas on the Trans Access Road (as far as the road is open), and approximately 100 damaged locations for the 40 km accessible Cut Road.

Images below show the flooded surface of Trans Access Road and sections of heavy silt west of Nareetha.



Images below show heavily gouged sections of Cut Road up to 0.5m deep.



COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

DESCRIPTION	ACCOUNT	CURRENT BUDGET	REMAINING BALANCE
Trans Access Road (Special Grant)	470170	\$300,000	\$95,028
Trans Access Road – Financial Assisted Grants (FAGs)	470173	\$266,667	\$256,692
Trans Access - Regional Roads Group (RRG Remote)	470168	\$400,000	\$400,000
Trans Access - Disaster Recovery Funding Arrangements Western Australia (DRFAWA)	New	\$250,000	\$250,000
TOTAL AMOUNT			\$1,001,720

In light of the above cost variation, it is proposed to reallocate funding of \$250,000 Roads Maintenance as follows.

PROJECT	TYPE	DESCRIPTION	CURRENT BUDGET (\$)	AMENDED BUDGET (\$)
271030	Maintenance Roads and Bridges	Roads Maintenance	\$1,102,531.00	\$852,000
New	Maintenance Roads and Bridges	Trans Access (DRFAWA)	\$0	\$250,000

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- SAFE: We have safe, reliable and efficient public transport and road networks.
- CONNECTED We deliver the community better connectivity with the rest of Australia and the world.

OFFICER RECOMMENDATION

That Council approve the budget amendment for Emergency funding of the rectification works on the Trans Access Road as per the report.

14 REPORTS OF COMMITTEES

14.3 Chief Executive Officer Review Committee – 17 April 2024

14.3.1 CEO Performance Review - April 2023 - March 2024

Responsible Officer:	Frances Liston Executive Manager Governance and Risk Services
Responsible Business Unit:	Office of the CEO Governance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council’s Role in Decision-Making:	Executive Strategic Legislative
Attachments:	<ol style="list-style-type: none"> 1. CEO KPIs 2023 2024 [6.1.1.1 - 2 pages] 2. Cultural Update Report January 2024 [6.1.1.2 - 15 pages] 3. Cultural Update Report - October 2023 [6.1.1.3 - 16 pages]

SUMMARY STATEMENT

In accordance with the Chief Executive Officer’s (CEO) contract of employment and the provisions of the Local Government Act 1995, regular reviews of the CEO performance are undertaken throughout the year and are required to be presented to the CEO Review Committee.

REPORT

The following report has been prepared as a progress update in relation to each of the Key Performance Indicators (KPIs) adopted by Council on 30 October 2023.

KPI: Employee satisfaction

The employee satisfaction KPI is assessed against the following four criteria, with comments noted below under each:

1. Staff surveys

The City has implemented a new format for undertaking staff surveys using the software application, Ask Your Team. This platform allows the City to develop brief and targeted surveys internally (rather than relying on consultants to run such surveys) and will enable the City to run semi-regular “pulse” surveys to check in with staff on various subject areas. The People and Culture team are developing a more detailed staff survey which will be used as a baseline against which these smaller “pulse” surveys can be measured, as well as a larger annual survey.

2. *Culture Assessment*

As set out above, the culture assessment will be an ongoing piece of work that will be measured with the use of the new platform, Ask Your Team. The results of the last two previous surveys from Inspired Development Solutions will be uploaded into Ask Your Team to enable comparisons over the past three years with future data.

3. *Staff turnover*

Staff turnover continues to be a challenge for the organisation, however based on discussions with other regional centres the turnover rates are comparable. The City's staff turnover rates have reduced significantly over recent financial years, as follows:

- The 2021 Culture Report indicated the following turnover rates were as follows:
 - 01/07/2020 – 30/06/2021 – 29.7%
 - 01/07/2021 – 30/06/2022 – 35%
- The current calculation indicates the following turnover rates:
 - 30/06/2022 – 30/06/2023 – 28%

4. *Culture Change Program*

The Project Manager, Organisational Change role is a fixed term position that has been extended a for further 12 months (increasing the term from 12 months to 2 years) to ensure the continuation of the cultural action plan that has been developed and implemented. This role supports the CEO, Executive Manager People and Culture and Executive Leadership Team by implementing the cultural change action plan and measuring both its progress and its outcomes.

Work completed to date includes:

1. Registration of the City's Enterprise Agreement on 23 January 2024;
2. Organisation wide training including resilience training, mental health first aid, psychosocial wellbeing training, psychosocial leadership training, e-learning modules for induction and other development opportunities;
3. Improved communications around the City's revised organisational values (developed by staff in 2022) including images around the City as visual reminders and improved recognition of staff meeting those values;
4. Development of a regular Staff Service Awards program;
5. Development of organisation-wide KPIs in relation to staff values and behaviour;
6. Staff events including RUOK, International Men's Health Day, Multicultural Day and Christmas BBQ.

Ongoing work in this area includes:

1. Developing values expectation plan to embed values in the organisation (including through consistent cascading KPIs for all staff);
2. Regular staff social events such as impromptu BBQs and Friday night mingles;
3. Initiatives to increase staff knowledge of each other and their work areas;
4. Promotion of "feel good" stories and staff values awards nominees and recipients across the organisation; and
5. Development of a set of psychosocial wellbeing principles and development of an action plan to address any "low-medium" risk results identified through the 2023 People at Work Survey; and

6. Strategies to promote the City of Kalgoorlie-Boulder and elevate it to an “employer of choice” in the region;
7. Classification structure to support enterprise agreement;
8. Development of succession planning strategy;

The People and Culture department are also currently building the new software module for Employees within the system, Pulse. This will enable streamlined processes for recruitment and onboarding, better management systems including performance management, performance appraisals (focussed on values, behaviours and training) and better staff-based statistics and data.

A copy of each of the October 2023 and January 2024 Culture Update reports are attached for information.

KPI: Legislative Compliance

The legislative compliance KPI is assessed against the following six criteria, with comments noted below under each:

1. Annual CAR

The Compliance Annual Return has been prepared and was submitted to the Audit and Risk Committee on 15 March 2024, to be endorsed by Council at the March OCM. This is due for submission to the Department of Local Government, Sport and Cultural Industries by no later than 31 March 2024.

2. Annual Review of Delegations

The Council to CEO delegated authority register was reviewed and presented to Council for adoption on 30 October 2023.

The CEO to staff delegated authority register was reviewed internally by the Executive Leadership Team and endorsed by the CEO on 21 December 2023 with no changes.

3. Review of Local Laws

The CEO is in discussion with GVROC local governments with a view to jointly engaging a law firm to prepare a suite of standardised local laws (which can then be adjusted as needed for individual local governments). The benefits of this approach include shared cost and greater consistency across the region.

In the event that does not transpire into meaningful development of the local laws by the end of the financial year, it will likely be necessary for the City to proceed with the review of its own local laws separately to other local governments.

4. Implementation of Local Government Reforms

The City is implementing local government reforms as they become effective. This financial year, this has included Financial Management amendments, as well as the electoral reforms.

5. Governance Framework Review

The Governance Framework was updated and adopted by Council on 20 November 2023. The CEO and Executive Manager Governance and Risk Services are working through the development of a supporting operational framework which links the City's governance systems including Integrated Planning Documents and strategic plans, Risk Management Framework and Compliance Systems to support officers at all levels.

6. Internal Audit Plan

The Audit and Risk Committee, and subsequently Council, endorsed the 2023/24 internal audit plan reviewing:

1. Cyber Security; and
2. Major Business Undertakings.

These internal audits have not yet commenced due to resourcing restraints in Governance and ICT departments. The matter was discussed at the 15 March 2024 Audit and Risk Committee meeting, with a proposal accepted by the Committee to:

1. Postpone these two internal audits due to work currently underway in both areas; and
2. Develop a smaller, regularised internal audit program with reviews of WHS systems, pool compliance and asset management framework; and
3. Commence procurement processes in respect of a contract management review being completed with an external consultant.

KPI: Financial Performance

The financial performance KPI is assessed against the following four criteria, with comments noted below under each:

1. Financial Health Indicators

Financial Health Indicators continued to be positive for the 30 June 2023 financial year. The below table shows where CKB sits comparatively with My Council benchmarking, with most ratios in the high range, which is positive.

Ratio Name	Low Ratio	Benchmark Ratio	High Ratio	CKB 2023
Current	0.75	1	1.5	1.5
Asset Consumption	0.4	0.5	0.75	0.7
Asset Renewal Funding	0.5	0.75	1.1	1.0
Asset Sustainability	0.75	0.9	1.2	2.9
Debt Service Cover	1	2	5	19.4
Operating Surplus	0	0.01	0.15	-0.02
Own Source Revenue	0.3	0.4	0.9	0.9

2. Budget and Long Term Financial Plan

The 2024 budget and the 2023-2033 Long Term Financial Plan were completed well ahead of deadlines and show the City to continue to meet its debts as they fall due, as well as completing new projects while maintaining service delivery.

3. Monthly Financial Reports

Monthly Financial Reports have been completed and presented to Council within the requirements noted within section 34 of the Local Government (Financial Management) Regulations 1996. Commentary on the reports have improved, with an amendment to the presentation of the report, allowing users to clearly see whether variances between budget and actuals are permanent or timing variances.

Additional financial reports are also being presented to the Audit and Risk Committee on a quarterly basis.

4. Annual Audit and implementation of any approved recommendations

The Annual Audit was conducted by Grant Thornton on behalf of the Office of the Auditor General. The audit was completed efficiently and on time, with only one significant management letter point. Recommendations from prior periods have been implemented with ICT procedures being the only point outstanding from prior year.

KPI: Service Delivery

The Service Delivery KPI is assessed against the following eight criteria, with comments noted below under each:

1. *Implementation of Council Resolutions*

City officers are continuing to use the Action Register functions in Doc Assembler to manage and track the progress of Council resolutions. These are reviewed by the CEO and Executive Leadership Team on an ad hoc basis to ensure that officers are reviewing and completing tasks resulting from Council's decision.

2. *Actioning of Elected Member Requests*

The City's Council Administration Officer (within the governance team) is responsible for the centralised management of Elected Member requests (EM requests). This includes maintaining directorate-focussed spreadsheets of all EM requests received, forwarding EM requests to relevant officers for actioning and response, and then recording responses.

The system requires significant administrative resources and work is currently underway to streamline this process, including the development of alternative IT systems to manage EM requests.

3. *Performance against the Corporate Business Plan*

The City has implemented its new performance management platform within the software platform, Pulse. The first quarterly report was provided to Council at the November 2023 ordinary council meeting, and will be provided at the end of each financial quarter moving forward (the next report is due in April 2024 and will be first presented to the Strategic and General Purposes Committee). This report shows the status of actions taken in order to implement the Corporate Business Plan.

4. *Community Perceptions Survey*

Catalyse was engaged in 2023 to undertake a Community Perceptions Survey on behalf of the City, and the results of that were provided to Council for its information in 2023. These survey results are informing City officers in respect of their actions, priorities and strategic planning. Council is also using these results to inform its strategic planning over coming months, as well as general decision making.

5. *Business Perceptions Survey*

Catalyse was engaged in 2023 to undertake a Business Perceptions Survey on behalf of the City, and the results of that were provided to Council for its information in 2023. These survey results are informing City officers in respect of their actions, priorities and strategic planning. Council is also using these results to inform its strategic planning over coming months, as well as general decision making.

6. *Key Project performance*

Council now receives quarterly project status updates which set out the details of which key projects on are on track and which are off track. This provides Council

insight into the delivery of these projects, and early notice where projects are off track.

7. Service Standards

The Executive Leadership Team have almost completed a service level catalogue which is aligned against the City's budget sub-programs. Once finalised, this document will be shared with Council for its strategic planning purposes. It gives insight into the services currently provided by the City, and the costs associated with these (including comparisons of cost per rateable land and per population).

8. Reporting on outcomes of external associations that the City is involved in

The CEO and Executive Manager Governance and Risk Services will develop a standing item report for Council to be informed about these external associations. Consideration is currently being given as to whether these become standing Council reports or alternatively, are part of the revised Information Bulletin that is under development.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

OFFICER/ COMMITTEE RECOMMENDATION

That Council receive the updates in relation to the CEO's annual KPIs.

Moved By: Cr Carla Viskovich
Seconded By: Mayor Glenn Wilson

CARRIED
(2 / 0)

14.3.2 Research Project - Anti-Social Behaviour and Transitional Homelessness

Responsible Officer:	Andrew Brien Chief Executive Officer
Responsible Business Unit:	Office of the CEO
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Nature of Council's Role in Decision-Making:	Advocacy
Attachments:	Nil

SUMMARY STATEMENT

The purpose of this report is for Council consideration and approval for the Chief Executive Officer to undertake a study project focused on responses to anti-social behaviour and transitional Aboriginal homelessness.

REPORT

The main objective of this proposed research project is to acquire valuable insights into both the challenges and successes in addressing issues related to anti-social behaviours and Aboriginal homelessness from a local government perspective. The emphasis will be on actively engaging with local and State Government agencies, as well as key service providers. The goal is to assess existing strategies, pinpoint gaps, and explore potential solutions that can contribute to the enhancement of current efforts in this regard.

The research project will cover multiple locations across Australia, each carefully chosen based on the prevalence of Aboriginal homelessness issues and the diversity of strategies employed. The proposed locations are:

Western Australia:

- Karratha
- Broome
- Kununurra

South Australia:

- Ceduna
- Port Augusta

Northern Territory:

- Alice Springs
- Tennent Creek
- Darwin

Each of the identified locations have been chosen as they are either regional centres facing similar issues to the City or have been recommended by other levels of government as having introduced appropriate programs or solutions to address anti-social behaviour and homelessness issues.

Key Issues to be Reviewed:

1.1. Current Issues in Relation to Aboriginal Homelessness:

Evaluate the existing challenges and factors contributing to Aboriginal homelessness in each location.

1.2. Issues Related to Anti-Social Behavior and Service Provision:

Examine the link between homelessness and anti-social behavior, focusing on the role of service providers in mitigating such behavior.

1.3. Crime Statistics and Policing Issues:

Analyze crime statistics associated with homelessness and identify any policing challenges specific to the Aboriginal community.

1.4. Partnership Arrangements:

Investigate existing partnership models between government agencies, service providers, and community organizations to determine successful collaborative approaches.

1.5. Roles and Responsibilities of Local, State, and Federal Governments:

Understand the distinct roles and responsibilities of each level of government in addressing Aboriginal homelessness within the selected municipalities.

1.6. Trials and Programs:

Explore the trials and programs that have been implemented to address homelessness, evaluating their success and scalability.

1.7. Methodology:

The research project will involve scheduled meetings with key stakeholders, including government officials, community leaders, law enforcement, and service providers. The team will conduct interviews, collect data, and observe the implementation of various strategies.

1.8. Expected Outcomes:

1. A comprehensive understanding of solutions implemented by local government to address the issues of anti-social behaviour associated with transitional homelessness in regional areas.
2. A comprehensive understanding of the challenges associated with Aboriginal homelessness in each location.
3. Identification of successful strategies and best practices that can be replicated or adapted for the City.
4. Recommendations for refining or implementing new programs based on the findings.
5. Improved collaboration and knowledge-sharing among government agencies, service providers, and community stakeholders.

Conclusion:

This research project aims to contribute valuable insights to the ongoing efforts to address anti-social behaviour and Aboriginal homelessness. By examining successful strategies and understanding challenges, we can collectively work towards more effective, targeted, and culturally sensitive solutions which will assist in addressing many of the issues being present currently in the City of Kalgoorlie Boulder.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

A detailed budget will be developed based on travel, accommodation, and logistical requirements and will be included in the 2024/25 budget.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We will deliver a safe and activated community that can be used day and night.

CONNECTED: We will be connected to our history, culture and community.

OFFICER/ COMMITTEE RECOMMENDATION

Moved By: Cr Carla Viskovich

Seconded By: Mayor Glenn Wilson

That the Committee support the Chief Executive Officer to undertake the proposed study project focused on responses to anti-social behaviour and transitional Aboriginal homelessness.

CARRIED
(2 / 0)

14.3.3 Department review update

Responsible Officer:	Andrew Brien Chief Executive Officer Frances Liston Executive Manager Governance and Risk Services
Responsible Business Unit:	Office of the CEO Governance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council's Role in Decision-Making:	Executive Strategic
Attachments:	1. Letter to CEO - Feb 2024 - City of Kalgoorlie-Boulder [6.1.3.1 - 1 page]

SUMMARY STATEMENT

The Committee is asked to receive the update and attached correspondence from the Department of Local Government, Sport and Cultural Industries (Department).

REPORT

Since mid 2021, the Department has been engaged in a review of the City including in relation to:

1. Organisational culture;
2. Complaint and dispute handling; and
3. Governance framework.

On 26 February 2024, the Department wrote to the Chief Executive Officer to advise that the Department is satisfied with the City's responses in relation to these matters and it has now concluded its review of the City. A copy of that correspondence is attached for information of the Committee.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

AMENDED COMMITTEE RESOLUTION

Moved By: Mayor Glenn Wilson

Seconded By: Cr Carla Viskovich

That the Committee:

1. note the update contained in this report and attached correspondence from the Department;
2. request the CEO to invite Tim Fraser from the Department to meet with Council.

**CARRIED
(2 / 0)**

15 REPORTS OF OFFICERS

15.1 Chief Executive Officer

15.1.1 Statement of Financial Activity February 2024

Responsible Officer:	Casey Radford Finance Manager
Responsible Business Unit:	Finance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council’s Role in Decision-Making:	Legislative
Attachments:	1. SOFA Report FEB 2024 FINAL [15.1.1.1 - 30 pages]

SUMMARY STATEMENT

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* (“**the Regulations**”), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 29 February 2024.

REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 October 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 29 February 2024 income is over budget by 0.04% and expenditure is under budget by (0.03%), commentary is provided at nature and type level. A nil variance means that the year-to-date actual value is identical to the year-to-date budget estimate. Comments are therefore provided where the variances value is >10% and >\$50,000 under or over budget.

Expenditure from operating activities

Description	Comment	Var. \$	Var. %	Nature of Variance
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Non-cash amounts excluded from operating activities	Adjustments to Revenue and Expenses for depreciation, profit and loss on sale of assets and adjustments for provisions.	585,913	3.55%	Timing
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Inflows from investing activities

Description	Comment	Var. \$	Var. %	Nature of Variance
Proceeds from disposal of assets	Price received for assets sold or traded	3,822,983	0.00%	Permanent

Outflows from investing activities

Description	Comment	Var. \$	Var. %	Nature of Variance
Transfer from reserves	Transfers will occur when funds invested are returned in June.	8,517,000	51.28%	Timing
Transfer to reserves	Transfers to reserves are more than budget due to higher than expected interest earned.	(268,393)	(2.19%)	Timing

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

CAPABLE: We will have the resources to contribute to our community and economy.

OFFICER RECOMMENDATION

That Council receive the Statement of Financial Activity for the period ending 29 February 2024.

15.1.2 Accounts Payable Report - March 2024

Responsible Officer:	Casey Radford Finance Manager
Responsible Business Unit:	Finance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council’s Role in Decision-Making:	Review
Attachments:	<ol style="list-style-type: none"> 1. Municipal Fuel Card Payments - March 2024 [15.1.2.1 - 6 pages] 2. Municipal Coles Card Payments - March 2024 [15.1.2.2 - 1 page] 3. Municipal Credit Card Payments - March 2024 [15.1.2.3 - 6 pages] 4. Municipal Direct Debit Payments - March 2024 [15.1.2.4 - 1 page] 5. Municipal EFT Payments - March 2024 [15.1.2.5 - 24 pages] 6. Municipal Cheque Payments - March 2024 [15.1.2.6 - 1 page]

SUMMARY STATEMENT

Council is asked to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions and other purchasing cards incurred by authorised card holders.

REPORT

The Chief Executive Officer (CEO) has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), direct debit or credit card.

Attached to this report are the lists of all EFT and cheque payments made during the month of March 2024 and a list of corporate credit card transactions and fuel card transactions by card holder of the same period totalling \$10,454,161.66.

Municipal EFT	\$	10,007,663.92
Municipal Cheque	\$	478.10
Direct Debit	\$	387,625.27
Credit Cards	\$	43,689.97
Fuel Cards	\$	14,704.40
Coles Cards	\$	2,006.56
Grand Total	\$	10,454,161.66

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

The accounts payable for the month of March 2024 have been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

All purchases by authorised officers are to be completed in accordance with the Purchasing Policy.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

CAPABLE: We will have the resources to contribute to our community and economy.

OFFICER RECOMMENDATION

That Council receive the list of payments totalling \$10,454,161.66 as presented for the month of March 2024.

15.1.3 Local Government Sustainability - Standing Committee Inquiry

This report has been withdrawn by the CEO.

15.1.4 Salary and Allowances Tribunal Determination for 2024/25

Responsible Officer:	Andrew Brien Chief Executive Officer
Responsible Business Unit:	Office of the CEO Finance Governance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council’s Role in Decision-Making:	Review
Attachments:	1. SAT Determination 2024-25 [15.1.4.1 - 34 pages]

SUMMARY STATEMENT

Council is asked to note the outcomes of the Salary and Allowances Tribunal (SAT) determination in relation to payments to elected members and for the Chief Executive Officer (CEO) to incorporate the changes into the annual budget from 1 July 2024.

REPORT

Elected members allowances are regulated under the under section 7B(2) of the *Salary and Allowances Act 1975*, which requires the Tribunal to inquire into and determine the amount of:

- fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* (‘the LG Act’) to elected council members for attendance at meetings;
- expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
- allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

On 5 April 2024 the Tribunal issued their annual allowances (Determination) for local government CEO and Elected Members. This report only deals with the review of elected members as the CEO remuneration is dealt with via the CEO Review Committee and reported to Council separately.

Council has previously resolved for Elected Members to be paid an annual allowance rather than a meeting attendance fees and has set the level at 100% of the SAT Determination. Given the increase outlined in the determination, this will see a 4% increase applied from 1 July 2024. The following is taken from the determination published on the SAT website:

20. The Tribunal has determined Elected Member attendance fees, and annual allowance ranges be increased by 4%. The Tribunal considered various submissions

calling for increases, with the determined increase reflecting a variety of issues raised in the submissions.

21. The Tribunal maintains that Elected Members fees should be set to compensate costs for the prescribed role of an Elected Member. The role of an Elected Member was specifically described as not being a full-time occupation in parliamentary debates regarding the Local Government Amendment Act 2011 presented to the Parliament in 2011, and there has been no change in this view from Government or the Parliament as far as the Tribunal is aware.

22. The Tribunal considered a request to create a fifth Band to cater for the four highest population local governments along with a subsequent increase in remuneration. The Tribunal did not agree with this claim for two reasons. Firstly, the Tribunal takes into consideration a range of factors when classifying local governments, not just populations and budget. There are a number of factors that lead to a Band 1 classification, as the Tribunal's framework is broad based. The Tribunal recognises that some local governments may be best placed at the top of the Band while others may be better reflected at the mid-point or bottom of the Band. The framework allows for individual local governments to manage the unique factors they face within the framework.

23. Secondly, the recent changes to the Local Government Act and the introduction of classes is also based on a four class model. The classes model also shows that local governments within the Band 1 group have similar responsibilities despite the fact they each face their own unique challenges. The Tribunal is therefore satisfied that the current four Band model is appropriate for the local government sector and that the remuneration levels are appropriate within the wider framework of offices under the Tribunal's jurisdiction.

24. The Government, through the Department of Local Government, Sport and Cultural Industries (DLGSC), is looking to introduce reforms which will enable superannuation payments to be made to local government council members. The Tribunal's Determination relates only to the fees and allowances provided to council members.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

The increase in annual allowances will be included in the draft 2024/25 budget.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

OFFICER RECOMMENDATION

That Council note the outcomes of the Salary and Allowances Tribunal Determination for 2024/25 and request that the Chief Executive Officer include the increase in the draft 2024/25 budget.

15.1.5 Review of regional telecommunications in Western Australia

Responsible Officer:	Andrew Brien Chief Executive Officer
Responsible Business Unit:	Office of the CEO
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council's Role in Decision-Making:	Advocacy
Attachments:	1. Terms of Reference [15.1.5.1 - 6 pages]

SUMMARY STATEMENT

Council is asked to endorse the preparation of a submission in relation to the Standing Committee on Public Administration inquiry into regional telecommunications in Western Australia.

REPORT

On 20 March 2024, the Standing Committee on Public Administration resolved to establish an inquiry into regional telecommunications in Western Australia. The terms of reference for the inquiry are as follows:

The Standing Committee on Public Administration resolves to inquire into and report on issues impacting regional telecommunications in Western Australia.

Given the broad nature and scope of the inquiry it is proposed to provide a submission based around the following specific issues:

1. Limited coverage of the mobile network;
2. Coverage of the 4g and 5g networks is not sufficient at the current time given the switching off of the 3g network in mid 2024;
3. Lack of back up suitable power supply as highlighted during the recent power outages;
4. Safety issues associated with the limited coverage; and
5. Any other issues identified by Council.

Submissions are due by 24 April 2024.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

OFFICER RECOMMENDATION

That Council endorse the Chief Executive Officer preparing and lodging a submission on behalf of the City of Kalgoorlie Boulder.

15.1.6 Local Law Reform Consultation: Standardised Meeting Procedures

Responsible Officer:	Andrew Brien Chief Executive Officer Frances Liston Executive Manager Governance and Risk Services
Responsible Business Unit:	Office of the CEO Governance
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council's Role in Decision-Making:	Advocacy
Attachments:	1. Standardised Meeting Procedures Consultation Paper [15.1.6.1 - 16 pages]

SUMMARY STATEMENT

Council is asked to endorse the completion of an online submission in relation to the Department of Local Government, Sport and Cultural Industries' (DLGSCI) local government reform in relation to standardised meeting procedures.

REPORT

On 2 April 2024, Council considered the City's position and response a relation to DLGSCI's consultation request. Consultation Paper which was released in February 2024, and the City's position is set out within that document (see attachment 15.1.6.1).

The City's response is requested to be provided through an online survey by no later than 29 May 2024.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We continue to believe in the principles of representational democracy and are enabled to make decisions about our lives.

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

OFFICER RECOMMENDATION

That Council endorse the Chief Executive Officer lodging a submission on behalf of the City of Kalgoorlie-Boulder.

15.2 Development and Growth

15.2.1 Sponsorship Cyclassic

Responsible Officer:	Alex Wiese Director Development and Growth
Responsible Business Unit:	Development and Growth
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council’s Role in Decision-Making:	Executive Strategic
Attachments:	<ol style="list-style-type: none"> 1. Goldfields Cyclassic Sponsorship Application [15.2.1.1 - 8 pages] 2. Sponsorship Policy (EXEC-CEO-006) [15.2.1.2 - 5 pages]

SUMMARY STATEMENT

Council is asked to consider the sponsorship of the Eastern Goldfields Cycle Club (EGCC) for the 2024 Goldfields Cyclassic event.

REPORT

The EGCC has applied to the City’s Event Sponsorship Program for \$40,000 cash plus up to \$7,000 in-kind support towards costs associated with the 2024 Goldfields Cyclassic. The event will take place from 1 June 2024 to 2 June 2024 (Saturday and Sunday inclusive), over the Western Australia Day long weekend.

The 2024 application amount represents a significant increase from previous years, which was \$19,000 cash plus up to \$5,000 in-kind support in 2022, and \$25,000 cash plus up to \$7,000 in-kind support in 2023. The explanation provided for the 2024 increase is that charter flight costs have increased from \$45,000 in 2023 to \$54,500 in 2024.

Background

The Goldfields Cyclassic (Cyclassic) is a road cycling event that dates back to 1928 and is one of the oldest cycling events in the world, attracting both local and international attention. It has had several high-profile competitors including past and future Olympians and world champions.

The first stage of the event is the Menzies Classic, which will see riders set off from Kalgoorlie-Boulder along the Goldfields Highway heading for Menzies.

The second stage of the event continues north, heading to Leonora, with the men competing in the Leonora Golden Wheels, and the women competing in the second edition of the Leonora Women’s Cycle Classic.

The final stage of the event concludes with an elite criterium street race in Leonora, run in conjunction with the Leonora Gift.

The Cyclclassic event has become a prominent event on the Australian Cycling Calendar, thus promoting not only the Goldfields region but also Kalgoorlie-Boulder, where the original event was created. Based off the City's REMPLAN modelling of approximately 200 overnight visitors coming into the region for the event, the estimated visitor expenditure impact for Kalgoorlie-Boulder is \$88,000.

The City has been a long-time sponsor of the Cyclclassic and last sponsored the event in 2023, providing sponsorship to the value of \$25,000 plus up to \$7,000 in-kind support.

Officer Comment

The application has been assessed and complies with the Event Sponsorship Policy (refer to attachment 2). The Cyclclassic is considered to be an important regional tourism event.

The officer recommendation below not to increase the City's sponsorship above the 2023 amounts for the Cyclclassic is based on the following reasons;

- The race and overnight components of the Cyclclassic are mostly held outside of Kalgoorlie-Boulder;
- The value of the requested sponsorship equates to a 60% increase in funding;
- The limited information was provided in the application to support the requested increase;
- Co-ordination of the event has been outsourced and for the 2024 Cyclclassic the fee is \$30,000;
- Sponsorship increases well above CPI were approved by the Council in both 2022 and 2023;
- Sponsorship from other local governments for the event is \$48,000; and
- Consideration of approved City sponsorship amounts for other sporting club events held in Kalgoorlie-Boulder in 2023 and 2024.

It is recommended that Council approve the sponsorship of the 2024 Goldfields Cyclclassic for the amount of \$25,000 cash plus up to \$7,000 in-kind support from the 2023-24 Economic Development Sponsorship budget.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

There are sufficient funds in the City's Economic Development Sponsorship account.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

This Sponsorship application complies with the City's Event Sponsorship Policy (refer to attachment 2).

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We will deliver a safe and activated community that can be used day and night.

CONNECTED: We will be connected to our history, culture and community.

CAPABLE: We promote and support local tourism opportunities including facilitating tourism infrastructure and services.

OFFICER RECOMMENDATION

That Council approve sponsorship for the Eastern Goldfields Cycle Club for the amount of \$25,000 cash and up to \$7,000 in-kind support for the 2024 Goldfields Cyclclassic.

15.2.2 Home Business - 49 Lewis Street

Responsible Business Unit:	Planning Development & Regulatory Services
Disclosure of Interest:	Nil
Application Number:	D015/24
Owner’s Name:	Janene Rochelle Varian and Wayne John Varian
Applicant’s Name:	Janene Rochelle Varian
Development Value:	Nil
Voting Requirements:	Simple
Nature of Council’s Role in Decision-Making:	Quasi Judicial
Attachments:	Nil

SUMMARY STATEMENT

Council is asked to approve a home business for the preparation, cooking and packaging of sweets, cakes, and biscuits; part-time furniture hire; and event planning at Lot R1015 (No. 49) Lewis Street, Lamington 6430. As the proposal is an “A” use under Local Planning Scheme No. 2, and the decision powers are not delegated to the Chief Executive Officer, the approval of Council is sought.

REPORT

Background

The site contains an original dwelling approved in 1993 after subdivision of the area. The applicant proposes to establish a home business that will operate from their residential premises.

The land use for home business in residential areas is not exempt from requiring planning approval under the *Planning and Development (Local Planning Schemes) Regulations 2015*. Planning approval from Council for the use is therefore required.

Details of the Proposal

The applicant proposes to run a home business for the preparation, cooking, and packaging of sweets, cakes, and biscuits; part-time furniture hire; and event planning at 49 Lewis Street, Lamington 6430 (the site). The proposed hours of operation are Monday to Friday from 10:00am to 4:00pm, and Saturday from 10:00am to 1:00pm. The home business is restricted to the existing outbuilding and the existing home kitchen.

Description of the Site

Address:	Lot R1015 (No. 49) Lewis Street, Lamington 6430	
Lot Size:	1012m ²	
Zoning:	LPS2:	Residential
Existing Land Use:	Residential	

Proposed Land Use:	Home business
Adjacent / Nearby Land Uses:	Residential

The site is 1012m² in area and has approval for residential use. The site is situated amongst other established dwellings, and the broad character of the area is established residential homes. The site has vehicular access from Lewis Street and from McKenzie Street and has parking for three vehicles.



Image 1: Aerial picture of the site and location

Site History/Previous Approvals

The residential dwelling on the site was approved in 1993.

Previous Relevant Decisions of Council

There are no previous decisions of Council that are directly relevant to the proposal.

Applicant’s Submission

The applicant has submitted the following proposal:

Number of employees	Two total
Area of occupation	Kitchen and outbuilding
Service provided	The preparation, cooking and packaging of sweets, cakes, and biscuits; part-time furniture hire; and event planning.
Hours of operation	Monday to Friday 10:00am to 4:00pm, and Saturday 10:00am to 1:00pm
Customers per day	One
Deliveries / Pickups	Two deliveries per week and two collections per week

Officers Comment

The proposed use of home business in the residential dwelling is deemed to be of minimal impact to the existing amenity.

Public Consultation

Public consultation was undertaken in the following manner:

Requirement

Schedule 2, part 8 cl. 64 (4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* states that a non-complex application is advertised by doing any or all of the following, as determined by the local government:

- Cl.64 (4)(a) in accordance with clause 87 public notice in the newspaper and website publishing.
- Cl.64 (4)(b) giving owners and occupiers in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval; and
- Cl.64 (4)(c) erecting, in the manner approved by the commission a sign or signs.

Duration

14 days ending on 2 April 2024. The City's Local Planning Policy (LPP2) Advertising Planning Proposals was given due regard, as were the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2, part 8 cl. 64.

Method

In this instance the City's officers determined that the notification (advertising) to the owners and occupiers of adjacent and surrounding properties was sufficient to ascertain any potential effects the proposal may have on surrounding residents.

Submissions Received

No submissions were received.

DetailsZoning and Land Use Permissibility

The site is zoned "Residential" under the City's Local Planning Scheme No.2 (LPS2) and is afforded a residential density of R20. The proposed use of the site is classed as "Home Business" which is a use requiring public consultation (advertising) and the consideration of submissions (if any) prior to determination of the application.

The assessment of the proposal relates only to the proposed activity (use) in regard to an assessment of the preparation area, storage area, office, and access/parking arrangements against the requirements of LPS2 and any other relevant City policies.

Traffic and Parking

There is sufficient parking on-site for traffic movements and parking associated with the proposed activity. The provision of car parking meets the requirements of LPS2 for the proposed use. Two parking bays are available for the use of visitors and customers.



Image 2: parking access shown from McKenzie Street and the laneway

It is not considered that the proposed activity will result in significant impacts on the local street network.

Noise

The proposed hours of operation are within the requirements of the *Environmental Protection (Noise) Regulations 1997*.

Local Planning Policy Home Based Businesses and Family Day Care Policy

The above local planning policy has been adopted by the Council and must be considered (given due regard to) during the assessment of any home-based business operation. The proposed home business meets all policy and planning requirements except for a slight excess in area, which exceeds the permitted limit by 3.48m² which is not considered to be significant.

Conclusion

It is considered that the approval of the proposed home-based business will have minor impacts on the adjacent neighbours and street network; such impacts are consistent with normal activities between neighbours and within the general residential area.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

If aggrieved by the decision of the Council or any development conditions applied, the applicant will have a right to appeal to the State Administrative Tribunal. A review must be lodged within 28 days of the decision being made by the City. An advice note to this effect will be included in the decision notice.

POLICY IMPLICATIONS

The proposal is consistent with the City's Local Planning Policy Home Based Businesses and Family Day Care Policy and the Local Planning Policy - Advertising Planning Proposals Policy.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

OFFICER RECOMMENDATION

That Council approve the proposed use home business at Lot R1015 (No. 49) Lewis Street, Lamington subject to the following conditions:

1. The operation of the home business is restricted to the applicant, Janene Rochelle Varian. The operation of the home business by any other person or on any other land is not permitted by this approval. This approval cannot be transferred to any other person without the prior approval of the City of Kalgoorlie-Boulder.
2. For this approval to remain in force, the applicant Janene Rochelle Varian must remain a permanent occupant of the property.

15.2.3 Family Daycare - 174 Davis Street

Responsible Business Unit:	Planning Development & Regulatory Services
Disclosure of Interest:	Nil
Application Number:	D021/24
Owner’s Name:	Dudley Roy Hayes
Applicant’s Name:	Ni Nyoman Krisna Astasiaswari
Development Value:	Nil
Voting Requirements:	Simple
Nature of Council’s Role in Decision-Making:	Legislative
Attachments:	Nil

SUMMARY STATEMENT

Council is asked to consider the use of a residential building for a Family Day Care at Lot 4643 (No. 174) Davis Street, Victory Heights 6432 (the site). As the proposal is an “A” use under Local Planning Scheme No. 2, and the decision powers are not delegated to the Chief Executive Officer, the approval of Council is sought.

REPORT

Background

The site contains an original dwelling approved in 1996 after subdivision of the area. The applicant proposes to establish a family day care that will operate from their residential premises.

The land use for family day care in residential areas is not exempt from requiring planning approval under the *Planning and Development (Local Planning Schemes) Regulations 2015*. Planning approval from Council for the use is therefore required.

Details of the Proposal

The applicant proposes to operate a family day care at Lot 4643 No.174 Davis Street, Victory Heights (the site) from 6:00am to 6:00pm, Tuesday to Friday. The facility is proposed to cater to a maximum of seven children consistent with the *Education and Care Services National Regulations 2012*; the facility will also provide a small food service.

Description of the Site

Address:	Lot 4643 (No. 174) Davis Street, Victory Heights, 6432
Lot Size:	842m ²
Zoning:	LPS2: Residential
Existing Land Use:	Residential
Proposed Land Use:	Family day care

Adjacent / Nearby Land Uses:	Residential
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The site is 842m² and contains an approved residence. The site is situated amongst other established dwellings, and the broad character of the area is established residential homes; vehicular access is from the primary street being Davis Street, and a rear laneway. Parking for four vehicles is available within the property. Refer to the aerial photo at Figure 1 below.



Fig 1: Aerial picture of the site and location

Site History/Previous Approvals

The residential dwelling on the site was approved in 1996.

Previous Relevant Decisions of Council

There are no previous decisions of Council that are directly relevant to the proposal.

Applicant's Submission

The applicant has submitted the following proposal:

Number of employees	One total
Area of occupation	Kitchen, family room, dining room, lounge, laundry, and outdoor area.
Service provided	Family day care
Hours of operation	Tuesday to Friday 6:00am to 6:00pm
Customers per day	Maximum of six children

Deliveries / Pickups	Nil
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Officer's Comment

The proposed use of family day care in the residential dwelling is deemed to be of minimal impact to the existing amenity.

Public Consultation

Public consultation was undertaken in the following manner:

Requirement

Schedule 2, part 8 cl. 64 (4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* states that a non-complex application is advertised by doing any or all of the following, as determined by the local government:

- Cl.64 (4)(a) in accordance with clause 87 public notice on the newspaper and website publishing.
- Cl.64 (4)(b) giving owners and occupiers in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval; and
- Cl.64 (4)(c) erecting, in the manner approved by the commission a sign or signs.

Duration

14 days ending on 2 April 2024. The City's Local Planning Policy (LPP2) Advertising Planning Proposals was given due regard, as was the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015* Schedule 2, part 8 cl. 64.

Method

In this instance the City's officers determined that the advertising (notification) of the proposal to the owners and occupiers of adjacent and surrounding properties was sufficient to ascertain any potential effects the proposal may have on surrounding residents.

Submissions Received

The City has received one (1) submission from the community resulting from the public consultation. The submitter was not opposed to the proposal, however, concerns were raised about potential noise impacts on their residential amenity.

Details

Zoning and Land Use Permissibility

The site is zoned "Residential" under the City's Local Planning Scheme No.2 (LPS2) and is afforded a residential density of R20. The proposed use of the site is classed as family day care which is a use requiring public consultation (advertising) and the consideration of submissions (if any) prior to determination of the application.

The assessment of the proposal relates only to the proposed activity in regard to the use of the kitchen, family room, dining room, lounge, laundry, and outdoor area for

family day care activities against the requirements of LPS2 and any other relevant City policies.

Traffic and Parking

Vehicles visiting the site will drop off and pick up children between 6:00am and 6:00pm Tuesday to Friday. The site has sufficient frontage for the small number of parents and carers to park, drop off and collect children. The provision of car parking meets the requirements of LPS2 for the proposed use. Two parking bays are available for the use of visitors and customers.

The nature and limitations of the proposed day care will have negligible impacts on the surrounding road network.

Noise

The early start of the operation at 6:00am has the potential to create noise impacts but these can be managed through the application of the *Environmental Protection (Noise) Regulations 1997* should complaints be received by the City.

Local Planning Policy Home Based Businesses & Family Day Care Policy

The above local planning policy has been adopted by the Council and must be considered (given due regard to) during the assessment of any home-based business operation. The proposed family day care meets all policy and planning requirements except for the operating hours. The development application proposes operational hours from 6:00am to 6:00pm Tuesday to Friday. The potential impact of the proposed hours of operation are regulated through the *Environmental Protection (Noise) Regulations 1997*.

Conclusion

It is considered that the approval of the proposed family day care will have minor impacts on the adjacent neighbours and street network; such impacts are consistent with activities between neighbours.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

If aggrieved by the decision of the Council or any development conditions applied, the applicant will have a right to appeal to the State Administrative Tribunal. A review must be lodged within 28 days of the decision being made by the City. An advice note to this effect will be included in the decision notice.

POLICY IMPLICATIONS

The proposal is consistent with the City's following policies:

- Local Planning Policy Home Based Businesses & Family Day Care Policy; and
- Local Planning Policy - Advertising Planning Proposals.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

OFFICER RECOMMENDATION

That Council approve the proposed use family day care at Lot 4643 No. 174 Davis Street Victory Heights 6432 subject to the following conditions:

1. The operation of the family day care is restricted to the applicant, Ni Nyoman Krisna Astasiaswari. The operation of the family day care by any other person or on any other land is not permitted by this approval. This approval cannot be transferred to any other person without the prior approval of the City of Kalgoorlie-Boulder.
2. For this approval to remain in force, the applicant Ni Nyoman Krisna Astasiaswari must remain a permanent occupant of the property.

15.2.4 Proposed Child Care Premises - Lot 4903 (No. 18) Addis Street, Lamington

Responsible Business Unit:	Development and Growth
Disclosure of Interest:	Nil
Application Number:	P088/23
Owner's Name:	WOW SUPER FUND PTY LTD
Applicant's Name:	Kal Kidz Early Learning Centre
Development Value:	\$300,000
Voting Requirements:	Simple
Nature of Council's Role in Decision-Making:	Legislative
Attachments:	1. Development Application - Change of Use - Child Care Premises (P088-23) [15.2.4.1 - 65 pages]

SUMMARY STATEMENT

Council is asked to consider a Development Application for a change of use from consulting rooms to child care premises for 39 children and seven staff at No.18 (Lot 4903) Addis Street, Lamington (the site). As the proposal is an "A" use under Local Planning Scheme No. 2, and the decision powers are not delegated to the Chief Executive Officer, the approval of Council is sought.

REPORT

Background

The site is located at the intersection of Addis Street and McKenzie Street and has an area of 1,399m². The site contains a single storey building of 327m² that was previously used for medical consulting rooms and includes five covered car parking spaces at the rear of the building, and seven parking spaces within the road reserve of Addis Street. The triangular parcel of land to the north-west of the site is Reserve 42837, which was the subject of a report to the Ordinary Council Meeting of 25 March 2024, where Council resolved to endorse the additional land use designation of car park and requested the CEO to write to the Minister for Planning; Lands; Housing; Homelessness to request the additional land use designation car park, car parking or similar'. The land is under a management order to the City and the request to change the use came from Full Circle Therapies as part of the redevelopment of its facilities on Reserve 31464.

Details of the Proposal

The proposal requests Council's approval for the operation of a child care centre at 18 Addis Street, Lamington to cater for 39 children and seven staff from 7:00am to 7:00pm, Monday to Friday. The existing building will be refurbished to provide indoor facilities for different age groups, offices and associated facilities. The centre

proposes to include two large outdoor play areas on either side of the building, a storage shed, and a bin compound.

Description of the Site

Address:		Lot 4903 (No. 18) Addis Street, Lamington
Lot Size:		1399m ²
Zoning	LPS2:	Residential R20
Existing Land Use:		Consulting rooms
Proposed Land Use:		Day care premises
Adjacent / Nearby Land Uses:		<ul style="list-style-type: none"> • Residential, • Hotel and • Public purpose reserve

The site is irregular in shape and has an area of 1399m². The primary frontage of the site is Addis Street; it also has a narrow secondary frontage to McKenzie Street. The site also abuts Reserve 42837 which is proposed to be utilised by Full Circle Therapies for car parking and has a narrow access to the rear lane. Established residential dwellings are located to the east and south of the site, and Full Circle Therapies is located across the lane north-west of the site. Refer to the aerial photo at Figure 1 below.

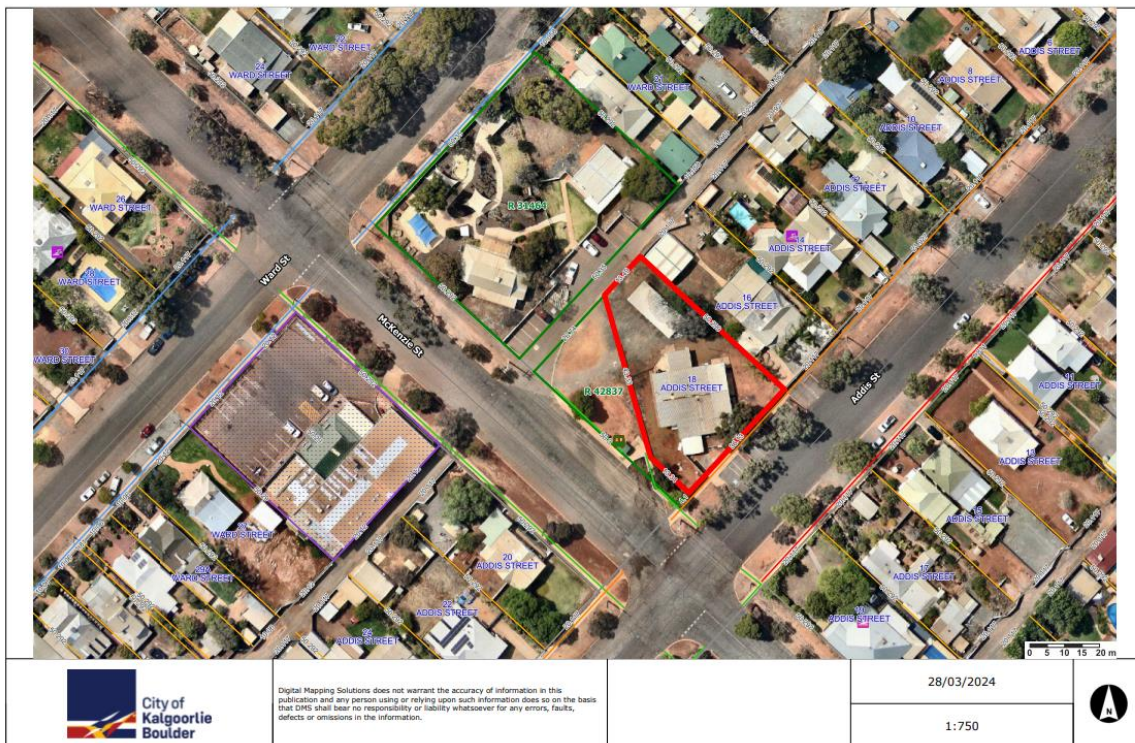


Fig 1: Site Map of No.18 (Lot 4903) Addis Street, Lamington.

Site History/Previous Approvals

P77/03: Development Application Rural Clinical School/Medical Student Rooms

Previous Relevant Decisions of Council

There are no previous decisions of Council that are directly relevant to the proposal.

Applicant's Submission

The applicant has submitted the following proposal:

Number of Employees	Seven in total
Area of occupation (internal and external)	Single storey building of 327m ² Two outdoor play areas, car parking, storage facilities and bin compound.
Services provided	Care services for up to 39 children
Hours of operation	7:00am to 7:00pm Monday to Friday
Access and parking	Rear lane access Five parking bays and one delivery bay Seven parking bays (including an ACROD bay) on Addis Street.

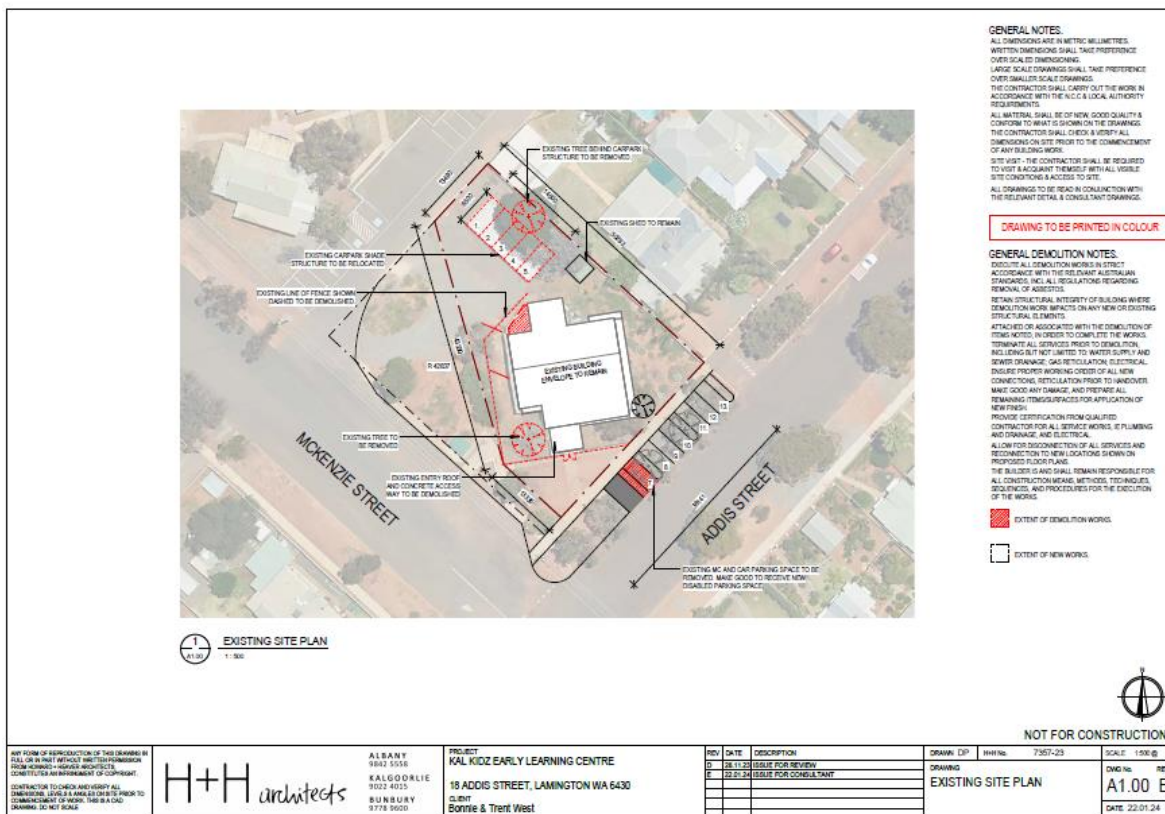


Fig 2: Proposed Site Plan of No.18 (Lot 4903) Addis Street, Lamington

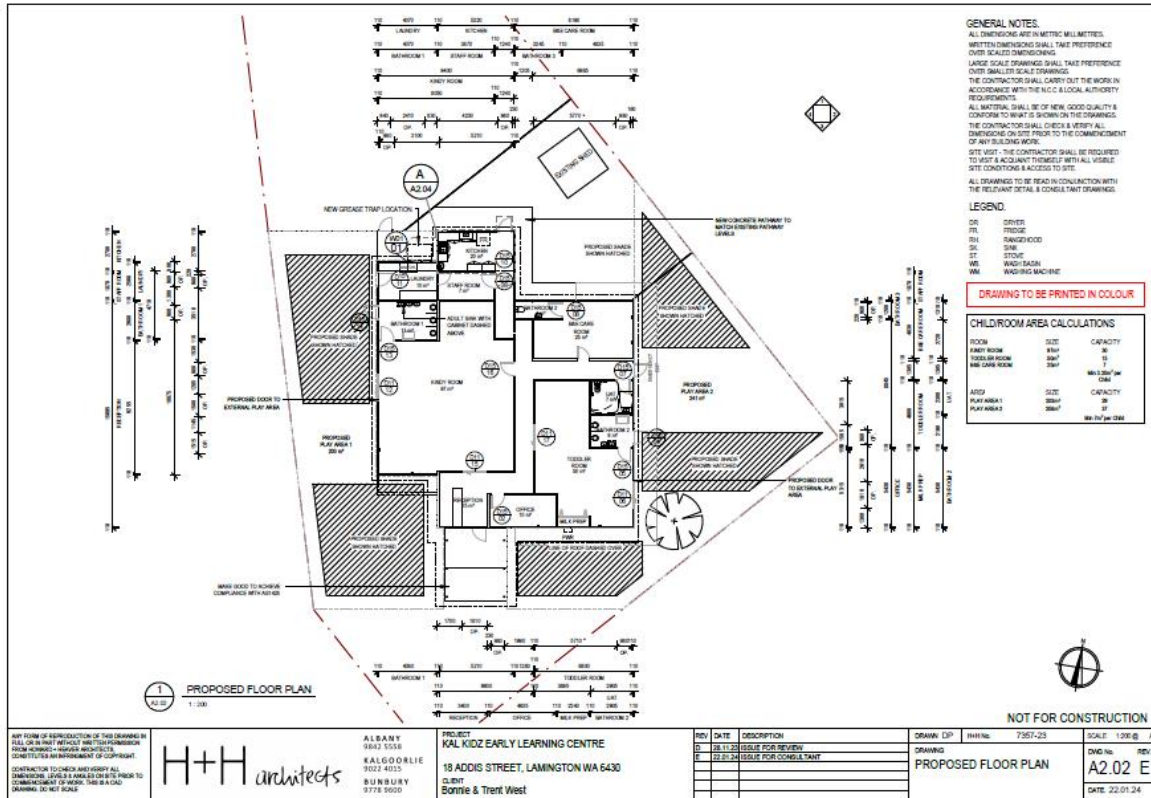


Fig 3: Proposed Floor Plan of No. 18 (Lot 4903) Addis Street, Lamington

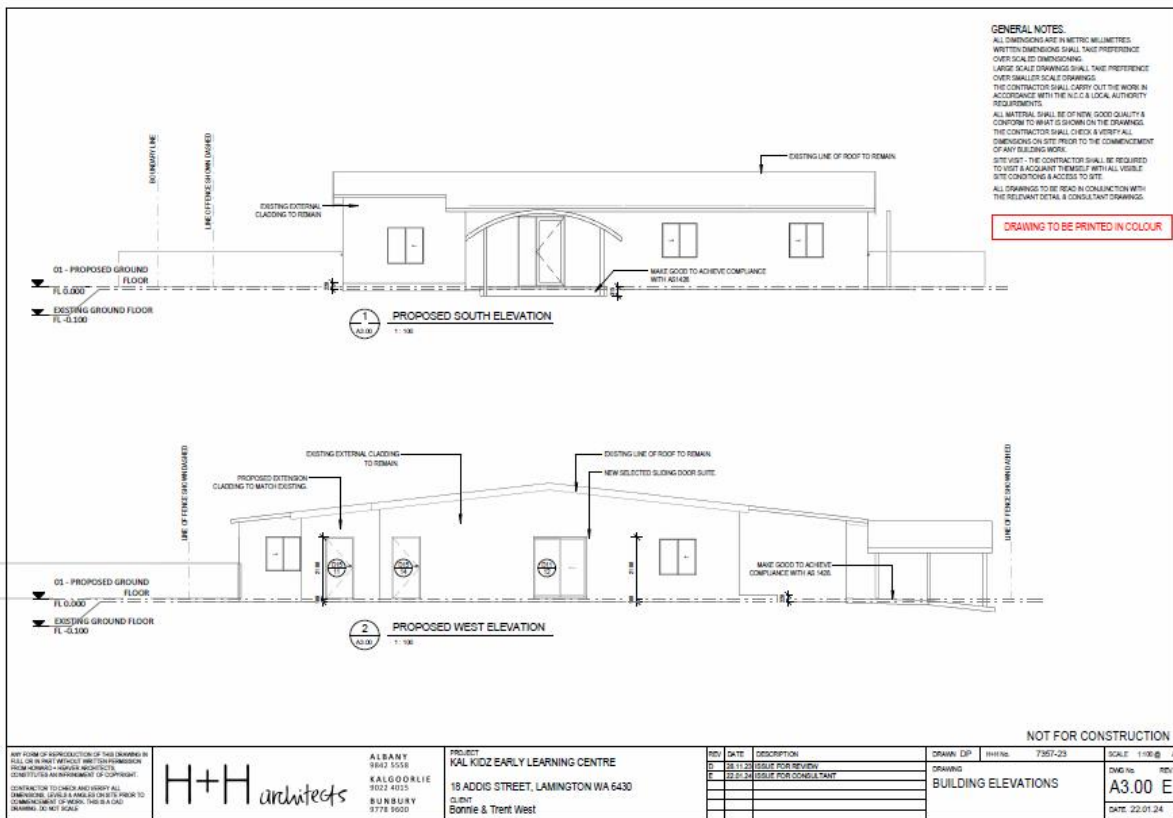


Fig 4: Building Elevations of No. 18 (Lot 4903) Addis Street, Lamington

Officer Comment

The approval of the Development Application subject to conditions provides the social benefit of a child care centre within the Lamington area. The proposed development, with the imposition of conditions that manage the day-to-day impacts of the facility, represents an orderly and proper planning outcome for the area.

Public Consultation

Public consultation was undertaken in the following manner:

Requirement

Schedule 2, part 8 clause 64(4) of the *Planning and Development (Local Planning Schemes) Regulation 2015* states that a non-complex application is advertised by doing any or all of the following, as determined by the local government:

- Cl.64 (4)(a) in accordance with clause 87 public notice in the newspaper and website publishing;
- Cl.64 (4)(b) giving owners and occupiers in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval; and
- Cl.64 (4)(c) erecting, in the manner approved by the commission a sign or signs.

Duration

28 days, which ended on 2 April 2024, in accordance with the City's Local Planning Policy (LPP2) Advertising Planning Proposals.

Method

In this instance City officers determined that the owners and occupiers of properties within a 200m radius of the site should be advertised (notified) of the proposal as required by the policy.

Submissions Received

Three public submissions were received; two submissions in objection, and one submission in support of the application.

The objector cites concerns with:

- The increase in traffic volumes, including the impacts on the existing poor road surface condition, and safety; and
- Impacts of noise.

City officers have recommended draft conditions to address the impacts of traffic and parking.

Consultation with Other Agencies

There are no other agencies that could be affected by the proposal.

DetailsZoning and Land Use Permissibility

The site is zoned "Residential" under the Local Planning Scheme No.2 (LPS2) and has a residential density of R20. The proposed use of child care premises (as defined by LPS2) is an "A" use requiring public consultation and the consideration of submissions (if any) in the determination of the application.

LPS2 Development Standards

The proposal complies with all development requirements of LPS2: cl.44: Non-Residential Development in the Residential Zone.

Landscaping

The site is proposed to be landscaped in a way consistent with the surrounding residential properties and therefore meets the City's landscaping policy LPP10 Local Planning Policy Landscaping.

Traffic and Parking

The proposed car parking meets the requirements for car parking in LPS2 - Part 7 Scheule No.1 Parking Requirements. It is considered that with the split of parking to the front and rear of the site (staff parking at the rear and visitor parking on Addis Street) that the ability to access the parking and associated vehicle manoeuvring results in safe and acceptable traffic movement and circulation around the site, and within the local street network.

Noise

The proposed hours of operation are consistent with the requirements of the *Environmental Protection (Noise) Regulations 1997*. There is the potential for noise from the children's outdoor play area (on the eastern side of the building) and the closing of vehicle doors at the rear car park to have a nuisance effect on the neighboring residential property. The applicant is required by a planning condition to construct a sound attention fence to the north-east boundary which will ensure that the noise impacts on the neighbour are acceptable (demonstrated through modelling undertaken by an acoustic engineer).

Drainage and Stormwater Management

City officers have assessed the information provided on the management of stormwater within the site "Drainage Assessment for 18 Addis, Lamington Report (GHD -Ref 1263369)". A condition is recommended in the decision to ensure the above report's requirements are implemented.

Waste Management

The applicant has provided some details on how waste generated by the facility will be managed. A condition has been included in the draft conditions requiring the lodgment and approval by the City of a Waste Management Plan prepared in accordance with the Western Australian Local Government Association Waste Management Plan Guidelines.

Conclusion

The approval of the Development Application subject to conditions will provide the social benefit of a child care centre within the Lamington area. It is recommended that Council approve the application with the conditions as recommended.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

If aggrieved by the decision of the Council or any development conditions applied, the applicant will have a right to appeal to the State Administrative Tribunal. A review must be lodged within 28 days of the decision being made by the City. An advice note to this effect will be included in the decision notice.

POLICY IMPLICATIONS

The proposal is consistent with the City's following policies:

- Local Planning Policy - Advertising Planning Proposals
- Local Planning Policy - Landscaping Policy.

Therefore, there are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We support families and youth.

FUTURISTIC: We plan for the future proofing of our City by being a thinking and innovative society.

EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.

EMPOWERED: We are utilising diverse points of view to inform decision making and actions taken for the City.

OFFICER RECOMMENDATION

That Council approve the proposed change of land use to operate a child care premises at No.18 (Lot 4903) Addis Street, Lamington subject to the following conditions:

1. This development must substantially commence within two years from the date of this decision letter, unless an extension of the approval is received from the City, prior to this approval expiring.
2. This development must take place in accordance with the approved plans received by the City on 29 February 2024, Plan Numbers 7357-23 (rev E).
3. The natural ground levels and finished floor levels shown on the approved plans are not permitted to be altered without seeking further approval from the City.
4. Prior to the lodgement of an application for a building permit, the applicant must submit a Stormwater Management Plan demonstrating:
 - a. 1 in 100 ARI surface stormwater retained on site or discharged onto Addis Street so as not to cause scouring of the verge.

- b. The ground levels, finished floor levels, design levels, flow direction, and grade.
 - c. Compliance with the City's stormwater management standards.
 - d. Design plans that meet the recommendations of the "Drainage Assessment for 18 Addis, Lamington Report", compiled by GHD, dated 2 February 2024, Ref 1263369.
 - e. The demonstrated disposal of air conditioner water into the City's network.
5. Prior to the lodgement of an application for a building permit, hydraulic drawings detailing how the proposed development will connect to the City's sewer main must be submitted and approved by the City.
6. Prior to the use of the facility, the applicant/owner shall provide evidence that the noise attenuation fencing proposed for the north-east boundary has been installed in accordance with the acoustic report provided with the application.
7. Prior to the use of the facility, the car parking, loading and vehicle access shown on the approved site plan shall be constructed, drained, and line marked to the satisfaction of the City, or at a further time as negotiated with the City.
8. Car parking bays, as shown on the approved site plan, are to be line marked or signed as 'Staff Only Parking'.
9. Prior to the use of this development, the stormwater drainage works as required by the Stormwater Management Plan must be completed to the satisfaction of the City.
10. Prior to the use of the facility, all sewerage connections must be installed to the satisfaction of the City.
11. Prior to the use of the facility, the pre-treatment device(s) must be inspected by the City.
12. Prior to the use of the facility, the bin enclosure must be:
 - a. fenced and lockable
 - b. include a potable water tap
 - c. include a floor constructed of an impermeable material with a minimum thickness of 75mm, and;
 - d. have a floor that is graded to a drainage pit that is connected to the City's sewer system.
13. The facility is limited to a maximum of 39 children and seven staff at any given time.
14. The hours of operation are limited to 7:00am to 7:00pm Monday to Friday.
15. The outdoor child play areas must not be used before 7:00am daily.
16. The recommendations contained in the "Environmental Noise Assessment - Childcare Centre Report" (Reference: 24018682-01) must be implemented and complied with at all times.
17. The stormwater generated by the development site must not be discharged onto the adjoining properties.
18. The approved Waste Management Plan must be implemented at all times to the satisfaction of the City.

15.2.5 Change of Use to Child care premises - Lot 13 No 67-71 Dugan Street Kalgoorlie

Responsible Business Unit:	Planning Development & Regulatory Services
Disclosure of Interest:	Nil
Application Number:	D009/24
Owner's Name:	Bencarra Pty Ltd
Applicant's Name:	Apex Planning
Development Value:	\$900,000
Voting Requirements:	Simple
Nature of Council's Role in Decision-Making:	Legislative
Attachments:	1. Development Application - Change of Use - Child Care Premises (D009-24) [15.2.5.1 - 90 pages]

SUMMARY STATEMENT

Council is asked to consider a Development Application for a change of use from an office to a child care centre for 84 children and 15 staff at Lot 13 (No. 67-71) Dugan Street, Kalgoorlie, 6430 (the site). As the proposal is an "A" use under Local Planning Scheme No. 2, and the decision powers are not delegated to the Chief Executive Officer, the approval of Council is sought.

REPORT

Background

The site is located at Lot 13 (No. 67-71) Dugan Street, Kalgoorlie and has an area of 3039m². The site contains a single storey building of 568m² that was previously used for offices. Dugan Street contains nine parking bays that were previously used for parking associated with the former use of the building. The rear of the lot contains a vacant hardstand area previously used for car parking, and the footprint of a former building which was demolished in 2018.

Details of the Proposal

The proposal requests Council's approval for the operation of a child care centre at site to cater for 84 children and 15 staff. The facility is proposed to operate from 6:30am to 7:00pm, Monday to Friday. The existing building will be refurbished to accommodate the childcare with the inclusion of indoor facilities for different age groups, offices and associated service facilities. The proposal includes a large 641m² outdoor play area at the rear of building, and associated storage and waste storage facilities. Access is predominantly from Dugan Street, with access also available from the rear lane. The proposal includes thirteen on-site staff carparks, a delivery bay, and the nine existing parking bays within the Dugan Street road reserve (including an ACROD carpark); it also includes landscape planting along the Dugan Street frontage. The rear portion of the site has been reserved for future residential development.

Description of the Site

Address:		Lot 13 (No. 67-71) Dugan Street, Kalgoorlie, 6430
Lot Size:		3039m ²
Zoning	LPS1:	N/A
	LPS2:	Mixed Use
Existing Land Use:		Office
Proposed Land Use:		Child care Premises
Adjacent / Nearby Land Uses:		Residential, Commercial, Shops and Restaurants

The site has an area of 3039m², with an existing building and vacant land to the rear addressing the existing lane. The site is surrounded by a range of commercial land uses such as offices, shops, and restaurants. North-east of the site are established residential dwellings. There are a number of grouped dwellings on the opposite side of Dugan Street. Refer to the aerial photo at Figure 1 below.



Fig 1: Site Map of No. 67-71 (Lot13) Dugan Street, Kalgoorlie

Site History/Previous Approvals

- P113/17 Development Application for Grouped Dwellings (16 units) - Refused;
- P231/99 Signage application – Approved; and
- S156590 – Western Australian Planning Commission (WAPC) - Application for Subdivision (Approved -26 July 2018).

Previous Relevant Decisions of Council

There are no previous decisions of Council that are directly relevant to the proposal.

Applicant's Submission

The applicant has submitted the following proposal:

Number of Employees	15
Area of occupation (internal and external)	568m ² single-storey building for childcare; 641m ² outdoor play area; and supporting facilities (bin compound, storage sheds, drying court and air conditioning enclosures).
Services provided	Childcare services for up to eighty-four children
Hours of operation	6:30am to 7:00pm Monday to Friday
Access and Parking	Access through existing Dugan Street crossing; nine parking bays on Dugan Street; and 13 parking bays and one service bay within the site.

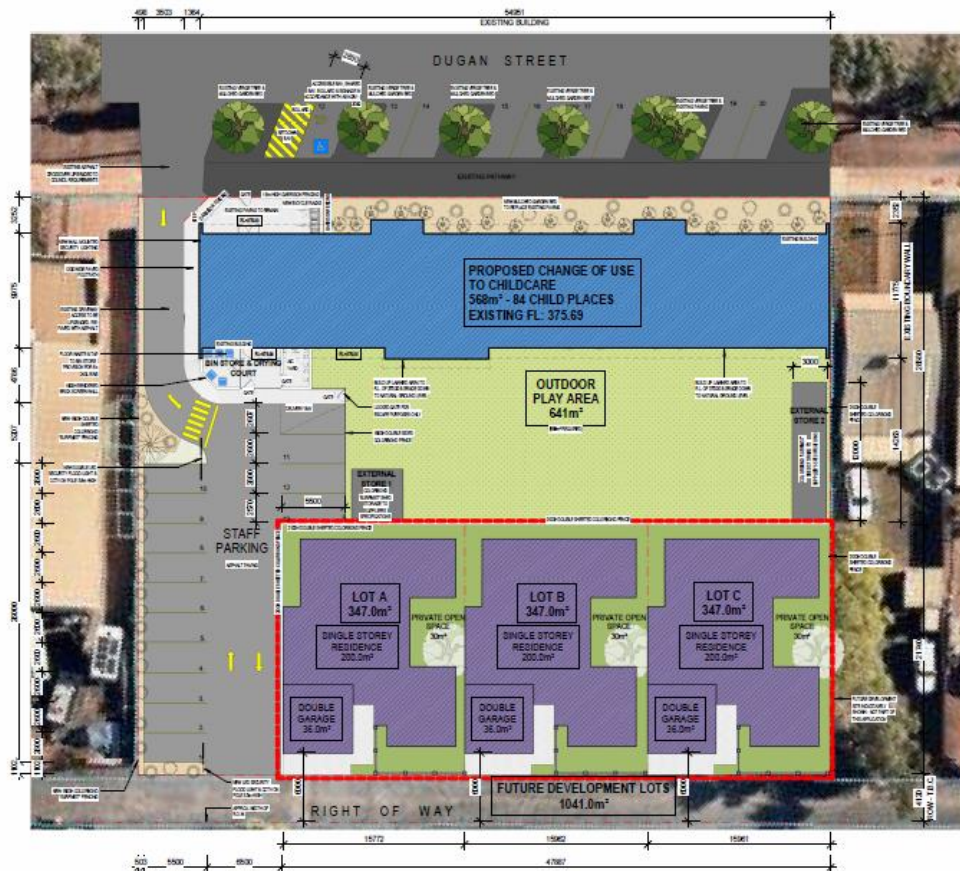


Fig 2: Proposed Site Plan of No. 67-71 (Lot13) Dugan Street, Kalgoorlie



Fig 3: Proposed Floor Plan of No. 67-71 (Lot13) Dugan Street, Kalgoorlie

Officer’s Comments

The approval of the Development Application subject to conditions will allow for the development of much-needed childcare within the Kalgoorlie Town Centre and surrounding areas. The proposed development, with the imposition of conditions that will manage the day-to-day impacts of the facility, represents orderly and proper planning within the Kalgoorlie Town Centre.

Public Consultation

Public consultation was undertaken in the following manner:

Requirement:

Schedule 2, part 8 clause 64(4) of the *Planning and Development (Local Planning Schemes) Regulations 2015* states that a non-complex application is advertised by doing any or all of the following, as determined by the local government:

- Cl.64 (4)(a) in accordance with clause 87 public notice in the newspaper and website publishing;
- Cl.64 (4)(b) giving owners and occupiers in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval; and
- Cl.64 (4)(c) erecting, in the manner approved by the commission a sign or signs.

Duration:

28 days ending on 7 April 2024, in accordance with the City’s Local Planning Policy (LPS2) Advertising Planning Proposals.

Method:

In this instance City officers determined that the owners and occupiers of properties within a 200m radius of the site should be advertised (notified) as required by the policy.

Submissions Received

Two public submissions of support for the proposed facility were received during this period.

Consultation with Other Agencies

There are no external agencies affected by the proposal.

Details

Zoning and Land Use Permissibility

The subject land is zoned "Mixed Use" under Local Planning Scheme No. 2 (LPS2) and has a residential density of R-AC3. The proposed use of child care is defined in LPS2 as child care premises which is an "A" use, meaning that before a decision can be made on the application, it must first be advertised (public consultation), and any submissions received must be considered by the decision maker.

LPS2 Development Standards

The proposal complies with all development requirements of LPS2: cl.32: General development standards and requirements; and cl. 46: Development in Mixed Use Zone.

Landscaping

The proposal has been assessed against the City's landscaping policy LPP10 Local Planning Policy Landscaping, and Clause 34 of LPS2 - Landscaping and Site Maintenance. The proposed landscaping is consistent with the requirements of these policies.

Traffic and Parking

As the proposal utilises an existing vehicle crossing on Dugan Street and the existing on-street parking arrangements, and does not generate significantly more traffic, the parking and associated vehicle manoeuvring resulting from this proposal are acceptable within the overall street network. However, the on-street parking requires re-marking, and a condition has been included to require this work.

The provision of car parking meets the requirements of LPS2 for the proposed use. The vehicle movements associated with the drop off and collection of children are not considered to be significantly different to the previous use as "Office".

Noise

The facility's 6:30am early start has the potential to generate noise impacts outside of the hours prescribed by the *Environmental Protection (Noise) Regulations 1997* (the Regulations).

The applicant has lodged an acoustic report with the application demonstrating that through certain works and practices, the proposal will comply with the Regulations. To address the potential impacts of the early start, it is proposed to ensure that there are no outside play activities before 7:00am, and to stagger the play times to ensure lower overall noise levels; it is also proposed to construct a 2.1m high double-walled colorbond fence, and to construct a shed across the north-east boundary to further

assist with noise mitigation. These items are addressed through the recommended planning conditions.

Conclusion

The approval of the Development Application subject to conditions will allow for the development and operation of a much need child care facility within the Kalgoorlie Town Centre and surrounding areas. It is recommended that Council approve the application with the conditions as proposed.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STRATEGIC IMPLICATIONS

There are no strategic implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

If aggrieved by the decision of the Council or any development conditions applied, the applicant will have a right to appeal to the State Administrative Tribunal. A review must be lodged within 28 days of the decision being made by the City. An advice note to this effect will be included in the decision notice.

POLICY IMPLICATIONS

The proposal is consistent with the City's following policies:

- Local Planning Policy - Advertising Planning Proposals
- Local Planning Policy - Landscaping Policy.

Therefore, there are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We support families and youth.

FUTURISTIC: We plan for the future proofing of our City by being a thinking and innovative society.

EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.

EMPOWERED: We are utilising diverse points of view to inform decision making and actions taken for the City.

OFFICER RECOMMENDATION

That Council approve the proposed change of land use to operate a child care centre at Lot 13 (No 67-71) Dugan Street, Kalgoorlie subject to the following conditions:

1. This development must substantially commence within two (2) years from the date of this decision letter, unless an extension of the approval is received from the City, prior to this approval expiring.
2. This development must take place in accordance with the approved plans received by the City on 7 February 2024, Plan Numbers D23-1730 (SK000, SK100 and SK200, SK300)
3. The natural ground levels and finished floor levels shown on the approved plans are not permitted to be altered without seeking further approval from the City.
4. Prior to the lodgement of an application for a building permit, the applicant/owner shall submit a Stormwater Management Plan to the City for approval outlining:
 - a. the 1 in 100 ARI surface stormwater retained on site or discharged onto Dugan Street so as not to cause scouring of the verge.
 - b. the ground levels, finished floor levels, design levels, flow direction, and grade.
 - c. compliance with the City's stormwater management standards.
 - d. demonstrated disposal of air conditioner water into the City's wastewater network.
5. Prior to the lodgement of an application for a building permit, the applicant/owner shall submit hydraulic drawings detailing how the proposed development will connect to the City's sewer main.
6. Prior to the use of the facility, the applicant/owner shall provide evidence that the proposed noise attenuation fencing has been installed in accordance with the acoustic report provided with the application.
7. The car parking, loading and vehicle access shall be constructed, drained, and line marked (including parking on Dugan Street) to the satisfaction of the City prior to the commencement of the use of the facility by the applicant.
8. Car parking bays nominated as 'Staff Only' parking shall be appropriately signed to the satisfaction of the City prior to the commencement of the use of the facility.
9. Prior to the use of the facility, all sewerage connections must be installed to the satisfaction of the City.
10. Prior to the use of the facility, the pre-treatment device(s) must be inspected by the City.
11. Prior to the use of the development, the bin enclosure must be:
 - a. fenced and lockable
 - b. include a potable water tap
 - c. include a floor constructed of an impermeable material with a minimum thickness of 75mm, and;
 - d. have a floor that is graded to a drainage pit that is connected to the City's sewer system.
12. The facility is limited to a maximum of 84 children and 15 staff at any given time.
13. The hours of operation are limited to 6:30am to 7:00pm Monday to Friday.
14. The outdoor child play areas must not be used before 7:00am daily.

15. The recommendations contained in the Environmental Noise Assessment - Childcare Centre Report (Reference: 23118538-01) including noise attenuation must be implemented and complied with at all times.
16. The stormwater generated by the development site must not be discharged onto the adjoining properties.
17. The approved Waste Management Plan must be implemented at all times to the satisfaction of the City.
18. Prior to the use of this development, the vehicle crossover on Dugan Street shall be constructed to the satisfaction of the City.
19. Prior to the use of this development, the car parking, loading and vehicle access shown on the approved site plan is to be constructed, drained, and line marked to the satisfaction of the City.
20. Car parking bays, as shown on the approved site plan, are to be line marked or signed for 'Staff Only'.
21. Prior to the use of this development, car parking is to be constructed in accordance with the approved plans:
 - a. 13 on-site parking bays, and one delivery bay.
 - b. Nine on-street car parking bays, including one ACROD parking bay.
22. The on-site and on-street car parking bays are to be provided in accordance with Australian Standard AS 2890.1.
23. Prior to the use of this development, the Right of Way is required to be refurbished or sealed to the satisfaction of the City.
24. Prior to the use of this development, stormwater drainage works must be completed in accordance with the approved stormwater drainage plans to the satisfaction of the City.
25. Prior to the use of this development it shall be connected to the City's sewer system, to the satisfaction of the City.
26. Prior to the use of the development, landscaping shall be installed, reticulated and/or irrigated in accordance with the approved plan and maintained thereafter to the satisfaction of the City. The landscaping shall be implemented during the first available planting season post-completion of development, and any species that fail to establish within a period of 12 months from planting shall be replaced to the satisfaction of the City.
27. Prior to the use of the facility, the pre-treatment device(s) must be inspected by the City.
28. Prior to the use of the development, the bin enclosure must be:
 - a. fenced and lockable
 - b. include a potable water tap
 - c. Include a floor constructed of an impermeable material with a minimum thickness of 75mm, and;
 - d. have a floor that is graded to a drainage pit that is connected to the City's sewer system.
29. The approved landscaping must be maintained on an ongoing basis to the satisfaction of the City.
30. Any liquid industrial waste generated on site must be pre-treated prior to discharge to the City's sewer system.
31. The approved Waste Management Plan must be implemented at all times to the satisfaction of the City.

15.3 Community Development

15.3.1 Golden Quest Discovery Trail - Partnership Service Agreement 2024/25

Responsible Officer:	Mia Hicks Director of Community Development
Responsible Business Unit:	Community Development
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Nature of Council’s Role in Decision-Making:	Executive Strategic
Attachments:	<ol style="list-style-type: none"> 1. CONFIDENTIAL REDACTED - Golden Quest Discovery Trail MOU & TOR - 2024-25 FY [15.3.1.1 - 7 pages] 2. CONFIDENTIAL REDACTED - Golden Quest Discovery Trail - 2024 Business & Marketing Strategy [15.3.1.2 - 12 pages]

SUMMARY STATEMENT

Council is asked to approve a one-year Partnership Service Agreement and authorise the CEO to endorse the Memorandum of Understanding with the Golden Quest Discovery Trail (GQDT).

REPORT

Background

At the 26 June 2023 Ordinary Meeting of Council, Council adopted the Partnership Service Agreement (PSA) Policy. The PSA Policy aims to foster strategic partnerships between the City and community organisations through the provision of services that result in increased efficiencies, higher quality outcomes, and improved services for the community.

The PSA Policy necessitates the formalisation of partnerships through a Memorandum of Understanding (MOU) for project activities, ensuring clarity and commitment from all parties involved. Additionally, any financial sponsorship related to these partnerships is to be resolved through Council at an Ordinary Council Meeting.

Details of the Partnership

In the 2022/23 financial year, the City provided \$6,325 towards the GQDT partnership from December 2022 to July 2023.

The GQDT is a collaborative, on-going project between the City of Kalgoorlie-Boulder, Shires of Coolgardie, Menzies, Leonora, and Laverton. The GQDT focuses

on the 956km trail that encompasses the rich historical, cultural, and environmental landscape of the Goldfields region.

The GQDT involves activities such as the distribution of the GQDT hard copy books, management of the GQDT app, preparation of financial statements, and completion of marketing activities in collaboration with Australia's Golden Outback. Last financial year, the GQDT Committee focused on auditing the signage of the trail and investing time into re-establishing the governance/administration structure of the GQDT.

This financial year, the GQDT Committee are working on a Business and Marketing Strategy (Strategy) that will become the operational guide for 2024. The Strategy will consist of recommended actions the committee will be required to take in business, marketing and promotion, signage and infrastructure, and governance.

Evaluation Findings

The partnership between the City and partnering local governments has demonstrated value for money. It is recommended that Council consider one year of funding (as per the MOU) with a review of the outcomes conducted and Council approval (as per the Partnership Service Agreement Policy) being sought before entering subsequent MOUs past 30 April 2025.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

The partnering local governments have recommended a contribution of \$11,500 per annum; to be paid on or before 30 April 2024, for the provision of operational, promotional and developmental functions of the Golden Quest Discovery Trail Association Inc.

Budget was allocated in the 2023/24 FY budget.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

This partnership requires formalisation under the City of Kalgoorlie-Boulder's Partnership Services Agreement

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We have safe, reliable and efficient public transport and road networks.
CONNECTED: We will be connected to our history, culture and community.

OFFICER RECOMMENDATION

That Council:

1. Approve a one year Partnership Service Agreement to the value of \$11,500 in financial sponsorship with partnering local governments for the Golden Quest Discovery Trail; and
2. Authorise the CEO to endorse the Golden Quest Discovery Trail Memorandum of Understanding 2024/2025 between the City of Kalgoorlie-Boulder and Golden Quest Discovery Trail Association Inc.

15.4 Engineering

15.4.1 Award of Tender T014 23-24 Supply and Construction of Bitumen Surfacing

Responsible Officer:	Johannes Prinsloo Manager Engineering
Responsible Business Unit:	Engineering
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council's Role in Decision-Making:	Review
Attachments:	1. CONFIDENTIAL REDACTED - Report Attachment 2 [15.4.1.1 - 1 page]

SUMMARY STATEMENT

Council is asked to consider the submissions received for T014-2023/24- Supply and Construction of Bitumen Surfacing and award that tender.

REPORT

This Tender is for the Supply and Construction of Bitumen Surfacing Work. The works include:

1. Supply and lay of road and parking asphalt surfacing;
2. Supply and lay of red asphalt for SUP footpaths;
3. Supply and spread of bitumen seals;
4. Profiling works and removal of spoil where required;
5. Preparation works such as:
 - Pre-works inspections;
 - Stakeholder/resident consultation;
 - Removal of tree roots;
 - Crack sealing;
 - Pothole and pavement repair works;
 - Pavement cleaning;
 - Brooming, sweeping and vacuuming as required;
 - Clearing of work area; and
 - Dust suppression throughout all stages of works;
6. Supply of hot mix asphalt, cold mix asphalt, hot bitumen and cationic bitumen emulsion to the Depot;
7. Cleaning of work site and removal of all spoil materials and as required by Superintendent;
8. Sweeping of excess and loose stones and removal from the completed roads and footpaths for three months after completion of the works;

9. Distribution of information flyers (to be supplied by Principal) to the community affected by the works area at least one week before the works commence;
10. VMS signage, where required, to be in place at least one week before commencement of works;
11. VMS signage will be required for all programs specified by the Superintendent;
12. Submission of Work Plans to Superintendent at least one month in advance;
13. Submission of work requests of the Principal at least two weeks prior to commencement of works;
14. Monthly Progress Reports (City will provide format) of Road Resurfacing Program for the year;
15. Submission of test results (Quality Management) as per technical specification and Superintendent requirements with corresponding payment invoices.
16. Circumventing test data submission will result in delayed payments; and
17. Traffic Management.

Specific requirements of the contract

The Supply and Construction of Bitumen Surfacing Works shall be implemented to the following:

- Geotechnical Pavement Design Report (to be issued where applicable);
- Technical Specifications;
- Applicable Austroads Standards;
- Applicable Australian Standards; and
- Or where specified to the manufacturer's specifications.

The public tender process led to three submissions. The received Tenderer A is considered suitable. It is recommended that a one-year contract be awarded, with two one year extensions thereafter, for a total of three years maximum.

Background

A backlog exists in the Road Renewal Programme. The City reviews the condition of the roads annually to prepare a road renewal priority list. The Long-Term Financial Plan (LTFP) addresses the road priorities for the renewal of the road network. The annual Road Resurfacing Programme addresses the objectives of the LTFP to improve the service levels of the roads.

Considerable progress has been made with the resurfacing of roads in the City in recent years. The City has an estimated annual road resurfacing program of 600,000m² of seals, 160,000m² of asphalt, and 10,000m² of red asphalt footpaths. The City requires the roads, footpaths and parking to be resurfaced as determined in the annual Road Resurfacing Program.

The City wishes to engage the services of a contractor to resurface sections of the road network as part of the Road Renewal Programme.

Tender Assessment

Tender T014-23/24- Supply and Construction of Bitumen Surfacing was issued on 2 March 2024 and closed on 25 March 2024. Three submissions were received at the tender's close. Each tender submission was assessed by a panel comprising of City officers who correctly complied with the City's request for tender requirements.

Tenderers are evaluated based on the following qualitative criteria:

1. Relevant Experience: 20%
 - a. Project examples and experience of similar work;

- b. List of key team member's experience;
 - c. Details of issues that arose during the projects and how they were managed; and
 - d. Demonstrate competency and proven track record of achieving good quality outcomes.
2. Key Personnel – Regional Contracting: 5%
 - a. Provide adequate documentation to verify your organisation has operated a business continuously out of premises within the City of Kalgoorlie-Boulder for at least six months (section 4.8), or
 - b. Respondent to submit schedule of local contractors, sub-contractors and suppliers specific to the works in this Document. Inclusive of estimated contract amounts.
 3. Tenderers' Resources: 5%
 - a. Current commitment schedule;
 - b. Respondent's asphalt equipment and with special reference to asphalt batching plant and asphalt supply;
 - c. Respondents seal works equipment; and
 - d. Respondent commitments from April 2024.
 4. Pricing: 70%
 - a. Respondents must complete the Schedule of Prices.

Relevant Experience (20% weighting)

Each tenderer provided examples from previous bitumen surfacing projects that look like similar projects in terms of scale, complexity, and quality of work. Tenderers have provided bitumen surfacing works to local government authorities and Main Roads Western Australia. All tenderers have technical expertise and work well within a team. Tenderer A has addressed the issues that arose during projects, the outcome achieved, and the competency demonstrated by issue management, while Tenderer's B and C skipped over it.

Key Personnel and Resources – Regional Contracting (5% weighting)

Tenderer A has shown documentation to meet the criteria as a regional contracting. Tenderer's B and C have operated a business outside of the City of Kalgoorlie-Boulder, and they do not meet the criteria (b) although they supplied a list of local contractors' names.

Tenderer's Resources (5% weighting)

Each tenderer has submitted the current commitment schedule. Tenderer's A and C have provided a list of asphalt equipment, asphalt batching plants and supplies. Tender B indicated to subcontract the supplying and laying of the asphalt works to Tenderer A. Tenderer A will subcontract for seal works and equipment. While Tenderer B has an in-house sealing plant, however, some equipment (e.g. rollers, loaders) might need to be hired. Tenderer C did not mention seal works equipment. Tenderers A and C have a clear commitment to start from April 2024, while Tenderer B has provided the list of current project commitments but has not explicitly stated that they will begin in April 2024 with the City.

Price (70% weighting)

All three tenderers provided a conforming schedule of rates with Tenderer C providing an alternative schedule alongside. Overall, Tenderer's A and B provided similar pricing of about 5% difference with Tenderer A's cost marginally lower than

Tenderer B's for the most utilised items. However, Tenderer C's pricing submission presented a significant price difference in rates at about 136% particularly from pothole treatment and resurfacing preparation works. Although Tenderer A's pricing came in cheapest/lowest at a first glance, the application of the regional pricing policy resulted in Tenderer A's pricing being the cheapest/lowest. Overall, Tenderer A is best suited to meet the request requirements at a competitive price representing value for money.

	Weighting	A	B	C
Relevant Experience	20%	18.0%	14.0%	16.0%
Regional Contracting	5%	5.0%	0.0%	0.0%
Tenderers Resources	5%	4.5%	3.0%	4.0%
Price	70%	70.0%	66.2%	64.7%
Total weighted score	100.00%	97.50%	83.24%	84.73%

It is the Tender Assessment Panel's recommendation that Council award the tender to Tenderer A. Their skill base, suitable plant and understanding of the works scored them highly.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

The 2023/2024 budget for the Road Resurfacing Program, Renewal of Public Parking Areas and the Renewal of the SUP (Shared use path) Footpaths are summarised as follows with the relevant grant funding agreements. The following table also includes next year's draft CAPEX Budget (2024/2025) for implementing bitumen resurfacings.

DESCRIPTION	2023/2024 CAPEX	2023/2024 REMAINING BALANCE FOR NEW TENDER	2024/2025 DRAFT CAPEX
Resurfacing (FAGs* and RRG* Direct)	\$11,660,318	\$3,000,000	\$10,800,000
Resurfacing of Roads R2R*	\$1,500,000	\$0	\$1,600,000
Resurfacing of Roads LRCIP*	\$1,048,825	\$0	\$604,985

Lionel Street RRG	\$266,251	\$266,251	\$668,672
Gatacre Drive RRG	\$554,326	\$0	
Bulong Road RRG	\$610,229	\$0	\$529,006
Mount Monger Road RRG	\$1,278,093	\$100,000	
Roads Broad Arrow-Ora Banda RRG	\$632,056	\$0	\$824,073
Yarri Road RRG	\$955,547	\$0	
Chaffers Street Upgrade	\$350,000	\$0	
Renewal of Karlkurla Park SUP*	\$350,000	\$0	
Renewal of SUP footpaths	\$922,180	\$0	\$1,417,000
Parking	\$550,000	\$550,000	\$300,000
Maritana Street Grants Approved for 2024/2025			\$274,345
Burt Street Grants Approved for 2024/2025			\$809,086
TOTAL AMOUNT	\$20,677,825	\$3,916,251	\$17,827,167

*FAGS (Federal Assistance Grants)

*RRG (Regional Road Group)

*R2R (Roads to Recovery)

*LRCIP (Local Roads and Community Infrastructure Program)

In future years, various bitumen roads, SUP bitumen footpaths, and bituminous public parking areas will need to be renewed and repaired as a priority under the Roads Resurfacing Programme, Footpath Renewal Programme, and Public Parking Renewal Programme.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We have safe, reliable, and efficient public transport and road networks.

CAPABLE: We are exploring funding sources and revenue streams.

OFFICER RECOMMENDATION

That Council Award Tender Number T014-23/24- Supply and Construction of Bitumen Surfacing to Tenderer A.

15.4.2 Quarterly Report on Major Projects

Responsible Officer:	Arno Gouws Manager Project Management
Responsible Business Unit:	Project Management
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council’s Role in Decision-Making:	Review
Attachments:	1. Major Projects Reporting Schedule - 3rd Quarter [15.4.2.1 - 6 pages]

SUMMARY STATEMENT

Council is asked to accept an update on the performance of major projects as at 31 March 2024.

REPORT

At its Ordinary Council Meeting on 19 December 2022, Council accepted a proposed Project Management Framework and project reporting mechanism, for quarterly reporting to Council. The report highlights projects as being either on track, generally on track with minor issues or off track in terms of the project scope, budget and delivery schedule.

This report provides a high-level summary on the performance of major projects for the third quarter (Q3) for FY24, as at 31 March 2024.

A list of major reports has been included as Attachment 15.4.2.1 titled “Major Projects Reporting Schedule – 3rd Quarter”, which contains details relating to the physical progress as well as the financial expenditure of projects. Budget adjustments contained in the mid-year review report and approved at the 26 February 2024 Ordinary Council Meeting have been taken into consideration.

A summary of the status and next steps for the 43 major capital projects is further summarised below.

Projects on track

Projects on track are projects are:

- *Being delivered within the set-out scope for the project;*
- *Being delivered within the set-out schedule and timeline; and*
- *Within the allocated budget.*

Kingsbury Park Youth Precinct

- Preliminary works have commenced, including the isolation of utility services (water and electrical), removal of paving, park furniture, and shade structures.
- The procurement of a new accessible toilet has been completed, with installation scheduled for June 2024.

- A Development Referral has been submitted to the Heritage Council for approval due to the proximity to the Lord Forrest precinct.
- Procurement of contractors for upcoming works is underway.

Staff Housing

- The Design and Construct tender was advertised in February 2024 and closed on 18 March.
- As a mitigation, the City has purchased two new (2x2) units in Oswald Street to complement its existing housing stock.

Yarri Road Landfill

- Detailed designs have been approved by the Department of Water and Environmental Regulation (DWER).
- The total project cost is \$1.42 million, spanning two financial years.
- A purchase order has been provided to the contractor who is now carrying out preparatory site works for works identified for the current year.

Sewerage Infrastructure Projects

- The condition assessment for the renewal works at the wastewater treatment plant is being finalised.
- The fabrication of a new inlet screens is being completed and awaiting the construction of a new concrete inlet structure.
- Sewer network upgrades being finalised in anticipation for construction.

Sir Richard Moore Oval - Asbestos replacement

- The original scope is anticipated for completion at the end of March 2024, with additional works being identified for repair and renewal in April.

Karlkurla Park Nature Playground, Toilet Block and Footpaths

- Service provision (water and sewer) to the new accessible toilet and the procurement of all park furniture is complete.
- The construction of footpaths, barbeque areas, and installation of play equipment in the nature playground will follow.
- The renewal of red asphalt footpaths in the Karlkurla Bushland Park is completed.

Plant & Equipment Purchases

- Orders have been placed for various plant and equipment purchases, currently awaiting delivery.
- Additional quotes are being sought for light vehicles, trucks, fairway mowers, and bunker rakes.

Roads Resurfacing Projects

- Various road resurfacing and seal projects have been completed.
- Remaining works on the resurfacing program are on track in accordance with contractor resourcing.

Footpath Construction & Reconstruction (Renewal)

- Red asphalt SUP projects are under construction and are 95% complete.
- Additional funding has been allocated to the CBD footpath program that will commence at the end of April.

Maxwell St / Johnston St (Federal Black Spot) Upgrade

- The project has reached practical completion.
- The shared use path was completed on 21 March 2024.
- The truncation of the existing water line will commence with the Water Corporation contractor, followed by the construction of the concrete footpath and landscaping of the traffic circle.

Airport Bus Terminal

- Responses from initial bids were unaffordable, leading to a revision of the scope to achieve value for money outcomes and readvertisement of the tender.
- At the second tender round no suitable bids were received.
- Quotes have now been requested from multiple contractors in compliance with 11. (2)(C)(i) of the Local Government (Functions and General) Regulations.

Kalgoorlie City Centre (KCC) Economic Development

- A contractor has been appointed for the fabrication and installation of shade sails over the new play area.
- Shade sail columns are to be installed in May 2024.
- The City has requested a heritage adviser to submit a development referral to the Heritage Council for the construction of toilet amenities.

Admin General - Buildings (Renewal/Replacement)

- Stakeholder consultation on the preliminary designs is complete.
- Detailed designs have been finalised, and tender documentation is being prepared.
- The project is expected to commence towards the end of June 2024, with the majority of expenditure expected in 24/25FY.

GAC (Goldfields Arts Centre) Event Structure

- The tender for detailed design was advertised on 02 March and closing 03 April 2024.
- The anticipated construction start date is September 2024.

Projects on track with minor issues

Projects on track with minor issues are:

- *Projects require minor scope change to deliver;*
- *Slightly outside the set-out delivery schedule or timeline; and*
- *Requires minor budget amendment.*

Sewerage - Water Bank (WIP)

- The grant application submitted is now awaiting funding approval in May 2024.
- A condition of the grant is that work cannot commence until the 1st of July.
- Tender packages (divided into different disciplines e.g., Civil, Mechanical) are prepared and planned to go to market in April/May in anticipation of grant approval.

Oasis - Buildings Improvements and Building Reactive Works

- The stadium air conditioning designs have been reviewed and are undergoing final amendments in anticipation of tender advertisement.
- The initial procurement process for a service provider to undertake a roof inspection/audit was unsuccessful, prompting engagement with roofing contractors for an inspection in April.
- A Quantity Surveyor's (QS) report on the refurbishment of changerooms has been received indicating a current shortfall in the proposed budget. Additional funding is proposed in accordance with the QS report and in preparation for tender.

Parks And Reserves Lighting Works - Led Park Light Replacement

- Usher Park East and West lighting designs are complete and ready for tender.
- A Club Night Lights Program grant application has been submitted to access additional funding for the project.
- Designs are underway for the 11 other sites in anticipation of tender, construction, and installation to commence in FY24/25.

Projects off track

Projects off track are:

- *Major changes to project scope;*
- *Major changes to project schedule or delivery timeframe; and*
- *Projects that are significantly under or over budget.*

Economic Development - Recycled Water New Stormwater Capture Initiatives

- Preliminary designs are completed and under review.
- To progress to detailed design, the engineering team is engaging with dam lining contractors on constructability and consulting stakeholders on significant earthworks management.

Golf Course - Wip Golf Course Clubhouse/Resort Construction (New/Upgrade)

- The project remains on hold while the Council confirms a position in relation to the draft Deed of Assignment and Variation.

Drainage Construction (Upgrade)

- Minor upgrades at the Killington stormwater outlet are complete.
- Detailed design is complete for the Hampden Channel upgrade, with works anticipated to start in the 24/25FY.

Kitchener Outline Road

- Works are underway on sections to make the road safe and trafficable.
- Clearing Permits have been requested and awaiting native title approvals.

HVAC, Airside Lighting, Tinted Windows toilet upgrade

- Airconditioning upgrades for the airport have been placed on hold pending the finalization of internal redevelopment.

Endowment Block - Annual Renewal Works (Renewal/Replacement)

- The City's Endowment Block has been registered on the state register of heritage significance.

- A revised Conservation Management Plan is being prepared.
- Funds for renewal works have been redirected to the 24/25FY.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

CAPABLE: We are continuing to undertake the appropriate risk management and assessment strategies.

OFFICER RECOMMENDATION

That Council notes the Major Projects Summary as of 31 March 2024, detailed in attachment 15.4.2.1 of this report.

15.4.3 Award of Tender T011- 23-24 - Staff Housing Design and Construct project

Responsible Officer:	Lui Camporeale Director of Engineering
Responsible Business Unit:	Engineering
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Nature of Council’s Role in Decision-Making:	Review
Attachments:	1. CONFIDENTIAL REDACTED - Tenderer List - Tender T011-23-24 [15.4.3.1 - 1 page]

SUMMARY STATEMENT

Council is asked to consider the submissions received for tender number T011- 23-24 - Staff Housing Design and Construct project and around the award to tenderer A (which was the only submission received but is considered suitable).

REPORT

Background

At the 28 August 2023 Ordinary Council Meeting, Council authorised the Chief Executive Officer to issue design and construction tenders to build a house on Lot 13 (38) Osmetti Drive, Somerville and two houses on Lot 59 (14) Fairetha Place, Kalgoorlie.

Tender number T011 - 23/24 – Staff Housing Design and Construct project was advertised on 17 February 2024 and closed on 18 March 2024. At the close of tender, one submission was received.

Tender Assessment

The tender submission was assessed by a panel comprising of City officers being correct and compliant in line with the City’s ‘Request for Tender’ document.

The tenderer was assessed on the following qualitative criteria:

- Relevant Experience: 10%;
- Key Personnel: 10%;
- Key Personnel – Regional Contracting: 10%;
- Tenderer’s Resources: 15%;
- Demonstrated Understanding: 40%; and
- Price: 15%.

Relevant Experience (10% weighting)

This criterion requires tenderers to address relevant experience and to include the following information:

- a. Details of similar work;
- b. Demonstrated experience in projects;
- c. Scope of the Respondent's involvement including details of outcomes;
- d. Details of issues that arose during the project(s) and how they were managed; and
- e. Demonstrate competency and proven record of achieving outcomes.

The tenderer provided and demonstrated through example, experience and a track record with similar housing projects with more than 30 years of experience. The tenderer developed and built many houses in and around Kalgoorlie and is still one of the main building contractors who can build houses to any size and form and quality within the allocated budgets. The tenderer is also a member of MBA (Master Builders Association) and HIA (Housing Industry Association).

Key Personnel (10% weighting)

This criterion requires tenderers to verify their organisation and resources by including the following information:

- a. Their role in the performance of the Contract;
- b. Curriculum Vitae;
- c. Membership to any professional or business associations;
- d. Qualifications, with particular emphasis on experience of personnel in projects of a similar requirement; and
- e. Any additional information.

The tenderer provided details of all key staff involved in the proposed staff housing project and claimed to have strong working relationships with local sub-contractors.

Key Personnel – Regional Contracting (10% weighting)

This criterion requires tenderers to verify their organisation and resources by including the following information:

- a. Provide adequate documentation to verify the organisation has operated a business continuously out of premises within the City of Kalgoorlie-Boulder for at least six (6) months (section 4.8), or
- b. Respondent to submit schedule of local contractors, sub-contractors, and suppliers specific to the works in the scope of works, inclusive of estimated contract amounts.

The tenderer is a local contractor who has been in Kalgoorlie for more than 30 years. Sub-contractors will also be locally sourced, ensuring economic benefits are retained within the region.

Tenderer's Resources (15% weighting)

This criterion required tenderers to address their resources for the scope of works in the project and attach where possible the following:

- a. Current commitment schedule;
- b. Respondent's equipment; and
- c. Any contingency measures or back up of resources including personnel.

The tenderer is currently in the process of completing 15 houses with four houses to commence shortly. A program has also been presented that the proposed three staff houses can be completed over a period of 47 weeks (11 months), should the tenderer be appointed.

Demonstrated Understanding (40% weighting)

This criterion requires tenderers to address the following information:

- a. A project schedule/timeline (where applicable);
- b. The process for the delivery of the goods/services;
- c. Training processes (if required); and
- d. Demonstrated understanding of the scope of work.

The tenderer addressed all the relevant criteria to the satisfaction of the panel and as a local contractor, with more than 30 years of experience in the building industry, will be able to design and build the three staff houses for the City.

Price (15% weighting)

The Tenderer provided a schedule of rates of which the following were noted:

- Design costs have been included;
- All required fittings and fixtures have been included;
- Minor changes to the plans might be requested; and
- Alarm system, solar system and landscaping has been excluded.

Please find below the summary of the Qualitative Evaluation Matrix based on the scores from the Tender Evaluation Panel members.

	Weighting	A
Relevant Experience	10%	8.0%
Key Personnel	10%	6.67%
Key Personnel Regional Contracting	10%	10.0%
Tenderers Resources	15%	11.0%
Demonstrated Understanding	40%	26.67%
Price	15%	15.0%
Total Weighted Score	100%	77.33%

It is the Tender Assessment Panel’s recommendation that Council award the tender to Tenderer A. Their skill base, suitable plant and understanding of the works scored them highly.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

BUDGET IMPLICATIONS

Account Budget Provision (495002):

FULL BUDGET 2023/2024	\$630,000.00
Account budget already spent	-\$570,272.38

Total Budget Remaining	\$59,727.62
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Budget to be allocated to the 2024/2025 Financial year as follows:

PROPOSED BUDGET 2024/2025	
Staff Housing Construction	\$1,232,000.00
10% Contingency	\$123,200.00
Total Budget	\$1,355,200.00

STATUTORY IMPLICATIONS

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and *Local Government (Function and General) Regulations 1996 Part 4, Division 2, Regulation 11 (a)* which requires tenders to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, worth more than \$250,000 unless sub-regulation (2) states otherwise.

POLICY IMPLICATIONS

The tender process ensures the Purchasing Policy relating to purchasing is satisfied. More specifically, the requirement for public tender where the aggregate value exceeds \$250,000 is met.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We support families and youth.

FUTURISTIC: We plan for the future proofing of our City by being a thinking and innovative society.

CAPABLE: We will have the resources to contribute to our community and economy.

CAPABLE: We are combating Fly-In Fly-out (FIFO) and targeting residential population growth of 3% per annum.

OFFICER RECOMMENDATION

That Council Award Tender Number T011- 23-24 - Staff Housing Design and Construct project to Tenderer A.

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 CONFIDENTIAL ITEMS

17.1 CEO Annual Review

Responsible Officer:	Frances Liston Executive Manager Governance and Risk Services
Responsible Business Unit:	Office of the CEO Governance
Disclosure of Interest:	Nil

Officer Recommendation

That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (a) a matter affecting an employee or employees.
- (b) the personal affairs of any person.
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

Executive Summary

It is the recommendation of the Responsible Officer that this item be considered behind closed doors due to the private and confidential nature of its contents.

17.2 101 Brookman Street EOI - Demolition

Responsible Officer:	Lui Camporeale Director of Engineering
Responsible Business Unit:	Engineering
Disclosure of Interest:	Nil

OFFICER RECOMMENDATION

That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:

- (e) A matter that if disclosed, would reveal —
- (ii) Information that has a commercial value to a person;

EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered behind closed doors due to the private and confidential nature of its contents.

18 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on 27 May 2024.

19 CLOSURE