

POLICY: ENG-AIR-001

AIRPORT SAFETY MANAGEMENT SYSTEM

PURPOSE

This policy was developed in response to directions under Civil Aviation Safety Regulation 139.250 that require the Kalgoorlie-Boulder Airport to institute an airport safety management system (SMS). The SMS is required to clearly state the position of the City with respect to its commitment to the safety of the airport and its users and to identify the role of staff members in the management of the airport safety regime.

DEFINITIONS

Nil

STATEMENT

The City of Kalgoorlie-Boulder is committed to providing a safe and healthy working environment free of all recognised hazards for its employees and customers. The City will provide the safest possible aerodrome to customers.

In pursuing these goals, senior management will maintain an active aviation safety management program. All levels of line management are accountable for safety performance. All City personnel and contractors are expected to participate in the program and to take an active role in the identification, reduction, and elimination of hazards.

The City's core values include:

- Safety, health and the environment.
- Ethical behaviour.
- Valuing people.

The City's fundamental safety beliefs are:-

- Safety is a source of the City's competitive advantage;
- The City will strengthen its business by making safety excellence an integral part of all activities;
- The City believes that all accidents and incidents are preventable;
- All levels of line management are accountable for the City's safety performance, starting with the Chief Executive Officer.

The City's safety approach is based on the following requirements of staff:

1 Top Management Commitment

- Safety excellence is a component of our mission;
- Senior leaders hold line management and all employees accountable for safety performance;
- Senior leaders and line management demonstrate their continual commitment to safety.

2 Responsibility and Accountability of All Employees

- Safety performance is an important part of our management/employee evaluation system;
- We recognise and reward safety performance;
- We empower our employees to communicate any issue that has a safety impact to the Safety Officer.

3 Clearly Communicated Expectations

We expect all employees to communicate any issue having a safety impact to the Safety Officer.

4 Auditing and Measuring

- Management ensures regular safety audits are conducted and that everyone is given the opportunity to participate in the process;
- We focus our audits on the behaviour of people as well as on the conditions of the operating area;
- We establish performance indicators to help us evaluate our level of safety.

5 Responsibility of All Employees

- All are expected to accept responsibility and accountability for their own behaviour;
- All have an opportunity to participate in developing safety standards and procedures;
- We openly communicate information about safety incidents and share the lessons with others; and
- Each of us is concerned for the safety of others in our organisation.

We recognise that the safety of our employees, aerodrome users and suppliers is of strategic importance to the viability of aerodrome operations.

RELEVANT DOCUMENTS