

Return Form To:

Administration Office: 577 Hannan Street, Kalgoorlie WA 6430
 Postal Address: PO Box 2042, Boulder WA 6432
 Telephone: (08) 9021 9600 Facsimile: (08) 9021 6113
 Email: mailbag@ckb.wa.gov.au

**CHANGE OF ADDRESS
 NOTIFICATION FORM**

Property Details

ASSESSMENT NUMBER

(Located on the top right hand side of your Rates Notice)

A					
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ASSESSMENT NUMBER

A					
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PROPERTY ADDRESS

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PROPERTY ADDRESS

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Owner 1 Contact Details

PROPERTY OWNER NAME(S)

PROPERTY ADDRESS

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MAILING ADDRESS (If different)

HOME PHONE NUMBER

--

MOBILE PHONE NUMBER

--

EMAIL ADDRESS

--

Owner 2 Contact Details

PROPERTY OWNER NAME(S)

PROPERTY ADDRESS

--

MAILING ADDRESS (If different)

HOME PHONE NUMBER

--

MOBILE PHONE NUMBER

--

EMAIL ADDRESS

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Register Your Interest for E Rates

Would you like to receive your Rates Notice much faster, and more conveniently by having them emailed to your nominated email address.

Authorisation and Declaration *Please refer to Terms & Conditions*

Please register me for emailed Rates Notice	
I agree to notify Council if the email address changes from the existing address	
I understand that a hard (paper) copy will not be mailed out to me	
I understand that I can withdraw my request for email delivery at any time by unsubscribing	

SIGNATURE(S)

DATE: / /

Office Use Only

RATES OFFICER

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DATE

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SCAN ONLY

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TERMS & CONDITIONS FOR eRATES

Electronic Rates Notice

Register to receive your rates notice electronically.

The City of Kalgoorlie-Boulder has introduced eRates, where you can now have your Rates Notice conveniently sent to your nominated email address.

To register you must complete the registration form. You will receive a confirmation email, once the registration is finalised. Please retain your email for future reference.

Things to be aware of before applying:

1. By submitting this application you are cancelling the delivery of a paper account and authorising an electronic copy to be sent to the nominated email address.
2. Only one email address per assessment can be provided to receive this service.
3. If you change your email address please let us know by emailing rates@ckb.wa.gov.au.
4. If you wish to cancel this service and revert back to a paper copy version, let us know by emailing rates@ckb.wa.gov.au.
5. For the purposes of these terms and conditions reference to a Rate Notice also includes reference to any Rate Instalment Notices.
6. You agree to receive your rate notice by email and understand that a paper document will not be sent.
7. You confirm you are the registered owner of the property address shown below.
8. All future rate notices will be in the form of a PDF attachment to an email sent to the email address nominated by you.
9. If you own more than one property, you will need to register separately for each property. Separate email notifications will be issued matching the number of registrations received.
10. You must advise any other person to whom paper rate notices are currently being sent that they will no longer receive paper rate notices as a result of your request. Council will not provide this notification.
11. You must regularly check your nominated email address for rate notices.
12. You agree that rate notices are deemed served when it reaches your internet service provider, whether or not you have opened or read the email.
13. An "out of office" notification will not be considered an undeliverable rate notice.
14. You agree that you will retain the rate notice information yourself electronically or by printing it.
15. If you change your email address or mobile number, you are required to notify Council.
16. Should Council receive an electronic "delivery failure" notification from your email address, your request for email delivery will be cancelled and a paper document will be posted to the last advised postal address.
17. I understand that I can withdraw my request for email delivery of my rate notice at any time by unsubscribing through the City of Kalgoorlie's website www.ckb.wa.gov.au.