

Return Form to

Administration Office 577 Hannan Street, Kalgoorlie WA 6430
Customer Service Centre, Kalgoorlie Town Hall, Cnr Wilson & Hannan Street, Kalgoorlie WA 6430
Postal Address PO Box 2042, Boulder WA 6432
Telephone (08) 9021 9600 Email mailbag@ckb.wa.gov.au



PROPERTY OWNERSHIP REQUEST

FOR YOUR INFORMATION

Requests For Information About Owner Occupiers, Electors And Ratepayers

Amendments have recently been made to Regulation 29B of the Local Government (Administration) Regulations which places restrictions on the availability of owner occupier, electoral and ratepayer details to the public.

The amended Regulation states that a person seeking owner occupier, electoral or ratepayer details is required to complete a statutory declaration stating that the information obtained will not be used for commercial purposes¹ by themselves or another person.

Persons unable to make this declaration are not able to receive the information.

To simplify the process for the City’s customers, a person requesting this information is required to complete the **Request for Information about Owner Occupiers, Electors and Ratepayers Statutory Declaration**, which includes the request for information and a declaration compliant with the change in Regulation.

The declaration must be witnessed by an authorized person under the Oaths, Affidavits and Statutory Declaration Act 2005. Persons unable to make this declaration are not able to receive the requested information.

¹ “Commercial purpose” is defined to mean to seek to obtain by formal application a public record for the purpose of the sale or resale or the producing of a document containing all or part of the copy, printout or photograph for sale, and/or obtaining of names and addresses from the public record for the purpose of solicitation, and/or monetary gain from the direct or indirect use of the public record.

WHO CAN WITNESS THIS DOCUMENT

Important This Declaration must be made before any of the following persons:-

Academic (post-secondary institution), Accountant, Architect, Australian Consular Officer, Australian Diplomatic Officer, Bailiff, Bank Manager, Chartered secretary, Chemist, Chiropractor, Company auditor or liquidator, Court officer (Judge, magistrate, registrar or clerk), Defence Force officer (Commissioned, Warrant or NCO with 5 years continuous service), Dentist, Doctor, Electorate Officer (State), Engineer, Industrial organisation secretary, Insurance broker, Justice of the Peace, Lawyer, Local government CEO or deputy CEO, Local government councillor, Loss adjuster, Marriage Celebrant, Member of Parliament (State or Commonwealth), Minister of religion, Nurse, Optometrist, Patent Attorney, Physiotherapist, Podiatrist, Police officer, Post Officer manager, Psychologist, Public Notary, Public Servant (State or Commonwealth), Real Estate agent, Settlement agent, Sheriff or deputy Sheriff, Surveyor, Teacher, Tribunal officer, Veterinary surgeon

Or

Any person before whom, under the Statutory Declarations Act 1959 of the Commonwealth, a Statutory Declaration may be made.

NOTE: This includes permanent employee of a local government authority with 5 or more years of continuous service who is not specified in any other item in the list

Any authorised witness for the State of Western Australia may also witness a Commonwealth Statutory Declaration, as long as they are in Western Australia at the time of witnessing {Schedule 2, item 231 of the Commonwealth Statutory Declarations Regulations 1993}.

Further information on witnessing documents and full definitions of these professions is available at www.dotag.wa.gov.au

IMPORTANT INFORMATION

As of 1 January 2006 there is **NO** provision for Commissioners for Declaration in the State of Western Australia.

OWNERS DETAILS

PROPERTY ADDRESS :	ASSESSMENT NO : A
OWNER (1) NAME :	
OWNER (2) NAME :	
POSTAL ADDRESS :	POSTCODE :

FORM OF IDENTIFICATION FROM REQUESTING PARTY

Driver’s License Number:	Expiry Date:
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Office use only

Rate Officer’s Name		Date		ECM Scan	
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RESET FORM

PRINT FORM

SAVE FORM AS PDF

WESTERN AUSTRALIA
OATHS, AFFIDAVITS AND STATUTORY DECLARATIONS ACT 2005
STATUTORY DECLARATION

Request for Information about Owner Occupiers, Electors and Ratepayers

I, _____
{Full name, address and occupation of person making declaration}

Sincerely declare as follows:

In accordance with relevant provisions of the *Local Government Act 1995*, I am requesting information about electors and rate payers in the City of Kalgoorlie-Boulder on behalf of _____, for the property(s) situated at

The purpose for which I am seeking the information is;

If I obtain that information **I will not:**

- ❖ Copy it, or
- ❖ Use it for any commercial purpose, or
- ❖ Provide it to any other person, including a person in the organisation on whose behalf I am requesting the information, unless I am satisfied that the person will not use the information for a commercial purpose.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular. This declaration is made under the Oaths, Affidavits and Statutory Declarations Act 2005.

At

_____,

{Place}

On _____,

{Date}

By _____,

{Signature of person making declaration}

_____,

{Daytime phone number of person making the declaration}

In the presence of:

_____,

{Signature of authorised witness}

_____,

{Name of authorised witness}

_____,

{Qualification of such a witness}
