



# Form 6 – Proposal to Carry Out a Home Occupation or Home Business

City of Kalgoorlie-Boulder Town Planning Scheme No. 1. 1997

## Type of business:

Home Occupation (*up to 20m<sup>2</sup> in area and with no employees from outside of the home*)

Home Business (*up to 50m<sup>2</sup> in area and with up to two employees from outside of the home*)

*Note 1: An application for a Home Occupation or Home Business also requires a completed Form 1 – Application for Planning Approval.*

*Note 2: If the area of the proposed Home Business is greater than 10% of the area of the home, then the home must comply with clauses A3.2 and A3.3 of the Building Codes of Australia.*

## Operator details:

Name:

Address:

Mobile No.:

Other Contact No.:

Email:

## Property Details

Street Address:

Lot No.:

Suburb:

## Business Details

1. Nature of proposed business:

2. Location of business in relation to the home (*which room*):

3. Total area of building/land used for the business: m<sup>2</sup>

4. Number of persons employed by the business:

Do all persons employed by the business live in the home?  Yes  No

If no, how many live outside of the home?

Business Details (continued)	
5.	Hours of operation ( <i>include hours or N/A for each day</i> ):
	Monday: _____ Friday: _____
	Tuesday: _____ Saturday: _____
	Wednesday: _____ Sunday: _____
	Thursday: _____
6.	Expected number of clients or customers travelling to or from the home:
	Per hour: _____ Per day: _____
7.	Number of vehicles that could be parked within the boundaries of the property ( <i>in addition to the two bays required for the occupier of the home</i> ):
8.	Details of any advertising sign(s):
	Size: _____ cm x _____ cm Location: _____
9.	Details of equipment and/or machinery to be used:
10.	Description of storage areas:
	Size: _____ m x _____ m Location: _____
11.	Frequency of deliveries to the home and collection of goods by clients and customers:
	Deliveries:
	Collections:

**Declaration:**

The occupier above hereby applies to carry out the home occupation/home business described above and states that the above particulars are true.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Note: Home Office - Exemption**

Clause 4.4(1) Planning approval is not required for the use or development of a home office in accordance with Table 1: Zoning Table. Note: 'Home Office' is defined in Schedule 1 of the Scheme, as below.

Home Office Means a home occupation limited to a business carried out solely within a dwelling by a resident of the dwelling but which does not:

- (a) entail clients or customers travelling to and from the dwelling;
- (b) involve any advertising signs on the premises; or
- (c) require any external change to the appearance of the dwelling.