

Job Services Directory for Employers and Job Seekers

Department/ Organisation	Location	Contact	Note	Link
Department of Jobs and Small Business	Australia-wide	1300 488 064 General Enquiries Form	Job Services Australia is the Australian Government employment services program that supports job seekers and employers.	https://www.jobs.gov.au/news/job-services-australia-support-job-seekers-and-employers
Australian Apprenticeships	Australia-wide Western Australia	Apprenticeship Office 08 6551 5499/13 19 54 apprenticeshipoffice@dtwd.wa.gov.au	Provide information on Australian Apprenticeships.	https://www.australianapprenticeships.gov.au/state-training-authorities#9
Fair Work Ombudsman	Australia-wide	Helpline 13 13 94	Assist with workplace question or issues, self-service tool on Pay and Condition Tool	https://www.fairwork.gov.au/contact-us
Fair Work Commission	Australia-wide	1300 799 675 Online Lodgment Service Perth Office: perth@fwc.gov.au	The Commission is Australia's national workplace relations tribunal including dealing with unfair dismissal and anti-bullying claims.	https://www.fwc.gov.au/about-us/contact-us
Department of Home Affairs	Australia-wide	Departmental online forms	<p>Labour Market Testing For some visa types, Employer must show that they cannot find a suitable Australian worker. For these visas, the business will need to test the local labour market before nominating an overseas worker. Labour market testing generally involves advertising the position in Australia.</p> <p>Skills Assessment Assessing skills that may be needed for the purpose of skilled migration.</p> <p>Assessing Authorities Provide a list of assessing authorities, including organisation registered to verify certain skills and qualifications.</p>	<p>https://immi.homeaffairs.gov.au/visas/employing-and-sponsoring-someone/sponsoring-workers/nominating-a-position/labour-market-testing</p> <p>https://immi.homeaffairs.gov.au/visas/working-in-australia/skills-assessment</p> <p>https://immi.homeaffairs.gov.au/visas/working-in-australia/skills-assessment/assessing-authorities</p>

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			English Language Meeting English language requirements for certain visas.	https://immi.homeaffairs.gov.au/help-support/meeting-our-requirements/english-language
Jobactive	Australia-wide	Job seekers – 13 62 68 Employers – 13 17 15 ajsfeedback@jobs.gov.au	Assisting job seekers, and help employers find candidates.	https://jobsearch.gov.au/
Living in Western Australia	Western Australia Metro Perth	Migration Services Department of Training and Workforce Development 1 Prospect Place West Perth WA 6005 08 9224 6540 migration@dtwd.wa.gov.au	A guide on living and working in Western Australia, including: <u>Overseas Qualification Unit</u> <u>Skilled Migration WA</u> <u>Settlement Services</u>	https://migration.wa.gov.au/services/settlement-services/employment
Goldfields-Esperance Development Commission (GEDC)	Goldfields-Esperance	Goldfields-Esperance Local Content Adviser 08 9080 5008 localcontent@gcdc.wa.gov.au .	GEDC Local Content A Local Content Program to maximise the participation of regional industry in regional supply or works contracting opportunities.	http://www.gcdc.wa.gov.au/our-focus/local-content
Goldfields Community Legal Centre	Kalgoorlie	23 Maritana Street Kalgoorlie WA 6430 08 9021 1888 / 1300 139 188	Migrant Settlement Services - provide support to migrants looking for work in the Goldfields-Esperance region.	http://www.gclc.com.au/migrant-settlement-service/?PHPSESSID=a869ec60d3b493199fee039e0a1073f6
Kalgoorlie Jobs and Skills Centre	Kalgoorlie	Main Administration Building Central Regional Tafe, Kalgoorlie Campus 34 Cheetham Street Kalgoorlie WA 6433 08 9088 6946/ 13 64 64 goldfieldsjsc@crtafe.wa.edu.au	Jobs and Skills Centres Offer free career, training and employment assistance to job seekers. Services includes: <ul style="list-style-type: none"> • Aboriginal services – resumes, job application and referrals, • Job seekers – Careers, training and jobs, • Employers and business – workforce development advice, recruitment assistance incl. for apprentices and trainees. 	https://www.jobsandskills.wa.gov.au/jobs-and-skills-centres/central-regional/kalgoorlie-jobs-and-skills-centre

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Central Regional Tafe	Kalgoorlie Metro Perth	Central Regional Tafe, Kalgoorlie Campus 34 Cheetham Street Kalgoorlie WA 6433 08 9088 6700/ 1800 672 700 info@crtafe.wa.edu.au	Addressing industry's need for an appropriately skilled workforce by delivering training that allows regional people to maximise their employment opportunities. It also provides provision of accredited and non-accredited training solutions to meet the future needs of the labour force, including skill gap training.	https://www.centralregionaltafe.wa.edu.au/contactus
Jobs.wa.gov.au	Western Australia	Various rams@psc.wa.gov.au	Search for job vacancies on the Western Australian Government jobs board.	https://jobs.wa.gov.au/contact-us
GE Directory and Jobs Connect	Goldfields Esperance	Unit 3/58 Egan Street Kalgoorlie WA 6430 (08 9021 2466 info@kbcci.com.au	A business, jobs and community directory for the Goldfields-Esperance region.	https://geconnect.com.au/categories.php?section=Community
Kalgoorlie-Boulder Chamber of Commerce & Industry (KBCCI)	Kalgoorlie	Unit 3/58 Egan Street Kalgoorlie WA 6430 08 9021 2466 info@kbcci.com.au	A business connection hub providing business support network in the Goldfields. It also provides a free jobs directory where businesses can advertise a position	https://www.kalgoorliecci.asn.au/business-directory/
The Chamber of Minerals and Energy of Western Australia (CMEWA)	Kalgoorlie Metro Perth	115 Egan Street Kalgoorlie WA 6430 08 9021 2155 chamber@cmewa.com	Represents companies directly involved in the Western Australian resources sector (including mining, oil and gas) and those providing services to it.	https://www.cmewa.com/cme-and-our-members/member-directory
Regional Opportunities Australia (ROA)	Australia	02 8660 1020	ROA is a not-for-profit organisation that helps migrants and refugees move from cities to welcoming regional communities and connects them to employment and business opportunities. ROA services are free of charge for clients and employers.	http://www.roa.org.au/regional-communities/
Connections Australia	Australia	Download App	Bringing a diverse workforce to the workplace, including finding a Skilled Migrant.	https://www.connectionsaustralia.com/en/employers

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Regional Australia Institute (RAI)	Australia	02 6260 3733 info@regionalaustralia.org.au	Steps to Settlement Success – A toolkit for Rural and Regional Communities.	http://www.regionalaustralia.org.au/home/wp-content/uploads/2019/07/MigrationToolkit_v6.pdf
Acorn Human Resources	Kalgoorlie Metro Perth	97 Hannan St Kalgoorlie WA 6430 08 9021 6222 applykal@acornrecruit.com.au	Recruitment services, sourcing candidates from Perth and Kalgoorlie.	https://acornrecruit.com.au/contact/
Advanced Personnel Management (APM)	Kalgoorlie Metro Perth	28 Cheetham St Kalgoorlie WA 6430 08 9091 8541 / 1300 987 945	Deliver <u>job seeker</u> , <u>disability</u> , <u>workplace health</u> , <u>NDIS support</u> and <u>home assessment</u> services to thousands of Australians every year. One of Australia's largest provider of <u>Disability Employment Services</u> helping people with an injury, illness or disability to find work.	https://www.apm.net.au/individuals/find-us/kalgoorlie
Career Contact Inc	Kalgoorlie	Unit 3, 158 Egan St Kalgoorlie WA 6430	Disability services and support organisation in Kalgoorlie.	
CoreStaff	Kalgoorlie Metro Perth	36 Brookman St Kalgoorlie WA 6430 08 6000 0900 kalgoorlie@corestaff.com.au	Specialist providers of Labour Hire and Permanent Recruitment services to some of the largest companies in Australia across a range of industry sectors.	https://www.corestaff.com.au/contact-us/
DFP Recruitment	Kalgoorlie Metro Perth	Mechanics Institute, First Floor 202 Hannan Street, Kalgoorlie WA 6430 08 9068 1200 kalgoorlie@dfp.com.au	Delivering specialist services in temporary, permanent and volume staffing service.	https://www.dfp.com.au/western-australia
Forrest Personnel	Kalgoorlie	Kalgoorlie-Boulder Lotteries House Assoc. Inc 42 Wilson Street Kalgoorlie WA 6430 08 9091 1564 / 1800 224 548 paula.nankiville@fpi.org.au	To help people with health conditions, disability or injury to prepare for, and find meaningful and sustainable employment.	http://www.fpi.org.au/contact-us/

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Goldfields People Hire (GPH) Recruitment	Kalgoorlie	126 Hannan Street Kalgoorlie WA 6430 08 9091 1474 Contact Form	Provide labour hire and recruitment for all trades.	https://www.gphrecruitment.com.au/kalgoorlie
Goldfields Mining Personnel	Kalgoorlie	110B Wilson St South Kalgoorlie WA 6430 08 9022 2310	Employment agency in Kalgoorlie-Boulder.	
Highgrade Personnel	Kalgoorlie	Kalgoorlie Business Centre 5/47 Brookman St Kalgoorlie WA 6430 08 9022 4354 recruitment@highgrade.net.au	A privately owned labour hire, recruitment and Human Resource Services company that services the Mining, Construction, Engineering, Oil & Gas and administration industries.	https://www.highgrade.net.au/recruitment/
KALSEC Creative Employment and Consulting	Kalgoorlie	47 Brookman St Kalgoorlie WA 6430 08 9021 4555 manager@kalsec.com.au	Specialises in short and long term temporary placements of administrative and business support staff with clients in a variety of sectors, including small business, government and the mining and mining support industries.	https://kalsec.wixsite.com/kalseccreative
MAX Solutions and Employment	Kalgoorlie Coolgardie Leonora	67-71 Dugan Street Kalgoorlie WA 6430 08 9025 1200 / 1800 625 350 Coolgardie Railway Station 78-87 Woodward Street Coolgardie WA 6429 0419 774 719 / 1800 625 350 45 Tower St Leonora WA 6438 08 9037 6966 / 1800 625 350	Providing employment, disability and training services in suburban and regional areas across Australia.	https://www.maxsolutions.com.au/?utm_source=GMB&utm_medium=organic&utm_campaign=Kalgoorlie
Measurement Control Engineering (MCE)	Kalgoorlie Metro Perth	10 Close Way West Kalgoorlie WA 6430 08 9021 2677	Provide labour hire and recruitment for maintenance, project and shutdown requirements.	https://www.mcengineering.com.au/employment/

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Mining People International	Kalgoorlie Metro Perth	111 Maritana Street Kalgoorlie WA 6430 08 9091 8882 Contact Form	A recruitment and human resources business, connecting experienced jobseekers with mining employers and deliver aspirational employees, products and services that improve their chances.	https://www.miningpeople.com.au/contact
Premium Mining Personnel	Kalgoorlie Metro Perth	Shop 7, 272 Hannan Street Kalgoorlie WA 6430 08 9091 5021 admin@premiummining.com.au	Provide labour hire and equipment hire.	http://www.premiummining.com.au/employments/
Programmed	Kalgoorlie Metro Perth	21 Broadwood St West Kalgoorlie WA 6430 08 9093 7840	A provider of operations and maintenance services across Australia and New Zealand this includes recruit, deploy, manage and maintain a large, directly employed workforce of professional, skilled and semi-skilled staff with a wide range of capabilities.	https://programmed.com.au/contact-us
Rapallo Group	Kalgoorlie Metro Perth	10 Broadwood St Kalgoorlie WA 6430 08 9021 8399 info@rapallo.com.au	Provides engineering, managed plant and equipment inspection, fabrication, shutdown, training and technical services (engineering and environmental) to the resources, oil and gas, infrastructure and government sectors.	http://www.rapallo.com.au/contact-us/
Riklan Emergency Management Services	Kalgoorlie	129 Hay St Kalgoorlie WA 6430 08 9021 1222 / 1800 793 877 info@riklan.com.au	Western Australian owned and operated Registered Training Organisation which provides a comprehensive series of training courses in relation to emergency response, preparation, preparedness and recovery and also a wide range of other popular public courses.	https://riklan.com.au/contact/
Siteworks Labour Hire	Kalgoorlie Metro Perth	58 Egan Street Kalgoorlie WA 6430 08 9091 4545 / 1300 305 800 info@siteworkslabourhire.com.au	Offer both short term and long term solutions, it is a labour hire and recruitment specialist, based on a consistent provision of high quality recruitment solutions and supply of skilled labour to the Construction, Civil, Mining, Rail, and Transport & Logistics industries.	http://www.siteworkslabourhire.com.au/contact-us

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Skill Hire	Kalgoorlie Metro Perth	Suite 1 Anderson House 35 Brookman Street Kalgoorlie WA 6430 08 9026 4777 kalgoorlieoffice@skillhire.com.au	A solution for all employment and training needs – be it in Business, Industry, Government or as a Job Seeker.	https://www.skillhire.com.au/contact-us/
Wilmot Engineering	Kalgoorlie	82 Chaffers Street Boulder WA 6432 enquiries@wilmotengineering.com.au	Supply quality labour support services where required, from shutdowns to short and long term placements as required. It aim to undertake specific placements matching the right people, with the right attitude and skill set, that partner with clients towards successful long term relationships.	http://www.wilmotengineering.com.au/contact_us.php
WorkPac Group	Kalgoorlie Metro Perth	Unit 2, 118 Brookman St Kalgoorlie WA 6430 08 9099 9322 kalgoorlie@workpac.com	Offer attraction, selection and career management of talented individuals for a vast range of role classifications from unskilled to trades to professional roles. We are also advocates for diversity in the workforce, driving programs for Indigenous employment through our <u>JobTrail business</u> .	https://www.workpac.com/find-us