



City of Kalgoorlie Boulder

INFORMATION STATEMENT

2025-2026

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Contact Us

City of Kalgoorlie-Boulder

577 Hannan Street, Kalgoorlie WA 6430
PO Box 2042 Boulder, WA 6432

T: (08) 9021 9600
E: mailbag@ckb.wa.gov.au
www.ckb.wa.gov.au

This information is available in alternative formats upon request, please contact us for assistance.



This information is available in alternative formats on request. Please contact The City of Kalgoorlie-Boulder for further details or visit one of our information locations:

William Grundt Memorial Library

13 Roberts Street
KALGOORLIE WA 6430
T: (08) 9021 7112

The City provides access to the Internet at this location.

History & Heritage (Including War Museum)

Boulder Town Hall
116 Burt Street
BOULDER WA 6432
T: (08) 9021 9817

City of Kalgoorlie-Boulder Website

This Information Statement often refers to information that is available on the City of Kalgoorlie-Boulder website, www.ckb.wa.gov.au. The website also contains up to date information about the City of Kalgoorlie-Boulder and its operations.

Profile of the City of Kalgoorlie-Boulder

History

In December 1986, the One Kalgoorlie movement advocated for the unification of the twin towns of Kalgoorlie and Boulder. In February 1987, the Kalgoorlie Chamber of Commerce conducted a survey of residents to gauge community sentiment regarding amalgamation.

On 14 November 1988, both the Town of Kalgoorlie and the Shire of Boulder held Council meetings at which motions supporting unification were moved and carried. A joint petition requesting the unification of the two local governments was subsequently signed and forwarded to the Governor on 16 November 1988.

The City of Kalgoorlie-Boulder was established under the *City of Kalgoorlie-Boulder (Unification) Order 1989*, published in the Western Australian Government Gazette on 27 January 1989. The Order provided for the amalgamation of the Town of Kalgoorlie and the Shire of Boulder and came into effect on 1 February 1989.

The inaugural Council of the City of Kalgoorlie-Boulder comprised the elected members from the existing wards of the former Town of Kalgoorlie and Shire of Boulder. The first meeting of the Council was held on 1 February 1989.



Local Information

Location	Council Administration Office 577 Hannan Street Kalgoorlie WA 6430	
Total Employees	326 (full time and part time)	
Population	31,268 (Estimated Resident Population, ABS 2025)	
Area	95,500.29 square kilometres	
Number of Electors	17,251	
Number of Dwellings	12,670 (includes subdivisions)	
Suburbs	• Kalgoorlie • Boulder • Binduli • Broadwood • Brownhill • Hannans • Karlkula • Lamington Mullingar • Parkeston • Piccadilly • Somerville • South Boulder • South Kalgoorlie • Trafalgar • Victory Heights • West Kalgoorlie • West Lamington • Williamstown	
Post Codes	6430, 6431, 6432, 6433, 6434	
Total Rates Levied	\$34,218,330.00	
Length of Sealed Roads	437km	
Length of Unsealed Roads	1,171km	
Libraries	1	
Primary Schools	11	
Secondary Schools	6	
School of the Air	1	



The City of Kalgoorlie-Boulder's Vision, Mission and Values

Our Vision

Connected by its many communities, abundant in economic and lifestyle opportunities.

By 2050, Kalgoorlie-Boulder is a thriving, sustainable, and globally connected regional city - shaped by our Goldfields legacy and a rich Aboriginal heritage.

Kalgoorlie-Boulder is more than a place to live - it's a place of opportunity and innovation, where diverse industries, quality infrastructure, and lifelong learning contribute to a city where families and businesses grow and prosper, communities connect, and visitors feel welcome.

Our Mission

'Working together for the place and people we call home.'

Our Values

The City recognises that our employees have a common driver that underpins their commitment to working at the City – the desire to make a difference.

This is captured by our organisational vision:

"Your Opportunity to Shape Our Future"

which encourages our people to keep forefront the opportunities and means by which each of them can make a difference to our organisation, our community and our city.

This vision is also supported by the City's corporate values which are embedded through the everyday activities and behaviours of our employees:

- **Accountability** – We take ownership of our actions and outcomes, delivering on our commitments.
- **Collaboration** – We work together with shared purpose to achieve common goals.
- **Teamwork** – We support one another, celebrate success and grow stronger together.
- **Respect** – We treat others with dignity, value diverse perspectives and build inclusive relationships.
- **Integrity** – We act with honesty, fairness, and ethical responsibility in all we do.
- **Transparency** – We communicate openly, share information freely and foster trust.
- **Excellence** – We pursue high standards, continuous improvement and impactful results.

Together, we **ACTRITE**

Decision Making

Council Structure

The City of Kalgoorlie-Boulder is a local government authority under the Local Government Act (WA) 1995 (Local Government Act). This Act, and associated Regulations, set out many of the rules that govern the decision-making process and structures of Council.

The Council of the City of Kalgoorlie-Boulder is an elected body comprising eight Councillors and a popularly elected Mayor.

Local government elections are held every two years, and Councillors are elected for a four-year term. This arrangement ensures continuity by retaining approximately half of the elected Council membership at each election. The Mayor is elected by the community for a four-year term.

Management Structure

The management structure of the City of Kalgoorlie-Boulder reflects its status as a local authority.

The Local Government Act grants Council the authority to make determinations on a wide range of local affairs. Council may delegate its decision-making functions to constituted Committees or the Chief Executive Officer.

The Council of the City of Kalgoorlie-Boulder is charged with the collective responsibility for the good governance of the City of Kalgoorlie-Boulder. Having been elected by the local community, the Council and individual Councillors are responsible to the electorate for these decisions. Furthermore, the Council is bound by the various requirements of the Local Government Act and Regulations.

The Chief Executive Officer is charged with responsibility for the administration of the City of Kalgoorlie-Boulder. This involves implementing the decisions of Council in a timely and efficient manner. The Chief Executive Officer and staff report to Council with recommendations that Council can accept, reject or substitute with an amended resolution. Council delegate's authority to the Chief Executive Officer in some instances, and the Chief Executive Officer may delegate decision-making functions to officers within the City of Kalgoorlie-Boulder administration.

Council, in keeping with legislative requirements, is responsible for:

- Determining policies to be applied by Council in exercising its discretionary powers;
- Determining the type, range and scope of projects to be undertaken by Council;
- Developing comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the City of Kalgoorlie-Boulder.

The Chief Executive Officer is assisted in executive decision-making functions by an Executive Leadership Team. This team, which consists of the Chief Executive Officer (CEO) and Directors, operate to advise the CEO on executive decisions and to provide a combined approach to the management of the City of Kalgoorlie-Boulder operations.

Figure 1 City of Kalgoorlie-Boulder Management Structure



To find out more about the City of Kalgoorlie-Boulder's key operational areas visit:
[Leadership Team and Organisational Structure » City of Kalgoorlie-Boulder](#)

Committees of Council

The City has a number of Council committees and working groups that oversee key areas of activity and provide policy guidance and governance support to Council.

Follow this link to website page for more details: [Committees » City of Kalgoorlie-Boulder](#)



Public Participation

Council Meetings

The public is invited to participate in the majority of Council meetings. This participation is generally by way of public question time at the start of each meeting where the public may ask questions on any matter of interest to them. Alternatively, a member of the public may make a submission regarding an item listed for discussion on the agenda. The public question time and submissions are held at the start of each meeting. In most instances the public may remain in attendance for the duration of the meeting.

On occasion it may be necessary for a meeting, or part of a meeting, to remain closed to the public. The minutes of the meeting will contain the reason for closing and some reports may not be made available if the meeting is closed to the public.

To find out about when Ordinary Council Meetings, Public Question Time and other committee meetings are held, and to download the minutes and agendas visit: [Council » City of Kalgoorlie-Boulder](#)

Electors' Meetings

In accordance with section 5.27 of the Local Government Act 1995 (WA), a general meeting of the electors of a district is to be held once every financial year. The City of Kalgoorlie-Boulder usually holds its annual Electors' Meeting in the latter part of the calendar year and is advertised via public notice.

In accordance with section 5.28 of the Local Government Act 1995 (WA), a special meeting of the electors is to be held on the request of not less than:

1. 100 electors or 5% of the number of electors – whichever is the lesser number; or
2. 1/3 of the number of Council Members

The request must specify the matters to be discussed at the meeting and the form or content of the request is to be in accordance with the regulations and is to be sent to the Mayor.

Community Consultation

In some instances, the City of Kalgoorlie-Boulder is required to either give public notice of its intention to take a certain course of action or provide a period of public consultation prior to taking that course of action. The process for consultation will be set out in the legislation requiring the City of Kalgoorlie-Boulder to advertise or consult.

The public may be consulted through the use of surveys, workshops, community forums and other processes. The City of Kalgoorlie-Boulder administration consults the community in this manner as directed by Council. Community consultation is used to ascertain the needs and wishes of the community as they relate to a certain project or development. Feedback received through community consultation is considered and reported to Council to inform decision-making.

Notice and Advertising

In many instances the City of Kalgoorlie-Boulder is required by the Local Government Act to provide notice of its intention to take a particular course of action or decision. In other instances the City of Kalgoorlie-Boulder will advertise certain proposed courses of action or decisions in order to provide the community with an opportunity to comment or object.

Current notices are maintained at the City of Kalgoorlie-Boulder website and are also placed in the local newspaper. Should you have regular dealings with Council it is strongly recommended that you monitor these notices by visiting [News & Publications » City of Kalgoorlie-Boulder](#)

Please note that for the City of Kalgoorlie-Boulder:

- Local public notice is given by advertising the notice in the Kalgoorlie Miner as well as displaying the notice on the display boards outside the Council Administration Building at 577 Hannan Street and at the William Grundt Memorial Library located at 13 Roberts Street.
- State-wide public notice is given by advertising the notice in the West Australian newspaper as well as displaying the notice on the display boards outside the Council Administration Building at 577 Hannan Street and at the William Grundt Memorial Library located at 13 Roberts Street.

Learn about public consultation for planning and major projects in the City of Kalgoorlie-Boulder. Follow this link to website page for more details [News & Publications Landing Page » City of Kalgoorlie-Boulder \(ckb.wa.gov.au\)](#)

Administration

Acts and Regulations administered by the City of Kalgoorlie-Boulder are available on the City's website [Policies » City of Kalgoorlie-Boulder](#). While the list may not be exhaustive, it provides a useful guide to the legislation commonly administered by the City.

For current and authorised versions of Western Australian legislation, please refer to the State Law Publisher or the Western Australian Legislation website ([WALW - Home](#)).

Local Laws

Read the City of Kalgoorlie-Boulder's local laws regarding topics such as dogs, health, fencing, parking, standing orders for meetings, thoroughfares, trading in public places and urban environments.

For more information, visit the City's [Local Laws » City of Kalgoorlie-Boulder](#) page.

Publications

Where the City of Kalgoorlie-Boulder is required or has decided to make certain documents available to the public, then those documents will be available in their most recent format at the City of Kalgoorlie-Boulder website [Publications » City of Kalgoorlie-Boulder](#).

Documents available under section 5.94 of the Local Government Act 1995 (WA)

In accordance with section 5.94 of the Local Government Act 1995 (WA), the City makes a range of documents available for public inspection. Many of these documents are also available on the City's website. The table below identifies documents that may be inspected and/or accessed online.

Document Description	Inspection Only	Website
Access and Inclusion Plan 2021 - 2026		✓
Advocacy - A Regional Partnership for Economic and Social		✓
Age-Friendly Strategy 2022-2026		✓
Annual Budget (Current Financial Year)		✓
Annual Reports		✓
Anti-Social Behaviour and Transitional Aboriginal Homelessness Study Project		✓
Any written law having a provision in respect of which the local government has a power or duty to enforce.	✓	
CEO Delegated Authority Register	✓	
Club Development Plan 2023-2026		✓
Code of Conduct for Council Members, Committee Members and		✓
Community Safety and Crime Prevention Plan 2024-2028		✓
Confirmed minutes of Council or Committee meetings excluding confidential items		✓
Corporate Business 2025-2029	✓	✓
Education Guides (Primary, Secondary, Higher / Training Guide)		✓
Events Strategy 2025-2027		✓
Gift Register		✓
Information Statement		✓
Investment Prospectus 2024		✓
Kalgoorlie-Boulder Growth Plan		✓
Local Emergency Management Arrangement & Local Recovery Plan		✓
Local Laws		✓
Long Term Financial Plan 2025 - 2035		✓
Minutes of electors' council meetings		✓
News and Events (Media Releases, City Edition, Road Conditions)		✓
Notice papers and agenda relating to any Council or Committee meeting and reports and other documents that have been a) Tabled at a council or committee meeting; or b) Produced by the local government or a Committee for presentation at a Council or Committee meeting and which have been presented at the meeting.		✓
Policies		✓
Public Health Plan 2023-2027		✓

Rates Record (in respect of property ownership)	✓	
Rates Record (Historical records – microfiche)	✓	
Reconciliation Action Plan (RAP) – July 2021 – July 2023		✓
Register of Financial Interests	✓	
Register of owners and occupiers and electoral rolls	✓	
Report on a review of a local law	✓	
Schedule of Fees and Charges 2026/27		✓
Staff Delegated Authority Register		✓
Strategic Community Plan 2025 - 2035		✓
Tenders – Upcoming tender information		✓
Tenders (awarded) Register		✓
Tourism Strategy 2025 - 2030		✓
Year in Review Report 2024-25		✓
Town Planning Scheme		✓
Year in Review Report 2024-25		✓
Youth Action Plan 2026-2030		✓
Waste Utility Services Plan		✓
Water Utility Services Plan		✓

Documents held by the City of Kalgoorlie-Boulder

The City of Kalgoorlie-Boulder maintains comprehensive records relating to its functions, services, infrastructure, properties, activities and decision-making processes.

Each business unit within the City has processes in place to ensure that records relating to its activities are captured and maintained in accordance with recordkeeping requirements. These records may include correspondence, memoranda, file notes, reports, plans, sketches, maps, diagrams, applications, approvals, notices and other records created or received in the course of conducting the City's business.

Access to information that is not otherwise publicly available may be requested through an application under the *Freedom of Information Act 1992 (WA)*.

Freedom of Information

Introduction

The Freedom of Information Act 1992 (WA) gives members of the public a right to access documents held by the City, subject to certain limitations and exemptions.

Should you be seeking access to information or documents that are not previously listed in the Administration section of this Information Statement, then it will be necessary to lodge a Freedom of Information application with the City of Kalgoorlie-Boulder. This application should clearly specify the document and/or information that you are seeking access to.

To assist with the efficient processing of Freedom of Information applications, applicants are encouraged to provide as much detail as possible regarding the information or documents being sought.

- The type of document sought;
- The date or approximate date of the document;
- The information contained within the document;
- The property address;
- Any other information that will assist the FOI Coordinator to locate the required document.

In processing applications, the City of Kalgoorlie-Boulder must consider the resources required to locate, retrieve and assess the requested documents. Under section 20 of the *Freedom of Information Act 1992 (WA)*, the City may refuse to deal with an application if it would require an unreasonable diversion of resources from its other operations.

This right will only be exercised as a last resort. Where the City considers that an application may require an unreasonable diversion of resources, the applicant will be contacted and provided with an opportunity to reduce or refine the scope of their application.

The City of Kalgoorlie-Boulder is keen to ensure that the intent of the Freedom of Information Act is maintained and information requested by members of the public is made available where appropriate. Accordingly, the City of Kalgoorlie-Boulder is happy to work with applicants to reduce the scope of a claim and identify those documents that are essential to the claim.

Applications that seek "all documents relating to" or "all information pertaining to" a broad subject may require further clarification or refinement to assist in identifying the relevant records. Applicants are encouraged to consider which specific documents are likely to contain the information being sought and to describe those documents as accurately as possible.

Before lodging a Freedom of Information application, applicants are encouraged to review information already available on the City's website, as the requested information may already be publicly accessible - [Home » City of Kalgoorlie-Boulder](#)

Freedom of Information Requests

The following represents information useful to know when submitting a request for information under the Freedom of Information Act (the Act).

Documents Containing Personal Information

Documents containing personal information are afforded special recognition by the Act.

Personal information is defined under the Act as information or an opinion, whether true or not, about an individual, whether living or dead:

- whose identity is apparent or can reasonably be ascertained from the information or opinion; or
- who can be identified by reference to an identification number or other identifying particulars, such as a fingerprint, retina print or body sample.

Where an applicant seeks access to documents containing their personal information, the City must take reasonable steps to:

- verify the identity of the applicant; and

- ensure that only the applicant, or a person authorised by the applicant in writing, receives the document.

There is no fee applicable to applications for access to personal information.

Third Party Information

There may be instances where access to personal information relating to a third party (i.e. someone other than the applicant) is requested. If the document sought would reveal personal information about the third party, then it is one that contains exempt matter pursuant to Clause 3 of the first Schedule to the Act.

Where such an application is made, the City may be required to consult with the third party concerned and seek his or her views as to whether the document contains exempt matter. If, after that process of consultation, the City decides to give access to the document, the third party must be notified and given time to exercise the appeal rights provided under the Act before access can be granted to the applicant.

The Right of Access to Documents

The City is committed to protecting personal information and handling information requests in accordance with the Freedom of Information Act 1992 (WA) and applicable privacy obligations.

The Act provides a general right of access to documents held by the City, subject to any applicable exemptions. Access rights are not affected by the reason an applicant seeks the information.

Procedures

Application

The City aims to make information available promptly and at the lowest reasonable cost. Wherever possible, information will be provided outside the Freedom of Information process.

If information is not readily available, the Act provides the right to apply for documents held by the City and to enable the public to ensure that information in documents is accurate, complete, up to date and not misleading. The following describes the way of making such an application.

Freedom of Information Applications

If you are seeking access to a document(s) on behalf of another person, the City will require authorisation, usually in writing.

All requests for access to these documents must be made by:

- lodging an application in writing;
- providing enough information so that the requested documents may be identified;
- providing an Australian address to which notices may be sent; and
- lodging the application at the City together with any applicable application fee.

There is no fee applicable for personal information about the applicant.

Applicants will be notified in writing of the City's decision regarding access within 45 calendar days, as required by the Act.

If the City is unable to make a decision within the 45-day period, it may seek the applicant's agreement to extend the timeframe. Where agreement cannot be reached, the City may apply to the Information Commissioner for an extension of time in accordance with the Act.

If the City does not provide a written notice of decision within the permitted period, the application is taken to have been refused. In these circumstances, the applicant may apply for an internal review in accordance with the Act.

The City may request proof of identity prior to giving access to the documents.

Internal Reviews

If an applicant is not satisfied with the decision made by the City in respect to their Freedom of Information application, or the fees charged for the application, the applicant has the right to an internal review by the City.

Applications for internal review should:

- be made in writing;
- give details of the decision that the applicant wishes to have reviewed;
- provide an Australian address to which notices can be sent; and
- be lodged within 30 calendar days of receiving written notice from the City of its decision.

Internal reviews will be conducted by an officer authorised under the Act who was not involved in the original decision. There is no cost associated with an internal review.

For further information, please contact the City's Freedom of Information Coordinator on (08) 9021 9600 or via email at mailbag@ckb.wa.gov.au or by writing to:

Chief Executive Officer
City of Kalgoorlie-Boulder
PO Box 2042
BOULDER WA 6432

External Reviews

If an applicant is not satisfied with the outcome of an internal review, they have the right to lodge a complaint with the Information Commissioner seeking an external review of that decision.

The complaint must be lodged with the Information Commissioner within 30 days of receiving the notice of decision of the internal review decision.

The complaint to the Information Commissioner must:

- be in writing;
- include a copy of the decision; and
- provide an Australian address to which notices can be sent.

There is no charge for lodging a complaint with the Information Commissioner.

For further information concerning external reviews, contact:

Office of the Information Commissioner

Albert Facey House
469 Wellington Street
Perth WA 6000

Email: info@foi.wa.gov.au

Phone (08) 6551 7888 or

Free call (WA country landline callers only) 1800 621 244

Fees and Charges for FOI Applications	Fees & Charges
1. <u>Type of Fee</u>	
Application fee under Section 12(1)(e) of the Act Note – there is no fee applicable for Personal Information about the applicant	\$30.00
2. <u>Type of Charge</u>	
(a) Charge for time taken by staff dealing with application (per hour, or pro rata for a part of an hour)	\$30.00
(b) Charge for access time supervised by staff (per hour, or pro rata for part of an hour) - plus the actual additional cost to the Council for any special arrangement e.g. hire of facilities/equipment	\$30.00
(c) Charge for photocopying	
(i) per hour, or pro rata for a part of an hour of staff time	\$30.00
(ii) per copy	\$0.20
(d) Charge for time taken by staff transcribing information from a tape or other device per hour or pro rata for part of an hour	\$30.00
(e) Charge for duplicating a tape, film or computer information	Actual cost
(f) Charge for delivery, packaging and postage	Actual cost

For an applicant who is:

- Impecunious in the opinion of the City; or
- the holder of a currently valid pensioner concession card issued on behalf of the Commonwealth to that person, or any other card which may be prescribed as being a pensioner concession card under the Rates and Charges (Rebates & Deferments) Act 1992, the charge payable under Regulation 5 of the Act is reduced by 25%.

Should you wish to discuss any matter contained within this Information Statement, please contact the City's Freedom of Information Coordinator on (08) 9021 9600 or via email at mailbag@ckb.wa.gov.au.

The Freedom of Information Request Form and Amendment of Personal Information Form are available on the City's website - [Freedom of Information » City of Kalgoorlie-Boulder](#)

Amendment of Personal Information

If you are concerned that an agency holds information about you that is inaccurate, incomplete, out of date or misleading, you should first contact the agency to discuss whether it will correct that information without the need for you to make a formal application under the FOI Act.

If you are not satisfied with the agency's response, section 45 of the FOI Act provides that you can apply to the agency for amendment of personal information about yourself that is contained in a document of the agency if the information is inaccurate, incomplete, out of date or misleading.

Under section 46, an application for amendment of personal information must:

- be in writing;
- give enough details to enable the document that contains the information to be identified;
- give details of the matters in relation to which you believe the information is inaccurate, incomplete, out of date or misleading;
- give your reasons for holding that belief;
- give details of the amendment you wish to have made (specifying whether you wish the amendment to be made by altering, striking out or deleting the information or inserting a note in relation to information);
- give an Australian address to which notices can be sent; and
- be lodged at the office of the agency that holds the documents.

Your application for amendment should include some information or evidence to establish that the personal information you seek to have amended is inaccurate, incomplete, out of date or misleading as you claim. There are no fees or charges associated with an application for amendment of personal information under the FOI Act.

The agency must provide written notice of its decision on an application for amendment within 30 days of receiving a valid application, or within such other period as agreed between the applicant and the agency.





City of Kalgoorlie-Boulder

577 Hannan Street, Kalgoorlie WA 6430
PO Box 2042 Boulder, WA 6432

T: (08) 9021 9600

E: mailbag@ckb.wa.gov.au

W: www.ckb.wa.gov.au