



**City of
Kalgoorlie
Boulder**

AGENDA

**for the
Kalgoorlie-Boulder Youth Council Meeting**

commencing at 5:00 PM

on

29 AUGUST 2023

at the

Kalgoorlie Town Hall

16 August 2023



NOTICE OF MEETING

A meeting of the Kalgoorlie-Boulder Youth Council will be held in the **Kalgoorlie Town Hall** on **Tuesday, 29 August 2023** commencing at **5:00 PM**.

Regards

A handwritten signature in black ink, appearing to read "Andrew Brien". The signature is stylized with a long, sweeping underline that curves upwards to the right.

ANDREW BRIEN

Chief Executive Officer

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1 DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE

2.1 Attendance

In Attendance:

Members of Staff:

Visitors:

Mentors:

Council Representatives:

2.2 Apologies

Apologies - Elected Members:

Apologies - Mentors:

Apologies - Council Representatives:

Apologies - Members of Staff:

Leave of Absence:

3 DECLARATIONS OF MEMBERS' AND OFFICERS' INTEREST

3.1 Interest Affecting Impartiality City of Kalgoorlie-Boulder Code of Conduct

3.2 Financial Interest Local Government Act Section 5.60A

3.3 Proximity Interest Local Government Act Section 5.60B

4 APPLICATIONS FOR LEAVE OF ABSENCE

5 CONFIRMATION OF MINUTES

That the minutes of the Youth Council Meeting held on 16 May 2023 be confirmed as a true record of that meeting.

6 URGENT BUSINESS

7 REPORTS OF OFFICERS

7.1 Chief Executive Officer

7.1.1 Youth Grant Program - Round 1 23/24

Responsible Officer:	Mia Hicks Director of Community Development
Responsible Business Unit:	Community Development
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	1. CONFIDENTIAL REDACTED - EGHA - YGP Application Round 1 23-24 FY [7.1.1.1 - 15 pages] 2. CONFIDENTIAL REDACTED - WAAC YGP Application Form Round 1_2023-24 [7.1.1.2 - 23 pages]

Officer Recommendation

That the Committee recommend that Council:

1. Endorse a total of \$4,000 in grant funding in the Minor Category of the City of Kalgoorlie-Boulder (City's) Youth Grant Program (YGP); and

Applicant	Categories	Projects	Amount
WAAC	Minor	End of Year Dance	\$2,000
Eastern Goldfields Hockey Association	Minor	Goldfields Hockey Academy	\$2,000

2. Request the Director of Community Development to set out the key performance indicators for each project and execute the funding agreements with the successful recipients.

Executive Summary

This report seeks Councils endorsement of the recommendations put forward by the Kalgoorlie-Boulder Youth Council (KBYC) for the 2023/24 Round One (1) Youth Grant Program (YGP).

The YGP provides two rounds per financial year for one-off grants to not-for-profit community groups and organisations that have a focus on youth initiatives that support empowering young people, skills development for young people, and initiatives that encourage active participation for a vibrant and inclusive community for young people in Kalgoorlie-Boulder.

Funding is used to support projects that align with the City's Youth Strategic Action Plan 2018-2021 and City's Strategic Community Plan 2020-2030.

A total of two (2) applications were received across the two (2) categories for the first-round funding in the 2023/24 budget.

The YGP was open for applications from Monday, 24 July 2023 to Friday, 18 August 2023.

Community Engagement Consultation

The City promoted the YGP via email to the Youth Interagency Network, local schools and Youth Affairs Council of WA and at the Youth Interagency Network Meeting held monthly at the CKB Administration building.

The YGP was broadly promoted to the community through the City's electronic noticeboard located on Hannan Street in front of the Administration building, on the City's website and social media channels, with six posts to the City's Facebook page.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We will deliver a safe and activated community that can be used day and night.

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

CAPABLE: We will have the resources to contribute to our community and economy.

Budget Implications

There are no financial implications resulting from the recommendations of this report as Council has allocated the required funds through the financial year budget allocation process - \$20,000 is allocated per financial year, with \$10,000 allocated per round.

Report

This report outlines the details for new applications received for the YGP Round One (1) of 2023/24.

Applications that successfully meet the selection criteria for the YGP may receive either a minor or major one-off contribution as nominated by Council.

Applications have been assessed against the City's Youth Strategic Action Plan 2018-2021, City's Strategic Community Plan 2020-2030 and the Youth Grant Program guidelines.

Western Australian Aids Council (WAAC)- End of Year Dance

Overview: The project objective is to create a supportive and safe environment for LGBTQIA+ young people and others to meet socially and make connections to celebrate together in a safe and inclusive way.

The purpose is to create an inclusive environment with access to support services in a casual setting. Young people will be able to socialise without fear of judgement, bullying or prejudice. WAAC expects between 40-50 young people to attend the event and will be engaging with other Youth Service providers to support the event.

Previous City Contributions: No previous financial contributions have been provided by the City to WAAC.

Percentage of funding requested (of Total Project Costs): 78.43%

Percentage of funding recommended: 100%

Recommendation: Approve a grant of \$2,000 in the 2023/24 Financial Year.

Eastern Goldfields Hockey Association- Goldfields Hockey Academy.

Overview: This initiative is a development program for young people playing Junior hockey to partake in a specialised hockey development program over six months.

The program aims to upskill approximately 40 young players to develop elite level skills to enable them to compete at State and National level. Funds will go towards covering costs for attendees and bringing professional grade coaches from Perth to run training sessions. The Association's intention is to offer the same level of development opportunities to Kalgoorlie-Boulder young people that would otherwise only be accessible by traveling to Perth.

Previous City Contributions: Eastern Goldfields Hockey Association were recipients of \$110,000 through the City's Annual Grant Program in the 2022/23 Financial Year and recently received \$5,000 through the City's Outstanding Individual Grant program for ten participants to attend the State and Master's Country State Hockey Championships.

Percentage of funding requested (of Total Project Costs): 30.3%

Percentage of funding recommended: 100%

Recommendation: Approve a grant of \$2,000 in the 2023/204 Financial Year.

Statutory Implications

There are no statutory implications resulting from the recommendations of this report.

Policy Implications

There are no policy implications resulting from the recommendations of this report.

7.1.2 Kalgoorlie-Boulder Youth Council 2024 Meeting and Events Schedule

Responsible Officer:	Mia Hicks Director of Community Development
Responsible Business Unit:	Community Development
Disclosure of Interest:	Nil
Voting Requirements:	Simple
Attachments:	1. 2024 KBYC Events and Meeting Schedule - KBYC Meetings& Events [7.1.2.1 - 2 pages]

Officer Recommendation

That the Committee recommend that Council adopt the 2024 Kalgoorlie-Boulder Youth Council meetings and events schedule.

Executive Summary

The Kalgoorlie Boulder Youth Council (KBYC) Terms of Reference state that the meeting schedule will be determined by the KBYC at the commencement of the financial year.

The purpose of the schedule is to set Youth Council's formal and casual meeting dates, scheduled training days and major youth events and projects. This schedule takes into consideration other factors that will impact the availability of Youth Councillors such as public holidays, school holidays, tertiary exam periods and other major City of Kalgoorlie-Boulder (City) events.

Community Engagement Consultation

The City consulted and workshopped the 2024 meeting and event schedule with the KBYC at their Casual meeting on Tuesday, 18 July 2023 with eight Youth Councillors, two City Officers and two Youth Mentors in attendance. A second workshop was held on Tuesday, 23 August 2023 to review and finalise the meeting schedule with five Youth Councillors, two City Officers and two Youth Mentors in attendance.

KBYC and City held youth events and programs in the 2022 calendar year engaged a total of 2,152 young people, which is a total of 40.67% (ABS statistics ages 12-25) of young people in Kalgoorlie-Boulder, as presented at an Elected Member Concept Workshop on 13 February 2023.

PUBLIC CONSULTATION

Public consultation was not considered necessary for this item.

Community Strategic Plan Links

This report links to the Strategic Community Plan through the following Guiding Theme/s:

SAFE: We support families and youth.

CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.

Budget Implications

There are no financial implications resulting from the recommendations of this report. All activities and events have been considered and approved within the annual budget.

Report

The proposed schedule for meetings and events was submitted to the Kalgoorlie-Boulder Youth Council (KBYC) for the 2024 calendar year. It consists of the following - Casual Meetings, Formal Meetings, Training sessions, Team building days, key KBYC events and major projects, major City of Kalgoorlie-Boulder events, National awareness days, public holidays, school holiday periods and tertiary exam dates.

Consideration has been given to peak activity periods across the year, and anticipated times for Youth Councillor unavailability due to either holidays, school exam periods or other commitments that can be pre-emptively planned for. The schedule also caters for the time constraints of young people aged 12-25 who comprise membership of the KBYC while still maintaining operational continuity and project outcomes across the year.

The proposed meeting schedule is structured with four (4) formal meeting dates across the year and typically two (2) casual meetings every month. Each formal meeting includes general business opportunities for the KBYC to raise issues that are important to them. There is a minimum requirement to hold three (3) formal meetings a calendar year under the terms of reference. If additional meetings are required, the Youth Mayor can call a meeting as required.

Included are six (6) dedicated training sessions in which City Officers or Consultants will facilitate training to upskill and develop the Youth Councillors. This includes but is not limited to; local government meeting procedures training, chairperson training, public speaking, interview skills and resume writing. These training sessions will replace a scheduled casual meeting to not add additional time requirements.

A key motivator for young people joining the KBYC is to upskill and develop themselves for future leadership and employment opportunities. These training opportunities will provide the Youth Councillors with essential skills to support them in their role as young leaders in the community.

In addition, the schedule includes the election date for the roles of the Youth Mayor and Deputy Youth Mayor for the 2024 term. The election date for these positions will be Tuesday, 20 February 2024 providing sufficient time (from November 2023) for Youth Council to meet with new members, develop as a team and set their priorities before electing a new Youth Mayor and Deputy Youth Mayor.

Formal Meeting dates

Item	Date
Formal Meeting, Youth Mayor and Deputy Youth Mayor Elections	Tuesday 20 February 2024
Formal Meeting	Tuesday 7 May 2024
Formal Meeting	Tuesday 30 July 2024
Formal Meeting	Tuesday 17 September 2024

Major Event dates

Item	Date
Youth Week WA	Friday 5 April- Friday 12 April 2024
Kalgoorlie Boulder Youth Awards	Friday 14 June 2024
Goldfields Youth Forum	Friday 16 August 2024
Youthfest	Saturday 28 September 2024

Statutory Implications

There are no statutory implications resulting from the recommendations of this report.

Policy Implications

There are no policy implications resulting from the recommendation of this report.

Kalgoorlie Boulder Youth Council Calendar 2024 January-June



Legend:

Saturdays	School Holidays	City Council Meetings	Informal KBYC meetings	Youth Precinct key dates
Sundays	WACE Exams	City Events	Formal KBYC meetings	
Public Holidays	CKB Partnership Events	Awareness days/weeks	KBYC Events/Project dates	

January	February	March	April	May	June
1 Mo New Years Day	1 Th	1 Fr	1 Mo Easter Monday	1 We	1 Sa
2 Tu	2 Fr	2 Sa	2 Tu	2 Th	2 Su
3 We	3 Sa	3 Su	3 We	3 Fr	3 Mo WA Day
4 Th	4 Su	4 Mo Labour Day	4 Th	4 Sa	4 Tu
5 Fr	5 Mo	5 Tu	5 Fr Youth Week	5 Su	5 We
6 Sa	6 Tu Casual Meeting	6 We	6 Sa Youth Week	6 Mo	6 Th
7 Su	7 We	7 Th	7 Su Youth Week	7 Tu Formal Meeting	7 Fr
8 Mo	8 Th	8 Fr	8 Mo Youth Week	8 We	8 Sa Multi Cultural Festival
9 Tu	9 Fr	9 Sa	9 Tu Youth Week	9 Th	9 Su
10 We	10 Sa	10 Su	10 We Youth Week	10 Fr	10 Mo
11 Th	11 Su	11 Mo	11 Th Youth Week	11 Sa	11 Tu
12 Fr	12 Mo	12 Tu Casual Meeting	12 Fr Youth Week	12 Su	12 We
13 Sa	13 Tu Training	13 We	13 Sa Kidsfest	13 Mo	13 Th
14 Su	14 We	14 Th	14 Su Kidsfest	14 Tu	14 Fr Youth Awards
15 Mo	15 Th	15 Fr	15 Mo	15 We	15 Sa
16 Tu Team building day 1	16 Fr	16 Sa	16 Tu Casual Meeting	16 Th	16 Su
17 We	17 Sa	17 Su	17 We	17 Fr	17 Mo
18 Th	18 Su	18 Mo	18 Th	18 Sa	18 Tu
19 Fr	19 Mo	19 Tu Casual Meeting	19 Fr	19 Su	19 We
20 Sa	20 Tu Formal Meet/Election	20 We	20 Sa	20 Mo	20 Th
21 Su	21 We	21 Th	21 Su	21 Tu Casual Meeting	21 Fr
22 Mo	22 Th	22 Fr	22 Mo	22 We	22 Sa
23 Tu Team build day 2/Train	23 Fr	23 Sa	23 Tu	23 Th	23 Su
24 We	24 Sa	24 Su	24 We	24 Fr	24 Mo
25 Th	25 Su	25 Mo	25 Th ANZAC Day	25 Sa	25 Tu Casual Meeting
26 Fr Aus Day/Sunset Concert	26 Mo	26 Tu	26 Fr	26 Su	26 We
27 Sa	27 Tu	27 We	27 Sa	27 Mo	27 Th
28 Su	28 We	28 Th	28 Su	28 Tu Casual Meet/Training	28 Fr
29 Mo	29 Th	29 Fr Good Friday	29 Mo	29 We	29 Sa
30 Tu		30 Sa	30 Tu Casual Meeting	30 Th	30 Su
31 We		31 Su Easter Sunday		31 Fr	

Kalgoorlie Boulder Youth Council Calendar 2024 July- Decemeber



Legend:

Saturdays	School Holidays	City Council Meetings	Informal KBYC meetings	Youth Precinct key dates
Sundays	WACE Exams	City Events	Formal KBYC meetings	
Public Holidays	PCYC/CKB programs	Awareness days/weeks	KBYC Events/Project dates	

July	August	September	October	November	December
1 Mo	1 Th	1 Su	1 Tu	1 Fr	1 Su
2 Tu	2 Fr	2 Mo	2 We	2 Sa	2 Mo
3 We	3 Sa	3 Tu	3 Th	3 Su	3 Tu End of Year Party
4 Th	4 Su	4 We	4 Fr	4 Mo	4 We
5 Fr	5 Mo	5 Th	5 Sa	5 Tu Casual Meeting	5 Th
6 Sa	6 Tu	6 Fr	6 Su	6 We	6 Fr
7 Su	7 We	7 Sa	7 Mo	7 Th	7 Sa
8 Mo	8 Th	8 Su	8 Tu Casual Meeting	8 Fr	8 Su
9 Tu	9 Fr	9 Mo	9 We	9 Sa	9 Mo
10 We	10 Sa	10 Tu Casual Meet/Training	10 Th	10 Su	10 Tu
11 Th	11 Su	11 We	11 Fr	11 Mo	11 We
12 Fr	12 Mo	12 Th	12 Sa	12 Tu	12 Th
13 Sa	13 Tu Casual Meeting	13 Fr	13 Su	13 We	13 Fr
14 Su	14 We	14 Sa	14 Mo	14 Th	14 Sa
15 Mo	15 Th	15 Su	15 Tu	15 Fr	15 Su
16 Tu Casual Meeting	16 Fr Goldfields Youth Forum	16 Mo	16 We	16 Sa	16 Mo
17 We	17 Sa	17 Tu Formal Meeting	17 Th	17 Su	17 Tu
18 Th	18 Su	18 We	18 Fr	18 Mo	18 We
19 Fr	19 Mo	19 Th	19 Sa	19 Tu Casual Meet/Training	19 Th
20 Sa	20 Tu	20 Fr	20 Su	20 We	20 Fr
21 Su	21 We	21 Sa	21 Mo	21 Th	21 Sa
22 Mo	22 Th	22 Su	22 Tu Casual Meeting	22 Fr	22 Su
23 Tu Casual Meet/Training	23 Fr	23 Mo King's Birthday	23 We	23 Sa	23 Mo
24 We	24 Sa	24 Tu	24 Th	24 Su	24 Tu
25 Th	25 Su	25 We	25 Fr	25 Mo	25 We Christmas Day
26 Fr	26 Mo	26 Th	26 Sa	26 Tu	26 Th Boxing Day
27 Sa	27 Tu Casual Meeting	27 Fr	27 Su	27 We	27 Fr
28 Su	28 We	28 Sa YouthFest	28 Mo	28 Th	28 Sa
29 Mo	29 Th	29 Su	29 Tu	29 Fr	29 Su
30 Tu Formal Meeting	30 Fr	30 Mo	30 We	30 Sa	30 Mo

8 DATE OF NEXT MEETING

The next Youth Council Meeting will be held on 20 February 2024.

9 CLOSURE