

LSP-CSF Grant Application Process

Stage 1: Preparation

1. Review Guidelines

↳ Review the Grant Eligibility Criteria and the Goldfields Local Services Plan.

2. Initial Contact

↳ Contact Toni Perry – Senior Officer Strategic Grants to discuss your project proposal.

☎ (08) 9021 9600

✉ toni.perry@ckb.wa.gov.au

3. Proposal Form Completion

↳ Complete the "Proposal to Spend Monies from the Local Services Plan – Community-led Support Fund" form (available on the City website).

4. Self-Review

↳ Use the Proposal Creation Checklist (available on the City website) to self-review your application.

5. Application Finalisation

↳ Work with the Senior Strategic Grants Officer to finalise your application.

6. Submission

↳ Submit the final application to the City of Kalgoorlie-Boulder.

Stage 2: Review

7. Submission Received

↳ City of Kalgoorlie-Boulder receives your submission.

Stage 3: Final Decision

8. Submission to DSS

↳ City submits your application and its recommendation to the Department of Social Services (DSS).

9. Outcome Determined

↳ DSS reviews the submission and advises the City of the outcome.

10. City Advises Applicant of Outcome

- **10A. If successful**, you will receive a formal Funding Agreement.
- **10B. If unsuccessful**, you will receive notification and feedback.