



**City of
Kalgoorlie
Boulder**

AGENDA

**Notice is hereby given
for the ORDINARY Meeting of Council
commencing at 7:00PM**

on

9 DECEMBER, 2019

at the

Kalgoorlie Town Hall

6 December 2019



NOTICE OF MEETING

An Ordinary Council meeting, of the City of Kalgoorlie-Boulder will be held in the **Kalgoorlie Town Hall** on **Monday, 9 December 2019** commencing at **7:00pm**.

Regards

A handwritten signature in black ink, appearing to read "John Walker", with a horizontal line extending from the start of the signature.

JOHN WALKER
Chief Executive Officer

Table of Contents

| Item | Subject | Page No |
|--------|--|---------|
| 1 | DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS | 1 |
| 2 | OPENING PRAYER | 1 |
| 3 | DISCLAIMER READING..... | 1 |
| 4 | RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)..... | 1 |
| 5 | RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE..... | 2 |
| 6 | PUBLIC ACCESS AND PUBLIC QUESTION TIME | 2 |
| 7 | PETITIONS/DEPUTATIONS/PRESENTATIONS | 2 |
| 8 | NOTATIONS OF INTEREST..... | 2 |
| 8.1 | INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE–BOULDER CODE OF CONDUCT..... | 2 |
| 8.2 | FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A | 2 |
| 8.3 | PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B..... | 2 |
| 9 | APPLICATIONS FOR LEAVE OF ABSENCE | 2 |
| 10 | ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS..... | 2 |
| 11 | CONFIRMATION OF MINUTES | 2 |
| 12 | MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN | 2 |
| 12.1 | REINSTATEMENT OF COMMUNITY SAFETY AND CRIME PREVENTION REFERENCE GROUP..... | 2 |
| 13 | URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION | 2 |
| 14 | REPORTS OF COMMITTEES | 2 |
| 15 | REPORTS OF OFFICERS | 3 |
| 15.1 | CHIEF EXECUTIVE OFFICER | 3 |
| 15.1.1 | EXTRAORDINARY ELECTION 2020..... | 3 |
| 15.1.2 | MARKED CROSSING AT GOLDFIELDS BAPTIST COLLEGE..... | 6 |

| | | |
|-------------|---|-----------|
| 15.1.3 | GOLDFIELDS HIGHWAY CROSSING - HANNAN STREET TO MT CHARLOTTE | 9 |
| 15.1.4 | FENCING AT CHAPPLE STREET RAILWAY CROSSING | 12 |
| 15.1.5 | 2020 KALGOORLIE-BOULDER COMMUNITY FAIR SPONSORSHIP REQUEST | 15 |
| 15.1.6 | IMPACT OF FIFO ARRANGEMENTS ON THE KALGOORLIE- BOULDER ECONOMY AND COMMUNITY | 17 |
| 15.1.7 | HANNANS NORTH TOURIST MINE AND AUSTRALIAN PROSPECTORS AND MINERS HALL OF FAME | 20 |
| 15.1.8 | DRAFT STRATEGIC COMMUNITY PLAN 2019-2029..... | 22 |
| 15.2 | GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT..... | 26 |
| 15.2.1 | YARRI ROAD REFUSE FACILITY OPERATIONAL MANAGEMENT TENDER EVALUATION | 26 |
| 15.2.2 | RECYCLING UPDATE - CLEANWAY MRF FIRE..... | 31 |
| 15.2.3 | REQUEST TO PURCHASE LAND..... | 33 |
| 15.3 | CHIEF FINANCIAL OFFICER | 35 |
| 15.3.1 | ACCOUNTS PAYABLE FOR THE MONTH OF NOVEMBER 2019 | 35 |
| 15.3.2 | MONTHLY FINANCIAL REPORT - OCTOBER 2019 | 37 |
| 16 | QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN..... | 42 |
| 17 | INFORMATION BULLETIN | 43 |
| 17.1 | CHIEF EXECUTIVE OFFICER | 43 |
| 17.1.1 | INFORMATION ITEM 9 DECEMBER 2019..... | 43 |
| 18 | CONFIDENTIAL ITEMS..... | 45 |
| 19 | DATE OF NEXT MEETING..... | 45 |
| 20 | CLOSURE..... | 45 |

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**2 OPENING PRAYER**

To be conducted by Pastor Glenn Crouch of the Lutheran Church.

3 DISCLAIMER READING

The Mayor will read the disclaimer to those present.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

IN ATTENDANCE:

MEMBERS OF STAFF:

VISITORS:

PRESS:

APOLOGIES – ELECTED MEMBERS:

APOLOGIES – MEMBERS OF STAFF:

LEAVE OF ABSENCE:

- 5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 6 PUBLIC ACCESS AND PUBLIC QUESTION TIME**
- 7 PETITIONS/DEPUTATIONS/PRESENTATIONS**
- 8 NOTATIONS OF INTEREST**
- 8.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE–BOULDER CODE OF CONDUCT**
- 8.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A**
- 8.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B**
- 9 APPLICATIONS FOR LEAVE OF ABSENCE**
- 10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS**
- 11 CONFIRMATION OF MINUTES**

[Minutes of Ordinary Council Meeting held on 25 November 2019](#)

That the minutes of the **Ordinary** meeting held on 25 November 2019 be confirmed as a true record of that meeting.

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.1 Motion put forward by Cr Dave Grills

REINSTATEMENT OF COMMUNITY SAFETY AND CRIME PREVENTION REFERENCE GROUP

That Council agree to reinstate the previously disbanded Community Safety and Crime Prevention Reference Group and that the CEO be asked to prepare appropriate Terms of Reference for the Group and amendments to the Terms of Reference for the All Purpose Committee which absorbed them on disbandment as well as recommendations as to its membership.

13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14 REPORTS OF COMMITTEES

Nil.

15 REPORTS OF OFFICERS

15.1 CHIEF EXECUTIVE OFFICER

15.1.1 EXTRAORDINARY ELECTION 2020

| | |
|-------------------------|--|
| Responsible Officer: | John Walker Chief Executive Officer |
| Author: | Michelle Todd Manager Governance and Legal Services |
| Disclosure of Interest: | Nil |

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION

That Council:

1. Declare, in accordance with section 4.20(a) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the extraordinary election; and
2. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995*, that the method of conducting the extraordinary election will be as a postal election.

EXECUTIVE SUMMARY

The City must conduct an extraordinary election to fill the vacancy following the resignation of former Councillor Robert Hicks on 22 November 2019.

On 25 November 2019, Council resolved to fix the date of the extraordinary election on Friday 13 March 2020.

In accordance with the required process, the City has obtained the written agreement of the Acting Electoral Commissioner in order to facilitate Council's vote on the conduct of the extraordinary election.

Council is required to declare the Electoral Commissioner responsible for the conduct of the extraordinary election, and decide the method of conducting the election be as a postal election by absolute majority, pursuant to the *Local Government Act 1995* (**"the Act"**).

In the interests of encouraging voter participation, it is recommended the conduct of the election be as a postal election.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

The estimated cost for the 2020 extraordinary election if conducted by as a postal ballot is \$50,000 inclusive of GST, which is not accounted for in the budget.

REPORT

Council resolved to fix the date of the extraordinary election on Friday 13 March 2020 to fill the extraordinary vacancy following the resignation of Robert Hicks on 22 November 2019.

In accordance with the required process, the City has obtained the written agreement of the Acting Electoral Commissioner in order to facilitate Councils vote on the conduct of the extraordinary election.

The Electoral Commission is required by the Act to conduct local government elections of a full cost recovery basis. The estimated cost to conduct an extraordinary election would be \$50,000 inclusive of GST which has been based upon the following assumptions:

- 16,544 electors;
- Use of Australia Post's priority mail service;
- Response rate of approximately 28%;
- Appointment of a local Returning Officer; and
- Count to be conducted in Kalgoorlie.

Council utilised the priority mail service for the recent 2019 Local Government Ordinary Election, and it is recommended this service be utilised again.

It is recommended Council endorse the appointment of the Electoral Commissioner and the conduct of the extraordinary election be as a postal election.

STATUTORY IMPLICATIONS

Sections 4.20(4) and 4.61(2) of the *Local Government Act 1995*:

4.20. CEO to be returning officer unless other arrangements

(4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.*

** Absolute majority required.*

4.61. Choice of methods of conducting election

(2) The local government may decide to conduct the election as a postal election.*

** Absolute majority required.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.2 MARKED CROSSING AT GOLDFIELDS BAPTIST COLLEGE

Responsible Officer: John Walker
Chief Executive Officer

Author: John Walker
Chief Executive Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council endorse the application to be made to Main Roads Western Australia for approval for a marked crossing at Goldfields Baptist College.

EXECUTIVE SUMMARY

On 25 March 2019 Council resolved:

That the CEO be requested to prepare a report on the desirability and feasibility of installing a marked school crossing on Bull Way, Somerville, for students attending the Goldfields Baptist College.

Officers conducted a review into the installation of a marked crossing at Goldfields Baptist College. The review supports the installation of the marked crossing, with the initiative being supported by the school community.

It is recommended that application be made for Main Roads Western Australia ("MRWA") approval for a marked crossing accordingly.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to deliver a safe and integrated transport network.

BUDGET IMPLICATIONS

Costs can be accommodated within current budget allocations.

REPORT

Officers conducted a review into the desirability and feasibility of installing a marked crossing on Bull Way, Somerville, for students attending the Goldfields Baptist College.

A segment of Bull Way is adjacent the Goldfields Baptist College and consequently attracts students crossing the road to enter and leave the school. At present, there are no marked pedestrian crossing areas.



Bull Way, Somerville – adjacent Goldfields Baptist College

Pedestrian crossings can be formalised in a range of manners – including:

1. Central median refuge islands (painted or kerbed/raised);
2. 'Zebra' crossings;
3. Raised zebra crossings (referred to as 'wombat' crossings);
4. Signalised (traffic light) crossings; and
5. Bridges or tunnels.

All pedestrian crossings require the approval of MRWA. Any proposals put forward by the City will be assessed under the terms of published guidelines 'Planning and Designing for Pedestrians'.

State guidelines set out suitable circumstances for each type of crossing. Considerations include vehicle sight lines, traffic speeds, traffic volumes, the type of vehicles (e.g. bus route or other) and pedestrian volumes.

Pedestrian movement surveys were undertaken at Bull Way on a Tuesday morning (8am-9am) and Wednesday afternoon (2:20pm-3:20pm). The movement numbers were 109 and 81 respectively – exceeding the guideline requirement of at least 60 movements per hour for a 'zebra' crossing which would be the most suitable form of crossing in the circumstance.

The concept of a formalised pedestrian crossing at Bull Way has been discussed with the school principal Mr. Craig Dredge who in turn has raised the matter with the parents representative of the college. The school community support the introduction of a crossing which will help to improve safety.

Works associated with installing a pedestrian crossing include line marking and sign installations. Cost of such can be accommodated within current budget allocations.

It is recommended that application be made for MRWA approval for a marked 'zebra' crossing accordingly.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.3 GOLDFIELDS HIGHWAY CROSSING - HANNAN STREET TO MT CHARLOTTE

Responsible Officer: John Walker
Chief Executive Officer

Author: John Walker
Chief Executive Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive this report on the feasibility of options for a Goldfields Highway Crossing and endorse the request by the City for Main Roads Western Australia to implement lighting improvements to the Goldfields Highway in proximity to both Hannan Street and the Boulder Camp areas.

EXECUTIVE SUMMARY

On 25 March 2019 Council resolved:

That the Council consider the merits of installing a bridge, tunnel or other option to connect Hannan Street with Mt Charlotte reserve to ensure the safety of pedestrians crossing Goldfields Hwy and improve access. Further, if Council see merit in the proposal, the CEO be requested to prepare a feasibility on the options available and associated costs.

The Goldfields Highway is managed by Main Roads Western Australia (“**MRWA**”) and therefore any works at the highway are at the cost and on-going maintenance of MRWA.

In consideration of the above, City Officers have investigated options available for a Goldfields Highway crossing, including options of an overpass or an underpass. Officers met with the Regional Manager of MRWA to investigate options available and the feasibility thereof.

The installation of an overpass or underpass is not supported by MRWA due to feasibility and suitability of location. While also impacted by feasibility limitations, the improvement of lighting options to areas on the highway in proximity to Hannan Street and the Boulder Camp are supported by the City.

It is recommended the City request improvements to lighting in these areas by MRWA.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to deliver a safe and integrated transport network.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Goldfields Highway is a State Controlled Road and managed by MRWA. As such, any works at the highway are at the cost and ongoing maintenance of MRWA.



Goldfields Highway at Hannan Street Intersection

City Officers met with the Regional Manager of MRWA Mr Shane Power, to discuss the suggested pedestrian crossing options at Goldfields Highway, with the following summary of considerations:

Underpass

Underpasses are known to attract anti-social behavior and would likely represent an unacceptable safety risk for individuals. Although not costed, construction costs are expected to be in the millions of dollars.

Overpass

A pedestrian bridge would need to ensure a vertical clearance of at least 6 metres due to the nature of the high-load transport movements at the Goldfields Highway. Costs are estimated to be in excess of \$5M.

Separate-grade pedestrian crossings (overpass or underpass) operate effectively where there are clear points of pedestrian origin/destination, where there are substantial pedestrian numbers and where other routes are constrained (such as a waterway). These circumstances do not apply at the Goldfields Highway. Coupled with the very high costs, neither a bridge nor tunnel is supported at this location.

Another option is to improve lighting in the area. MRWA advised that it has recently concluded a study of lighting along all of the Goldfields Highway that passed through the urban area of Kalgoorlie Boulder.

MRWA has estimated lighting improvements to cost in the order of \$3M. This delivers a Benefit Cost Ratio (BCR) of around 25% which is insufficient to support expenditure. Notwithstanding, the City may request the lighting in the interests of improving safety in proximity to both Hannan Street and the Boulder Camp area. Such a request is recommended.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.4 FENCING AT CHAPPLE STREET RAILWAY CROSSING

Responsible Officer: John Walker
Chief Executive Officer

Author: John Walker
Chief Executive Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive information detailed in this report.

EXECUTIVE SUMMARY

On 25 March 2019 Council resolved:

That Council consider ways to provide safety fencing at and near the Chapple Street railway crossing to prevent and make it difficult for people wandering dangerously on to the railway line.

Officers have facilitated investigations into ways to provide safety fencing to the Chapple Street railway crossing to deter pedestrians from being on or near the railway line.

The City could request the Public Transport Authority install fencing at the Chapple Street site, however the installation of such fencing could pose further safety concerns.

It is not recommended any action be taken regarding safety fencing at and near Chapple Street railway crossing at this stage.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to deliver a safe and integrated transport network.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The level rail crossing at Chapple Street is controlled with vehicle boom gates and a designated/fenced pedestrian crossing point. Much of the surrounds however is unfenced, as with many segments of the rail corridor through the City.



Chapple Street Level Rail Crossing showing walk tracks

The aerial image of the level crossing location shows evidence of diagonal walking tracks on the immediate east and west side of the crossing. While the walk tracks approach the level crossing, they do not run along the alignment of the rail itself. The photograph of the western corner of the crossing shows an embankment up to the rail corridor.

The nature of the ground form in the area does not naturally encourage people to be close to the rail lines. With the exception of the Chapple Street level crossing itself, access to the rail lines on the embankment would need to be intentional.



West corner Chapple Street and Rail Crossing

While the Public Transport Authority could be requested to install fencing alongside the rail lines, access to the corridor cannot be prevented at the Chapple Street crossing area.

If fencing were installed along the rail corridor, it could have the effect of 'trapping' people within the rail area where they may have entered on the wrong side of the fence from Chapple Street. In these circumstances, fencing is not recommended.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.5 2020 KALGOORLIE-BOULDER COMMUNITY FAIR SPONSORSHIP REQUEST

Responsible Officer: John Walker
Chief Executive Officer

Author: John Walker
Chief Executive Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

- 1. Determine whether a payment of \$23,000 cash and \$5,000 in-kind should be made for the 2020 Kalgoorlie-Boulder Community Fair, considering the application does not meet the City's funding guidelines for either the Economic Development Sponsorship Program or the Community Grants Program; and**
- 2. If deemed appropriate, the funds be allocated from the Community Grants Program.**

EXECUTIVE SUMMARY

The Kalgoorlie-Boulder Fair Society ("**the Fair Society**") has applied to the City's Event Sponsorship Program for a \$28,000 contribution towards the 2020 Kalgoorlie-Boulder Community Fair ("**the Fair**").

The Fair, in its 65th year, is set to occur on 27 to 28 March 2020 at the Cruickshank Sports Arena, with a theme of "All together, As One – Recognising Reconciliation".

The application does not meet the minimum requirements of the Economic Development Sponsorship Program to demonstrate a predictable and quantifiable level of economic benefit to the City nor does it meet the criteria or outcomes for the Community Grants Program. In recognising the level of community interest surrounding the Fair and its historic value to the community, the matter is referred to Council for consideration and determination as it exceeds the CEO's delegated authority.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Be a strong and vibrant community that plans for a diversified future
- Be a City that is a dynamic, diverse, and attractive place for tourists
- Value our strong social fabric including local culture and heritage

BUDGET IMPLICATIONS

The City's Community Grant Program will be able to accommodate the contribution.

REPORT

The Fair Society submitted an application to the City's Event Sponsorship Program for a total contribution of \$28,000 to support the Fair made up of a cash contribution of \$23,000 and in-kind support of \$5,000.

Whilst the Fair Society were unable to demonstrate the ongoing viability of the event without financial support from the City, the City still recognises the Fair as a long standing, traditional and well-received event in the community calendar. This is evidenced by the fact that 2020 will be the Fair's 65th year.

The City recognises the recent genuine efforts of the Fair Society to reengage the community, and the high level of involvement from local not-for-profit and sporting associations.

The City is also pleased to see the incorporation of a reconciliation theme for 2020 promoting social inclusion and connections which aligns well to the City's Reconciliation Action Plan.

The City has provided various amounts of financial support to the Fair in previous years, most recently \$23,000 in 2018 and \$10,000 in 2019.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

CONFIDENTIAL ATTACHMENT

Kalgoorlie-Boulder Fair Sponsorship Application

15.1.6 IMPACT OF FIFO ARRANGEMENTS ON THE KALGOORLIE-BOULDER ECONOMY AND COMMUNITY

Responsible Officer: John Walker
Chief Executive Officer

Author: John Walker
Chief Executive Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

1. Receive the report prepared by PricewaterhouseCoopers on this subject;
2. Not release the report at this stage pending circulation to all key stakeholders but prepare a summary media release to communicate the report's recommendations;
3. Circulate the report to all key stakeholders for comment;
4. Hold a forum in early 2020 with all relevant stakeholders to discuss their support or otherwise and how the recommendations can be implemented;
5. Agree to appoint a subgroup of 4-5 Councillors plus staff to represent the City in these discussions;
6. Brief the State Government and State Opposition on the report and implementation plan; and
7. Provide regular (quarterly) reports to Council on progress made on implementation.

EXECUTIVE SUMMARY

The City of Kalgoorlie-Boulder engaged PricewaterhouseCoopers ("**PwC**") to undertake desktop research and stakeholder consultation to produce a comprehensive, evidence based report, demonstrating the benefits and impacts of Fly In Fly Out ("**FIFO**") workforces on the City of Kalgoorlie-Boulder community and economy.

The report has now been received and it makes significant recommendations and outlines an agenda to progress discussions with key stakeholders to develop a plan for their support and ultimate implementation.

The City's Growth Plan seeks to ensure future growth and prosperity through building on the existing mining industry, diversifying the economy and enhancing liveability.

Liveability was a recurring theme throughout stakeholder consultation with recreation, health and mental health and education, being stated as priorities for attracting new residents to Kalgoorlie-Boulder.

The report suggests the targeting of an agreed number of FIFO employees for conversion to a residential workforce should be pursued and that charters should be developed between key companies and the City around the issues of workforces, accommodation, procurement, infrastructure, education and training.

It also encourages a review of Queensland's legislation and suggests surveying FIFO workers to obtain further information about intentions.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to foster a growing population.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Following significant community debate about the effects of FIFO workers on Kalgoorlie's economy, Council commissioned PricewaterhouseCoopers to conduct a study on the impact of FIFO employment arrangements on the Kalgoorlie-Boulder economy and community.

The draft report has been received by Council and considered, as have the recommendations put forward.

The report was restricted, at our request, to just the City of Kalgoorlie-Boulder and it is not intended to take a regional perspective of the issue. Data collection was limited, particularly in the area of contractors who were somewhat reluctant to contribute. The key mining companies in our area and the Chamber of Minerals and Energy were all very supportive.

The report authors adopted the methodology of literature review, questionnaires, impact analysis, benefit analysis, interviews, stakeholder consultations and feedback sessions to formulate their recommendations.

This looked at the contributions of the mining companies to the State Government as well as the City and its broader economy.

Data on the support of mining companies to education, health and social services, employment, leisure, culture and tourism projects was also assessed.

The report reviewed State and Federal policies on FIFO workforces including Queensland's *Strong and Sustainable Resources Communities Act 2017* and looked at Case Studies to find best performers. A particular focus on the effects of mental health was also included.

The report also reviewed the issues of procurement locally and the opportunities for employment for young people and aboriginal engagement. It canvassed innovation,

property and infrastructure requirements that would be necessary for a growing population as well as incentives.

The report should be released publicly and will be once it has been circulated to all key stakeholders.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.7 HANNANS NORTH TOURIST MINE AND AUSTRALIAN PROSPECTORS AND MINERS HALL OF FAME

Responsible Officer: John Walker
Chief Executive Officer

Author: John Walker
Chief Executive Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

1. Receive the report prepared by PricewaterhouseCoopers on this subject;
2. Determine to not accept the recommendations within the report;
3. Circulate the report to all key stakeholders including the State Government, but not release the report at this stage;
4. Seek a two (2) year extension from KCGM for the ongoing support and operations of the Hannans North Tourist Mine and Australian Prospectors and Miners Hall of Fame pending a review of the options available; and
5. Proceed with the proposed Phase 2 of this study, exploring the holistic overhaul of Kalgoorlie Boulder's tourism industry, attracting new visitors and leveraging marketing potential of the City on a local, state, national and international scale.

EXECUTIVE SUMMARY

PricewaterhouseCoopers ("PwC") were engaged by the City to undertake a feasibility and options study for the creation of an identifiable tourism product at the Hannans North Tourist Mine ("HNTM") and Australian Prospectors and Miners Hall of Fame ("HoF").

Whilst the City has no direct interest in either of these properties, it has taken it upon itself to conduct the study and identify options due to the potential for both assets to become redundant or close. KCGM who operate the HNTM have indicated a position that would see themselves cease to be an operator of the facility and potentially close it on 31 December 2019. The HoF committee have no income being generated from the building which is effectively unused and are considering putting their business into administration. As both businesses are on the same lease this would put both at jeopardy. The loss of these assets would have a serious consequence for the local tourism industry and the Council has accordingly determined to fight any closures and find solutions for the future.

In the event both businesses close, the responsibility for the assets would fall on the State Government.

This study was always intended to be part 1 of a 2 part study with stage 2 looking at product development and marketing and overhauling the tourism industry.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to be a City that is a dynamic, diverse, and attractive place for tourists.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The report contains sensitivities and confidential information and data and its release would not be in the interest of all parties at this time.

The recommendation and options put forward are based on market needs assessment, economic analysis, options assessments and feasibility analysis and relevant facts and figures.

They also consider land tenure issues, mining lease requirements and a Town Planning overview.

It is clear from the economic and financial analysis that viability issues are significant and that CAPEX and OPEX shortfalls are a compelling disincentive.

However, the historic decisions around KCGM and HNTM and the impact on the broader tourism industry in Kalgoorlie-Boulder if it were to close warrant a political or community response in addition to a financial one.

The report initially canvassed 11 options but ultimately evaluated 4. The recommendation in this report is to not accept any of the recommendations at this time.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.8 DRAFT STRATEGIC COMMUNITY PLAN 2019-2029

| | |
|--------------------------------|--|
| Responsible Officer: | John Walker Chief Executive Officer |
| Author: | John Walker Chief Executive Officer |
| Disclosure of Interest: | Nil |

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council approve the Draft Strategic Community Plan 2019-2029, to progress to public consultation phase for input and feedback from the community.

EXECUTIVE SUMMARY

The purpose of this report is for Council to approve the Draft Strategic Community Plan 2019-2029, to be advertised for public comment prior to being formally considered and adopted by Council.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Demonstrate a transparent and inclusive local government
- Be a strong and vibrant community that plans for a diversified future

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT**Background**

Integrated planning and reporting gives local governments a framework for establishing local priorities and to link this information to operational functions. Three (3) major parties are involved in the development of an integrated plan: the local government administration, the Council and the community. Each party has a unique role and responsibilities for effective and sustainable integrated planning and reporting, with the *Local Government (Administration) Regulations 1996* requiring each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

A successful integrated planning and reporting process will deliver the following outcomes:

- a Strategic Community Plan that clearly links the community's aspirations with the Council's vision and long term strategy;
- a Corporate Business Plan that integrates resourcing plans and specific council plans with the Strategic Community Plan, and
- a clearly stated vision for the future viability of the local government area.

The Integrated Planning and Reporting Framework and Guidelines were developed as part of the State Government's Local Government Reform Program. They reflect a nationally consistent approach to integrated planning as expressed by the Council of Australian Governments' Local Government Planning Ministers' Council.

The framework:

- recognises that planning for a local government is holistic in nature and driven by the community;
- builds organisational and resource capability to meet community need;
- optimises success by understanding the integration and interdependencies between the components; and
- emphasises performance monitoring so that local governments can adapt and respond to changes in community needs and the business environment.

The framework and guidelines provide a process to:

- ensure community input is explicitly and reliably generated;
- provide the capacity for location-specific planning where appropriate;
- update long term objectives with these inputs;
- identify the resourcing required to deliver long-term objectives; and
- clearly convey long term financial implications and strategies.

All local governments are currently required to produce a plan for the future under S5.56 (1) of the *Local Government Act 1995*, in line with the regulations outlined under S5.56(2).

The current City of Kalgoorlie-Boulder Strategic Community Plan was adopted by Council at the Ordinary Council Meeting of 14 September 2015, and has undergone a comprehensive review during 2019.

Elected Members developed the majority of this plan's content during planning sessions and at the annual retreat.

The Vision, Guiding Values, aspirational projects, risk management, top priorities, and themes and goals were all developed this way, and are a direct result of the input of the Mayor and Councillors.

Comment

The next step in the process for the Strategic Community Plan review is to advertise the plan for public comment. The plan will be advertised in the Kalgoorlie Miner and will be available via the City website and hard copies can be collected from the City's CBD Customer Service Centre, the William Grundt Memorial Library and the City Administration Building.

Outcomes from the review resulted in new themes, goals and objectives; Safe, Connected, Futuristic, Sustainable, Empowered and Capable. The existing strategies were reviewed and allocated to one of these themes, removed completely if they were no longer deemed relevant to the vision of the City, or the strategy may have been reworded to be clearer in its intent. At the completion of the public comment period, any comments received from the community will be communicated to Elected Members and a report will be presented to an Ordinary Council Meeting requesting formal endorsement of the Strategic Community Plan 2019 - 2029.

Staff will then commence the review of the Corporate Business Plan in line with the Themes, Goals, Objectives and Guiding Values. The Corporate Business Plan is essentially the working document of the Strategic Community Plan and will take the Guiding Principles a step further; allocating responsible officers, setting time frames, staff requirements and budget allocations for each financial year. The Strategic Community Plan 2019 - 2029 will undergo a desktop review in 2021, and further major review in 2023.

STATUTORY IMPLICATIONS

Local Government (Administration) Regulations 1996 Part 5 Annual reports and planning Division 3 Planning for the Future item 4-6 states:

(4) A local government is to review the current strategic community plan for its district at least once every 4 years.

(5) In making or reviewing a strategic community plan, a local government is to have regard to —

(a) the capacity of its current resources and the anticipated capacity of its future resources; and

(b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and

(c) demographic trends.

(6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.

(7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine whether or not to adopt the plan or the modifications.*

**Absolute majority required.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

The Strategic Community Plan will be advertised in the Kalgoorlie Miner and be available on the City's website. The City will follow the IAP2 public participation model, and inform, consult and involve the community in the further development of the Draft Strategic Community Plan 2019 - 2029.

ATTACHMENTS

Draft City of Kalgoorlie-Boulder Strategic Community Plan 2019-2029 

15.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT**15.2.1 YARRI ROAD REFUSE FACILITY OPERATIONAL MANAGEMENT TENDER EVALUATION**

| | |
|--------------------------------|---|
| Responsible Officer: | Stuart Devenish General Manager Infrastructure & Environment |
| Author: | Dylan Martini Waste Management Team Leader |
| Disclosure of Interest: | Nil |

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

- 1. Award Tender number T007 – 19/20 – Yarri Road Refuse Facility Operational Management to Grosvenor Lodge Pty Ltd; and**
- 2. Authorise the Mayor and CEO to sign the contract documents under the common seal of the city of Kalgoorlie-Boulder in accordance with part 19.1(2) of the *Standing Orders Local Law 2013*.**

EXECUTIVE SUMMARY

The purpose of this report is for Council to award contract services for the operational management of the Yarri Road Refuse Facility.

The existing contract expires on 30 June 2020. There are no further extensions available under the contract terms. A new contract arrangement for the ongoing management of the landfill facility is therefore required.

The City tendered for contract management services of the landfill for a period of seven (7) years, with extensions available to a total period of ten (10) years. The tender also included provisional services related to the landfill management. Submissions have been assessed by City Officers and supported by an independent evaluation from an external consultant.

Two of the three submissions were highly competitive. The current contractor however, Grosvenor Lodge Pty Ltd presented overall advantage to the City and is recommended for award of the contract.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Ensure equitable community services for all residents

- Ensure a sustainable asset and infrastructure base
- Adopt environmental best practice that is sustainable
- Ensure a financially stable local government

BUDGET IMPLICATIONS

Should the recommended tenderer be endorsed by Council, the price schedule will be approximately 18% higher than the previous rates from the current contract. Suitable provisioning will be made in future budget allocations for service provision.

REPORT

Background

The Yarri Road Refuse Facility is currently operated under contract by Grosvenor Lodge Pty Ltd (Grosvenor). Grosvenor have been operating the facility for 20 years under a 10 year contract term, and a further 10 year extension period. The contract involves operational management of the landfill including planning, maintenance, earthworks, and weighbridge operations.

The extended 10 year contract expired on 30 June 2019 and is currently in a 12 month tail-period expiring on 30 June 2020. No further extensions are possible under the terms of the contract.

Review Of Operational Management Models

Before proceeding with calling for tender submissions, an assessment was undertaken of alternative arrangements for the operation of the landfill site. The operation of the site directly by the City was discounted, largely due to the skills required for effective operations not being held by the City.

An alternative model, described as an alliance contract, was also evaluated. This approach involves sharing management arrangements between the City and a contractor. Research showed that this approach is most effective for large scale operations across a suite of services, and where ongoing changes in practice are likely or desirable. The scale and nature of the Yarri Road operation was not considered suited to this form of contract.

Having regard for the above, a conventional service contract structure was specified within tender documentation as now described.

Tender Preparation

The landfill operational management tender was prepared in-house by City officers. The purpose of the tender is to establish a performance based contract that is adaptable to new initiatives and concentrates on accomplishing waste management objectives. Tender submissions required potential contractors to demonstrate how the City's waste management objectives would be achieved through operational management practices. The following list sets out the City's objectives:

- Comply with the landfill license and applicable regulatory requirements;
- Minimise waste to landfill through recovery of recyclable and reusable waste streams;
- Optimise landfill airspace to maximise landfill life;
- Strategically plan for landfill development to ensure ongoing capacity to receive waste;
- Apply innovative solutions to optimise waste management;
- Respond to change through proactive waste management initiatives;
- Achieve a zero harm work place;
- Deliver a seven day service for disposal of all licensed waste streams;
- Provide a quality customer service experience; and
- Maintain the facility in a condition that is tidy, presentable and userfriendly.

The tender also invited potential contractors to quote on provisional services which may allow the City to amalgamate services under one governance arrangement. These provisional services listed in the tender are as follows:

- Waste shredding;
- Illegal dumping collection;
- Whitegoods degassing;
- Waste oil collection; and
- Non-standard earthworks (cell construction, cell closure works and the like).

A key aspect of this tender is to establish a collaborative arrangement between the City and contractor for greater oversight of the waste management activities and enable cooperative initiatives in waste innovation and operational practices. This will reduce the potential risks of non-compliance with the landfill operating licence and drive continual improvement of operational efficiencies.

Tender Evaluation

Tender number T007 – 1920 - Yarri Road Refuse Facility Operations & Maintenance was issued on 5 October 2019 and closed on 14 November 2019. Prior to the release of the tender, the City advised a list of prospective firms that may be interested in tendering.

At the close of tender three (3) submissions had been received from the following Tenderers:

- CHS Mining and Civil Services;
- Cleanaway; and
- Grosvenor Lodge Pty Ltd.

Each tender submission has been assessed by a panel comprising of two City officers and an independent external consultant. Of the three submissions received, all are deemed as being correct and compliant in line with the City's 'Request for Tender' document. Tenderers were assessed on the basis of the following qualitative criteria:

- Relevant experience;
- Key personnel skills and experience;
- Tenderer's resources;
- Demonstrated understanding;
- Environmental and OHS performance; and
- Price.

Based on the quality of their responses, two tenderers were shortlisted as preferred tenderers. Both tenderers have requested that cell construction pricing is not included in the tender due to a lack of certainty over cell requirements for the contract period. In addition the only provisional service both tenderers have quoted on is non-standard earthworks.

The results of the average aggregate score of the tender panel are shown below:

| Description of Qualitative Criteria | Weighting | A | B | C |
|--|-----------|--------|--------|--------|
| Relevant Experience | 15% | 11.00% | 12.00% | 3.00% |
| Key personnel skills and experience | 10% | 7.33% | 8.00% | 4.00% |
| Tenderer's resources | 10% | 7.33% | 7.33% | 4.00% |
| Demonstrated understanding | 20% | 14.67% | 12.00% | 4.00% |
| Environmental and OHS performance | 5% | 3.33% | 3.33% | 3.00% |
| Price | 40% | 34.28% | 36.97% | 40.00% |
| Total Weighted Score | 100% | 77.94% | 79.63% | 58.00% |

Tender Assessment Panel Recommendation

The submission provided by Grosvenor Lodge Pty Ltd is considered by the tender evaluation panel to be the most beneficial to the City, providing the capability to provide the services for the best value for money for residents and businesses. While the submission of the second preferred tenderer demonstrated sufficient experience and sound understanding of the City's requirements, the assessment overall favoured maintaining the current contractor who has been servicing the site for over 20 years.

The annual contract value (excluding cost fluctuations), of \$2,157,600 (ex GST) presented by Grosvenor Lodge Pty Ltd for the service is the lowest of the preferred two tenderers.

Accordingly it is the Tender Assessment Panel's recommendation that Council award the Tender to Grosvenor Lodge Pty Ltd with the provisional service to undertake non-standard earthworks outside the scope of the contract based on agreed rates.

STATUTORY IMPLICATIONS

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and *Local Government (Function and General) Regulations 1996* Part 4, Division 2, Regulation 11 (a) which requires tenders to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, worth more than \$150,000 unless sub-regulation (2) states otherwise.

POLICY IMPLICATIONS

The tender process ensures Policy CORP-AP-001 relating to purchasing is satisfied. Further, the requirement for public tender where the aggregate value exceeds \$150,000 is complied with.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation is required in relation to tender submissions assessments.

CONFIDENTIAL ATTACHMENT

Tender Assessment Panel Findings and Recommendation

15.2.2 RECYCLING UPDATE - CLEANWAY MRF FIRE

| | |
|--------------------------------|---|
| Responsible Officer: | Stuart Devenish General Manager Infrastructure & Environment |
| Author: | Dylan Martini Waste Management Team Leader |
| Disclosure of Interest: | Nil |

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the information detailed in this report.

EXECUTIVE SUMMARY

Cleanaway's Material Recovery Facility (MRF) in Guildford suffered a catastrophic fire on Monday 25 November 2019. Prior to this event all comingled recycling collected by Cleanaway on behalf of the City of Kalgoorlie-Boulder was processed at this facility. As a consequence of the fire all comingled recycling collated on behalf of the City is now being landfilled at the Yarri Road Refuse Facility until an alternative processing solution can be found.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

At this stage it is too early to determine the budget implications from this service interruption. The City will continue to engage with Cleanaway over the coming weeks to better understand the timeframes involved.

REPORT

Cleanaway are the City's principal contractor for the collection of waste material, including comingled recycling. Prior to 2017 Cleanaway processed recycling locally at their Kalgoorlie Material Recovery Facility (MRF). Following the development of Cleanaway's \$20M high tech MRF in Guildford in 2017, the Kalgoorlie MRF was decommissioned and recycling commenced being transported to Guildford for processing.

On Monday 25 November a catastrophic fire destroyed Cleanaway's Guildford MRF. Resulting from this event Cleanaway have lost their capacity to process the recycling of many local governments across Western Australia. Cleanaway are currently looking at options with competitors to process recycling in the interim period until they are able to rebuild their Guildford MRF.

Cleanaway met with the City on Tuesday 26 November to discuss the immediate impacts of the service interruption. Due to the fire risk of collecting recycling with no processing capacity, the stockpiling of recycling was ruled out as an option. Landfilling of recycling was determined to be the only viable short term solution to allow recycling bins to continue to be serviced. Accordingly the City has permitted Cleanaway to dispose of recycling at the Yarri Road Refuse Facility for the immediate future.

The City is awaiting further advice from Cleanaway on the length of the service interruption and if any short-term solutions have been found to process recycling from Kalgoorlie-Boulder. Once the City has a clearer picture of the overall impacts to the service it will be better positioned to plan accordingly. The City will keep residents updated on the service impacts as it is made aware of any new information.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

The City put out a media release and Facebook post on the impacts of the fire to recycling processing prior to sending any recycling to landfill. The CEO was interviewed by the ABC and provided commentary around the issue.

15.2.3 REQUEST TO PURCHASE LAND

| | |
|--------------------------------|---|
| Responsible Officer: | Stuart Devenish General Manager Infrastructure & Environment |
| Author: | George Workman Manager Infrastructure Services |
| Disclosure of Interest: | Nil |

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council resolve to authorise the purchase of a 40m² triangular portion of land that currently forms part of 8 Broadarrow Road, Kalgoorlie, and authorise the necessary land subdivision and transfer processes to facilitate the purchase of the land for dedication as road reserve.

EXECUTIVE SUMMARY

The owners of property at 8 Broadarrow Road, Kalgoorlie have brought to attention a footpath that is constructed over their property – a situation that has remained for over 50 years. The owners are seeking to resolve the anomaly.

The cheapest and most suitable solution is to purchase the 40m² triangular portion of land that protrudes in front of the owners' front fence, and to include this land within the road reserve. The property owners have agreed with this approach and consider the land valuation fair. Acquisition of the land is recommended accordingly.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Ensure a sustainable asset and infrastructure base

BUDGET IMPLICATIONS

Costs associated with the land acquisition can be drawn from existing budget allocations.

REPORT

The City has received a complaint from the owners of 8 Broadarrow Road, Mr Bell and Ms Francis, in relation to a footpath that is currently within their property (plan attached).

The Engineering Department has inspected the area and its relationship with the cadastral survey and determined that the footpath has been on the private property

for approximately 50+ years. This misalignment may have been based on the current fence line of the property which does not align with the legal boundary.

A valuation has been undertaken of the 39.81m² parcel, arriving at an estimated fair market value of \$5,200 should the land be acquired. The owners agree with the valuation.

Alternative ways of resolving the situation have been investigated. Reconstructing the footpath within the road reserve is not viable as it would overlap the road pavement. Cost of works would also be 3 to 4 times the value of the land.

The acquisition of the land for reserve purposes will resolve the long outstanding anomaly, and regularise the road reserve alignment. Steps involved to achieve this include pursuing subdivision of the lot and dedication of the land in question as public road. Such is recommended accordingly.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Attachment 1- 8 Broadarrow Road- Land for Purchase 

15.3 CHIEF FINANCIAL OFFICER

15.3.1 ACCOUNTS PAYABLE FOR THE MONTH OF NOVEMBER 2019

Responsible Officer: Xandra Curnock
Acting Chief Financial Officer

Author: Kristy Van Kuyl
Finance Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the list of payments totalling \$ 4,301,874.12 as presented for the month of November 2019.

EXECUTIVE SUMMARY

The purpose of this report is to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), and credit card.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Attached to this report are the lists of all cheque and EFT payments made during the month of November 2019 and a list of corporate credit card transactions by card holder of the same period totalling \$ \$ 4,301,874.12.

| | |
|------------------|-----------------|
| Municipal EFT | \$ 3,939,605.87 |
| Municipal Cheque | \$ 9,173.52 |
| Direct Debit | \$ 236,299.86 |
| Trust EFT | \$ 46,577.92 |
| Trust Cheque | \$ 6,010.50 |
| Debit Cards | \$ 27,502.92 |

| | |
|--------------|-----------------|
| Credit Cards | \$ 36,703.53 |
| Total | \$ 4,301,874.12 |

STATUTORY IMPLICATIONS

The Accounts Payable for the Month of November 2019 has been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.


ATTACHMENTS

Municipal EFT Payments November 2019 

Municipal Cheque Payments November 2019 

Direct Debit Payments November 2019 

Trust EFT Payments November 2019 

Trust Cheque Payments November 2019 

Debit Card Payments November 2019 

Credit Card Payments November 2019 

15.3.2 MONTHLY FINANCIAL REPORT - OCTOBER 2019

Responsible Officer: Xandra Curnock
Acting Chief Financial Officer

Author: Ishani Subaharan
Corporate Accountant

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receive the Statement of Financial Activity for the period ending 31 October 2019.

EXECUTIVE SUMMARY

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* (“**the Regulations**”), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 31 October 2019.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 31 October 2019, income is under budget by 13.25% and expenditure is under budget by 7.67%, commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > \$50,000 under or over budget.

INCOME CATEGORIES

Overall stated income is within the allowable variance as dictated by Council, being 13.25%, \$4,902,053 under budget. The sub programs which are outside the allowable variance is as follows.

Other General Purpose Funding

| Description | YTD Budget | YTD Actual | YTD Variance |
|--------------------------------------|------------------|------------------|-------------------|
| Other General Purpose Funding | \$914,832 | \$442,030 | -\$472,802 |

(\$248k) of this variance relates to Grant income being received later than anticipated. (\$224k) of the variance is due to less interest earnings on investments than budgeted.

Other Culture

| Description | YTD Budget | YTD Actual | YTD Variance |
|----------------------|------------------|------------------|-------------------|
| Other Culture | \$317,280 | \$175,421 | -\$141,859 |

There have been less shows than budgeted resulting in (\$124k) variance and timing of grants received (\$13k).

Construction Roads Bridges Depots

| Description | YTD Budget | YTD Actual | YTD Variance |
|--|------------------|-----------------|-------------------|
| Construction Roads Bridges Depots | \$711,964 | \$41,598 | -\$670,366 |

(\$670k) of this variance relates to Grant income being received later than anticipated

Economic Development

| Description | YTD Budget | YTD Actual | YTD Variance |
|-----------------------------|--------------------|------------------|---------------------|
| Economic Development | \$4,741,908 | \$653,107 | -\$4,088,801 |

The variance relates to delay in CBD transformation income being received later than anticipated due to the delay in project commencement.

EXPENSE CATEGORIES

Overall stated expenditure is within the allowable variance as dictated by Council, being 7.67% \$1,901,796 under budget. The sub programs which are outside the allowable variance is as follows.

Rate Revenue

| Description | YTD Budget | YTD Actual | YTD Variance |
|---------------------|------------------|------------------|-------------------|
| Rate Revenue | \$436,520 | \$306,307 | -\$130,213 |

(\$119k) of the variance is due to contract costs for valuation expenses not yet occurring.

Members of Council

| Description | YTD Budget | YTD Actual | YTD Variance |
|---------------------------|------------------|------------------|-------------------|
| Members of Council | \$560,102 | \$457,791 | -\$102,311 |

(\$83k) of the variance is due to contractors and consultants services expenses not yet occurring.

Other Governance

| Description | YTD Budget | YTD Actual | YTD Variance |
|------------------|------------|------------|--------------|
| Other Governance | \$500,421 | \$319,196 | -\$181,225 |
| | | | |

(\$164k) of this variance relates to timing difference of contractors and contributions, donations & subsidies.

Other Welfare

| Description | YTD Budget | YTD Actual | YTD Variance |
|---------------|------------|------------|--------------|
| Other Welfare | \$207,082 | \$91,136 | -\$115,946 |

(\$63k) of this variance relates to less employee salaries and wages compared to the budget, (\$19k) due to less contractor spend compared to the budget, and (\$12k) due to less overheads allocated compared to the budget.

Town Planning & Regional Development

| Description | YTD Budget | YTD Actual | YTD Variance |
|--------------------------------------|------------|------------|--------------|
| Town Planning & Regional Development | \$482,600 | \$368,457 | -\$114,143 |

(\$80k) of this variance relates to less advertising expenses compared to the budget, and (\$30k) due to less contractors & consultants services compared to the budget.

Other Community Amenities

| Description | YTD Budget | YTD Actual | YTD Variance |
|---------------------------|------------|------------|--------------|
| Other Community Amenities | \$256,608 | \$119,530 | -\$137,078 |

(\$130k) of this variance relates to less contributions, donations and subsidies compared to the budget.

Other Culture

| Description | YTD Budget | YTD Actual | YTD Variance |
|---------------|------------|------------|--------------|
| Other Culture | \$896,438 | \$682,406 | -\$214,032 |

2020 Budget was based on prior year events. Less events in July, August, September and October 2019 than in 2018, therefore reduction in materials and contracts (\$164k), and employee costs (\$51k).

Maintenance – Roads Bridges Depots

| Description | YTD Budget | YTD Actual | YTD Variance |
|------------------------------------|-------------|-------------|--------------|
| Maintenance – Roads Bridges Depots | \$4,071,287 | \$3,422,061 | -\$649,226 |

(\$856k) of the variance is due to labour overheads, (\$101k) due to employee costs, being less than the budget which offsets with the materials and contracts being over the budget by \$299k.

Tourism and Area Promotion

| Description | YTD Budget | YTD Actual | YTD Variance |
|-----------------------------------|------------------|------------------|-------------------|
| Tourism and Area Promotion | \$462,084 | \$286,903 | -\$175,181 |

(\$105k) of the variance is due to less contributions, donations and subsidies than the budget from tourism and area promotion projects.

Economic Development

| Description | YTD Budget | YTD Actual | YTD Variance |
|-----------------------------|------------------|------------------|-------------------|
| Economic Development | \$645,702 | \$490,656 | -\$155,046 |

The main reason for this variance is a timing difference of (\$225k) relating to contractor costs which partially offsets by employee costs of \$91k more than the budget.

General Administration Overheads

| Description | YTD Budget | YTD Actual | YTD Variance |
|---|------------------|------------------|-------------------|
| General Administration Overheads | -\$33,986 | \$125,868 | \$159,0854 |

Employee costs are (\$184k) less than budget, which is partly offset by internal overhead allocations of \$253k and insurance expenses of \$82k more than the budget.

Public Works Overheads

| Description | YTD Budget | YTD Actual | YTD Variance |
|-------------------------------|------------------|------------------|------------------|
| Public Works Overheads | -\$34,854 | \$701,841 | \$736,695 |

Labour overheads are \$356k more than budget, and employee costs are \$389k more than budget. This is due to timing of works completed.

Plant Operation Costs

| Description | YTD Budget | YTD Actual | YTD Variance |
|------------------------------|------------------|------------------|------------------|
| Plant Operation Costs | \$321,480 | \$494,703 | \$173,223 |

Internal plant hire recharge is \$483k more than budgeted, this is partially offset by depreciation being (\$369k) less than budget.

Salaries and Wages

| Description | YTD Budget | YTD Actual | YTD Variance |
|---------------------------|-----------------|--------------|------------------|
| Salaries and Wages | \$93,496 | \$210 | -\$93,286 |

Employee costs are less than budgeted of (\$93k). This is due to timing of work carried out.

Business Unit Operations

| Description | YTD Budget | YTD Actual | YTD Variance |
|---------------------------------|------------------|------------------|------------------|
| Business Unit Operations | \$283,740 | \$221,546 | -\$62,194 |

Internal overhead allocations and employee costs and are less than budgeted of (\$34k) and (\$20k) respectively. This is due to timing of work carried out.

CAPITAL CATEGORIES

October 2019 capital expenditure is under budget by (\$2.60m) YTD. Actual YTD expenditure is \$2.66m versus budgeted YTD spend of \$5.26m.

The main variance is in Land & Buildings of (\$1.9m). This is largely due to the project for CBD revitalisation which has not commenced.

The remaining variances are due to timing with Infrastructure – Roads (\$438k), and Infrastructure - Parks (\$346k).

STATUTORY IMPLICATIONS

The Statement of Financial Activity has been prepared in accordance with the requirements of the Regulations.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Statement of Financial Activity - October 2019 

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 INFORMATION BULLETIN

17.1 CHIEF EXECUTIVE OFFICER

17.1.1 INFORMATION ITEM 9 DECEMBER 2019

Responsible Officer: John Walker
Chief Executive Officer

Author: Karen Theaker
Governance Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the information.

EXECUTIVE SUMMARY

The purpose of this report is to keep Elected Members informed on items for information as received by the City.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The City of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

| INFORMATION ITEM: | DATE: |
|---|---------------|
| Seal Register | November 2019 |
| Facebook Statistics | November 2019 |
| Minor Community Grants | November 2019 |
| EGCC Meals Statistics | November 2019 |
| Contract Variations | November 2019 |
| Graffiti Report | November 2019 |
| PDRS Info Bulletin | November 2019 |
| Roadwise Notes | November 2019 |
| <ul style="list-style-type: none"> ➤ Fatalities Update ➤ Safe System Planning Tool ➤ Paid Campaigns Overview | |

| | |
|---------------------------------------|--|
| ➤ Traditional Thinking of Vision Zero | |
|---------------------------------------|--|

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.


COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS


Seal Register 

Facebook Statistics 

Minor Community Grants 

EGCC Meals Statistics 

Contract Variations 

Graffiti Report 

PDRS Info Bulletin 

Roadwise Notes 

Fatalities Update 

Safe System Planning Tool 

Paid Campaigns Overview 

Traditional Thinking of Vision Zero 

18 CONFIDENTIAL ITEMS

Nil.

19 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be on Tuesday 28 January 2020.

20 CLOSURE