



MINUTES

of the ORDINARY Meeting of Council

held at 7:30PM

on

10 DECEMBER, 2018

in the

Councillors Conference Room

FOREWORD

Notice was given on 7 December 2018 of the Ordinary Council Meeting to be held at the Kalgoorlie Town Hall on Monday 10 December 2018 commencing at 7:00pm.

Due to damage caused by severe weather at the Town Hall Council Chambers at approximately 6:00pm on Monday 10 December 2018, the meeting could not proceed at the Town Hall.

Notice was posted to the City of Kalgoorlie-Boulder Facebook page and a sign was displayed at the Town Hall to inform the public the meeting was to relocate to the Councillors Conference Room at 577 Hannan Street, Kalgoorlie, commencing at 7:30pm on Monday 10 December 2018. Additionally, a City of Kalgoorlie-Boulder staff member was stationed at the Town Hall to notify any members of the public of the change.

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open at 7:30pm welcoming the gallery and those present and recited the Acknowledgement of Country.

The Mayor then thanked everyone for relocating to the Councillors Conference Room (Admin Building, 577 Hannan Street) at such short notice, apologising for the inconvenience. He explained that the meeting had to be relocated due to severe weather conditions resulting in a shattered window at the Town Hall's Council Chambers.

2 OPENING PRAYER

The opening prayer was conducted by Pastor Glenn Crouch of the Lutheran Church.

3 DISCLAIMER READING

The Mayor read the disclaimer to those present.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

IN ATTENDANCE:

Mayor John Bowler
Cr Allan Pandal
Cr Deborah Botica
Cr Mandy Reidy
Cr Gary Brown
Cr Suzie Williams
Cr Glenn Wilson
Cr Natalie Coxon
Cr Pam O'Donnell
Cr Nardia Turner

MEMBERS OF STAFF:

Mr Stuart Devenish	Acting Chief Executive Officer
Ms Ivana Castle	Chief Financial Officer
Mrs Holly Phillips	General Manager City Living
Ms Karen Theaker	Governance Officer
Mr Brett Killen	Manager Information Communication and Technology

VISITORS:

5

PRESS:

2

APOLOGIES – ELECTED MEMBERS:

Cr Laurie Ayers
Cr Linden Brownley

APOLOGIES – MEMBERS OF STAFF:

Mr John Walker Chief Executive Officer

LEAVE OF ABSENCE:

Cr Lisa Malicky

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6 PUBLIC ACCESS AND PUBLIC QUESTION TIME**Public Access**

Mr Quentin Donkin addressed the Council in support of his application for parking a commercial vehicle at his property, as detailed within item 15.2.3 of the Agenda.

There were no questions from the Councillors.

Public Question Time

Nil.

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

8 NOTATIONS OF INTEREST

8.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE–BOULDER CODE OF CONDUCT

Nil.

8.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A

Nil.

8.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B

Cr Allan Pandal declared a Proximity Interest in Item 15.2.2 on page 22 of the Council Meeting Agenda for 10 December 2018.

9 APPLICATIONS FOR LEAVE OF ABSENCE

9.1 APPLICANT: MAYOR JOHN BOWLER

MOVED BY: CR REIDY
SECONDED BY: CR BOTICA

Mayor John Bowler applied for Leave of Absence from 5 January to 14 January 2019 inclusive.

**CARRIED
(10/0)**

10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS

27 November	St Barbara's Parade meeting - KBCCI
27 November	Cemetery Board Meeting
27 November	Met Esther Roadnight on future of K-B Fair
28 November	RAP Launch event
29 November	Miner's Memorial Service
30 November	GVROC Teleconference
30 November	Hosted Leonora High School Students
30 November	Attended Book Launch – "Striking Out"
2 December	Unveiling of the Work Safety Christmas Tree
2 December	Presented Dom Sheed with Keys to the City
3 December	Attended Worthy Parts Goldfields Expo
3 December	Kids' Stuff Directory Launch
4 December	Met LandCorp – raised need for horse blocks
5 December	Senior's Christmas Luncheon
6 December	Presented South Kalgoorlie Primary School Book Awards
7 December	Kalgoorlie-Boulder Local Drug Action Group Launch

7 December	Kalgoorlie-Boulder Volunteer Centre Awards
8 December	Dinner with Goldfields Regiment Army Reserves
9 December	St Vincent de Paul Christmas Function
10 December	Discussed local doctor shortage with Rural Health West

11 CONFIRMATION OF MINUTES

MOVED BY: CR BROWN

SECONDED BY: CR TURNER

[Minutes of Ordinary Council Meeting held on 26 November 2018](#)

That the minutes of the **Ordinary** meeting held on 26 November 2018 be confirmed as a true record of that meeting.

**CARRIED
(10/0)**

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil.

14 REPORTS OF COMMITTEES

14.1 FINANCE AND AUDIT COMMITTEE MINUTES – 14 NOVEMBER 2018

14.1.1 CONSIDERATION OF FINANCIAL ASSISTANCE AGREEMENT - STATE OF WA & CITY OF KALGOORLIE-BOULDER (AGREEMENT) CBD ECONOMIC TRANSFORMATION PROJECT

Responsible Officer: John Walker
Chief Executive Officer

Author: John Walker
Chief Executive Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR PENDAL
SECONDED BY: CR COXON

That:

1. The Chairman of the Committee, Cr Pendal, Cr Brownley and CEO meet with the Minister for Regional Development, Alannah MacTiernan, 15 November 2018 to discuss the issue;
2. The Minister be advised that the City of Kalgoorlie-Boulder has a continuing commitment to Aboriginal engagement, enterprise and employment, however she be further advised that the Agreement as it stands is an impediment to fulfilling the potential in this area;
3. The Minister be requested to reconsider the Agreement in its current form and be advised that the City will work with the Department of Primary Industries and Regional Development following their contact to make appropriate amendments;
4. Should the meeting not proceed to the satisfaction of the delegation then the agreement be forwarded to the Office of the Auditor General to determine whether entering into such an Agreement would expose Council to significant financial, governance and reputational risk.

CARRIED
(10/0)

EXECUTIVE SUMMARY

The CEO is to present to the Committee outlining the issues surrounding his recommendation not to sign the Agreement.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to gain increased support and recognition from State and Federal

governments.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

14.2 FINANCE AND AUDIT COMMITTEE MINUTES – 26 NOVEMBER 2018**14.2.1 ADOPTION OF THE ANNUAL FINANCIAL STATEMENTS FOR YEAR ENDED 30 JUNE 2018**

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Ivana Castle
Chief Financial Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER/COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR WILSON
SECONDED BY: CR BROWN

That the Draft Annual Financial Statements be adopted for the year ending 30 June 2018 and the management letter be noted.

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

The committee is requested to adopt the Draft Annual Financial Statements and note the management letter for the year ending 30 June 2018.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

City Officers completed the Financial Report for the year ending 30 June 2018 and have submitted a draft copy to the City's auditor as required by the *Local Government Act 1995*, Section 6.4(3).

The year-end audit visit has now been completed and the Independent audit report to the Electors of the City of Kalgoorlie-Boulder and the Management Report are to be received on the 26th of November 2018.

STATUTORY IMPLICATIONS

There are statutory implications in relation to this report:

1. Local Government Act Section 6.4(3) – Accounts submitted to Auditors by 30 September following each financial year; and
2. Local Government Act Section 5.54(1) – Acceptance of the Annual Report by Council by 31 December after that Financial Year.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Draft Annual Financial Report 2017/18

14.2.2 UPDATE ON FINANCE PROJECTS NOVEMBER 2018

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Casey Radford
Finance and Systems Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR REIDY
SECONDED BY: CR O'DONNELL

That the updates on the below finance projects:

- Internal Audit;
- Altus Collaboration Project; and
- Magiq Implementation

be received.

CARRIED
(10/0)

EXECUTIVE SUMMARY

The purpose of this report is to update the committee on the progress of the City's internal audit, the Altus Software Collaboration Project and the implementation of Magiq Software.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to ensure a financially stable local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The purpose of this report is to update the Committee on three of the City's current finance projects, internal audit, the Altus Software Collaboration Project and the implementation of Magiq Software. Reports for each project have been attached for elected members consideration.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Altus Collaboration Project Update November 2018

Internal Audit Update November 2018

Magiq Software Update November 2018

14.2.3 INVESTMENT AND CASH FLOW UPDATE OCTOBER 2018

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Lauren Radcliffe
Financial Controller

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER/COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR WILSON
SECONDED BY: CR O'DONNELL

That:

1. The year to date results and forecast of the City's Investment Portfolio for the financial year ending 30 June 2019 be received and adopted.
2. The Cash Flow Forecast to 30 June 2019 be received and accepted.

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

The purpose of this report is to present the Committee with forecast investment and cash flow reporting for the full financial year to 30 June 2019.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are budget implications resulting from the recommendations of this report – forecast interest income is higher than budgeted by \$66,702. A revised interest income forecast will be assessed and corrected at the City's mid-year budget review.

REPORT**Investments**

The City of Kalgoorlie-Boulder places investments in accordance with the requirements of Section 6.14 of the *Local Government Act 1995* and Section 19C of the *Local Government (Financial Management) Regulations 1996*.

City officers have adhered to the City's Investment Policy and legislative requirements to ensure that all investments are carried out with the utmost integrity and in support of the City's strategic goals.

During the financial year to 31st October 2018, cash funds have been invested in term deposits through ADI's (Authorised Deposit-Taking Institutions) in accordance with Investment Policy CORP-F-001. This has a current projected return of approximately \$602,817 in interest earned. The Finance department has reviewed its cash requirements over the next twelve months and has identified further investment opportunities. Subsequently a further estimated \$73,972 in interest income is forecast to be received by 30 June 2019.

The total projected interest income for the 2018-19 financial year inclusive of investments and municipal fund interest (\$79,444), is \$840,860. The City's budgeted interest income is \$774,159. This is an increase of \$66,702. This can be best explained by a better than budgeted cash rate in first half of FY 2018/2019. The City budgeted at 2.6% and our current investment rate averages 2.7%. Furthermore, City Officers were able to forecast cash requirements which identified further investment opportunities.

Table 1: Interest Forecast to 30 June 2019

	Municipal Funds	Reserve Funds	18/19 Forecast
Current Budget	\$210,000	\$564,159	\$774,159
Forecast Term Deposit Income	\$172,296	\$504,494	\$676,789
Forecast Bank Interest Income	\$79,444	\$84,627	\$164,071
	\$251,740	\$589,120	\$840,860
Total Over/ (Under) Budget	\$41,740	\$24,962	\$66,702

All investments are made in a manner ensuring control of the entire portfolio, reducing financial risk and meeting the following objectives:

- Safeguarding the preservation of capital;
- Retaining liquidity to ensure the City meets its cash flow requirements; and
- Gaining a return on investment which is predetermined and relevant to the current market conditions.

Investing in ADI's allows investments that are tightly controlled by the Australian Prudential Regulation Authority (APRA) and the Banking Act of 1959, which provides the City additional protection provisions.

The City's investment performance to 31 October 2018 is shown in the attachments.

Cash Flow Forecast

It is the responsibility of the City to take a proactive role in understanding its financial position; it is a critical factor to the long-term financial sustainability of the organisation. In understanding the current position, it supports better decision making and ultimately better outcomes and an alignment with the Community's expectations.

The forecast cash position for 30 June 2019 is projected to be \$4,215,015.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Consolidated Investment Register October 2018

Investment Register By Fund October 2018

Cash Flow Forecast October 2018

14.2.4 SUMMARY OF 2018/19 RATES ACCOUNTS

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Jocelyn Power
Rates Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That:

1. The update on the progress of rates collection for the 2018/19 financial year be received;
2. The update on outstanding rates and sundry debtors accounts and how debt collection is tracking for the 2018/19 financial year be received; and
3. The final draft of the Financial Hardship Policy that council resolved to endorse at Council Meeting 28 May 2018 be received and reviewed.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BROWN
SECONDED BY: CR COXON

That:

1. The update on the progress of rates collection for the 2018/19 financial year be received;
2. The update on outstanding rates and sundry debtors accounts and how debt collection is tracking for the 2018/19 financial year be received; and
3. The final draft of the Financial Hardship Policy that council endorsed in principle at Council Meeting 28 May 2018 be received and reviewed.

CARRIED
(10/0)

EXECUTIVE SUMMARY

The purpose of this report is to:

1. Update the Committee on the progress of Rates accounts, in both monies collected and outstanding for the 2018/19 financial year; and
2. Provide Council with a final draft of the Financial Hardship Policy which council resolved to endorse at Council Meeting 28 May 2018. The policy will now be referred to the Economic Regulation Authority (ERA) for their review and

endorsement (as per Council's requirement under the Water License Act 2012) prior to referring back to Council.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to ensure a financially stable local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The rates and services yield raised through 2018/19 rates billing was \$39,525,175, with arrears of \$4,200,477, carried forward from 2017/18. This is compared to a 2017/18 rates and services yield of \$39,722,889 and arrears carried forward of \$4,005,606.

Rates income is an important source of City revenue with the amount collected as at 16 November 2018 for the 2018/19 financial year representing 63.42% of the year's total income, compared to 64.69% collected for the same period in 2017/18.

A decrease in the percentage of rates payments received can be attributed to the economic downturn. There are a higher number of rates debtors experiencing bankruptcy and repossession of properties than previous years. Ratepayers are also choosing to take up the alternative payment options, which has meant a decrease in the number of ratepayers paying their rates in full.

TABLE 1 RATES ACCOUNTS - FINANCIAL YEARS SUMMARY

Rating Year	Rates & Charges (Current & Arrears) \$	Payments Received \$	% Received	Rates Uncollected \$	% Uncollected
18/19	43,725,652.78	27,732,913.24	63.42%	15,992,739.54	36.58%
17/18	43,728,495.71	28,286,719.85	64.69%	15,441,775.86	35.31%

The information in Table 1 shows uncollected rates is \$15,992,739 (as at 16 November 2018). This represents 36.58% of rates and charges still owing. Uncollected rates can be broken down into two categories:

1. Payment Plans
2. Overdue Rates

The information summarised in Table 2 distinguishes those properties committed to payment plans and those properties that have overdue accounts for 2018/19 and 2017/18.

TABLE 2 RATES UNCOLLECTED COMPARISON SUMMARY

Rates Uncollected	2018/19		2017/18		% Change
	Property Count	Total \$	Property Count	Total \$	
Direct Debit (DDR)	1,055	1,406,417.85	1,059	1,509,812.71	-0.38%
Instalment Payments	5,026	8,284,877.22	4,756	7,984,072.01	5.68%
Special Payment Arrangement (SPA)	210	929,878.86	132	581,689.86	59.09%
Overdue Accounts	1,151	5,371,565.61	1,671	5,366,201.28	0.10%
	7,442	15,992,739.54	7,618	15,441,775.86	

1. Payment Plans

The City offers alternative payment plans to ratepayers who are unable to pay in full by the due date 14 September 2018. The options are: instalment payments comprise of two (2) or four (4) payments, periodic direct debits, and special payment arrangements.

Table 3 sets out a comparison payment plan for financial years 2018/19 and 2017/18. The data shows a -0.38% reduction in ratepayers paying through direct debits, a 5.68% increase in ratepayers paying via the instalment two and four payments options and a very sharp 59.09% increase in special payment arrangements.

TABLE 3 PAYMENT PLAN COMPARISON SUMMARY

Payment Plan Types	2018/19		2017/18		% Change
	Property Count	Total \$	Property Count	Total \$	
Direct Debits Payments	1055	1,406,417.85	1059	1,509,812.71	-0.38%
Instalment Payments	5026	8,284,877.22	4756	7,984,072.01	5.68%
Special Payment Arrangements	210	929,878.86	132	581,689.86	59.09%
	5236	9,214,756.08	4888	8,565,761.87	7.12%

2. Overdue Rates Accounts – Debt Recovery

Overdue rates accounts represent 12.28% of the total outstanding amount. These are the City's problematic payers; these properties are managed by our Debt Collection Officer.

Critical to this is that the City recognises the growing need for self-management of the debt collection function. While the figure for overdue accounts is holding steady,

given the changes in receipting of rates and the economic downturn, this is a positive outcome.

The table below identifies the impact of internal debt collection management on some of the City's delinquent accounts. The Debt Collection Officer has recouped approximately \$56K of a \$109K outstanding balance, dating back to 2010.

Debtor Code	Earliest Invoice Date	Overdue Account	Current Balance	Date Paid	Special Payment Arrangement (SPA)	
					Start Date	Payment Terms
G345	20/04/2010	2,455.47	405.47		1/02/2018	Monthly @ \$220.00
C781	1/01/2017	16,542.99	6,661.13		26/01/2018	Weekly @ \$250.00
G842	9/09/2016	3,239.98	-	11/07/2018		
A3096	12/07/2012	19,380.93	-	31/05/2018		
A25981	12/07/2012	21,629.81	19,642.96		17/05/2018	Monthly @ \$500.00
A29250	13/07/2010	23,810.86	19,230.72		12/10/2018	Fortnightly @ \$500.00
A11405	12/07/2012	21,659.04	6,843.11		26/11/2017	Fortnightly @ \$500.00

108,719.08 52,783.39

TABLE 4 OVERDUE ACCOUNTS

Rates Uncollected	2018/19		2017/18		% Change
	Property Count	Total \$	Property Count	Total \$	
Overdue Accounts	1,151	5,371,565.61	1,671	5,366,201.28	0.10%
	1,151	5,371,565.61	1,671	5,366,201.28	0.10%

TABLE 5 OVERDUE ACCOUNT TYPES (BY DESCRIPTION)

Overdue Accounts	Property Count	Total Net Due
Overdue Accounts - Debt Recovery Initiated	1045	4,499,927.57
Council - Provision for Doubtful Debt	38	173,905.40
Council - Repossession rates exceed 3 years	37	445,829.63
Council Resolution 15.1.2 - Revert land to Crown	31	251,903.01
	1151	5,371,565.61

All overdue accounts are made up of the following account types summarised in tables 6 and 7.

TABLE 6 OVERDUE ACCOUNTS FLAGGED FOR DEBT RECOVERY

Recovery Action Required	Property Count	Total Net Due
Letter of Demand (mailed 9/11/2018)	1016	4,247,262.10
Referred to Third Party	29	252,665.47
Bankruptcy - Official Trustee Managing Property	10	33,441.04
Deceased Estate	13	109,517.08
Mortgagee in Possession	5	28,779.92
Successful PSSO/ Land - Pending Sale	1	80,927.43
	1045	4,499,927.57

TABLE 7 REFERRALS TO COUNCIL

Council Related Properties	Property Count	Total Net Due
Council - Provision for Doubtful Debt	38	173,905.40
Council Repossessed Land	1	39,650.31
Dead Tenement - write off	34	75,992.86
Expired crown lease	3	58,262.23
Repossession under s6.64 LG Act - rates account exceed 3 years	37	445,829.63
<u>Council Approved 15.1.2 - Revert land to Crown</u>	<u>31</u>	<u>251,903.01</u>
	106	871,638.04

The properties summarised in the table above will form part of a report required to go to Council. The Debt Collection Officer, with assistance from the Rates Coordinator, is currently reviewing each property with the intention to take a recommendation to Council in the New Year.

Financial Hardship Policy:

The Financial Hardship Policy has been established with robust guidelines to assist in the application and management of Special Payment Plans. This is to assist ratepayers who are in genuine financial distress.

Under the Waste License Act 2012 the City was to introduce a Financial Hardship Policy relating to sewer rates to maintain its water license. The policy DS-SWM-003 was originally adopted by Council in April 2014. The policy however, did not meet the Economic Regulation Authority (ERA) guidelines and required a revision. The revision process was to include the ERA guidelines for water services into the final draft of the Financial Hardship Policy. The policy will be referred to ERA for their signoff before referring back to Council.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are policy implications resulting from the recommendations of this report in relation to the Debt Collection Policy, whereby the Committee agrees to set a minimum arrears amount to pursue legal action.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Final Draft Financial Hardship Policy

Final Draft Financial Hardship Application Form

15 REPORTS OF OFFICERS

15.1 CHIEF EXECUTIVE OFFICER

15.1.1 AUSTRALIA'S MT ISA AND NORTH WEST MINERALS PROVINCE CONFERENCE

Responsible Officer: John Walker
Chief Executive Officer

Author: Lottie Clough
Personal Assistant

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR TURNER

SECONDED BY: CR COXON

That Council:

1. Approve Mayor John Bowler's request to attend and represent the City of Kalgoorlie-Boulder at Australia's Mount Isa and the North West Minerals Province Conference to be held 7-8 March 2019; and
2. Approve Mayor John Bowler's travel and accommodation expenses related to this conference.

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

Mayor John Bowler has requested to attend and represent the City of Kalgoorlie-Boulder at the Australia's Mount Isa and the North West Minerals Province Conference to be held in Brisbane on 7-8 March 2019.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to support diverse and growing industries.

BUDGET IMPLICATIONS

The cost to attend the Conference will include travel and accommodation costs and is estimated at \$5,000. This exceeds current budget allocations for the Mayor's annual conference budget and is outside the scope of previously approved travel.

REPORT

Mayor John Bowler has requested to attend and represent the City of Kalgoorlie-Boulder at the Australia's Mount Isa and the North West Minerals Province Conference to be held in Brisbane on 7 - 8 March 2019. It was determined at the Australian Mining Cities Alliance meeting on 10 August 2018 that Mayor Bowler would attend this Conference as Chair of Australian Mining Cities Alliance in conjunction with the Organisation for Economic Co-operation and Development OECD Mining Regions and Cities Conference in Darwin. The Conference in Mt Isa was initially scheduled to run on 22 November 2018, however was postponed and is now scheduled for March 2019.

The Australian Mining Cities Alliance covered travel and accommodation costs for Mayor Bowler to attend the Conference in Darwin as their Chair.

The Mt Isa Conference is centred around opportunities in Mount Isa and the surrounding North-West Minerals Province, bringing the local community, governments, business, media and the international marketplace up-to-date with potential developments.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

EXEC-CEO-001 Business, Conferences and Training Expenses policy states conferences not identified in the policy will be subject to a report to Council and addressed according to merit.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT**15.2.1 PROPOSED ROAD CLOSURES - PORTIONS OF HISTORIC TOWNSITE OF BROAD ARROW**

Responsible Officer: Stuart Devenish
General Manager Infrastructure & Environment

Author: Robert Connor
Engineering Projects Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BROWN
SECONDED BY: CR O'DONNELL

That Council:

1. Subject to indemnification being provided as referred to in 3. below, resolve pursuant to section 58 of the *Land Administration Act 1997*, to:
 - a) initiate procedures to close portions of road reserve within the Historic Townsite of Broad Arrow as depicted on drawing number 01-B-127; and
 - b) advertise resolution 1.a) above for a period of 35 days to enable any objections to the proposal to be made.
2. Subject to no objections being received in relation to 1.b) above, Council authorise the Chief Executive Officer to request the Minister for Lands to close the portions of road in accordance with the provisions of section 58 of the *Land Administration Act 1997*.
3. Advise Norton Gold Fields Limited:
 - a) of 1 and 2 above, and request a written undertaking be provided indemnifying the City against all costs associated with the closure of the portions of road reserve within the Historic Townsite of Broad Arrow; and
 - b) that Council's resolution to close the portions of road reserve does not alleviate any other statutory obligation including establishing terms of legal access to the land, or any Aboriginal heritage considerations that may apply.

CARRIED
(10/0)

EXECUTIVE SUMMARY

Norton Gold Fields Limited is requesting the permanent closure of portions of unconstructed road reserve within the Broad Arrow town site. This is to enable private access to be constructed with road train carrying capacity greater than that allowable on public roads.

The private route will connect the proposed mining tenements to the Paddington Mill site located 37km north of Kalgoorlie on the Goldfields Highway.

Attachment 1 identifies the segments of road reserve subject to the proposed closure.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to support diverse and growing industries.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Norton Gold Fields Limited has submitted a request for the permanent closure of portions of road reserve within the undeveloped historic townsite of Broad Arrow. This will enable the company to construct a private access road, and accommodate road trains with a total payload of 246 tonnes (exceeding the maximum allowable weight of 170 tonnes set by Main Roads WA for public roads).

By way of background, Norton Gold Fields had previously sought Council's support for the permanent closure, and subsequent private use of an existing access road at Mulgarrie Road, situated immediately north of the proposed new private access road alignment. Other uses of this road however had indicated their objection to the closure and the matter did not proceed. As an alternative to permanent closure, investigations were undertaken in relation to temporary closure of Mulgarrie Road. In this scenario, private light vehicles could potentially use Mulgarrie Road under a permit system. Issues remain however, regarding the safety of mixing heavy and light vehicles. The acceptability of this arrangement is still being investigated. In the meantime, the private access road option is being pursued in the event that access via Mulgarrie Road is not achievable.

Road closure procedures (whether road construction has been occurred or not), are set out under the *Land Administration Act 1997*. The procedures involve the City resolving to close the road, advertising the intent for a period of 35 days, considering any objections and referring the request to the Minister for Lands for consideration of approval.

It is noted that Norton Gold Fields has separately applied for a miscellaneous licence over the land to allow private road construction, and have contacted the appropriate departments and local tenement holders in order to achieve this.

Closure of the road reserves does not raise issues for the City from a heritage, environmental or other planning point of view. The proposal will assist Norton Gold Fields mining operations in the area that are expected to continue for up to 10 years. As such, the road closures are recommended for support. Should objection be received during the 35-day public notification period, the matter will be referred to Council for further consideration.

STATUTORY IMPLICATIONS

The recommendations of this report are made in accordance to the *Land Administration Act 1997*.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Public consultation will be undertaken in accordance with the statutory requirements of the *Land Administration Act 1997*.

ATTACHMENTS

Attachment 1 Broad Arrow Townsite

**15.2.2 APPLICATION FOR PLANNING APPROVAL FOR A CARWASH - LOT 2
(71) MARITANA STREET, KALGOORLIE**

Cr Allan Pandal left the room At 7:47pm.

Responsible Officer:	Stuart Devenish General Manager Infrastructure & Environment
Author:	Matilda Hodge Planning Officer
Disclosure of Interest:	Nil
Assessment Number:	A27908
Owners Name:	Dolerite Investments Pty Ltd Rocket Investments Pty Ltd
Application Number:	P127/18
Applicants Name:	Hot Spot 24 Hr Car Wash Pty Ltd
Development Value:	\$400,000

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

**MOVED BY: CR REIDY
SECONDED BY: CR BROWN**

That Council approve Planning Application (P127/18) for a Car Wash at Lot 2 (71) Maritana Street, Kalgoorlie, subject to the following conditions:

General Conditions

- 1. This development must substantially commence within two (2) years from the date of this decision letter, unless an extension of the approval is received from the City, prior to this approval expiring.**
- 2. This development taking place in accordance with the approved plans.**
- 3. The natural ground levels and finished floor levels shown on the approved plans are not permitted to be altered without seeking further approval from the City.**

Conditions required to be met prior to the lodgement of an application for a building permit

- 4. Prior to the lodgement of an application for a building permit, hydraulic plans showing all pre-treatment devices, including all industrial waste sampling points, must be submitted and approved by the City.**
- 5. A Construction Management Plan must be submitted to, and approved by the City prior to the lodgement of an application for a building permit. The approved Construction Management Plan shall be adhered to throughout**

the construction of the development.

Conditions required to be met prior to use

6. Prior to use of this development, the car parking, loading, vehicle access and circulation areas shown on the approved site plan, are to be constructed, drained, and line marked to the satisfaction of the City.
7. Prior to use of this development, provision of on-site car parking in accordance with *Australian Standard AS 2890.1* and *AS 2890.6* to accommodate a minimum of two (2) vehicles at any given time.
8. Prior to use of this development, stormwater drainage works must be completed in accordance with the approved plans to the satisfaction of the City.
9. Prior to use, this development shall be connected to the City's reticulated sewer system to the specifications of the City and sewer headworks charges are to be paid to the City in accordance with the City's Sewer Headworks Contributions Policy (DS-DS-001). The amount will be nominated by the City upon the submission of hydraulic drawings, pursuant to the Fees and Charges Schedule.
10. Prior to use of this development, one (1) 200 litre pot of a mature tree species is to be planted in existing landscaping areas to offset the loss of on-site vegetation. The mature tree is to be of a species contained in the *City of Kalgoorlie Boulder Local Planning Scheme No. 1 Schedule 6 Native Vegetation*, or the City's Plant List.
11. Liquid industrial waste generated on-site is to be pre-treated in an approved manner prior to discharge to the City's reticulated sewer system.
12. Prior to use of the development, pre-treatment devices must be inspected and approved by the City.
13. Prior to use of the development, the recommendations of the approved Environmental Acoustic Assessment are to be implemented to the satisfaction of the City.
14. Prior to use of this development, written confirmation shall be submitted to the City from an accredited acoustic consultant confirming that all recommendations made in the Environmental Acoustic Assessment have been incorporated into the proposed development.

Conditions to be met on an ongoing basis

15. Two (2) onsite car parking bays, vehicle access, loading and circulation areas are to be maintained and available for car parking, vehicle access, loading and circulation on an ongoing basis to the satisfaction of the City.
16. The stormwater shall be discharged and maintained in a manner so that there is no discharge onto the adjoining properties to the satisfaction of the City.
17. Illuminated signage is to display a static message only (no scrolling, flashing or similar).
18. Signs shall be kept clean and maintained free of dilapidation at all times to

the City's satisfaction.

19. All outdoor lighting is to be designed, baffled and located to prevent any increase in light spill onto the adjoining properties and to motorists on adjacent roads in accordance with *Australian Standard AS4282-1997 "Control of the Obtrusive Effects of Outdoor Lighting"* to the satisfaction of the City.
20. Pre-treatment devices are to be maintained in accordance with City requirements.

**CARRIED
(7/2)**

EXECUTIVE SUMMARY

Council is to determine a Planning Application for a 24 hour car wash with three wash bays and a vacuum bay at Lot 2 (71) Maritana Street, Kalgoorlie.

An objection received during community consultation raised concerns relating to the potential for increased traffic accidents and safety issues for students and parents of the nearby St Mary's Primary School.

Upon evaluation, the grounds of objection do not warrant refusal of the application as the traffic impact assessment demonstrates that the car wash does not impair traffic flow or road safety.

Conditions of approval can be applied to ameliorate potential noise and traffic impacts on the locality. The application is recommended for conditional approval accordingly.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Plan for regulated sustainable land use and development

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The City received an application for car wash at Lot 2 (71) Maritana Street, Kalgoorlie that will operate 24 hours, 7 days a week for use by private passenger vehicles.

Details of the Proposal

The development comprises of the following:

- Two (2) automatic wash bays;
- One (1) self-serve wash bay;

- One (1) vacuum bay;
- Provision of queuing lanes for 6-7 vehicles;
- A 4.5 metre high, illuminated pylon advertising sign;
- A 6 metre wide and 2.2 metre high advertising wall sign;
- A 2.1m wide and 0.4m high clearance and queuing sign;
- A plant room with attached storage and toilet accessible for disabled persons;
- A change dispensing machine;
- A vending machine for car related accessories (i.e. hanging air fresheners);
- A bin enclosure;
- Two (2) on-site parking spaces; and
- One (1) staff member.

All buildings associated with the development will be located within the site boundaries of Lot 2; however, access to the car wash is gained through the adjoining Muzz Buzz Coffee site on Lot 1 (21) Dugan Street. Vehicle access to the site is from Dugan and Maritana Streets sharing the existing crossovers currently used by Muzz Buzz. Access to the car wash from Dugan Street is to be left turn in and egress onto Maritana Street is left turn out only. Development plans are attached with this report that depict this scenario.

It is noted that access arrangements between the two properties are protected by a legal agreement which is subject to a Caveat on the land of titles.

Site Context

As illustrated by Figure 01 and 02, the subject site is currently vacant (with the exception of a small area of landscaping along Maritana Street) and is used to facilitate the entrance and exit of traffic accessing the existing Muzz Buzz on Lot 1 (21) Dugan Street, Kalgoorlie.

The property is zoned 'Central Business' under *Local Planning Scheme No. 1* (the Scheme) and adjoins lots zoned 'Central Business'. The proposed development adjoins the shared boundary wall with John Matthew & Sons Real Estate agency (Lot 90/91 (73) Maritana Street). The lot to the rear of the subject site operates as an office. St Mary's Primary School is located to the North West of the subject site (illustrated in Figure 03).



Figure 01: Current vacant Lot 2 (71) Maritana Street, Kalgoorlie (View from Maritana Street)



Figure 02: Current vacant Lot 2 (71) Maritana Street, Kalgoorlie (View from Dugan Street)



Figure 03: Subject Site and surrounding Land Zoning

Compliance with Local Planning Scheme No. 1

According to the Scheme, a 'Car Wash' is a permitted use in the 'Central Business' zone which means Council may permit the use if satisfied the proposal complies with relevant development standards. The standards relevant to a car wash, along with an assessment of the proposal against those standards is shown in Table 01. The proposed use of car wash meets with the Business zone Scheme objectives which seeks to create a vibrant mixed use commercial centre. All proposed signage generally complies with the City's Local Planning Policy 03 - Signage Policy.

Required		Proposed
(Industry - Service/Light Single Occupancy)		
Minimum Setbacks	Street Setback 9m	Maritana Street - 9.5m ✓ Complies
	Side Setback Nil	South Easy Boundary - Nil North West Boundary- 1.28m ✓ Complies
	Rear Setback Nil	Wash Bays -19m Plant Room – Nil ✓ Complies

Max Plot ratio – .6	0.29 ✓ Complies
Max Site Coverage – 60%	29.2% ✓ Complies
Parking – 3 bays	2 bays ✗ Does not comply
Landscaping – 32.5m ²	No additional landscaping proposed as part of development. Existing Landscaping - Approx. 15m ² ✗ Does not comply
Special Conditions – N/A	N/A

Table 01: TPS 1 Development Standards

Variations to Development Standards

The car wash proposes variations to the required number of parking bays and landscaping requirements. The variations are considered to be minor and are justifiable for the proposal.

The City is satisfied that reducing the number of parking bays by one is reasonable given that the car wash is not expected to accommodate parked vehicles. The two proposed parking bays will only be used by on-site employees.

In relation to landscaping, it is accepted that there is limited capacity on site to add additional landscaping without impacting internal traffic movements. In this circumstance, it is recommended the loss of an existing tree be offset by a replacement mature tree as per Condition 10 of the Planning Approval.

Traffic, Access and Safety

External Traffic Management

A Transport Impact Statement (TIA) prepared by qualified traffic engineers has been submitted in support of the application. The TIA (attached) examined if the proposed car wash would have an adverse traffic impact on the surrounding area taking into consideration road network capacities and access arrangements to the site particularly in relation to road safety considerations.

The report states that road network is capable of handling the additional 20 vehicles entering and exiting the site per hour with no measurable impact on adjacent roads.

The City has assessed the information provided in the TIA and is satisfied that the additional traffic as a result of the proposed development will not have a detrimental

impact on surrounding traffic movement and safety, including movements associated with St Mary's Primary School.

Internal Traffic Management

Officers are satisfied that the site has been designed to reduce potential conflict between Muzz Buzz and car wash traffic movements. In addition to general traffic rules applying to all vehicles using the facility, Officers have sought additional design measures to the proposal:

- Line markings to dictate traffic direction and flow;
- Painted STOP lines at the exit of the car wash to ensure vehicles exiting the car wash give way to vehicles using the Muzz Buzz facility;
- The use of Convex Traffic Safety Mirror to minimise any potential blind spots from vehicles exiting wash bays;
- Signage applied to the vacuum bay stating that all vehicles will have to exit through the wash bays to avoid conflicting traffic movements;
- Signage applied at the boundary between Lot 1 and Lot 2 restricting queuing beyond a particular point to ensure the car wash does not impede traffic ingress and egress for Muzz Buzz users and prevents queuing back onto Dugan Street;
- Departure rates will be controlled through minimum wash cycle times, with no more than 3 vehicles exiting in any 5-minute period therefore not leading to any congestion or road capacity issues; and
- The constrained queuing area limits the number of users of the facility at any one time and creates a low vehicle speed environment.

Noise

The applicant submitted an Environmental Noise Assessment prepared by a qualified acoustic consultant. The assessment concluded the development will comply with the *Environmental Protection (Noise) Regulations 1997* upon implementation of the recommendations contained within the report.

Based on the findings of the acoustic assessment, officers are satisfied that the amenity of the locality will not be adversely affected by the 24 hour operation of the car wash.

STATUTORY IMPLICATIONS

If the applicant and/or the owner wish to appeal the decision or the development conditions, a review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision being made by the City. An advice note to this effect will be included in the Decision Notice.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT

The proposed application was advertised to three (3) surrounding properties (with six (6) letters being sent to land owners and occupiers) for a period of 14 days ending on 29 October 2018.

The consultation period resulted in one (1) submission being received from a nearby land owner. The main themes raised in the submission are summarised and addressed below:

- The ability of the current road network to facilitate increased traffic movements; and
- The impact that increased traffic will have on the safety of children attending the primary school opposite the development.

The Transport Impact Statement addresses the following relevant considerations.

Existing Road Network

Traffic movements suggest that the existing maximum peak traffic volume is 130 vehicles per hour and will increase to 150 vehicles per hour after the development is operational. The capacity of the surrounding road network is sufficient to accommodate the proposed traffic volumes generated by the development.

Based on the findings of the TIA and the City's assessment, modifications to the existing road network are not required to facilitate the proposed development.

Safety

The TIA states that the expected peak demand for the car wash will be on Friday afternoons and weekends, generally outside of school drop off and pick up times. In addition, frequent users of the car wash are likely to adapt to peak traffic volumes experienced during school pick and drop off times and after their use of the car wash accordingly.

Peak traffic volumes experienced during school drop off and pick up times will naturally be a low speed environment conducive for safe pedestrian movements. As Dugan Street is one lane separated by medians, there are minimal traffic conflict points. This coupled with low speed environments during school drop off and pick up times means that officers do not expect increases in traffic hazards as a result of the development.

Vehicle accident data of the section of Dugan Street servicing the car wash does not reveal any particular traffic safety issues that need to be addressed. Officers anticipate this trend to continue with the introduction of the car wash.

Furthermore, there is sufficient sightlines at both the entry and exit points to ensure vehicles have early notice of pedestrians, cyclist and vehicle movements.

Based on the above, there are no anticipated impacts to pedestrian safety or school students attributed to the proposed car wash.

Conclusion

In conclusion the proposal is recommended for conditional approval as the use is permitted in the Central Business zone and generally complies with the Scheme provisions. Concerns raised regarding traffic impacts have satisfactorily been addressed by the applicant and should not pose a safety risk to the community.

ATTACHMENTS

Car Wash Proposed Site Plans and Elevations

Car Wash Proposed Signage

Car Wash Transport Impact Statement

Car Wash Environmental Noise Assessment

Car Wash Stormwater Management Plans

Car Wash Stormwater Management Report

Cr Allan Pandal returned to the room at 7:50pm.

15.2.3 APPLICATION FOR PLANNING APPROVAL FOR PARKING OF COMMERCIAL VEHICLE- LOT 1966 (16) CLANCY STREET, BOULDER

Responsible Officer:	Stuart Devenish General Manager Infrastructure & Environment
Author:	Milan Nathoo Planning Services Coordinator
Disclosure of Interest:	Nil
Assessment Number:	A731
Owners Name:	Quentin Donkin
Application Number:	P130/18
Applicants Name:	Quentin Donkin
Development Value:	N/A

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BOTICA

SECONDED BY: CR COXON

That Council approve Planning Application (P130/18) for Parking of a Commercial Vehicle at Lot 1966 (16) Clancy Street, Boulder, subject to the following conditions:

General Conditions

- 1. The parking of one (1) commercial vehicle taking place in accordance with the approved plans.**
- 2. This approval is granted for a Mazda truck with an elevated work platform, registration number 1ADE569.**
Should the above commercial vehicle be disposed of, approval for a replacement vehicle is not automatically granted and further approval must be sought from the City prior to the parking of any new commercial vehicle.
- 3. The approved commercial vehicle shall not be started, left to idle or driven on residential land between the hours of 11pm and 6am in accordance with the City of Kalgoorlie-Boulder Urban Environment and Nuisance Local Law.**
- 4. Mechanical repairs to the commercial vehicle, with the exception of internal cleaning, are not permitted to be undertaken on the site.**

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

Council is to determine a Planning Application for the parking of a commercial vehicle at Lot 1966 (16) Clancy Street, Boulder. The applicant is seeking retrospective approval for the parking of a truck used in association with the occupant's tree lopping business.

An objection to parking of the vehicle was received during consultation with nearby owners and occupiers. The submission prefers the vehicle be parked at the front of the property and raises issues in relation to dog barking.

Although an objection to the proposal has been raised, refusal of the application is not warranted due to:

- The vehicle achieves general compliance with *Local Planning Scheme No.1* provisions for the use of commercial vehicles in residential areas;
- Noise from barking dogs is not directly linked to the use of the commercial vehicle; and
- The vehicle is not considered to have an unacceptable detrimental impact upon the amenity of the locality.

Having regard for these considerations, the application is recommended for conditional approval.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to plan for regulated sustainable land use and development.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT**Details of Proposal**

The City received an application for retrospective approval for the parking of a commercial vehicle at Lot 1966 (16) Clancy Street, Boulder. The resident currently parks the truck shown at Figure 1 at the rear of the subject property, with access from a rear laneway. The vehicle is used in association with the occupant's tree lopping business (Kal Kula Contracting Services) and has a 7 tonne tare weight in aggregate.

The applicant has advised that the movements of the commercial vehicle are between 8am and 5pm Monday to Friday.

A site plan is attached with this report.



Figure 1 – Lot 1966 (16) Clancy Street, Boulder – Image of Commercial vehicle

Site Context

The 1012m² property is zoned 'General Residential R15' in *Local Planning Scheme No.1* (the Scheme) and contains a residential dwelling. As illustrated by Figure 3, the lot is adjoined by 'General Residential' zoned properties and 'General Industry' zoned lots on the opposite side of Clancy Street. Properties immediately opposite are developed for industrial purposes.



Figure 2 – Lot 1966 (16) Clancy Street, Boulder - Aerial Overview

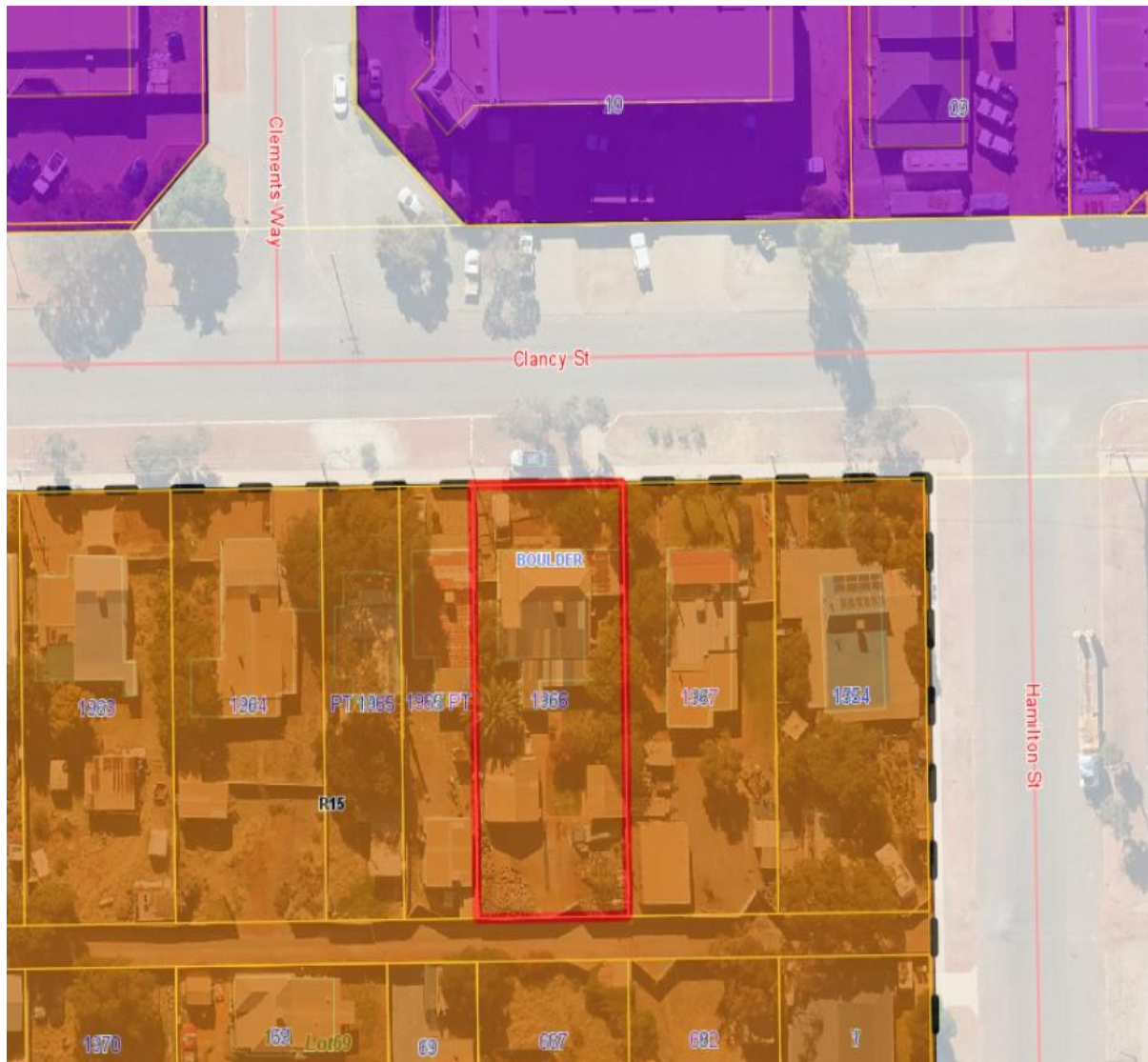


Figure 3 – Lot 1966 (16) Clancy Street, Boulder – Local Planning Scheme Zoning

Compliance with Local Planning Scheme No. 1

The Scheme defines 'Commercial Vehicles' as:

a vehicle whether licensed or not and which is used in conjunction with a trade or profession and shall include trailers, tractors and their attachments, buses and earthmoving machines whether self-propelled or not but shall not include a passenger car derivative as defined by the Vehicle Sales Regulations 1976 (as amended), a van, utility or light truck which is rated by the manufacturer as being suitable to carry loads of up to 1.5 tonnes.

Planning approval is required for the parking of a commercial vehicle within a residential area where the vehicle is 2 tonnes tare weight or more.

The table below sets out the requirements that commercial vehicles in residential areas are required to adhere to in accordance with Clause 4.3 of the Scheme. Compliance with Clause 4.3 of the Scheme is assessed below.

Scheme Requirement	Assessment
Clause 4.3 of the Scheme requires any person parking a Commercial Vehicle in a Residential zone to meet the following:	
(a) the vehicle shall form an essential part of the occupation of an occupant of the dwelling;	Complies. The truck is used by the occupant of the dwelling as an essential component of his occupation as a tree lopper.
(b) no vehicle shall exceed either 2.75 metres in height or 16 metres in length;	3 metres in height at the top of the elevated work platform (basket). The vertical intrusion is negligible and does not impact visual amenity. A length of 6.5 metres is well less than the prescribed limit.
(c) any vehicle exceeding 8 metres in length shall be screened from view from outside the lot;	Not applicable.
(d) major repairs to the vehicle shall not be undertaken on the lot; and	Applicant has stated that no major repairs to the vehicles are undertaken on the lot. Approval conditions can prohibit major repairs.
(e) any minor repairs, servicing or cleaning of either vehicle shall be carried out in an area which is screened from view from outside the lot.	Approval conditions can require compliance with this clause.

The application is considered to comply with the 'General Residential' zone objectives as it facilitates appropriate non-residential uses to meet the day to day needs of the resident.

STATUTORY IMPLICATIONS

If the applicant and/or the owner wish to appeal the decision or the development conditions, a review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision being made by the City. An advice note to this effect will be included in the Decision Notice.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT

Nine (9) property owners and/or occupiers in the immediate vicinity of the subject site were advised of the application and invited to comment. One submission was received raising objections as follows:

Issue Raised in Submission	Officer Comment
Preference for the vehicle to be parked at the front of the applicant's property.	The front of the property is not available as there is only one driveway which is used for a personal vehicle. It is understood that parking of the commercial vehicle is sought at the rear to improve security. It also ensures the vehicle is not visible from the street.
A carport has been built on the property without the objector being consulted.	Building approval has been given for a carport at the rear of the site. Planning approval was not required for the structure, and consultation with neighbouring properties is not required.
Dogs are allowed to use the laneway, stirring up neighbouring dogs.	<p>This matter is not relevant to the consideration of the planning application.</p> <p>The applicant has advised that this issue has been resolved and his dogs are no longer allowed in the right of way.</p>

While matters raised are noted, the issues do not warrant refusal of the application.

Conclusion

The Scheme permits the use of commercial vehicles in residential areas if associated with the occupant's occupation and in compliance with Scheme provisions. In this instance, the use of the vehicle is related to the occupant's business as a sole trader and general compliance with Scheme provisions has been demonstrated.

Officers observed the vehicle in operation and are satisfied that the noise generated by the vehicle does not compromise the residential amenity of the locality. Officers consider that noise from neighbouring barking dogs is not solely related to use of the commercial vehicle and is also likely triggered by general vehicle use or pedestrian access through the right of way. Furthermore, the vehicle does not have a reversing beeper and the ground material conditions does not create additional noise or dust issues.

Use of the vehicle is within the prescribed hours of the *City of Kalgoorlie-Boulder Urban Environment and Nuisance Local Law* which restricts commercial vehicle use to between the hours of 11pm and 6am. It is recommended an approval be conditioned to restrict use of the vehicle during hours set out by the Local Law.

Having regard for the above, it is recommended the application be conditionally approved.

ATTACHMENTS

16 Clancy Street - Site Plan

15.2.4 T011 18/19- BULK FUEL SUPPLY

Responsible Officer:	Stuart Devenish General Manager Infrastructure & Environment
Author:	Francois Botha Projects and Tenders Coordinator
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

**MOVED BY: CR WILSON
SECONDED BY: CR BROWN**

That Council:

- 1. Award Tender number T011 18/19 – Bulk Fuel Supply to Puma Energy (Australia) Fuels Pty Ltd; and**
- 2. Authorise the Mayor and CEO to sign the contract documents under the common seal of the City of Kalgoorlie-Boulder in accordance with part 19.1 (2) of the Standing Order Local Law.**

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the submissions received for Tender number T011 18/19 – Bulk Fuel Supply. The arrangement will enable bulk fuel to be supplied to the City of Kalgoorlie-Boulder Depot.

The tender also provides for the installation of an above ground self-bunded fuel tank to be included within the fuel rate to replace the existing aging underground tanks. This arrangement avoids separate capital expense to replace the existing tanks, and the new installation will become the property of the City at the conclusion of the contract.

The public tender process led to five (5) submissions being received. Puma Energy (Australia) Fuels Pty Ltd was scored highest and is considered to be most advantageous. The award of a three (3) year contract, with two (2) single year extension options, up to maximum five (5) years in total is recommended accordingly.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Ensure a sustainable asset and infrastructure base

BUDGET IMPLICATIONS

The fuel supplied by this tender is utilised by the City's Depot fleet. The cost of the fuel is booked to equipment that is utilised for the City capital and maintenance programs and is costed against each job. As such, fuel is budgeted through capital and operational allocations. The expected annual spend is approximately \$390,000 per year.

REPORT

The purpose of this report is for Council to consider the submissions received for T011 18/19 – Bulk Fuel Supply and the installation of an above ground self-bunded fuel tank.

Background**Existing Fuel Facilities**

At present, the Depot has two underground diesel fuel tanks with 6,000 litre and 4,000 litre capacities respectively, with two above ground bowzers. The tanks require replacement due to leakage from deterioration. In 2017/18, \$50,000 was allocated in the budget for installation of a replacement above ground fuel tank. Actual costs however were found to be \$81,000 and the work did not proceed.

Once a replacement fuel tank is setup, the old tanks will be decommissioned by emptying and filling with concrete slurry. The above ground bowzers will be removed. Costs of decommissioning are estimated in the order of \$10,000.

Removal of the existing bowzers will also have the benefit of improving vehicle circulation within the depot, reducing conflict points around the bowzers near the front entry/exit gates. A new tank will be installed at a more suitable location within the Depot.

Fuel Pricing and Provision

Cost of fuel is based on a Terminal Gate Price (TGP). This pricing arrangement was introduced in WA in 2002 and is a rate per litre that each fuel supplier makes available via FuelWatch website for a given 24 hour period. The TGP is reduced by any applicable rebates, and increased by freight cost of the fuel.

On the 22nd June 2015, Council awarded a 3-year contract to Australian Fuel Distributors Pty Ltd, (PUMA Energy), for supply and delivery of diesel. With allowable extensions, the contract expired in July 2018. During this contract period, the City was given a rebate of 4.2 cents per litre on the TGP, based on a large customer spend of \$250,000. Freight was charged at 7.9311 cents per litre, which equates to a total of 3.7311 cents per litre above TGP.

The City purchases around 300,000 litres of diesel per year at an annual cost of approximately \$390,000.

Tender Specifications

Enquiry with industry found that the most economical method of installing an above ground fuel tank was to include the cost of a tank as part of a Bulk Fuel Supply Tender. Accordingly, the tender specifications were structured to call for a supply price for bulk diesel and a price to supply an above ground self-bunded fuel tank with capacity between 12,000 - 15,000 litres.

Tender Assessment

Tender number T011 18/19 – Bulk Fuel supply was issued on 3rd November 2018 and closed on 22nd November 2018. At the close of tender, five (5) submissions had been received from the following Tenderers:

- Eagle Petroleum (WA) Pty Ltd ATF the Eagle Petroleum (WA) Unit Trust
- Gradow Pty Ltd T/As Great Southern Fuels
- Puma Energy (Australia) Fuels Pty Ltd
- Road Trains of Australia Pty Ltd
- WA Fuel Supplies Pty Ltd

Each tender submission has been assessed by a panel comprising of City officers as being correct and compliant in line with the City's 'Request for Tender' document. Tenderers were assessed on the basis of the following qualitative criteria:

- Demonstrated Understanding of the Required Tasks;
- Tenderer's Resources;
- Key Personnel – Regional Contracting;
- Safety Plan & Quality;
- Demonstrated Experience in Completing Similar Requirements; and
- Price.

The results of the average aggregate score of the tender panel are shown below:

Tenderers		A	B	C	D	E
Demonstrated Understanding of the Required Tasks	5%	3.83%	2.33%	2.00%	2.50%	3.50%
Tenderer's Resources	5%	3.50%	2.00%	2.50%	2.17%	3.67%

Key Personnel - Regional Contracting	5%	5.00%	5.00%	5.00%	5.00%	5.00%
Safety Plan & Quality	5%	3.33%	2.50%	3.67%	3.17%	2.83%
Demonstrated Experience in Completing Similar Requirements	5%	3.67%	2.50%	1.83%	1.67%	3.50%
Pricing	75%	39.06%	37.69%	38.84%	33.72%	38.18%
TOTAL weighted score	100.00%	58.39%	52.03%	53.84%	48.22%	56.68%

Table 1:- Average Aggregate scores for Bulk Fuel Only

Tender Assessment Panel Recommendation

Tenderers supplied a wide range of self-bunded tank sizes, none of which exactly met the specification of a 12,000 – 15,000 litre above ground self-bunded tank specified in the tender documents.

The two shortlisted tenderers have both submitted proposals for 30,000 litre tanks, giving the City greater capacity to cope with emergency situations.

The panel first assessed the received tenders based on the Bulk Fuel cost only as shown on Table 1. Tenderer A and Tenderer E were shortlisted to be assessed on the combined cost of Bulk Fuel and a self-bunded tank.

Tenderer A provided one option of a new self-bunded 30,000L tank, whilst Tenderer E provided two options with regards to the self-bunded tank. Option 1 was a new self-bunded 30,000L tank and option 2 was a used fully compliant 30,000L self-bunded tank.

Table 2 below shows the average aggregate score of the combined cost of the two short listed tenderers.

Tenderers		A	E (Option 1)	E (Option 2)
Demonstrated Understanding of the Required Tasks	5%	3.83%	3.50%	3.50%
Tenderer's Resources	5%	3.50%	3.67%	3.67%

Key Personnel - Regional Contracting	5%	5.00%	5.00%	5.00%
Safety Plan & Quality	5%	3.33%	2.83%	2.83%
Demonstrated Experience in Completing Similar Requirements	5%	3.67%	3.50%	3.50%
Pricing	75%	37.64%	36.60%	38.26%
TOTAL weighted score	100.00%	56.98%	55.10%	56.76%

Table 2:- Average Aggregate scores for Bulk Fuel and Tank

Tenderer A's offer scored 1.88% higher than Tenderer E's offer of a new tank and 0.22% higher on the offer of a used tank. The submission provided by Tenderer A was considered by the tender evaluation panel to be the most advantageous to the City. Accordingly, it is the tender Assessment Panel's recommendation that Council award the tender to Tenderer A, Puma Energy (Australia) Fuels Pty Ltd.

Should the preferred supplier be chosen, the current rates will be 5.5 cents per litre rebate and 1.7 cents per litre freight cost, which equates to a total of 3.8 cents per litre less than TGP. This equates to a total reduction in costs of 7.5311 cents per litre in comparison to the previous contract. This saving is offset by an additional cost of 9 cents per litre for the above ground tank. Assuming 900,000 litres of fuel is purchased within 3-years, the actual cost of the above ground tank would be \$13,220 (this compares to the City providing a tank at \$81,000).

The amount of \$13,220 is a factor of the additional levy paid for the supply of a new tank (9c/l), minus the overall saving per litre compared to the previous contract rate (7.5311c/l), multiplied by 900,000 (the estimated litres of fuel purchased over 3-years).

Should Council wish to extend the contract to the 4th and 5th year, a 7.5311 cents per litre discount will apply to the fuel per litre, an estimate saving to Council of around \$22,500 per year on an annual spend of around \$390,000.

STATUTORY IMPLICATIONS

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and *Local Government (Function and General) Regulations 1996* Part 4, Division 2, Regulation 11 (a) which requires tenders to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, worth more than \$150,000 unless sub-regulation (2) states otherwise.

POLICY IMPLICATIONS

The tender process ensures Policy CORP-AP-001 relating to purchasing is satisfied. Further, the requirement for public tender where the aggregate value exceeds \$150,000 is complied with.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.3 CHIEF FINANCIAL OFFICER

15.3.1 STATEMENT OF FINANCIAL ACTIVITY OCTOBER 2018

Responsible Officer:	Ivana Castle Chief Financial Officer
Author:	Lauren Radcliffe Financial Controller
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR O'DONNELL
SECONDED BY: CR WILSON

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receive the Statement of Financial Activity for the period ending 31 October 2018.

CARRIED
(10/0)

EXECUTIVE SUMMARY

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("**the Regulations**"), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 31 October 2018.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 31 October 2018, income is under budget by 1.7% and expenditure is under budget by 7.45%, commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > \$50,000 under or over budget.

INCOME CATEGORIES

Overall stated income is within the allowable variance as dictated by Council, being 1.7%, \$885,198 under budget. Sub programs which are outside the allowable variance are as follows.

Other General Purpose Funding

Description	YTD Budget	YTD Actual	YTD Variance
Other General Purpose Funding	\$837,220	\$578,427	-\$258,793

The variance in this subprogram relates to lower than expected grant income for the first quarter FAGS grant (\$300K). This is a timing issue with \$320K being received in November.

Preventative Services – Inspection/Admin

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$270,805	\$208,782	-\$62,023

The variance in this subprogram relates to the timing of the second quarter Aboriginal Health Grant (\$58K), being received in November. This will correct itself in November.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$367,320	\$145,918	-\$221,402

The main variance in this subprogram relates to lower Goldfields Arts Centre income, due to less shows being booked. This should improve now that the City has a contract with Perth Theatre Trust, and the Arts Centre's future is secure.

Construction Roads Bridges Depots

Description	YTD Budget	YTD Actual	YTD Variance
Construction Roads Bridges Depots	\$1,201,644	\$1,056,813	-\$144,832

The main variance in this subprogram relates to WANDRAA grant funding with \$140K yet to be received.

Aerodromes

Description	YTD Budget	YTD Actual	YTD Variance
Aerodromes	\$3,440,903	\$3,919,621	\$478,719

The variance in this subprogram is largely due to higher than expected airport passenger numbers and aircraft landings, revenue is up \$480K YTD.

Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
Economic Development	\$200,500	\$64,000	-\$136,500

The variance in this subprogram relates to the Sale of Effluent Water which has been misallocated and will be corrected in November.

General Administration Overheads

Description	YTD Budget	YTD Actual	YTD Variance
General Administration Overheads	\$652,642	\$21,269	-\$631,373

The variance in this subprogram relates to the timing of SES Capital Grant Funding of \$592K, budgeted to be received in this period.

EXPENSE CATEGORIES

Overall stated expenditure is within the allowable variance as dictated by Council, being 7.45% \$1,685,860 under budget. Sub programs which are outside the allowable variance are as follows.

Other Governance

Description	YTD Budget	YTD Actual	YTD Variance
Other Governance	\$461,839	\$401,903	-\$59,935

The main variance in this subprogram relates to the timing of public relations expenses (\$60K). This is not expected to be a savings, it is a timing issue.

Other Law, Order, Public Safety

Description	YTD Budget	YTD Actual	YTD Variance
Other law, Order, Public Safety	\$429,784	\$378,225	-\$51,559

The variance in this subprogram relates to lower than expected operational and maintenance costs for the period. This is not expected to be a savings, it is a timing issue.

HACC

Description	YTD Budget	YTD Actual	YTD Variance
HACC	\$477,718	\$372,523	-\$105,195

The variance in this subprogram relates to a timing difference for employee costs, with one and a half weeks of October wages posted in November. This is not expected to be a savings, it is a timing issue.

Other Welfare

Description	YTD Budget	YTD Actual	YTD Variance
Other Welfare	\$247,967	\$192,067	-\$55,900

The variance in this subprogram relates to a timing difference for employee costs, with one and a half weeks of October wages posted in November. This is not expected to be a savings, it is a timing issue.

Other Recreation & Sport

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation & Sport	\$5,678,187	\$4,679,077	-\$999,110

The main variance in this subprogram relates to un-accrued utilities of (\$378K), employee costs (\$71K) and (\$347K) of other expenses which are internal overhead charges. These are not cost savings, they are a timing difference that will be corrected in November.

Libraries

Description	YTD Budget	YTD Actual	YTD Variance
Libraries	\$343,008	\$287,025	-\$55,983

The variance in this subprogram relates to a timing difference for employee costs, with one and a half weeks of October wages posted in November. This is not expected to be a savings, it is a timing issue.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$738,109	\$644,235	-\$93,874

The variance in this subprogram relates to a timing difference for employee costs, with one and a half weeks of October wages posted in November. This is not expected to be a savings, it is a timing issue.

Tourism Area and Promotion

Description	YTD Budget	YTD Actual	YTD Variance
Tourism Area and Promotion	\$402,656	\$351,016	-\$51,639

The variance in this subprogram relates to a timing difference for employee costs, with one and a half weeks of October wages posted in November. This is not expected to be a savings, it is a timing issue.

Building Control

Description	YTD Budget	YTD Actual	YTD Variance
Building Control	\$295,914	\$197,400	-\$98,513

The variance in this subprogram relates to a timing difference for employee costs, with one and a half weeks of October wages posted in November. This is not expected to be a savings, it is a timing issue.

Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
Economic Development	\$340,892	\$265,024	-\$75,867

Effluent water revenue was budgeted in Economic Development, actuals have been misallocated and will be corrected in November (\$56K).

General Administration Overheads

Description	YTD Budget	YTD Actual	YTD Variance
General Administration Overheads	-\$142,210	\$4,440	\$146,650

The variance in this subprogram relates to Budget profiling which will be corrected in November.

Public Works Overheads

Description	YTD Budget	YTD Actual	YTD Variance
Public Works Overheads	-\$27,740	\$168,867	\$196,607

The variance in this sub program is due to an under recovery of labour costs, this relates to the capital works program being delayed, and one and a half weeks of October wages posted in November.

Plant Operation Costs

Description	YTD Budget	YTD Actual	YTD Variance
Plant Operation Costs	\$29,038	\$145,823	\$116,785

The variance in this sub program relates to depreciation costs not being charged out due to the asset register not being rolled pending finalisation of audited accounts for 2017/18. This will be adjusted in November.

CAPITAL CATEGORIES

October 2018 capital expenditure is under budget by \$4,150,497 YTD. Actual YTD is \$3,081,858 versus budgeted YTD spend of \$7,232,356.

The main variance is due to delays in capital Land and Building works (\$1.146M). This is largely made up for the following projects:

- Replacement of EGCC Hall Roof (\$390K)
- War Museum Fitout renewal (\$240K)
- CBD Revitalisation (\$179K)
- Fencing of Landfill Facility (\$90K)

Roads infrastructure projects are also underspent (\$905K), and plant and equipment (\$696K), due to delays in budgeted works programs.

The overall variance is due to timing differences in the budgeted capital programs no savings have been identified.

STATUTORY IMPLICATIONS

The Statement of Financial Activity has been prepared in accordance with the requirements of the Regulations.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Statement Of Financial Activity October 2018

15.3.2 ACCOUNTS PAYABLE FOR THE MONTH OF NOVEMBER 2018

Responsible Officer: Ivana Castle
Chief Financial Officer

Author: Ange Ndayikengurukiye
Transactional Team Leader

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR WILSON
SECONDED BY: CR COXON

That Council receive a list of payments totalling \$4,203,351.49 as presented for the month of November 2018:

• Municipal EFT	EFT96229 – EFT96358	\$3,843,632.08
• Municipal Cheques	55450 – 55471	\$85,819.53
• Direct Debits	56569 – 56658	\$197,748.79
• Trust EFT	EFT96010 – EFT96367	\$52,074.82
• Trust Cheques	3061 – 3061	\$360.00
• Credit Cards	30/10/2018 – 28/11/2018	\$23,716.27

CARRIED
(10/0)

EXECUTIVE SUMMARY

The purpose of this report is to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised cardholders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT) and credit card.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Attached to this report are the lists of all cheques and EFT payments made during the month of November 2018 and a list of corporate credit card transactions by cardholder for the same period totalling \$4,203,351.49.

• Municipal EFT	EFT96229 – EFT96358	\$3,843,632.08
• Municipal Cheques	55450 – 55471	\$85,819.53
• Direct Debits	56569 – 56658	\$197,748.79
• Trust EFT	EFT96010 – EFT96367	\$52,074.82
• Trust Cheques	3061 – 3061	\$360.00
• Credit Cards	30/10/2018 – 28/11/2018	\$23,716.27

STATUTORY IMPLICATIONS

The Accounts Payable for the month of November 2018 has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations.

POLICY IMPLICATIONS

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001 – Purchasing.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Municipal EFT Payments November 2018

Municipal Cheques November 2018

Direct Debits Payments November 2018

Trust EFT Payments November 2018

Trust Cheques Payments November 2018

Credit Cards Payments November 2018

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17 INFORMATION BULLETIN

17.1 CHIEF EXECUTIVE OFFICER

17.1.1 INFORMATION ITEM 10 DECEMBER 2018

Responsible Officer: John Walker
Chief Executive Officer

Author: Karen Theaker
Governance Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION / COUNCIL RESOLUTION

MOVED BY: CR BROWN

SECONDED BY: CR COXON

That Council receive the information.

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

The purpose of this report is to keep Elected Members informed on items for information received by the City.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The City of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

INFORMATION ITEM:	DATE:
Graffiti Report	November 2018
PDRS Report	November 2018
RoadWise Meeting Minutes	November 2018
Contract Variations	NIL
Local Emergency Management Committee (LEMC) Minutes	November 2018
Seal Register	November 2018

Facebook Statistics	November 2018
Minor Community Grants	November 2018
EGCC Meals Statistics	November 2018

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Graffiti Report

PDRS Report

RoadWise Meeting Minutes

LEMC Minutes

Seal Register

Facebook Statistics

Minor Community Grants

EGCC Meals Statistics

18 CONFIDENTIAL ITEMS

Nil.

19 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on Tuesday 29 January 2019.

20 CLOSURE

There being no further business, the Mayor thanked the Councillors and staff for their attendance at the meeting and declared the meeting closed at 7:53PM.