



**City of
Kalgoorlie
Boulder**

MINUTES

of the ORDINARY Meeting of Council

held at 7:00PM

on

11 NOVEMBER, 2019

at the

Kalgoorlie Town Hall

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Deputy Mayor declared the meeting open at 7:00pm welcoming the gallery and those present and recited the Acknowledgement of Country.

2 OPENING PRAYER

The opening prayer was conducted by Reverend Elizabeth Smith of the Anglican Church.

3 DISCLAIMER READING

The Deputy Mayor read the disclaimer to those present.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**IN ATTENDANCE:**

Deputy Mayor Lisa Malicky *Chairperson*
Cr Laurie Ayers
Cr Mandy Reidy
Cr Gary Brown
Cr Glenn Wilson
Cr Pam Townsend
Cr Linden Brownley
Cr Terrence Winner
Cr Robert Hicks
Cr Dave Grills

MEMBERS OF STAFF:

Mr John Walker	Chief Executive Officer
Mr Stuart Devenish	General Manager Infrastructure & Environment
Ms Holly Phillips	General Manager City Living
Mr Gerard Sherlock	Manager Project Management Office
Ms Karen Theaker	Governance Officer

VISITORS:

2

PRESS:

2

APOLOGIES – ELECTED MEMBERS:

Cr Deborah Botica
Cr Nardia Turner

APOLOGIES – MEMBERS OF STAFF:

Nil.

LEAVE OF ABSENCE:

Mayor John Bowler

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6 PUBLIC ACCESS AND PUBLIC QUESTION TIME**Public Access**

Nil.

Public Question Time

Nil.

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil.

8 NOTATIONS OF INTEREST**8.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE–BOULDER CODE OF CONDUCT**

Cr Terrence Winner declared an impartial interest in item 15.1.3 of the Council Meeting Agenda for 11 November 2019.

Chief Executive Officer, John Walker, declared an impartial interest in item 15.1.3 of the Council Meeting Agenda for 11 November 2019.

8.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A

Nil.

8.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B

Nil.

9 APPLICATIONS FOR LEAVE OF ABSENCE**COUNCIL RESOLUTION****MOVED BY: CR PAM TOWNSEND****SECONDED BY: CR LAURIE AYERS**

That Council approve the leave request.

**CARRIED
(10/0)****9.1 APPLICANT: CR MANDY REIDY**

Cr Mandy Reidy has applied for Leave of Absence from 15 November to 19 November 2019 (inclusive) as she'll be in Melbourne for a family matter, and 29 November to 3 December 2019 (inclusive) for personal reasons.

10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS

8/11/2019	Awarded Goldfields Sports Star of the Year award at Kalgoorlie Town Hall
8/11/2019	Launched the Education and Training Guide at Goldfields Arts Centre

11 CONFIRMATION OF MINUTES**COUNCIL RESOLUTION****MOVED BY: CR MANDY REIDY****SECONDED BY: CR TERRENCE WINNER****[Minutes of Ordinary Council Meeting held on 28 October 2019](#)**

That the minutes of the Ordinary meeting held on 28 October 2019 be confirmed as a true record of that meeting.

**CARRIED
(10/0)**

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**12.1 Motion put forward by Cr Terrence Winner****AMENDMENT TO EXEC-CEO-012 AUDIO VISUAL RECORDING OF COUNCIL MEETINGS POLICY**

That Council:

1. Amend the EXEC-CEO-012 Audio Visual Recording of Council Meetings policy to allow for future live streaming of Ordinary Council meetings on Council's website and appropriate social media platforms as follows:
 - a) Rename EXEC-CEO-012 Recording and Streaming of Council Meetings;
 - b) Amend Purpose: *"Council will audio visual record Ordinary and Special Council Meetings to ensure a true and accurate account of the debate and discussions is available to assist in the preparation of the minutes of Council meetings and facilitate live streaming of meetings to the City's website and appropriate social media platforms. This policy provides guidelines for the audio visual recording and streaming"*; and
 - c) Amend Statement to add: *"Council is committed to open, transparent and accountable decision making. Live streaming Council meetings and publishing recordings of meetings to Council's website provides a flexible and convenient way for the wider community to access Council's decision making process"*.
2. Subject to agreeing to 1 above, commence live streaming of Ordinary Council Meetings from the first meeting in 2020.

COUNCIL RESOLUTION

MOVED BY: CR TERRENCE WINNER
SECONDED BY: CR GLENN WILSON

That Council:

1. Amend the EXEC-CEO-012 Audio Visual Recording of Council Meetings policy to allow for future live streaming of Ordinary Council meetings on Council's website as follows:
 - a) Rename EXEC-CEO-012 Recording and Streaming of Council Meetings;
 - b) Amend Purpose: *"Council will audio visual record Ordinary and Special Council Meetings to ensure a true and accurate account of the debate and discussions is available to assist in the preparation of the minutes of Council meetings and facilitate live streaming of meetings to the City's website. This*

policy provides guidelines for the audio visual recording and streaming”; and

- c) Amend Statement to add: “*Council is committed to open, transparent and accountable decision making. Live streaming Council meetings and publishing recordings of meetings to Council’s website provides a flexible and convenient way for the wider community to access Council’s decision making process*”.
2. Subject to agreeing to 1 above, commence live streaming of Ordinary Council Meetings from the first meeting in 2020.

CARRIED
(10/0)

12.2 Motion put forward by Cr Mandy Reidy

COUNCIL RESOLUTION

MOVED BY: CR MANDY REIDY
SECONDED BY: CR PAM TOWNSEND

INTRODUCTION OF FREE PUBLIC WI-FI TO THE CITY OF KALGOORLIE-BOULDER IN 2020

That:

1. The CEO advise Council at its February 2020 All Purpose Committee Meeting of the progress being made to introduce free public Wi-Fi to the CBD’s of Kalgoorlie and Boulder, and potentially across the whole City area, including timelines and budgets; and
2. Further, the CEO update Council at the same meeting on progress toward the establishment of a Data Centre in the City and the introduction of a 5G network.

CARRIED
(10/0)

13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil.

14 REPORTS OF COMMITTEES

14.1 YOUTH COUNCIL MINUTES - 29 OCTOBER 2019

14.1.1 YOUTH MAYOR AND DEPUTY YOUTH MAYOR ELECTIONS

Responsible Officer: Holly Phillips
General Manager City Living

Author: Andrew Carroll
Youth & Recreation Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That the Committee:

1. Conduct an election for the position of Youth Mayor for the 2019-20 Kalgoolie-Boulder Youth Council (KBYC) term and;
2. In the absence of further nominees for the position of Deputy Youth Mayor, the committee appoint the unsuccessful candidate in the Youth Mayor elections to the position of Deputy Youth Mayor.

COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR MANDY REIDY
SECONDED BY: CR PAM TOWNSEND

That Council appoint the successful nominee Dakota Manley to the position of Youth Mayor and the successful nominee Shicaloe Grayson to the position of Deputy Youth Mayor of the KBYC, further to the election conducted by the KBYC on 29 October 2019.

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

The KBYC is required to elect the positions of Youth Mayor and Deputy Youth Mayor for a one year term at the October formal meeting of Youth Council each year. If no nominations are received for the positions of Youth Mayor and Deputy Youth Mayor, the existing Youth Mayor and Deputy Youth Mayor will be invited to continue in the role for another year.

Current Youth Mayor Amy Astill and Deputy Youth Mayor Aiko Syafari have notified City Officers that they will not be re-nominating for their respective positions. Nominations for the position of Youth Mayor have been received by Youth Councillors Dakota Manley and Shicaloe Grayson.

Youth Councillors Dakota Manley and Shicaloe Grayson have also nominated for the position of Deputy Youth Mayor if they are to be unsuccessful in the election for the

position of Youth Mayor. No further nominations have been received for the position of Deputy Youth Mayor.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to invest in the children and youth of the community.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The KBYC is required to elect the positions of Youth Mayor and Deputy Youth Mayor for a one year term at the October formal meeting of Youth Council each year.

All current Youth Councillors are eligible to nominate for these positions. If no nominations are received for the positions of Youth Mayor and Deputy Youth Mayor, the existing Youth Mayor and Deputy Youth Mayor will be invited to continue in the role for another year. This process is consistent with the Youth Council Guidelines.

City Officers have approached Youth Council members to seek nominations for the positions of Youth Mayor and Deputy Youth Mayor. Youth Mayor Amy Astill and Aiko Syafari have notified City Officers that they will not be renominating for their respective positions as they will both be relocating from Kalgoorlie-Boulder in the near future. Youth Councillors Dakota Manley and Shicaloe Grayson have both nominated for the positions of Youth Mayor and Deputy Youth Mayor.

The KBYC is required to conduct an election for the position of Youth Mayor and Deputy Youth Mayor and appoint the successful nominee.

Election Process

The elections will encompass the appointment of the Youth Mayor and the Deputy Youth Mayor for the 2019-20 term of the Kalgoorlie-Boulder Youth Council. The current Youth Mayor Amy Astill will welcome all nominees and announce the election of the position.

The current Youth Mayor will then invite City of Kalgoorlie-Boulder Mayor John Bowler to chair the meeting. The Chair will be provided with nominations for Youth Mayor and Deputy Youth Mayor by the Minute's Officer in alphabetical order. The Chair will then announce that all Youth Councillors have voting rights in the pending election.

The Chair will announce the nominations for the Youth Mayor position, one-by one in alphabetical order. Each nominee being offered the opportunity to make a brief presentation (5 mins max).

Following the announcements and presentations of each nominee, voting cards are distributed to all Youth Councillors. They are asked to fill in their preference and hand it back to the Minutes Officer. The Minutes Officer and another City Officer will

leave the room to tally these votes. On return, the Chair will announce to the group the new Youth Mayor.

If there are multiple nominations for the position of Deputy Youth Mayor, the same process to elect the Youth Mayor will then be undertaken to elect the Deputy Youth Mayor.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS


There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

2019-20 - Voting Slips - Youth Mayor 

2019-20 - Voting Slips - Deputy Youth Mayor 

14.1.2 YOUTH COUNCIL RESIGNATIONS

Responsible Officer: Holly Phillips
General Manager City Living

Author: Andrew Carroll
Youth & Recreation Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR TERRENCE WINNER
SECONDED BY: CR GARY BROWN

That Council accept the resignation of Youth Councillors Troy Marwick, Aaron Marwick and Deanna Ingram.

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

This report is to advise that Youth Councillors Troy Marwick, Aaron Marwick and Deanna Ingram have resigned from the Kalgoorlie-Boulder Youth Council (KBYC).

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to invest in the children and youth of the community.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Youth Councillors Troy Marwick, Aaron Marwick and Deanna Ingram have chosen to resign from the KBYC.

Troy was elected in the 2017/18 term of the KBYC. Troy contributed to the various projects/events throughout his time on the KBYC. These include the annual Youth Fest event, Kingsbury Skate Park events and the endorsement of the Youth Strategic Action Plan 2018-2021. Troy has been regularly absent from meetings in 2019, for this reason he has chosen to no longer serve on the KBYC.

Aaron was elected in the 2018/19 term of the KBYC. Aaron has contributed to the delivery of youth events including the annual Youth Fest event and the Kingsbury Skate Park events. Aaron has been regularly absent from meetings in 2019, for this reason he has chosen to no longer serve on the KBYC.

Deanna was elected in the 2017/18 term of the KBYC. Deanna contributed to the various projects/events throughout her time on the KBYC. These include the annual Youth Fest event, Kingsbury Skate Park events, the KBYC Book Exchange and the endorsement of the Youth Strategic Action Plan 2018-2021. Deanna's employment commitments have unfortunately made it difficult for her to commit her time to the KBYC, for this reason Deanna has chosen to no longer serve on the KBYC.

Troy, Aaron and Deanna are thanked for their contribution to the KBYC and initiatives during their time on the KBYC

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

14.1.3 KALGOORLIE-BOULDER YOUTH COUNCIL REVIEW

Responsible Officer: Holly Phillips
General Manager City Living

Author: Andrew Carroll
Youth & Recreation Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER/COMMITTEE RECOMMENDATION

That Council:

- 1. Receive and endorse the findings and actions of the Kalgoorlie-Boulder Youth Council (KBYC) Review;**
- 2. Endorse the revised Kalgoorlie-Boulder Youth Council Guidelines as the guiding document for the KBYC; and**
- 3. Approve and adopt the KBYC Review findings, guidelines and all associated actions.**

COUNCIL RESOLUTION

MOVED BY: CR GLENN WILSON
SECONDED BY: CR PAM TOWNSEND

That Council:

- 1. Receive and endorse the findings and actions of the Kalgoorlie-Boulder Youth Council (KBYC) Review;**
- 2. Endorse the revised Kalgoorlie-Boulder Youth Council Guidelines as the guiding document for the KBYC with the following changes:**
 - 2.1 Change Section 5.2 to: Completed applications will be reviewed by City officers prior to being presented to the KBYC at a meeting for recommendations and comments, prior to being sent to CKB Ordinary Council Meeting for approval.**
 - 2.2 Section 9: change wording of Chairperson to Youth Mayor.**
 - 2.3 Change Section 9.3.1 to: If the Youth Mayor is unavailable the Deputy Youth Mayor will be the presiding member and only if both are unavailable the youth councillors present should nominate a presiding member for that meeting.**
 - 2.4 Add a Section 13, Councillor Representation:**
 - 13.1. The role of Youth Mentor is to:**
 - 13.1.1. Assist and support Youth Councillors and City officers in the needs of the KBYC and be a direct link back to the CKB Mayor and Councillors;**

13.1.2. Provide assistance to the KBYC in meeting their objectives; and

13.1.3. Provide guidance, support and insight to the KBYC on matters set before them.

13.2. Councillor delegate is to be nominated every 2 years after the CKB elections during other committee delegations.

13.3. There will be a maximum capacity of 2 Councillors allowed in the youth group at any one time.

13.4 Councillor delegates must have a valid WWC Check.

3. Approve and adopt the KBYC Review findings, guidelines with changes and all associated actions.

**CARRIED BY ABSOLUTE MAJORITY
(10/0)**

EXECUTIVE SUMMARY

***Council met informally on 4 November to consider the findings of the Youth Council review and guidelines ahead of the Ordinary Council Meeting.*

It was considered that it would be valuable to capture the views of past Youth Councillors to inform a complete picture of the review. From 5-6 November 2019, City officers contacted six (6) past Youth Councillors, who each offered insights into their time on the Youth Council, by answering the following questions:

- When were you elected on to the Youth Council and for how long?*
- How did you find your involvement with the Youth Council benefited your development and what did it allow you to achieve personally?*
- Reflecting on your time on the Youth Council, what recommendations would you make to see it better deliver to the needs of young people today?*

The findings are attached in confidential form to maintain the privacy of respondents.

*Further changes to the proposed guidelines are not recommended based on this feedback, however it will supplement the engagement findings and help inform the ongoing approach for increasing participation of young people on the Kalgoorlie-Boulder Youth Council. ***

The Youth Strategic Action Plan 2018-2021, endorsed by Council in August 2018, prioritised a review of the Kalgoorlie-Boulder Youth Council (KBYC) to foster better connections between youth and civic leaders, and to enable young people to have an impactful voice in the community.

This report provides an overview of the processes undertaken to conduct the review and recommendations based on the findings obtained as part of the review.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to invest in the children and youth of the community.

BUDGET IMPLICATIONS

Expenses associated with the review will be covered by Work Order 40200122, under the City's 2019/20 municipal budget for Youth Council Operations.

REPORT

The KBYC has been operational since its original inception in May 1999. Established as a formal connection between the City of Kalgoorlie-Boulder (the City) and young people in the community, it is one of the few Youth Councils in WA that operates as a committee in accordance with the *Local Government Act 1995*.

KBYC meetings are held informally every two-to-three (2-3) weeks, with five (5) formal meetings scheduled throughout the year. At these meetings, formal agendas are prepared, reports voted on and the minutes presented at an Ordinary Council Meeting for final deliberation.

At present there are eight (8) Youth Councillors tasked with providing a representative body of young people to discuss youth issues and initiatives relevant to the Kalgoorlie-Boulder community. Matters or reports that affect young people may be referred to the KBYC by Ordinary Council with Youth Council Mentors providing guidance on tasks or initiatives as well as facilitating group discussions.

Reasons for the Review

The review was prioritised on the basis the current framework lacks relevance to today's youth environment, and consequently the KBYC is not operating effectively.

Identified challenges include:

- A lack of a clearly defined purpose and direction inhibits the effectiveness of the KBYC in achieving objectives;
- A period of relative inaction by KBYC and inconsistent administration by City officers;
- Many young people today have minimal spare time when faced with a multitude of pressure and commitments from educational obligations, extra-curricular activities, sports and social lives;
- Formal meeting procedures, while intended to enhance civic decision-making do not offer an enticing forum for discussion and debate; with young people preferring a more relaxed and informal setting to be creative and collaborate;
- Rigid meeting structures and application processes can take months to formalise new KBYC members, resulting in lost interest from young people;
- The greatest success in recruiting Youth Councillors is within the 12 to 18 age bracket, with difficulty experienced in recruiting people aged 18 to 25. Additionally, there are significant challenges associated with managing the range of maturity levels of people aged 12 to 25;

- Sporadic meeting schedule requirements and absenteeism prevent substantial traction from being gained with initiatives, projects and ideas that are raised at informal meetings, resulting in a lack of outcomes;
- A lack of ownership and autonomy for actions creates increased dependency on City officers to progress actions;
- Increased pressure on City officers has resulted in fewer resources being available to attend to core roles; and
- Decline of KBYC relevance and profile in the community and media due to lack of consistent action.

Review

When the Youth Strategic Action Plan 2018-2021 was endorsed by Council in August 2018, a commitment was made to undertake and complete a review of the KBYC framework. This review sought to ascertain what the best structure is to support youth participation in the City's governance, decision making and resource allocation processes.

The following process was undertaken to complete this review and develop actions to support the best structure for the KBYC.

Engagement

City officers engaged and consulted with:

- Kalgoorlie-Boulder Community High School (KBCHS),
- Kalgoorlie-Boulder Youth Council (KBYC); and
- Western Australia (WA) Local Governments.

KBCHS Workshops

City officers attended KBCHS from 27 May to 30 May 2019, to conduct workshops on the topic of civics and citizenship. The workshops were delivered to Year 8, 9 and 10 students, with two-to-three sessions delivered each day engaging approximately 350 students over a four day period.

Students were asked the following three questions:

1. What issues do young people face in Kalgoorlie-Boulder?
2. What solutions do you have for these issues?
3. What value and purpose do you see a Youth Council as having?

These questions ascertained the important issues facing young people in Kalgoorlie-Boulder and creative solutions to combat them. Asking the student's opinions on the

value and purpose they see in a Youth Council helped to put into context how they expect a youth representative body to act on their behalf.

The responses helped to shape the renewed direction the KBYC should take.

KBYC Engagement

The KBYC were engaged with review processes at an informal meeting on 09 June 2019. During this meeting the KBYC was presented with the process for how the review was to be conducted along with the outcomes hoped to be achieved.

These outcomes are:

- Establish the need for a youth representative body in Kalgoorlie-Boulder;
- Assess the effectiveness of the KBYC in meeting its objectives;
- Identify alternative frameworks to the KBYC model;
- Ensure the KBYC works effectively for its members and the youth community; and
- Develop an updated framework for the KBYC.

The KBYC completed an anonymous survey between 19 June to 25 June 2019; addressing the following questions:

1. How old are you?
2. How long have you been a part of the Youth Council?
3. Why did you join the Youth Council?
4. What do you hope to achieve during your time on the Youth Council?
5. What do you believe is the purpose of the Youth Council?
6. What do you believe is great about the Youth Council?
7. What do you believe is not so great about the Youth Council?
8. What motivates you to attend Youth Council meetings?
9. What expectations did you have before joining the Youth Council?
10. Did the Youth Council meet your expectations? Please explain why.
11. Do you believe the Youth Council are successfully fulfilling their purpose? If your answer is no - what barriers are in place that don't allow the Youth Council to be successful?
12. What would you change about the Youth Council in order to make it more vibrant, helpful and exciting for you and other potential new Youth Councillors?
13. Is there anything else you'd like to add or comment on regarding the review of the Youth Council?

The survey purpose was to:

- Ascertain what current Youth Councillors perceived as the purpose of the KBYC and their motivations for being a Youth Councillor;
 - Identify what they feel works and does not work with current KBYC operations and if they believe it is fulfilling its purpose; and
-

- Get Youth Councillors to share thoughts on potential barriers and solutions to engaging young people to become members of the KBYC and how to make the group more accessible to young people.

The age and length of time Youth Councillors have been members of the KBYC provides a profile of the respondents to the survey. Five out of the ten Youth Councillors who were members of the KBYC at the time completed the survey.

At an informal meeting on 25 June 2019 Youth Councillors were engaged with a group discussion regarding the responses to the survey, with further discussion conducted on the following questions:

1. Why did you join the Youth Council?
2. What do you hope to achieve during your time on the Youth Council?
3. What do you believe is the purpose of the Youth Council?
4. What do you believe is great about the Youth Council?
5. What do you believe is not so great about the Youth Council?

Further discussion helped to refine the findings from the survey and seek the participation of Youth Councillors who were yet to complete the survey. The findings from both the KBCHS workshops and KBYC engagement were used to frame the direction the review would take in determining any changes to the KBYC framework.

Subsequent workshops conducted with the KBYC and KBYC Youth Mentor on the 23 July and 6, 10 and 27 August 2019 analysed findings from workshops and engagement processes and informed a redefined purpose and direction.

This process also resulted in:

- The creation of a KBYC Vision and Mission Statement;
- Two versions of KBYC Guidelines; and
- A set of KBYC Behaviour Standards.

Following the workshops Youth Councillors were asked to nominate their preferred set of new Youth Council Guidelines being the choice between:

- A set of guidelines whereby the KBYC remains a committee of council; and
- A set of guidelines whereby the KBYC is disbanded as a committee of council and becomes a City-administered Youth Advisory Group.

Seven out of eight current Youth Councillors provided responses on their preferred set of guidelines.

Western Australia (WA) Local Government Consultation

Youth representative bodies are operated by many Local Governments in WA. Youth representative bodies can operate within a number of different frameworks which have relevance to the community with which they operate in.

City officers identified a number of different youth representative bodies in Western Australia to use as examples of how youth can be involved in the decision making

processes of Local Government. This information provided advice and resources to assist in the development of new KBYC frameworks. A summary of other youth representative bodies in WA is attached to this report.

City officers also consulted with relevant youth service staff in other Local Governments, leveraging the network of youth development officers across the State by email correspondence.

Further consultation was undertaken by City officers during attendance at the 2019 YACtivate! Youth Conference (Busselton) and one-on-one meetings with youth service staff from both metropolitan and regional Local Governments from 30 August to 4 September 2019.

Common themes identified through consultations with Local Government were to ensure the KBYC:

1. Allows flexibility to its members;
2. Is easily accessible to young people;
3. Appeals to young people;
4. Can operate with autonomy within a defined framework; and
5. Is adaptable to the needs of young people.

Local Government consultations provided guidance to City officers on how to conduct the review and ensuring the updated framework best meets the needs of local young people.

Findings and Analysis

KBCHS Workshops

City officers identified common issues facing young people, potential solutions to these issues and how they expect the Youth Council to represent them.

A total of 707 responses were received through KBCHS Engagement which identified the key issues facing young people were:

- Boredom
- Youth crime; and
- Environment and safety.

Potential solutions provided by students included:

- More events and regular activities for young people;
- Advocating for increased employment opportunities;
- Youth dedicated spaces; and
- Improved retail options for youth.

The student's perspectives of the Youth Council demonstrated the importance that young people place in a group which is relatable to them, supports them, listens to them and acts on their behalf. Their responses also highlighted the shortfalls in the KBYC's promotion of local young people.

The findings from these workshops indicated the following key elements local young people would like to see within a youth representative body:

1. A group which proactively advocates on behalf of them;
2. A group which listens to the voice of young people;
3. A group which supports young people;
4. A group which provides opportunities to young people and
5. A group which has an active and positive presence within the community.

These findings have contributed to the development of the revised KBYC Guidelines by guiding the creation of the KBYC purpose, objectives, membership processes and member responsibilities. The findings also support the actions to be undertaken.

KBYC Engagement

Engagement helped to refine the updated framework based on the findings from the KBCHS Workshops and Youth Council Survey.

The KBYC Survey Results and KBYC Survey Group Discussion responses identified the following four key themes to guide the future direction of the KBYC:

1. Development

- a. Identify development opportunities for Youth Councillors to undertake during their membership;
- b. Undertake projects which develop their skills and build their capacity to be successful in their roles;
- c. Support the development of the local youth community by identifying local services to connect with young people, support partnerships with local services, identify mentoring and capacity building opportunities;
- d. Encourage social development by connecting young people with each other and the wider community; and
- e. Improve their knowledge of local government processes through attendance at Council meetings and engagement with City officers and elected members.

2. Advocacy:

- a. To advocate on behalf of young people in Kalgoorlie-Boulder;
- b. To ensure that young people's voices are being considered in decision making processes;
- c. Advocating for and supporting services which provide positive outcomes for young people; and
- d. Ensuring the KBYC has a strong community presence and positively engages with the community.

3. Direction:

- a. The KBYC is to provide leadership for young people in Kalgoorlie-Boulder;

- b. Through a defined purpose and support from City Officers, the KBYC will have clear direction towards achieving its objectives; and
- c. The KBYC will have guidance and advice provided to them by City officers and Youth Mentors.

4. Action:

- a. Ensure members are committed to the KBYC through the provision of incentives and stronger enforcement of attendance obligations;
- b. Ensuring the KBYC has a presence in the community and is seen as an active group; and
- c. Setting realistic and achievable goals and tasks which fulfil the objectives of the KBYC.

These four key themes contributed towards the development of two potential frameworks for the KBYC and a set of guidelines for each. The two frameworks developed were:

1. **Kalgoorlie-Boulder Youth Advisory Council:** The KBYC remains as a committee of council with updated KBYC Guidelines.
2. **Kalgoorlie-Boulder Youth Advisory Group:** The KBYC disbands as a committee of council and re-established as a Youth Advisory Group operating under the new KBYAG Guidelines.

Both versions were presented to the KBYC for consideration. There was clear support by the KBYC to adopt the revised updated KBYC Guidelines and remain a formal committee of council.

The themes also contributed to the creation of the KBYC Behaviour Standards, the purpose of which is to provide a document which details the expected standard of behaviour from members when engaging with others and performing in their roles. The Behaviour Standards outlines:

1. The respectful and supportive behaviour of members.
2. The accepting and inclusive culture of the KBYC.
3. The commitment and accountability of members.
4. The manner in which members present themselves and promote the KBYC.

The Behaviour Standards ensure all KBYC members are well informed of the expectations held of them when performing in their roles. A document which details this ensures accountability within the KBYC membership and provides a reference point for KBYC members and City Officers when assessing prospective and current memberships.

Actions

It is recommended the below actions are endorsed and undertaken by City officers in collaboration with the KBYC:

1. **Create and update administrative documents including:**
 - a. Public Information Sheet;
 - b. Operational Guidelines;
 - c. Induction Procedures;
 - d. Youth Councillor and Youth Mentor Application Forms; and
 - e. Record Keeping (Agenda and Minutes Templates).
2. **Implement the KBYC Behaviour Standards**
3. **Develop a new image and KBYC branding:** The branding should reflect a modern and appealing image for the Kalgoorlie-Boulder youth community and align to the City's updated logo and style guide. The process will include an alternative public name for the KBYC and new logo.
4. **Create a Communications Plan:** To guide how the KBYC communicates and engages with each other, City officers and the wider community. This plan will include the development of new promotional material and a key focus on public profile, website development and social media presence.
5. **Identify development and leadership opportunities:** Identify no less than six development and/or leadership opportunities for the KBYC to participate in within a twelve-month period. These may consist of workshops provided by external providers and/or internally provided opportunities.
6. **Create a KBYC calendar:** Create an annual calendar for the KBYC which includes casual meetings and/or development opportunities, intended projects, formal meetings and attendance at Ordinary Council Meetings.
7. **Relaunch the KBYC:** 'Relaunch' in early 2020, by undertaking a promotional campaign detailing the new framework and seeking new nominations. This will include the delivery of a public event to engage the community with the KBYC.

Summary

The review has provided an opportunity to assess the effectiveness of the KBYC and address areas for improvement within the framework. The success and longevity of the KBYC is contingent on regularly assessing whether it's meeting its objectives and making necessary amendments when required.

The updated KBYC Guidelines produced as part of the review builds upon the current KBYC Guidelines through the following key amendments:

1. The creation of a clear Vision and Mission Statement which defines the KBYC purpose;
 2. Concise objectives which work towards the key themes of Development, Advocacy, Direction and Action;
 3. Clear and detailed responsibilities of members;
 4. Reducing the application process period by regularly submitting KBYC applications to Ordinary Council after KBYC consultation;
-

5. Greater flexibility and autonomy provided to the KBYC in determining the meeting schedule; and
6. The implementation of the KBYC Behaviour Standards as a guide for expected conduct of members.

The updated guidelines contribute to the continued development of the KBYC and ensure it continues to operate as an effective representative body for young people in Kalgoorlie-Boulder.

STATUTORY IMPLICATIONS

The Kalgoorlie-Boulder Youth Council (KBYC) is a committee established under the *Local Government Act 1995* (sec 5.8), any changes made to the KBYC operations must comply with the Act.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Community consultation was conducted in the development of the Youth Strategic Action Plan 2018-2021 which identified a review of the Kalgoorlie-Boulder Youth Council as a key action for the City.

Community consultation was conducted through workshops undertaken with students at Kalgoorlie-Boulder Community High School.

Community consultation was conducted through engagement with the Kalgoorlie-Boulder Youth Council throughout the review.

CONFIDENTIAL ATTACHMENT

KBYC – Former Youth Councillor Engagement

ATTACHMENTS

KBCHS Engagement Results 

KBYC Survey Results 

KBYC Survey Group Discussion 

KBYC Guidelines 

KBYAG Guidelines 

WA Youth Representative Models 

KBYC Behaviour Standards 

15 REPORTS OF OFFICERS

15.1 CHIEF EXECUTIVE OFFICER

15.1.1 2020 MEETING SCHEDULE FOR ORDINARY COUNCIL MEETINGS, ALL PURPOSE COMMITTEE MEETINGS AND INFORMATION SESSIONS

Responsible Officer: John Walker
Chief Executive Officer

Author: Karen Theaker
Governance Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR GARY BROWN
SECONDED BY: CR LINDEN BROWNLEY

That Council:

1. Approve the meeting schedule (attached) for the 2020 Ordinary Council Meetings to be held at 7pm at the Kalgoorlie Town Hall on the second and fourth Monday of each month (except public holidays, the month of April and the first meeting of 2020 (to be held on Tuesday 28 January));
2. Approve the Annual Electors Meeting to be held at the Kalgoorlie Town Hall at 6:45pm on Tuesday 28 January 2020;
3. Approve the meeting schedule for the 2020 All Purpose Committee Meetings to be held at 6:30pm in the Councillors Conference Room (Admin Building) on the third Monday of each month (except public holidays and the month of April); and
4. Approve the meeting schedule for the 2020 Information Sessions to be held at the Kalgoorlie Town Hall on the second Monday of each month (except public holidays), commencing after the conclusion of the Ordinary Council Meeting.

CARRIED
(10/0)

EXECUTIVE SUMMARY

Council is requested to approve the meeting schedule for the Ordinary Council Meetings, All Purpose Committee meetings and the Information Sessions for 2020.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Section 12 (1) of the *Local Government (Administration) Regulations 1996*, requires Council give annual, local public notice of the dates, time and location of its Ordinary Council Meetings.

A schedule of proposed meeting dates for 2020 has been drafted (**attached**) which includes public holiday dates.

In 2020 the Australia Day public holiday is Monday 27 January. Resultantly, it is proposed the first Ordinary Council Meeting and Annual Electors Meeting be held on Tuesday 28 January 2020. All subsequent Ordinary Council Meetings will be held on a Monday.

In April it is proposed that one Ordinary Council Meeting takes place to accommodate Easter and the ANZAC day public holiday. There will not be an All Purpose Committee meeting during the month of April. Additionally, only one Ordinary Council Meeting will take place in January and December in keeping with the regular meeting schedule.

STATUTORY IMPLICATIONS

Section 12 (1) of the *Local Government (Administration) Regulations 1996*, requires Council give annual local public notice of the dates, time and location of its Ordinary Council Meetings.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Local public notice will be undertaken in accordance with Section 12 (1) of the *Local Government (Administration) Regulations 1996* advising of the date, time and location of the Ordinary Council meetings.

ATTACHMENTS

Meeting Schedule 2020 

15.1.2 PAVING SOLUTIONS HANNAN & BURT STREETS

Responsible Officer: John Walker
Chief Executive Officer

Author: Laura Dwyer
Project Management Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

1. Endorse the recommended option for the replacement of pavers in Hannan Street with Exposed Aggregate Concrete at an estimated cost of \$1,414,943.00 ex GST;
2. Endorse the recommended option to repair paving in Burt Street with recycled pavers from Hannan Street at an estimated cost of \$101,425.00 ex GST; and
3. Approve the expenditure for both projects from the City's Future Capital Projects Reserve Account.

COUNCIL RESOLUTION

MOVED BY: CR LAURIE AYERS
SECONDED BY: CR PAM TOWNSEND

That Council:

1. Refer the item back to the All Purpose Committee;
2. Ask City officers to procure samples of products to allow them to be reviewed; and
3. Request the establishment of test areas of these products to allow Council to view.

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with treatment options and associated costs for the pavements along Hannan and Burt Streets.

Council resolved the following at the Ordinary Council Meeting on 23 September 2019:

That Council:

1. Note the item will lie on the table due to the impending Council election;
2. Acknowledge receiving the report in accordance with the Council resolution that a report be presented before 30 September 2019; and
3. Note a full report, including funding options, will be brought back to Council following the election.

CARRIED
(13/0)

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Ensure equitable community services for all residents
- Cultivate a strong and vibrant local business environment
- Provide functional and appealing parks, gardens and streetscapes
- Ensure a sustainable asset and infrastructure base

BUDGET IMPLICATIONS

The recommended treatment of Exposed Aggregate Concrete of \$1,414,943.00 ex GST will be allocated from the Future Capital Projects Reserve Account for Hannan Street, and \$101,425.00 ex GST to be allocated from the Future Capital Projects Reserve Account for Burt Street.

The recommended expenditure from Future Capital Projects reserves reflects updated milestones for the Kal City Centre project which will see major costs incurred in the financial years of 2020/21 and 2021/2, a year later than previously forecast. This will be addressed during the mid-year budget review.

BACKGROUND

Concerns have been raised by the community and Council in relation to the condition of pavers in Hannan Street and Burt Street. With an estimated 25% of Hannan Street pavers being in damaged condition, the City has an obligation to the public to ensure footpaths are maintained and accessible for disability and pedestrian traffic. It is estimated that Burt Street pavers are in reasonably good condition with 10% damaged and not at a current point for full replacement.

Hannan Street pavement is approximately 5m wide and covers an area of 11,451m². Burt Street pavement is between 5m and 7m wide and covers an area of 6,157m². Hannan Street includes the Walk of Fame consisting of plaques dedicated to honouring recipients for their significant and positive contributions to the City of Kalgoorlie-Boulder and its people.

At the 27 May 2019 Ordinary Meeting of Council, Council resolved:

12.1 Motion put forward by Cr Allan Pandal

MOVED BY: CR PENDAL
SECONDED BY: CR WILSON

PAVERS IN KALGOORLIE AND BOULDER CBD'S

That Council request the CEO to:

- 1. Investigate the options available to replace the pavers in the Kalgoorlie and Boulder CBD's due to the existing ones being in poor condition and where concerns for public safety are becoming evident;*
- 2. In the process of undertaking the above, determine whether it is prudent to use existing pavers in the Kalgoorlie CBD that are in very good condition to replace broken pavers in the Boulder CBD;*
- 3. Explore options to recycle replaced pavers on a continuing needs basis in the areas where the same pavers are used; and*
- 4. Prepare a report for Council to consider all options and costings prior to 30 September 2019.*

CARRIED
(10/0)

REPORT

Given upcoming works for the Kal City Centre Economic Transformation, it is an opportune time for the City to consider new paving options for Hannan Street. This will provide the opportunity for design consideration to be given to the paving treatments and access for any investigative surveys to existing services such as telecommunications, electrical and water services.

Cost savings can be made by reusing Hannan Street pavers to replace damaged sections of Burt Street, prolonging the life of Burt Street pavers. Given that Burt Street is just over half the area covered of Hannan Street, this will provide a bank of reusable materials that will help to extend the asset life of Burt Street pavement by an estimated 8-10 years. Should pavers that are in good condition be used for Burt Street, this will reduce the amount of waste going to landfill from the project

Annually the Council spends \$75,000 on maintenance and repair for the current pavement treatment in Hannan Street. The pavers are cumbersome and heavy, requiring manual labour for removal and replacement, which pose risks for injury. They are also the most expensive replacement option detailed in this report.

Hannan Street requires daily cleaning of the pavers from foot traffic and hospitality establishment patrons. Pavers are cleaned through use of pressure washers and street sweepers. This may attribute to the loss of sand between joints, creating movement and leading to cracked pavers. Movement also occurs naturally from ground activity and may be a contributing factor to the condition of the Hannan Street pavers.

Within this report, alternative treatments have been investigated for Hannan Street. Potential options may be asphalt, other brick paving options and exposed aggregate concrete.

Included in costings are replacement street furniture, traffic and pedestrian management and associated costs to give a total indicative price for works.

Prior to any works being undertaken, it is recommended that a full survey of Hannan and Burt Streets be conducted and a detailed design be completed. This will provide opportunity for the City to maintain a record of all services in Hannan Street and ensure future works are completed according to specifications and standard.

It would be estimated that with Council approval works could be scheduled for late January to February, which would reduce most of the business interruptions with this time of year being seasonably quiet due to the holiday period. All options for treatments would pose minimal interruptions to business, and through adequate community engagement as per the City's Community Engagement Strategy and Plans prior to works commencing it is anticipated minimal complaints will arise.

Timeframes for works are all estimated to be between 16 to 20 weeks from commencement to completion. This will include a combination of day, night and weekend works.

The table below contains estimates of lifecycle costs, and it should be noted that the option for Exposed Aggregate Concrete is considered to provide the best value for money over the life of the asset.

Hannan Street Cost Options	Replacement Value	Lifecycle	Annual Maintenance Costs	Replacement & Lifecycle Maintenance (Ex CPI)
Total Cost for Urban Stone	\$1,833,233.95	25 to 30 years	\$75,000.00 per annum (not accounted for CPI projections)	\$3,708,233.95 (Ex GST) Over 25 Years
Total Cost for Exposed Aggregate Concrete	\$1,414,943.00	30 to 40 years	\$33,000.00 per annum (not accounted for CPI projections)	\$2,404,943.00 (Ex GST) Over 30 Years
Total Cost for Heavy Duty Pavers	\$1,375,193.95	25 to 30 years	\$75,000.00 per annum (not accounted for CPI projections)	\$3,250,193.95 (Ex GST) Over 25 Years
Total Cost for Master Pave Classic	\$1,277,516.00	25 to 30 years	\$75,000.00 per annum (not accounted for CPI projections)	\$3,152,516.00 (Ex GST) Over 25 Years
Total Cost for Asphalt	\$849,059.00	15 years	\$75,000.00 per annum (not accounted for CPI projections)	\$3,948,118.00 (Ex GST) Over 30 Years (Asphalt replaced twice)

OPTIONS

Option 1 – Urban Stone (Engineered Stone minimum 60mm thickness) – Not Recommended

These are similar in size and style to the current pavers that are installed in Hannan and Burt Streets. This option is the most expensive option and often-used in central areas of cities and public areas.

Laying of this product is labour intensive and would produce the same effect that currently exists in Hannan Street.

Maintenance requirements associated with pavers may continue to find the City in the same position with movement between pavers due to cleaning and heavy foot traffic and vehicles (street sweeper) causing damage.

The asset life of the pavers is 25 to 30 years before requiring replacement. Ongoing maintenance costs would continue to be similar for the life of the asset.

Urban Stone (Engineered Stone min 60mm thick)	Value
Area of Hannan Street	11,451m ²
Average supply cost m ² (various options available at same rate)	\$81.00m ²
Total cost to supply pavers	\$927,531.00
Cost to remove pavers	\$9.00m ²
Total cost to remove existing pavers	\$103,059.00
Landfill fees	\$38,000.00
Average cost to prepare and lay pavers	\$41.45m ²
Total cost to lay pavers	\$474,643.95
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00
Projected Cost (Ex GST)	\$1,833,233.95

Option 2 – Exposed Aggregate Concrete (minimum 100mm thickness) – Recommended Option

In changing the footpath treatments to exposed aggregate, this provides opportunity to provide a fresh new look to Hannan Street to align with the Kal City Centre Economic Transformation.

Sections can be laid and are able to allow a box cut-out to lay the Walk of Fame plaques, and retain these significant tributes. Given two slabs of concrete would be laid across the footpaths; one side of the footpath could be closed off and managed for pedestrian traffic. Consultation with business owners would be required and most given they do not trade on either weekends or Sundays, works could be performed during this period.

Opportunity exists if concrete was the preferred option to investigate the potential to improve the City's disability access on some of the entries to the buildings, and for the footpaths to meet current disability access standards.

Ongoing maintenance costs are likely to be reduced due to the lay of complete sections unlike pavers, which require sandfill between. Installation of adequate expansion joints when laid will accommodate for any ground movement that may occur and reduce any risk of cracking. Minimal damage would be caused to the finishes of the concrete from cleaning and maintenance, and any damage that may occur in terms of some of the aggregate plucking would be hardly noticeable given the finish.

A variety of colour options can be laid in the finish on the exposed aggregate including options to create glow in the dark effects.

The life of exposed aggregate is longer at approximately 30 to 40 years for replacement and a more stable alternative to pavers. If damage was to occur, given the concrete would be laid in sections these could be cut, removed and relayed to continue to provide consistency and continue to retain the aesthetically pleasing finish. Maintenance over time would be less intensive providing potential cost savings of around half of annual maintenance costs over the life of the asset.

Exposed Aggregate Concrete (Min 100mm thick)	Value
Area of Hannan Street	11,451m ²
Average supply cost concrete per m ²	\$93.00m ²
Total cost to supply and lay concrete	\$1,064,943.00
Jointing and sealing	\$60,000.00
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00
Projected Cost (Ex GST)	\$1,414,943.00

Option 3 – Heavy Duty Brick Pavers (minimum 60mm thickness) - Not Recommended

These pavers are robust and likened to the paved areas in front of the Coles and Kmart complexes however would be a more modern finish.

Costs associated with removal and replacement are still labour intensive.

Maintenance requirements associated with pavers may continue to find the City in the same position with movement between pavers and damage caused associated with this. Replacement however would be easier given the size and weight would be smaller than the current option.

Asset life is anticipated to be around 25 to 30 years.

Heavy Duty Brick Pavers (minimum 60mm thickness)	Value
Area of Hannan Street	11,451m ²

Average supply cost m ² (various options available at same rate)	\$41.00m ²
Total cost to supply pavers	\$469,491.00
Cost to remove pavers	\$9.00m ²
Total cost to remove existing pavers	\$103,059.00
Landfill fees	\$38,000.00
Average cost to prepare and lay pavers	\$41.45m ²
Total cost to lay pavers	\$474,643.95
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00
Projected Cost (Ex GST)	\$1,375,193.95

Option 4 – Master Pave Classic 60 (minimum 60mm thickness) - Not Recommended

This option is similar to the current paving option being laid in Brookman Street in the Kalgoorlie CBD.

Costs associated with removal and replacement are still labour intensive.

Maintenance requirements associated with pavers may continue to find the City in the same position with movement between pavers and damage caused associated with this. Replacement however would be easier given the size and weight would be smaller than the current option.

Anticipated life of the asset is expected to be 25 to 30 years.

Master Pave Classic 60 (min 60mm thick)	Value
Area of Hannan Street	11,451m ²
Average supply cost m ² (various options available at same rate)	\$32.47m ²
Total cost to supply pavers	\$371,813.97
Cost to remove pavers	\$9.00m ²
Total cost to remove existing pavers	\$103,059.00
Landfill fees	\$38,000.00
Average cost to prepare and lay pavers	\$41.45m ²
Total cost to lay pavers	\$474,643.95
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00
Projected Cost (Ex GST)	\$1,277,516.00

Option 5 – Asphalt - Not Recommended

Asphalt options can provide coloured paths in the City and bring some vibrancy to the CBD.

Traditionally asphalt paths have been used for recreational pathways and not as a feature effect for CBD or areas with heavy foot traffic.

Given the existing infrastructure in Hannan Street with verandas from most buildings, this may pose an issue for laying of asphalt and compromise the overall finish. This would impact on the ability to have a truck access the areas due to the overhead canopy of the verandas. This would then mean much of the works would need to be hand laid, which is difficult to do and means that the finish will never be as good as a machine laid pathway.

There is also a safety risk that exists in relation to the communication pits. As the communication pits are only plastic covers, a temporary metal cover would need to be pinned over the pit. This may not be stable enough to hold position and may move when the asphalt is laid causing hot asphalt to fall into the pit. This would cause substantial damage to communications cabling, which would have a considerable cost to rectify as well as large-scale reputational damage and complaints from business and the community.

Ongoing maintenance treatments may affect the condition of the asphalt over time. Pressure cleaning can cause rock pits to form and treatments would need to be considered to prevent growth of moss and plants. Asphalt surfaces require a reasonable amount of traffic over time to maintain the surface in good condition. If there is not enough traffic over the surface, they may crack and deteriorate. Given the level of foot traffic on Hannan Street, this may not be sufficient enough sustain the surface over the long term.

When completing repair works in the future sections should be removed and replaced rather than spot treatments to maintain consistency. This may increase maintenance costs over time due to the way the surface will be laid. With this said it would be expected that maintenance and repair costs would be similar to those of the paving treatments.

Life of asphalt replacement is approximately 15 years. Comparatively this would make asphalt a more expensive option in the long term given replacement would be required twice over a 30 year period.

Asphalt (30mm thickness)	Value
Area of Hannan Street	11,451m ²
Average supply cost m ²	\$74.15m ²
Cost to remove pavers	\$9.00m ²
Total cost to remove existing pavers	\$103,059.00
Landfill fees	\$38,000.00
Average cost to prepare and hand lay asphalt	\$400m ²
Total cost to lay asphalt (includes 30% wastage)	\$398,00.00
Additional gravel and prep work	\$20,000.00
Street furniture	\$100,000.00
Rectifying electrical and comms pits	\$40,000.00
Pedestrian management	\$30,000.00
Out of hours working	\$120,000.00
Projected Cost (Ex GST)	\$849,059.00

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.


POLICY IMPLICATIONS

Purchasing Policy Corp-AP-001
Community Engagement Policy Exec-OD-007

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Paving Solutions Hannan & Burt Streets 

15.1.3 EXPANDED ROAD RENEWALS PROGRAM

Responsible Officer: John Walker
Chief Executive Officer

Author: Gerard Sherlock
Manager Project Management Office

Disclosure of Interest:

Cr Winner declared an Interest Affecting Impartiality by virtue of: "Location of residence".

Chief Executive Officer, John Walker, declared an Interest Affecting Impartiality by virtue of: "My residential street is included in the schedule of works to be undertaken".

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR LAURIE AYERS
SECONDED BY: CR LINDEN BROWNLEY

That Council:

1. Receive the treatment options and associated costs for an expanded road renewals program to be delivered as part of the 2019/20 budget year;
2. Endorse the recommended option, option 7, applying a Single Coat Seal with Polymer Modified Binder PMB with Asphalted Intersections to the full width of urban roads (non-arterial) where suitable, noting the width of application will change per road;
3. Allocate \$2m towards the program for the remainder of the 19/20 financial year with the program to be funded as follows:
 - \$1.2m in savings from the 19/20 Capital Works Program;
 - \$127,440 from WALGA/LGIS distribution of surplus funds;
 - \$450,000 reallocation from Playground Replacement Program;
 - \$222,560 from the anticipated 2018/19 budget surplus;
4. Subject to the confirmation of the 2018/19 budget surplus, consider allocating a further \$1 million from the 18/19 surplus to the project during this financial year ensuring all roads on the attached priority list (11.7kms) are completed; and
5. Receive the proposed priority list of roads requiring renewal, with works to be completed in accordance with the list (subject to final road inspections and updates by City officers).

**CARRIED BY ABSOLUTE MAJORITY
(10/0)**

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with treatment options and associated costs for an expanded road renewals program to be delivered as part of the 2019 – 2020 budget year.

The program extends across all urban roads within Kalgoorlie-Boulder and is intended to target those roads within our network\ which are in need of urgent repair.

Council resolved the following at the Ordinary Council Meeting on 08 July 2019:

Request the CEO to prepare a report for Council consideration for ways to fund a 5-year road-resealing program for urban roads that are in need of urgent repair, with funds to be allocated from savings or budgeted programs and totalling at least \$1 million per annum.

Carried by Absolute (10/0)

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Ensure equitable community services for all residents
- Deliver a safe and integrated transport network
- Ensure a sustainable asset and infrastructure base

BUDGET IMPLICATIONS

The expanded road renewals program will be delivered at a cost of \$2m for the remainder of the 2019/20 budget.

The works will be funded through a number of sources, including the recently announced distribution of WALGA/LGIS surplus funds, and uncompleted playground replacements which require future review and programming.

A further \$1million may be added to the cost after release of the Council's 2018/19 results.

REPORT

BACKGROUND

Concerns have been raised by the community and Council in relation to the condition of the City's road network. On 8 July 2019, Council requested that the CEO prepare a report with funding options for a 5-year road resealing program.

The focus of the report would be on urban roads that are in need of urgent repair, with funds to be allocated from savings or budgeted programs totalling at least \$1 million per annum over this 5-year period.

All of the main arterial roads of the City require full asphalt due to the heavy traffic volumes. Other urban roads do not require the same level of treatments which can provide a cost saving to the City and still provide the same replacement lifecycle as would be required if no program changes were made.

The Project Management Office (PMO) was tasked with review current processes to identify ways of improving practices and efficiencies. This review has to date identified upwards of \$1.2m in potential savings from the existing Capital Works Program for the 2019/20 financial year.

The PMO in partnership with the Infrastructure and Environment teams have also considered the best treatments options to deliver durability and value for money outcomes, with Option 7 recommended.

Road Resurfacing Options	Projected Costs/Km
Option 1. 35mm of Asphalt at 22m Width	\$736,000
Option1a. 35mm of Asphalt at 9m Width (distributor roads)	\$315,000
Option 2. Two Coat Seal at 22m Width	\$206,300
Option 2a. Two Coat Seal at 9m Width (distributor roads)	\$84,330
Option 3. Micro Seal at 22m Width	\$307,862
Option 3a. Micro Seal at 9m Width (distributor roads)	\$126,000
Option 4. 35mm of Asphalt at 12m Width with 5m Two Coat Seal Either Side	\$553,300
Option 5. 35mm of Asphalt at 12m Width with 5m Micro Seal Either Side	\$599,600
Option 6. Single Coat Seal with a Polymer Modified Binder (PMB)	\$186,300
Option 7. Single Coat Seal with a Polymer Modified Binder (PMB) with Asphalted Intersections	\$249,100

OPTIONS

Option 1 – 35mm of Asphalt at 22m Width – Not recommended

The asphalt solution would be the longest lasting having a life expectancy of approximately 15 – 20 years and does provide the smoothest ride surface; however,

the cost per kilometre cannot be justified considering the volumes of traffic on urban roads.

In an ideal world all of the City's roads would be asphalted; however, this is not financially viable considering the widths (22m) of some of the City's urban roads.

35mm of Asphalt at 22m Width	Cost
Traffic Management	\$20,000
Kerbing (allow 800m)	\$17,600
Profiling (allow 16,500m ²)	\$99,000
Asphalt (@\$330/T)	\$600,000
Total Cost/Km	\$736,000

Option 2 – Two Coat Seal at 22m Width – Not recommended

Two coat seal is a commonly used option around WA and does provide a medium term solution to road condition issues.

It is one of the cheaper options and provides coverage over a large area in a very short space of time. The two coat seal can have a life expectancy of between 7 – 10 years under ideal conditions. It is best suited for straight stretches of road, as it does not perform very well when there are lots of turning motions on it, particularly during the warmer months of the year.

It is a good option for a large portion of the City roads; however, it does not perform as well as other options.

Two Coat Seal at 22m Width	Cost
Traffic Management	\$12,000
Kerbing (allow 800m)	\$17,600
Corrector	\$10,000
Profiling (allow 3,500m ²)	\$21,000
First Coat Seal	\$71,500
Traffic Management	\$6,000
Second Coat Seal	\$68,200
Total Cost/Km	\$206,300

Option 3 – Micro Seal at 22m Width - Not Recommended

Micro Seal is similar to the slurry sealing process except that the binder is a polymer modified bitumen emulsion, used to provide faster setting for earlier trafficking, greater resistance to rutting, greater durability and improved flexibility.

Micro Seals may be used for wearing coarse applications at nominal depths of around 8mm – 10mm or may be used for significant shape correction such as wheel rut repair.

Advantages are that the asphalt surface finish comes at a fraction of the price of a normal asphalt surface. The trade-off is that the surface only lasts on average between 5 – 7 years depending on traffic volumes.

Micro Seal at 22m Width	Cost
Traffic Management	\$12,000
Kerbing (allow 800m)	\$17,600
Profiling (Min Charge)	\$5,462
Asphalt (@\$310/T)	\$272,800
Total Cost/Km	\$307,862

Option 4 – 35mm of Asphalt at 12m Width with 5m Two Coat Seal Either Side
- Not Recommended

This is a combination of options 1 and 2 with the intent being to reduce associated costs with undertaking a full width reseal.

This option will provide a longer life expectancy and would provide the second longest replacement timeframe having a life expectancy of approximately 15 – 20 years for the asphalt section and 7 – 10 years for the two coat seal section. It also provides the smoothest ride surface. However, the cost per kilometre cannot be justified considering the volumes of traffic on urban roads.

35mm of Asphalt at 12m Width with 5m Two Coat Seal Either Side	Cost
Traffic Management	\$20,000
Kerbing (allow 800m)	\$17,600
Profiling (allow 12,000m ²)	\$72,000
Asphalt 35mm (@\$330/T)	\$350,000
Two Coat Seal	\$93,700
Total Cost/Km	\$553,300

Option 5 – 35mm of Asphalt at 12m Width with 5m Micro Seal Either Side
- Not Recommended

Another combination mix that is a combination of options 1 and 3.

The combination has very similar characteristics to Option 4 and has approximately the same life expectancy. The only difference really is aesthetics and ride surface as the road will look like one continuous mat of asphalt.

35mm of Asphalt at 12m Width with 5m Micro Seal Either Side	Cost
Traffic Management	\$20,000
Kerbing (allow 800m)	\$17,600
Profiling (allow 12,000m ²)	\$72,000
Asphalt 35mm (@\$330/T)	\$350,000
Micro Seal	\$140,000

Total Cost/Km	\$599,600
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**Option 6 – Single Coat Seal at 22m Width with Polymer Modified Binder PMB
- Not Recommended**

An alternative option to the standard two coat seal, which provides a more durable surface with longer lasting effect if not longer than the standard two coat seal (7 – 10 years). This option has been used widely across WA with excellent results.

It has similar characteristics to the two coat seal and unfortunately, it has the same limitations when it comes to intersections and turning motions.

It is the cheapest of all the options proposed; however, it is not recommended on its own as it is best suited for straight stretches of road. This treatment does not perform very well on bends or intersections when there are lots of turning motions on it, particularly during the warmer months of the year.

Single Coat Seal at 22m Width with Polymer Modified Binder PMB	Cost
Traffic Management	\$18,000
Kerbing (allow 800m)	\$17,600
Corrector	\$10,000
Profiling (allow 3,500m ²)	\$21,000
Single Coat Seal (with PMB)	\$125,500
Total Cost/Km	\$186,300

Option 7 – Single Coat Seal at 22m Width with Polymer Modified Binder PMB with Asphalted Intersections - Recommended Option

Another combination mix which is made up of options 1 and 6.

The alternative option to the standard two coat seal provides a more durable surface, which will last as long if not longer than the standard two coat seal. This option has been used widely across WA with excellent results.

The single coat seal with PMB coupled with asphalted intersections will provide a durable, hardwearing surface. The intersections will have a life of 15 – 20 years while the main straight stretches will have a life of 7- 10 years. It represents good value for money at maximum coverage.

Option 7 is the recommended option based on time to complete, durability and value for money for the City.

Single Coat Seal at 22m Width with Polymer Modified Binder PMB with Asphalted Intersections	Cost
Traffic Management	\$18,000
Kerbing (allow 800m)	\$17,600
Corrector	\$10,000

Profiling (allow 12,000m2)	\$21,000
Asphalt 35mm (@\$330/T)	\$105,500
Asphalt Intersections (assume 4)	\$77,000
Total Cost/Km	\$249,100

PROPOSED PRIORITY LIST

A list of priority roads requiring renewal is attached to the report. This list is subject to future amendments based on an ongoing inspection regime being conducted by City officers.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

Purchasing Policy Corp-AP-001
Community Engagement Policy Exec-OD-007

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report; however, the local asphalt/surfacing contractor was consulted to ensure that the recommendations of the report were suitable for the Goldfields region.

ATTACHMENTS

Attachment 01 - Road Resurfacing Options 

Attachment 02 - Proposed Priority List 

15.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT

15.2.1 DEDICATION OF ROAD AT KALGOORLIE GOLF COURSE, KARLKURLA.

Responsible Officer:	John Walker Chief Executive Officer
Author:	Paul Nuttall Planning and Development Team Leader
Disclosure of Interest:	Nil
Assessment Number:	A32724
Owners Name:	State of Western Australia
Application Number:	N/A
Applicants Name:	City of Kalgoorlie-Boulder
Development Value:	N/A

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR GARY BROWN
SECONDED BY: CR MANDY REIDY

That Council, pursuant to section 56(2) of the *Land Administration Act 1997*, forward a request to the Minister of Lands to initiate a survey over Lot 502 (93) Aslett Drive, Karlkurla, for the purpose of creating a new dedicated road and a balance lot.

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

The City proposes to formally dedicate the existing access road to the Kalgoorlie Golf Course as a road reserve. The purpose of this is to enable service infrastructure to be constructed through the reserve to service the resort development without causing land tenure issues, and to connect infrastructure services using available infrastructure nodes.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles

- Deliver a safe and integrated transport network;
- Ensure a sustainable asset and infrastructure base;

BUDGET IMPLICATIONS

There are no budget implications as a result of the report recommendations.

REPORT

Council is to consider the City's proposal to formalise the existing access road to the Kalgoorlie Golf Course as a dedicated road reserve pursuant to section 56(2) of the *Land Administration Act 1997*.

Access to the Clubhouse and Kalgoorlie Golf Course

Lot 502 on Deposited Plan 58165 currently forms part of the access leg to the Kalgoorlie Golf Course. This lot is currently Unallocated Crown Land which does not provide legal road access to the proposed resort. Legal road access is required for some servicing authorities to bring essential services to individual lots.

Servicing Infrastructure

The current golf clubhouse is serviced with water, electricity and telecommunications. These services run through Lot 502 to the road frontage on Aslett Drive. The service infrastructure is deemed to be 'private' in the eyes of service authorities. Private infrastructure is unable to connect to an adjacent lot (in this case the new resort development). New service infrastructure for the resort is unable to be located within Lot 502 as it is Unallocated Crown Land and would trigger Native Title. New services will need to be constructed through the road reserve to prevent land tenure issues from arising. The existing buildings, infrastructure and golf course were previously part of a super lot prior to 2008 thus enabling services to be connected.

Lot 513 (new hotel) and Lot 514 (existing clubhouse)

A recent survey of the primary golf course lot in 2019 resulted in the creation of two new lots. Lot 514 was created for the existing clubhouse and Lot 513 for the resort and new clubhouse. Lot 515 is the balance lot that contains the golf course. The City has been informed that these new lots cannot be serviced by public infrastructure as they do not have dedicated road access. Refer to figure one for reference.

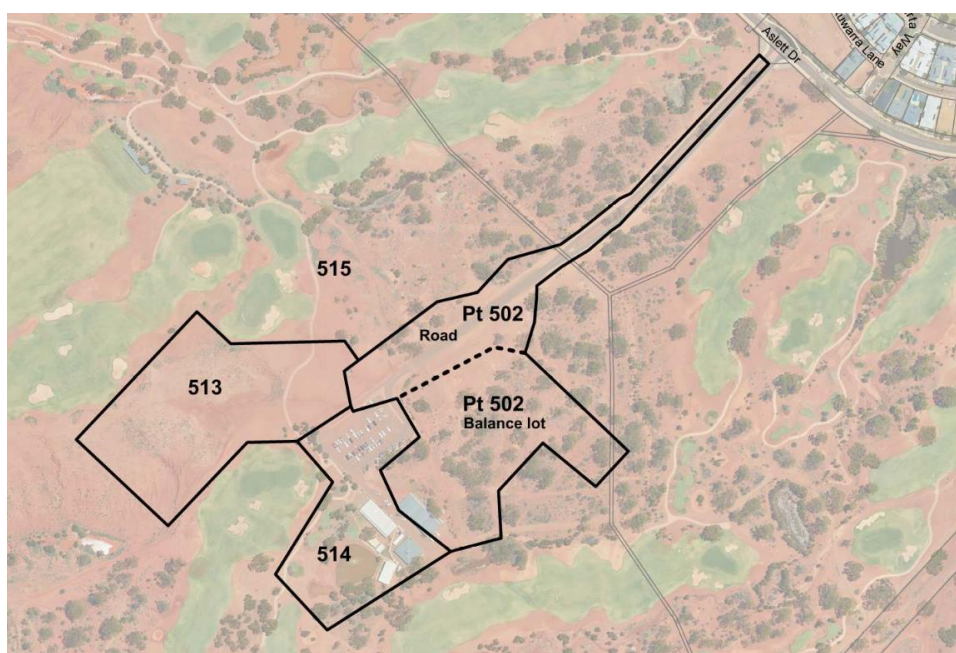


Fig 01: Diagram of lot layout

Dedication of Road Reserve

A Council resolution is required to request the State to create a new survey for a dedicated road within Lot 502 and a new balance lot. This action will create a newly dedicated road access to Lots 515 (golf course), Lot 513 (proposed hotel), and Lot 514 (clubhouse) and the new balance lot that contains a single golf cart shed building (formerly Lot 502). The dedication of the road reserve will result in current or future private infrastructure being deemed as 'public' infrastructure. The City will be required to relinquish private service infrastructure assets as part of this process. Relinquishment will be performed through future actions subject to agreement of the road reserve dedication proposal.

Road Name

As the existing access road will become a formal road reserve and form part of the City's road network, a name is required for the road. A road name will be presented to Council at a future Ordinary Council Meeting as City officers do not possess delegated authority to name a road. Besides the statutory requirement to name the road, providing a road name will make finding the resort and golf course easier for tourists, service providers and emergency services.

Conclusion

The proposal to dedicate the existing access road to the golf clubhouse as a road reserve will allow service infrastructure to be constructed in the reserve expediting potential land tenure issues and bring services to the resort cost effectively utilising existing infrastructure nodes and.

STATUTORY IMPLICATIONS

The actions required to formalise the road reserve dedication are regulated by the *Land Administration Act 1997*.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.3 CHIEF FINANCIAL OFFICER

15.3.1 STATEMENT OF FINANCIAL ACTIVITY - SEPTEMBER 2019

Responsible Officer: Xandra Curnock
Acting Chief Financial Officer

Author: Ishani Subaharan
Corporate Accountant

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR LAURIE AYERS
SECONDED BY: CR GARY BROWN

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receive the Statement of Financial Activity for the period ending 30 September 2019.

**CARRIED BY ABSOLUTE MAJORITY
(10/0)**

EXECUTIVE SUMMARY

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* (“**the Regulations**”), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 30 September 2019.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 30 September 2019, income is under budget by 16.33% and expenditure is under budget by 8.80%, commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > \$50,000 under or over budget.

INCOME CATEGORIES

Overall stated income is within the allowable variance as dictated by Council, being 16.33%, \$5,117,004 under budget. The sub programs which are outside the allowable variance is as follows.

Other General Purpose Funding

Description	YTD Budget	YTD Actual	YTD Variance
Other General Purpose Funding	\$832,749	\$414,225	-\$418,494

(\$418k) of this variance relates to Grant income being received later than anticipated.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$264,785	\$142,645	-\$122,140

Approximately (\$58k) of this variance relates to Corporate Sponsorship not yet received. There have been less shows than budgeted resulting in (\$32k) variance, and timing of grants received (\$15k).

Construction Roads Bridges Depots

Description	YTD Budget	YTD Actual	YTD Variance
Construction Roads Bridges Depots	\$711,964	\$33,333	-\$678,631

(\$678k) of this variance relates to Grant income being received later than anticipated

Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
Economic Development	\$4,706,431	\$581,836	-\$4,124,595

The variance relates to delay in CBD transformation income being received later than anticipated due to the delay in project commencement.

EXPENSE CATEGORIES

Overall stated expenditure is within the allowable variance as dictated by Council, being 8.80% \$1,619,151 under budget. The sub programs which are outside the allowable variance is as follows.

Rate Revenue

Description	YTD Budget	YTD Actual	YTD Variance
Rate Revenue	\$319,140	\$205,699	-\$113,441

(\$86k) of the variance is due to contract costs for valuation expenses not yet occurring.

Other Governance

Description	YTD Budget	YTD Actual	YTD Variance
Other Governance	\$385,198	\$225,358	-\$159,840

(\$112k) of this variance relates to timing difference of contractors and consultants services.

Other Welfare

Description	YTD Budget	YTD Actual	YTD Variance
Other Welfare	\$142,312	\$69,422	-\$72,890

(\$29k) of this variance relates to less employee salaries and wages compared to the budget, (\$15k) due to less contractor spend compared to the budget, and (\$10k) due to less overheads allocated compared to the budget.

Town Planning & Regional Development

Description	YTD Budget	YTD Actual	YTD Variance
Town Planning & Regional Development	\$370,542	\$260,386	-\$110,156

(\$80k) of this variance relates to less advertising expenses compared to the budget, and (\$35k) due to less overheads allocated compared to the budget.

Other Community Amenities

Description	YTD Budget	YTD Actual	YTD Variance
Other Community Amenities	\$159,956	\$81,298	-\$78,658

(\$65k) of this variance relates to less contributions, donations and subsidies compared to the budget.

Other Recreation & Sport

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation & Sport	\$4,367,898	\$3,775,675	-\$592,223

(\$260k) of this variance relates to less labour and internal overhead allocation compared to the budget, and (\$165k) due to less overheads allocated compared to the budget

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$661,010	\$499,296	-\$161,714

2020 Budget was based on prior year events. Less events in July, August and September 2019 than in 2018, therefore reduction in materials and contracts (\$93k), and employee costs (\$40k).

Maintenance – Roads Bridges Depots

Description	YTD Budget	YTD Actual	YTD Variance
Maintenance – Roads Bridges Depots	\$3,054,012	\$2,568,483	-\$485,529

(\$454k) of the variance is due to labour overheads being less than the budget.

Tourism and Area Promotion

Description	YTD Budget	YTD Actual	YTD Variance
Tourism and Area Promotion	\$315,813	\$210,995	-\$104,818

(\$50k) of this variance relates to less labour overheads, (\$28k) less contractors and consultants, and (\$28k) less contributions, donations and subsidies.

Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
Economic Development	\$427,108	\$287,842	-\$139,265

The main reason for this variance is a timing difference of (\$160k) relating to contractor costs.

General Administration Overheads

Description	YTD Budget	YTD Actual	YTD Variance
General Administration Overheads	-\$31,528	\$20,309	\$51,837

Internal overhead allocations are (\$134k) less than budget, which is partly offset by higher employee costs of \$85k more than the budget.

Public Works Overheads

Description	YTD Budget	YTD Actual	YTD Variance
Public Works Overheads	-\$26,768	\$493,404	\$520,172

Labour overheads are \$217k more than budget, and employee costs are \$266k more than budget. This is due to timing of works completed.

Plant Operation Costs

Description	YTD Budget	YTD Actual	YTD Variance
Plant Operation Costs	\$241,110	\$376,778	\$135,668

Internal plant hire recharge is \$379k more than budgeted, this is partially offset by depreciation being (\$277k) less than budget.

Salaries and Wages

Description	YTD Budget	YTD Actual	YTD Variance
Salaries and Wages	\$70,122	\$20	-\$70,102

Employee costs are less than budgeted of (\$57k). This is due to timing of work carried out.

Business Unit Operations

Description	YTD Budget	YTD Actual	YTD Variance
Business Unit Operations	\$212,805	\$162,065	-\$50,740

Internal overhead allocations and employee costs and are less than budgeted of (\$27k) and (\$10k) respectively. This is due to timing of work carried out.

CAPITAL CATEGORIES

September 2019 capital expenditure is under budget by (\$1.78m) YTD. Actual YTD expenditure is \$1.76m versus budgeted YTD spend of \$3.55m.

The main variance is in Land & Buildings of (\$1.3m). This is largely due to the project for CBD revitalisation which has not commenced.

The remaining variances are due to timing with Infrastructure – Roads (\$288k), Infrastructure - Parks (\$214k), Infrastructure – Airport (\$160k).

STATUTORY IMPLICATIONS

The Statement of Financial Activity has been prepared in accordance with the requirements of the Regulations.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Statement of Financial Activity - September 2019 

15.4 GENERAL MANAGER – CITY LIVING**15.4.1 OASIS NETBALL COURT PLAYING SURFACES**

Responsible Officer:	Holly Phillips General Manager City Living
Author:	Laura Dwyer Project Management Officer
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR PAM TOWNSEND
SECONDED BY: CR TERRENCE WINNER

That Council:

- 1. Approve the application of treatment option 2: 1 (one) layer of 25mm asphalt overlay with 3 layers of acrylic surfacing to the Goldfields Oasis Recreation Centre Netball Courts at an approximate cost of \$288,500 ex GST;**
- 2. Approve the installation of 200 LUX LED Lighting at the courts at a cost of \$54,000 ex GST, to be funded from budgeted funds for Sustainability Projects (building lighting); and**
- 3. Increase the City's 2019/20 municipal budget for Oasis Building Flooring Works (COA 63328754) by \$88,500 ex GST, to total \$288,500 ex GST, to be offset by operational savings achieved in the Road Renewal Programme (COA 70288964).**

**CARRIED BY ABSOLUTE MAJORITY
(10/0)**

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the following detail in relation to treatments for the Goldfields Oasis Recreation Centre Netball Court Playing Surfaces and budget allocations to undertake works.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Invest in the children and youth of the community
- Ensure a sustainable asset and infrastructure base

BUDGET IMPLICATIONS

The changes represent transferring of funds within the overall budget parameters and do not comprise additional expenditure for the 19/20 financial year.

REPORT

Background

In March 2019, the Eastern Goldfields Netball Association (EGNA) commissioned an inspection and report conducted by Rapallo. The inspection included a survey of the courts performed by Cardno Spectrum Surveys. This report was commissioned external to the City.

Prior to the report being commissioned by EGNA, a meeting was held with the Oasis Manager and EGNA representatives to discuss the netball courts. It was confirmed that in the 5 Year Capital Works Plan for the Oasis Recreational Facility a budget allocation had been made for the 2019/20 Financial Year for works to the surface of the netball courts.

Upon the creation of the Project Management Office (PMO), the task was assigned to the PMO to investigate treatment options to upgrade the netball courts and provide options to Council based on technical advice for surface treatments and in-house engineering expertise. Surveys of the court surfaces and drainage areas were undertaken in-house.

2MH Consulting were engaged to provide an external Facility Review and Works Recommendation Report. Kellie Duff is 2MH Consulting's Senior Project Manager specialising in the netball sector and having provided technical advice to Netball Victoria. Ms Duff is also the author of the Netball Australia National Facilities Policy. 2MH Consulting did not conduct a site visit as part of their engagement.

Total Asphalt & Traffic Management provided specialist recommendations as an asphalt services contractor in relation to the condition of the court surfaces to inform the recommendation provided by the PMO Manager and qualified engineer.

Comment

Budget allocations for works to the Oasis Recreation Centre Netball Courts included \$200,000.00 for capital works to the courts. Each of the options listed in this report are above this budget allocation and a budget amendment would be required to undertake works.

Request for Quotation (RFQ) has been released to the market for remedial works that are required for the stormwater drainage to alleviate some of the issues with water pooling on the courts.

In line with the recommendations from Rapallo, the City's officers understand there are drainage issues that require remediation works to ensure water runs off into storm water drains. Consideration has also been given to the current service pits and electrical cabling under the courts and how any changes to their layout would affect access to these services at increased costs.

Given the current locations of the services and service pits, it would be a much larger expense to redesign the layout of the courts completely. Given the current design of the courts and the works that have been recommended to be completed, it would present best value for money and be the most appropriate option to continue with the current layout. It is recommended that two multipurpose courts be remarked as netball courts.

To redesign the court layout it has been estimated to come at a cost of in excess of \$900K. This estimated cost is based on the Queensland Government Fact Sheet: *Sport and recreation facilities cost* which can be found at:

https://www.qld.gov.au/data/assets/pdf_file/0020/9074/getplaying-facility-costs.pdf

The initial Rapallo report commissioned by EGNA had no recommendations included that posed threat or danger to the public and users of the facilities requiring immediate action.

Recommendations from the report included:

- Surface drainage optimisation – single plane across the whole complex or compartmentalisation/sub catchments.
- Ensure that stormwater runoff from outside the court area is intercepted and diverted away from the courts.
- Ensure that there are no trip hazards in the court or run-off zones.
- Consider compliance with run-off zone dimensional criteria.
- Review the requirement for movement/expansion joints.

The City commissioned 2MH Consulting whom engaged Shane Muir Consulting Engineers to provide recommendations for surface treatments. This assessment was provided without conducting a site visit. Braidy Dickens the engineer and author of the report provided the following recommendations:

- Rip & pulverize asphalt and base layer of courts pavement. Regrade and compact asphalt/base mix to 98% standard compaction density. Overlay new base with a 30mm compacted depth hotmix asphalt, Type 'L', 7mm nominal size as wearing course.
- Overlay entire existing courts surface with a 25mm minimum compacted depth hotmix asphalt, Type 'L', 7mm nominal size as a regulating layer to level sag/heave areas. Overlay regulating asphalt layer with a 25mm minimum compacted depth hotmix asphalt, Type 'L', 7mm nominal size as wearing course.

Full details of the external reports have been provided as **attachments** to this agenda item.

Upon receiving these reports, Gerard Sherlock, Manager of Project Management Office and a qualified engineer with over 19 years' experience, along with Total Asphalt & Traffic Management attended the courts to inspect the condition of the asphalt. Upon inspection it was discussed that given there is opportunity to lay an acrylic surface as a final layer then laying two new courses of asphalt was excessive, as the existing asphalt surface will provide a suitably strong base for any new surface. Total Asphalt & Traffic Management agreed with the City's point of view and a revised plan was formed. The revised plan is to overlay the current surface rather than completely stripping the surfaces and laying new asphalt, meaning only one layer of asphalt needs to be laid instead of two.

Based on these findings, the following cost options were investigated:

OPTION	DESCRIPTION	COST EX GST
1	2 Layers of 25mm asphalt	\$292,500.00
2	1 Layer of 25mm asphalt overlay with 3 layers of acrylic surfacing	\$288,500.00
3	1 Layer 30mm asphalt overlay	\$286,500.00
4	1 Layer 25mm asphalt overlay	\$215,000.00

OPTION 1 - 2 LAYERS 25MM ASPHALT – Not Recommended

- Overlay entire existing courts surface with a 25mm minimum compacted depth hotmix asphalt, Type 'L', 7mm nominal size as a regulating layer to level sag/heave areas;
- Overlay regulating asphalt layer with a 25mm minimum compacted depth hotmix asphalt, Type 'L', 7mm nominal size as wearing course;
- Line mark 9 netball courts in white including line sealer; and
- This finish would provide a similar finish to the current asphalt surface.

OPTION 1	COST EX GST
Supply and lay regulating course (25mm)	\$102,000.00
Supply and lay wearing course (25mm)	\$102,000.00
Core out old sleeves, concrete and replace	\$10,000.00
New telescopic poles and nets	\$4,000.00
Drainage upgrade	\$40,000.00
Embankment & Astro turf	\$5,000.00
Surveyor	\$6,000.00
Remove old electrical pits and replace	\$10,000.00
Line mark 9 courts	\$7,000.00
Expenditure to date	\$6,500.00
Total Projected Expenditure	\$292,500.00

**OPTION 2 – 1 LAYER 255MM ASPHALT, 3 LAYERS ACRYLIC SURFACING –
Recommended Option**

- Overlay entire existing courts surface with a 25mm minimum compacted depth hotmix asphalt, Type 'L', 7mm nominal size as a regulating layer to level sag/heave areas;
- Supply and lay a three coat, Plexipave Pure Acrylic Surface System (or similar) comprising one coat of Plexipave Acrylic Resurface (base coat) and two coats of Plexipave Fortified Finish in two-tone green;
- Line mark 9 netball courts in Plexipave colours including line sealer; and
- This would provide the most aesthetically pleasing finish, enabling the courts to be finished in a bright colour.

OPTION 2	COST EX GST
Supply and lay regulating course (25mm)	\$102,000.00
Acrylic Surface (Plexipave or similar)	\$105,000.00
Core out old sleeves, concrete and replace	\$10,000.00
New telescopic poles and nets	\$4,000.00
Drainage upgrade	\$40,000.00
Embankment & Astro turf	\$5,000.00
Surveyor	\$6,000.00
Remove old electrical pits and replace	\$10,000.00
Expenditure to date	\$6,500.00
Total Projected Expenditure	\$288,500.00

OPTION 3 – 1 LAYER 30MM ASPHALT – Not Recommended

- Rip & pulverize asphalt and base layer of courts pavement. Regrade and compact asphalt/base mix to 98% standard compaction density;
- Overlay new base with a 30mm compacted depth hotmix asphalt, Type 'L', 7mm nominal size as wearing course;
- Line mark 9 netball courts in white including line sealer; and
- This finish would provide a similar finish to the current asphalt surface.

OPTION 3	COST EX GST
Pulverize and Regrade Asphalt	\$92,000.00
Supply and Lay New Asphalt (30mm)	\$106,000.00
Core out old sleeves, concrete and replace	\$10,000.00
New telescopic poles and nets	\$4,000.00
Drainage upgrade	\$40,000.00
Embankment & Astro turf	\$5,000.00
Surveyor	\$6,000.00
Remove old electrical pits and replace	\$10,000.00
Line mark 9 courts	\$7,000.00
Expenditure to date	\$6,500.00
Total Projected Expenditure	\$286,500.00

OPTION 4 – 1 LAYER 25MM ASPHALT - Not Recommended

- Remove and relay low areas;
- Overlay entire existing courts surface with a 25mm minimum compacted depth hotmix asphalt, Type 'L', 7mm nominal size as a regulating layer to level sag/heave areas;
- Line mark 9 netball courts in white including line sealer;
- This finish would provide a similar finish to the current asphalt surface.

OPTION 4	COST EX GST
Remove and relay low areas	\$24,500.00
Supply and lay wearing course (25mm)	\$102,000.00
Core out old sleeves, concrete and replace	\$10,000.00
New telescopic poles and nets	\$4,000.00
Drainage upgrade	\$40,000.00
Embankment & Astroturf	\$5,000.00
Surveyor	\$6,000.00
Remove old electrical pits and replace	\$10,000.00
Line mark 9 courts	\$7,000.00
Expenditure to date	\$6,500.00
Total Projected Expenditure	\$215,000.00

LIGHTING

In conjunction with upgrades to the playing surface, the City recommends the installation of 200 LUX LED Lighting at the courts at a cost of \$54,000 ex GST to improve the overall playing experience.

STATUTORY IMPLICATIONS

In accordance with s6.8 of the *Local Government Act 1995*, absolute majority required.

POLICY IMPLICATIONS

Budget Amendment CORP-F-008

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

2MH Consulting Report 

Rapallo Report 

S Muir Engineering Report 

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17 INFORMATION BULLETIN**17.1 CHIEF EXECUTIVE OFFICER****17.1.1 INFORMATION ITEM 11 NOVEMBER 2019**

Responsible Officer: John Walker
Chief Executive Officer

Author: Karen Theaker
Governance Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR GLENN WILSON

SECONDED BY: CR MANDY REIDY

That Council receive the information.

**CARRIED
(10/0)**

EXECUTIVE SUMMARY

The purpose of this report is to keep Elected Members informed on items for information as received by the City.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The City of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

INFORMATION ITEM:	DATE:
Seal Register	October 2019
Facebook Statistics	October 2019
Minor Community Grants	October 2019
EGCC Meals Statistics	October 2019
Contract Variations	October 2019

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.


COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Seal Register 

Facebook Statistics 

Minor Community Grants 

EGCC Meals Statistics 

Contract Variations 

18 CONFIDENTIAL ITEMS

Nil.

19 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on Monday 25 November 2019.

20 CLOSURE

There being no further business, the Deputy Mayor thanked the Councillors and staff for their attendance and declared the meeting closed at 7:40pm.