City of Kalgoorlie Boulder

MINUTES

of the ORDINARY Meeting of Council

held at 7:00PM

on

13 DECEMBER, 2021

at the

Kalgoorlie Town Hall

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open at 7:00pm welcoming the gallery and those present and recited the Acknowledgement of Country.

2 OPENING PRAYER

The opening prayer was conducted by Pastor Glenn Crouch.

3 DISCLAIMER READING

THE MAYOR WILL READ THE DISCLAIMER TO THOSE PRESENT.

PLEASE NOTE THIS MEETING IS BEING RECORDED AND STREAMED LIVE ON THE COUNCIL'S WEBSITE IN ACCORDANCE WITH COUNCIL'S RECORDING AND STREAMING OF COUNCIL MEETINGS POLICY, WHICH CAN BE VIEWED ON COUNCIL'S WEBSITE.

ALL REASONABLE CARE IS TAKEN TO MAINTAIN YOUR PRIVACY; HOWEVER, AS A VISITOR IN THE PUBLIC GALLERY, YOUR PRESENCE MAY BE RECORDED. BY REMAINING IN THE PUBLIC GALLERY, IT IS ASSUMED YOUR CONSENT IS GIVEN IF YOUR IMAGE IS BROADCAST.

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICER'S RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCIL'S DECISION.

4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

IN ATTENDANCE:

Mayor John Bowler
Cr Glenn Wilson
Cr Deborah Botica
Cr Dave Grills
Cr Terrence Winner
Cr John Matthew
Cr Kirsty Dellar
Cr Amy Astill
Cr Kim Eckert

Cr Michael McKay	Via Teleconference
Cr Suzie Williams	
Cr Wayne Johnson	

MEMBERS OF STAFF:

Mr David Trevaskis	Acting Chief Executive Officer
Mr Tony Bilson	Executive Manager People and Culture
Mrs Susie Beamish	PA to General Manager Infrastructure and Environment
Mrs Emma Holtum	Executive Assistant to the Acting Chief Executive Officer

VISITORS:

13

PRESS:

3

APOLOGIES – ELECTED MEMBERS:

Nil

APOLOGIES – MEMBERS OF STAFF:

Mr Alex Wiese	Acting General Manager of Infrastructure and Enviroment

LEAVE OF ABSENCE:

Cr Mandy Reidy

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC ACCESS AND PUBLIC QUESTION TIME

Public Access

Kirsty Brooks, resident of South Kalgoorlie addressed the meeting regarding Item 15.2.1 – Hammond Park Lease – Proposed location for Full Circle Therapies Inc. clinic. Kirsty shared her personal journey with Full Circle Therapies Inc. She highlighted the many benefits of the clinic and the services they provide to the patients in Kalgoorlie-Boulder eliminating the need to travel to Perth.

Public Question Time

Brenda Clark of Hannans asked the following questions regarding a property leased to Goldfields Skull Bone and Pig Society.

1. Why was the former SES property (Lot 550) behind the Boulder Scout Hall not offered to the Boulder Scout Group for a long term lease?
2. Why was the decision made to lease Lot 550 to the Goldfields Skull Bone and Pig Society?

Response from the Mayor John Bowler:

The Mayor asked if the Boulder Scout Group was aware that the building had been vacant for over two years. The answer to which was yes, they were aware the building was vacant however there was no advertisement. The Mayor stated that the Council was looking for someone to knock on the door for a couple of years. The Mayor offered to organise a meeting with Goldfields Skull Bone and Pig Society and Boulder Scout Group to discuss sharing the building.

David Coulston of Boulder asked the following questions regarding the Tourism Strategy 2020-2024

1. Who are the elected member of the Tourism Strategy 2020-2024?
2. Why aren't our local businesses used by Council?
3. Who is the pipeline being built by?

Response from the Mayor John Bowler:

1. There is no Tourism Strategy 2020-2024 committee.
2. The Mayor stated that Councillors are committed to increasing local content. In the last six years, the amount of local content that the City of Kalgoorlie-Boulder buys has increased dramatically. The Mayor stated that the City of Kalgoorlie-Boulder allow local firms a 10 percent Regional Price Preference.
3. Question was taken on notice.

Cr Suzie Williams left the room at 7:17pm.

Cr Suzie Williams returned to the room at 7:19pm.

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8 NOTATIONS OF INTEREST

8.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE–BOULDER CODE OF CONDUCT

Mayor John Bowler declared an Impartial interest in item 15.2.1 of the Agenda as his son is the Chair of Full Circle.

Mayor John Bowler declared an Impartial interest in item 18.1.5 of the Agenda as he is a member of the golf club.

Deputy Mayor Glenn Wilson declared an Impartial interest in item 18.1.1 of the Agenda as submission was included form a closely associated person (client).

Cr Kirsty Dellar declared an Impartial interest in item 18.1.5 of the Agenda as she is a member of the golf club.

Cr Wayne Johnson declared an Impartial interest in item 18.1.5 of the Agenda as he is a member of the golf club.

Acting CEO David Trevaskis declared an Impartial interest in item 18.1.5 of the Agenda as he is a member of the golf club.

Cr Deborah Botica left the room at 7:19pm.
Cr Deborah Botica returned to the room at 7:20pm.

8.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A

Nil

8.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B

Nil

9 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL RESOLUTION

MOVED BY: CR MICHAEL MCKAY
SECONDED BY: CR JOHN MATTHEW

That Council approve the leave request.

CARRIED
(12/0)

9.1 APPLICANT: MAYOR JOHN BOWLER

Mayor John Bowler requested Leave of Absence from 01 January 2022 to 23 January 2022 and 12 February 2022 to 20 February 2022.

10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS

23/11	Met Repertory Club on future clubhouse
23/11	Future of Army in Kalgoorlie seminar
24/11	Extension of Joe Lord Core Library by Min Johnston

24/11	Boulder tourism precinct meeting
25/11	White Ribbon march
25/11	Future of Community Fair
26/11	6PR interview on local jobs
26/11	Sports Star annual awards night
02/12	Special meeting to appoint CEO
05/12	Launch hard hat Christmas tree
05/12	Opened St Barbara's parade
06/12	Council information session
08/12	CKB seniors' lunch
08/12	Finance and audit committee
09/12	Met with Coogee Chemical official
10/21	Teams meeting with Sen. Susan McDonald
10/21	Regional Capitals Alliance WA Teams meeting

11 CONFIRMATION OF MINUTES

MOVED BY: CR KIRSTY DELLAR
SECONDED BY: CR JOHN MATTHEW

Minutes of Ordinary Council Meeting held on 22 November 2021

That the minutes of the **Ordinary** meeting held on 22 November 2021 be confirmed as a true record of that meeting.

Minutes of Special Council Meeting held on 2 December 2021

That the minutes of the **Special** meeting held on 2 December 2021 be confirmed as a true record of that meeting.

Carried
(12/0)

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

12.1 Motion put forward by Cr MICK MCKAY

MOVED BY: CR MICHAEL MCKAY
SECONDED BY: CR TERRENCE WINNER

HAMILTON STREET, BOULDER

That Council:

1. **Approve the Acting CEO to make an offer to purchase the vacant lot 1 Hamilton Street, Boulder WA 6432 for $119,000 as per the current listed asking price with Professionals Platinum Kalgoorlie.**
2. **Approve an amendment to the City of Kalgoorlie-Boulder 2021/2022 Annual Budget to include the land acquisition of 1 Hamilton Street, Boulder WA 6432 for $119,000.**

Carried
(12/0)

12.2 Motion put forward by Cr AMY ASTILL

MOVED BY: CR AMY ASTILL
SECONDED BY: CR DEBORAH BOTICA

TRAFFIC ASSESSMENT

That Council:

1. **Request the Acting CEO to prepare a Traffic Assessment and Road Condition Report for St Albans Road, specifically the section between Lyall Street and Addis Street.**
2. **Based on the findings of the report, provide a list of recommended safety initiatives and road renewal options for Council's consideration to be included in the draft 2022/2023 annual budget.**

CARRIED
(12/0)

13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14 REPORTS OF COMMITTEES

14.1 BOULDER TOURISM PRECINCT STRATEGY COMMITTEE MINUTES - 24 NOVEMBER 2021

5.1.1 PROPOSED COMMITTEE MEETING SCHEDULE

Responsible Officer:	**Mia Hicks** **Executive Manager Communications and Community Development**
Author:	**Mark Coulton** **Senior Tourism Advisor**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR TERRENCE WINNER
SECONDED BY: CR JOHN MATTHEW

That Council:
1. **Approve the schedule meeting every fourth Wednesday of the month at 4:30pm, at the Boulder Town Hall.**
2. **Approve the City Staff to source a suitable location for future meetings.**

CARRIED
(12/0)

EXECUTIVE SUMMARY

The Meeting is held to re-establish the Boulder Tourism Precinct Strategy Committee.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s: EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

15 REPORTS OF OFFICERS

15.1 CHIEF EXECUTIVE OFFICER

15.1.1 YOUTH MAYOR AND DEPUTY YOUTH MAYOR ELECTIONS

Responsible Officer:	**Jill O'Brien** **Manager Community and Recreation**
Author:	**James Pervan** **Team Leader Healthy Communities**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR AMY ASTILL
SECONDED BY: CR GLENN WILSON

That Council approve:

1. **Emily Coate appointed to the position of Youth Mayor.**
2. **Braydon Donnell appointed to the position of Deputy Youth Mayor.**

CARRIED (12/0)

EXECUTIVE SUMMARY

The Kalgoorlie-Boulder Youth Council (KBYC) are required to formally elect the positions of Youth Mayor and Deputy Youth Mayor for a one year term. This report details the process for the KBYC to:

- Vacate the Youth Mayor and Deputy Youth Mayor positions; and
- Complete the election process for the two positions.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- SAFE: We support families and youth.
- EMPOWERED: We continue to believe in the principles of representational democracy and are enabled to make decisions about our lives.
- EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.
- EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.
- EMPOWERED: We are utilising diverse points of view to inform decision making and actions taken for the City.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The Kalgoorlie-Boulder Youth Council (KBYC) is required to formally elect the positions of Youth Mayor and Deputy Youth Mayor for a one year term.

All current Youth Councillors are eligible to nominate for these positions. If no nominations are received for the positions of Youth Mayor and Deputy Youth Mayor, the existing Youth Mayor and Deputy Youth Mayor will be invited to continue in the role for another term. This process is in accordance with the KBYC Guidelines.

Election Process

The elections will encompass the appointment of the Youth Mayor and the Deputy Youth Mayor for the 2021-22 term of the Kalgoorlie-Boulder Youth Council. The current Youth Mayor will welcome all nominees and announce the commencement of the following process to occur:

1) The current Youth Mayor will invite a representative from the City of Kalgoorlie-Boulder Council to temporarily chair the meeting. The Chair will then announce the positions of Youth Mayor and Deputy Youth Mayor to be vacant.

2) The Chair will be provided with nominations for Youth Mayor by the Minute's Officer in alphabetical order. The Chair will then announce that all Youth Councillors have voting rights in the pending election.

3) The Chair will announce the nominations for the Youth Mayor position, one-by-one in alphabetical order. Each nominee being offered the opportunity to make a brief presentation (5 mins max).

4) Following announcements and presentations of each nominee, voting cards will be distributed to all Youth Councillors. They are asked to fill in their preference and hand it back to the Minutes Officer. The Minutes Officer and another City Officer will leave the room to tally the votes.

5) Results of the election will be returned to the Chair who will then announce and appoint the Youth Mayor for the 2021-22 term.

6) If there are multiple nominations for the position of Deputy Youth Mayor, the same process to elect the Youth Mayor will be undertaken to elect the Deputy Youth Mayor.

Once the election has concluded, the newly elected Youth Mayor will be called to chair the remainder of the meeting as per the standard formal Youth Council meeting practice.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.2 KALGOORLIE-BOULDER YOUTH COUNCIL APPLICATION - NANDINI GERA

Responsible Officer:	**Jill O'Brien** **Manager Community and Recreation**
Author:	**James Pervan** **Team Leader Healthy Communities**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR AMY ASTILL
SECONDED BY: CR GLENN WILSON

That Council approve the application of Nandini Gera to the Kalgoorlie-Boulder Youth Council.

CARRIED
(12/0)

EXECUTIVE SUMMARY

An application has been received for Nandini Gera to join the Kalgoorlie-Boulder Youth Council (KBYC). Nandini's appointment to the KBYC is recommended after careful consideration of the application.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- SAFE: We support families and youth.
- EMPOWERED: We continue to believe in the principles of representational democracy and are enabled to make decisions about our lives.
- EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.
- EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.
- EMPOWERED: We are utilising diverse points of view to inform decision making and actions taken for the City.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Nandini Gera has submitted an application to join the Kalgoorlie-Boulder Youth Council (KBYC). As a 16 year old, Nandini is a passionate advocate for climate change education and the impacts that will be felt by all young people in the future. Joining the KBYC will provide Nandini with a higher platform to advocate for these issues and have her voice heard. With a love for participating in extra-curricular activities, Nandini is also a confident public speaker who wants to use her skills to enhance the knowledge and attitudes towards climate change of young people in our community.

STATUTORY IMPLICATIONS

The Kalgoorlie-Boulder Youth Council is a committee established under the *Local Government Act 1995* (Section 5.8). The Kalgoorlie-Boulder Youth Council is solely an advisory body and under Section 5.10 of the *Local Government Act 1995* requires an absolute majority vote before an appointment of a person to the committee can be made.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.3 YOUTH MENTOR NOMINATION - ESTHER ROADNIGHT OAM

Responsible Officer:	**Jill O'Brien** **Manager Community and Recreation**
Author:	**James Pervan** **Team Leader Healthy Communities**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR AMY ASTILL
SECONDED BY: CR GLENN WILSON

That Council approve the nomination of Esther Roadnight OAM to the Youth Mentor position.

CARRIED
(12/0)

EXECUTIVE SUMMARY

Esther Roadnight OAM has completed her term as Youth Mentor with the Kalgoorlie-Boulder Youth Council (KBYC) and has requested to continue serving in the role for an additional 2 year term.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- SAFE: We support families and youth.
- EMPOWERED: We continue to believe in the principles of representational democracy and are enabled to make decisions about our lives.
- EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.
- EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.
- EMPOWERED: We are utilising diverse points of view to inform decision making and actions taken for the City.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The Youth Council Mentor Programme was established in 2010 as a means of assisting Youth Councillors in running a committee in accordance with the *Local Government Act 1995*. The role is to also provide guidance and leadership to the Kalgoorlie-Boulder Youth Council (KBYC) on problems and topics that come up in meetings. The current KBYC Guidelines state there can be up to three (3) mentors, with their term lasting for two years or until they submit a formal resignation.

Esther Roadnight OAM has completed her 5th consecutive term as Youth Mentor, with 2021 marking her 10th year in the role. Esther has requested to nominate again for another two (2) year term and continue providing wisdom, guidance and support to the KBYC. Esther's experience, networks and knowledge from being a former member of Council and long term active member across a range of community groups and committees makes her a valuable asset for the KBYC to have. It is encouraged that her request by approved by the KBYC.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.4 KALGOORLIE-BOULDER YOUTH COUNCIL - MEETINGS & EVENTS SCHEDULE 2022

Responsible Officer:	**Jill O'Brien Manager Community and Recreation**
Author:	**James Pervan Team Leader Healthy Communities**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR AMY ASTILL
SECONDED BY: CR DEBORAH BOTICA

That Council:

1. **Adopt the proposed meeting and events schedule for 2022 as detailed in this report; and**
2. **Approve the use of phone or video conferencing technology for Youth Councillor's to remotely participate in casual and formal meetings.**

CARRIED (12/0)

EXECUTIVE SUMMARY

The Kalgoorlie-Boulder Youth Council (KBYC) are requested to adopt a schedule of meetings and key events/projects for 2022 as detailed in this report. This schedule covers casual meetings, formal meetings and also working group meetings for specific events and projects driven by the KBYC. It also takes into consideration other factors impacting on KBYC responsibilities such as school holidays, tertiary exam periods and other major City of Kalgoorlie-Boulder events throughout the year.

Participation in the proposed schedule of meetings is also sought to be made easier through the formal accepted use of phone or video conferencing technology for Youth Councillor's to remotely participate.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- SAFE: We support families and youth.
- EMPOWERED: We continue to believe in the principles of representational democracy and are enabled to make decisions about our lives.
- EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

- EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.
- EMPOWERED: We are utilising diverse points of view to inform decision making and actions taken for the City.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The proposed schedule for meetings and events has been put forward to the Kalgoorlie-Boulder Youth Council (KBYC) to better structure the 2022 year. This proposed schedule is put forward as a dynamic document that can be adjusted and expanded on as needed throughout the year. This schedule consists of the following:

- Informal meetings;
- Formal meetings;
- Working group meetings;
- Key KBYC events and major projects;
- Major City of Kalgoorlie-Boulder events;
- National awareness days;
- Public holidays;
- School holiday periods;
- Tertiary exam dates.

Consideration has been taken for peak activity periods across the year and anticipated times for Youth Councillor unavailability due to either holidays, school exam periods or other commitments that can be pre-emptively planned catered for. This is to make the schedule more accessible for young people aged 12-25 who comprise membership of the KBYC while still maintaining operational continuity and project outcomes across the year.

The proposed meeting schedule is structured with five (5) formal meeting dates across the year and typically two (2) casual meetings every month. Each formal meeting will generally include an informal meeting to address operational matters while KBYC are actively present. Working group meetings have also been included in the schedule so that sufficient lead in time for major projects and events are factored into Youth Councillor's responsibilities.

The nature of this schedule is presented as being dynamic and flexible, able to be adjusted to suit shifting priorities of the KBYC and capitalise on new opportunities as they may present themselves to the committee. It will also serve to better organise individual schedules for serving Youth Councillors, Youth Mentors and City of Kalgoorlie-Boulder staff, as well as prospective and new members joining the KBYC. The day and time of proposed meetings can be subject to change pending committee availability and agreeance to adjust the day and time between the Youth Mayor and KBYC.

In addition, it is proposed that the KBYC formally approve remote presence of Youth Councillors at all meetings via telephone or videoconference means. This is a matter

that has become increasingly more important since 2020 as many Youth Councillors are not physically able to attend meetings, but still have the capacity to remotely participate. It is at formal meetings where this matter is most beneficial to aid in achieving a quorum to vote on recommendations and publicly speak on report content. The KBYC are soon to be issued tablet devices that will provide them with the means to remotely connect to these meetings amongst a range of other benefits.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

KBYC Meeting & Event Schedule 2022

KBYC Meeting & Event List 2022

15.1.5 PRESENTATION OF THE COMMERCIAL BUSINESSES PROFIT AND LOSS STATEMENTS JULY 2021 TO SEPTEMBER 2021

Responsible Officer:	**Xandra Curnock** **Chief Financial Officer**
Author:	**Martina Liu** **Management Accountant**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR GLENN WILSON
SECONDED BY: CR DAVE GRILLS

That Council endorse the following financial reports for the City Commercial Business Units:

- **Goldfields Arts Centre**
- **Goldfields Oasis**
- **Kalgoorlie Boulder Airport**
- **Kalgoorlie Golf Course**

CARRIED (12/0)

EXECUTIVE SUMMARY

The purpose of this report is to review the unaudited financial position of the City's commercial business units for the year to 30 September 2021.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- EMPOWERED: We ensure considered decision-making based on collaborative, transparent and accountable leadership.
- CAPABLE: We will have the resources to contribute to our community and economy.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The profit and loss statements of the City's commercial businesses for 1 July 2021 to 30 September 2021 have now been completed and are attached with commentary for
Elected Members' consideration.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

AIRPORT COMMERCIAL BUSINESS COMMITTEE REPORT

GAC COMMERCIAL BUSINESS COMMITTEE REPORT

GOLF COURSE COMMERCIAL BUSINESS COMMITTEE REPORT

OASIS COMMERCIAL BUSINESS COMMITTEE REPORT

15.1.6 2020-21 ANNUAL FINANCIAL REPORT

Responsible Officer:	**David Trevaskis** **Acting Chief Executive Officer**
Author:	**Xandra Curnock** **Chief Financial Officer**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR KIRSTY DELLAR
SECONDED BY: CR TERRENCE WINNER

That Council:

1. **Receives the Chief Financial Officer 2021 Financial Report and Audit update.**

CARRIED
(12/0)

EXECUTIVE SUMMARY

In accordance with s6.4 of the *Local Government Act 1995,* the 2020-21 Annual Financial Report was prepared and submitted to the Officer of the Auditor General (OAG) to conduct the annual audit.

The OAG is still conducting its audit, in accordance with the terms of their engagement and the requirements of Part 7 Division 3 of the *Local Government Act 1995*. The City are waiting on a completed Audit Report. The Annual Financial Report and Audit Report will form part of the City's 2020-21 Annual Report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s: CAPABLE: We will have the resources to contribute to our community and economy.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The preparation of an Annual Financial Report and submission of the City's accounts to the auditors for audit are statutory requirements of the *Local Government Act 1995*. The Annual Financial Report needs to be accepted by Council in order to enable the holding of an Annual General Meeting of Electors, at which the City's Annual Report will be considered. The signed Annual Financial Report is also

required to be submitted to the Department of Local Government, Sport and Cultural Industries (DLGSC).

Audit field work
Section 6.4 of the *Local Government Act 1995* requires local governments to prepare the annual financial report and submit the report to the auditor by 30 September. The accounts and draft annual financial report was submitted by this date.

The external audit was conducted by Grant Thornton on behalf of the OAG and they presented the Audit Planning Report to the Committee on 20 May 2021. The plan described the areas of audit focus and a proposed audit timeline including the schedule for the audit fieldwork which was to be conducted in two stages. The first being the interim audit 28 June to 9 July and then the final audit 4 to 22 October. The auditors worked remotely for the majority of the audit and attended the City offices for one week. They performed testing on all areas of the accounts, with a focus on areas they consider to be of high risk.

Ongoing work
The City is currently waiting on the OAG to make a decision with regards to the accounting treatment of the Tip Rehabilitation Asset. They believe this should be treated as a prior year adjustment. There is no expected financial implication from this.
The City are also waiting from the OAG to confirm they agree with revised workings for the depreciation of the Tip Rehabilitation Asset, and that this should be classified as an Infrastructure Asset. The depreciation is expected to increase from $184,940 to $1,285,674. This $1,100,734 increase will have a $nil impact on the Rate Setting Statement surplus.
Due to the above it is unlikely the City will adhere to section 5.54 of the *Local Government Act 1995* where the Annual Report should be adopted by 31 December of the same year.

End of financial year position
As at 30 June 2021, the City reported a higher Rate Setting Statement surplus than budget. The surplus is $5,361,332 and it is $3,548,383 higher than the $1,812,949 opening surplus estimate provided for in the 2021-22 annual budget. This additional surplus will be provided for in the Council's mid-year budget review.

The Financial Health Indicator (FHI) is a measurement of a local government's overall financial health. It is calculated from the seven financial ratios that local governments are required to calculate annually. An FHI result of 70 and above indicates sound financial health. The City has achieved the basic standard or better for all seven financial ratios and estimates an FHI score of 95 for the 2020-21 financial year.

Audit findings
The auditors identified two moderate and four minor findings. There were no significant findings.

Legislation requires the City to prepare a report addressing the significant matters identified in the report and state what action has been taken. This report must be

provided to the Minister within three months of receiving the audit report. Within 14 days after giving the report to the Minister, the CEO must publish a copy of the report on its official website.
Due to there being no significant findings for 2020-21, no report will be written this year.

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996.

Regulation 51(2) states:

"A copy of the annual financial report of a local government is to be submitted to the Departmental CEO within 30 days of the receipt by the local government's CEO of the auditor's report on that financial report."

Section 5.53 of the *Local Government Act 1995* states:

5.53 Annual Reports

(1) The local government is to prepare an annual report for each financial year.
(2) The annual report is to contain:
    (f) the financial report for the financial year;

Section 5.54 of the *Local Government Act 1995* states:

5.54 Acceptance of annual reports

(1) Subject to subsection (2), the annual report for a financial year is to be accepted* by the local government no later than 31 December after that financial year.

* Absolute majority required

Section 6.4 of the *Local Government Act 1995* states:

6.4 Financial Report
(1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
(2) The financial report is to –
    (a) be prepared and presented in the manner and form prescribed; and
    (b) contain the prescribed information.
(3) By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor –
    (a) the accounts of the local government, balanced up to the last day of the preceding financial year; and
    (b) the annual financial report of the local government for the preceding financial year.

POLICY IMPLICATIONS

The Finance and Audit Committee Terms of Reference includes the following duties and responsibilities of the Committee:

- Provide guidance and assistance to Council as to the carrying out of the functions of the City in relation to audits
- Consider and recommend adoption of the annual financial report to Council.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.7 NAME CHANGE OF THE COMMITTEE & COMMITTEE MEETING SCHEDULE 2022

Responsible Officer:	**David Trevaskis** **Acting Chief Executive Officer**
Author:	**Emma Holtum** **PA to Deputy Chief Executive Officer**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR GLENN WILSON
SECONDED BY: CR JOHN MATTHEW

That Council:

1. **Change the name of the Finance and Audit Committee to the Audit and Risk Committee and update the Terms of Reference for this change.**
2. **Approve the following meeting dates for the Committee for the calendar year 2022:**
    - **Wednesday 16 March 2022**
    - **Wednesday 15 June 2022**
    - **Wednesday 14 September 2022**
    - **Wednesday 7 December 2022**
3. **Approve the attached forward meeting plan for the calendar year 2022.**

CARRIED
(12/0)

EXECUTIVE SUMMARY

In accordance with the Finance and Audit Committee Terms of Reference, the Committee is to approve the meeting dates for the year, and a general forward meeting plan which includes agenda items and Committee responsibilities.

To align with other Local Government Audit Committees and Guidelines references to Audit Committees it is recommended to delete “Finance” from the Committee name and change it to the City of Kalgoorlie-Boulder Audit and Risk Committee.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

In accordance with the Finance and Audit Committee Terms of Reference, the Committee is to approve the meeting dates for the year, and a general forward meeting plan which includes agenda items and Committee responsibilities. This report is prepared in compliance with these requirements.

Meetings

The Committee will meet at least four times per year. It is proposed for the Committee Meetings for 2022 take place at 11:00am on the third Wednesday the month, on a quarterly basis except for December when only one Council meeting will be held on the 2nd Monday of the month.

Meetings are closed to the public.

Any additional meetings will be called at the discretion of the Chair of the Committee, though members can make requests to the Chair for additional meetings.

Meeting Schedule for 2022

Wednesday 16 March 2022
Wednesday 15 June 2022
Wednesday 14 September 2022
Wednesday 7 December 2022

Agenda Items

The Finance and Audit Committee will consider, review and advise Council as required with respect to:

- External Audits
- Internal Audits
- Annual Financial Reports
- Risk Management
- Control Framework
- Governance and Compliance
- Other relevant items as determined

Committee Responsibilities

The Committee is to provide independent assurance and assistance to the City with respect to the above identified agenda items. The Committee is to report to Council and provide advice and recommendations on matters relevant to the Finance and Audit Committee Terms of Reference.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

This report is prepared in accordance with the requirements of the Finance and Audit Committee Terms of Reference.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Finance and Audit Committee Terms of Reference

Annual Work Plan 2022

15.1.8 STRATEGIC RISK REGISTER

Responsible Officer:	**David Trevaskis Acting Chief Executive Officer**
Author:	**David Trevaskis Acting Chief Executive Officer**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR TERRENCE WINNER
SECONDED BY: CR DAVE GRILLS

That Council:

1. **Receives the November 2021 Strategic Risk Register as reviewed by the Committee.**

2. **Amend the City Of Kalgoorlie-Boulder Finance and Audit Committee Work Plan to include 6 monthly review of the Strategic Risk Register.**

3. **Request the CEO to engage an independent consultant to conduct a review of the City's strategic risk register and submit recommendations to the committee for consideration.**

CARRIED
(12/0)

EXECUTIVE SUMMARY

The Council and Management are required to keep a Risk Register which identifies inherent risk ratings across a range of areas, makes a control assessment by reviewing current control practices, determines a residual risk rating and sets forward actions that will improve the management of the risk.

The strategic risks are primarily a responsibility of the elected Council. Council has resolved to review the Strategic Risk Register on a quarterly basis through the Finance and Audit Committee.

In August 2021, Council requested that, following the 2021 elections, the newly appointed Finance and Audit Committee should consider the following two matters:

1. Moving to a six (6) monthly review of the strategic risk register; and/or
2. Having an independent audit of the register carried out.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The Finance and Audit Committee receives the Strategic Risk Register presented at each Finance and Audit meeting held quarterly. The Strategic Register is attached.

Regarded as a living document which requires constant review, no significant changes have been made since the last version reviewed by the Committee

The Committee is requested to complete a review of the November 2021 Strategic Risk Register, and if appropriate, recommend for adoption by Council.

STATUTORY IMPLICATIONS

Compliance with section 17 of the *Local Government (Audit) Regulations 1996.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Risk Register - Strategic

15.1.9 FINANCE AND AUDIT COMMITTEE STANDING ITEMS NOVEMBER 2021

Responsible Officer:	**David Trevaskis Acting Chief Executive Officer**
Author:	**David Trevaskis Acting Chief Executive Officer**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR DAVE GRILLS
SECONDED BY: CR KIRSTY DELLAR

That Council receive the information.

CARRIED (12/0)

EXECUTIVE SUMMARY

At the May 2021 Finance & Audit Committee Meeting, members recommended the inclusion of two standing items in future agendas, being the Audit Recommendations Progress Report and the Audit & Finance Committee action item list. The items are attached for review.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The Finance and Audit Committee considered the Better Practice Guide for Public Sector Audit Committees at its May 2021 meeting, and supported the inclusion of two standing items on the agenda.

Audit recommendations progress report

This report is designed to provide the Committee with an update on the progress of actions taken by management to implement audit recommendations from the OAG, internal audit and external reviews.

Audit & Finance Committee action item list

This report identifies Finance and Audit Committee recommendations that are adopted by Council, and how the resolutions are followed-up and addressed by the responsible officer. The report aims to include a level of information to allow the audit committee to understand the nature of actions taken to date and the real reasons for any delays.
The report uses a 'traffic light system' to categorise progress into three groups: red – not started, amber – in progress, and green – complete.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Action Items update

Audit recommendations progress report

15.1.10 CITY OF KALGOORLIE-BOULDER TOURISM STRATEGY 2020-2024

Responsible Officer:	**Mia Hicks** **Executive Manager Communications and Community Development**
Author:	**Mark Coulton** **Senior Tourism Advisor**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

1. **Adopt the City of Kalgoorlie-Boulder's Tourism Strategy 2020 – 2024.**
2. **Request the CEO to provide an information report on actions from the Tourism Strategy at every fourth (4th) Ordinary Council Meeting until the last meeting of June 2024.**

AMENDMENT/COUNCIL RESOLUTION

MOVED BY: CR AMY ASTILL
SECONDED BY: CR JOHN MATTHEW

1. **Adopt the City of Kalgoorlie-Boulder's Tourism Strategy 2020 – 2024.**
2. **Request the CEO to provide an information report on actions from the Tourism Strategy at every fourth (4th) Ordinary Council Meeting until the last meeting of June 2024.**
3. **Request the CEO to instigate annual Tourism Roundtable to provide the Tourism sector the opportunity to provide comment on the Tourism Strategy 2020-2024.**

CARRIED
(12/0)

EXECUTIVE SUMMARY

In December 2020, Council Resolved (#15.1.2) to "endorse the draft Tourism Strategy as presented, proceed to act on it until finalised and authorise its public distribution for comment; and reconsider the draft strategy for final adoption at the April Council Meeting after the consultation phase."

Since this time, an organisational reset has been undertaken with a new Executive Manager of Communications and Community Development and Senior Tourism Advisor in place to implement the draft Tourism Strategy.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding

Theme/s:

- CONNECTED: We will be connected to our history, culture and community.
- FUTURISTIC: We plan for the future proofing of our City by being a thinking and innovative society.
- EMPOWERED: We provide opportunities for genuine engagement with the community to inform the Council's decision-making.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

Implementation of the Report and its strategies will have budget implications that will be addressed through current and ongoing budget commitments, or where required, by Council determining new budget allocations (year on year in the Annual Budget) or as otherwise required.

REPORT

The City of Kalgoorlie-Boulder's draft Tourism Strategy 2020-2024 (Strategy) was released in 2020 with the key initiatives being acted upon and outcomes measured.

The Strategy highlights six pillars of focus -

- Tourism assets
- Product development
- Marketing and promotion
- Industry capability and development
- Data and information distribution
- Advocacy and leadership

Together with the City's tourism stakeholders, it is anticipated that by the end of 2024, the initiatives outlined in the Strategy will realise an increase in tourism activity by at least 50% bringing a $180M total contribution to the local Kalgoorlie-Boulder economy.

The success of the Strategy will be reliant on the current economic environment and any COVID-19 restrictions that may influence investment attraction and visitor numbers.

There are also several external factors that may impact on specific sectors of the local economy, and therefore affect the broader economic and tourism outlook in the region, such as:

- The price of minerals such as gold, nickel and rare earth, as well as other potential mineral resources
- The value of the Australian Dollar

The Strategy's initiatives are subject to budget considerations, availability of internal resources and requirements of the Integrated Planning and Reporting Framework.

STATUTORY IMPLICATIONS

Local Government Act 1995 - 5.56 Planning for the future (1) A local government is to plan for the future of the district. (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of the Report, except where relevant City Policies exist in relation to specific activities or services of the City.

COMMUNITY ENGAGEMENT CONSULTATION

The City of Kalgoorlie-Boulder held a Tourism Round Table on 19 March 2021 at the Boulder Town Hall. The evening provided an opportunity for over thirty tourism stakeholders to comment on the City of Kalgoorlie-Boulder's draft Tourism Strategy 2020 – 2024 (Strategy).

This was complemented by the opportunity for the public to comment on the Strategy through the City of Kalgoorlie-Boulder's Unearthed consultation platform for four (4) weeks.

Commentary was received from four (4) community members/stakeholders which have been reviewed and relevant comments incorporated into the internal Tourism Strategy Operational Plan.

ATTACHMENTS

City of Kalgoorlie-Boulder Tourism Strategy 2020-2024

15.1.11 RFT005 - 21/22 ACTIVATION OF THE LOOPLINE RAILWAY AND MUSEUM PRECINCT

Responsible Officer:	**Mia Hicks** **Executive Manager Communications and Community Development**
Author:	**Mark Coulton** **Senior Tourism Advisor**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

MOVED BY: CR JOHN MATTHEW
SECONDED BY: CR KIRSTY DELLAR

That Council:

Award tender RFT005 – 21/22 Activation of the Loopline Railway and Museum Precinct, to Element Advisory Pty Ltd of 191 St George's Terrace, Perth, WA, 6000.

LOST
(3/9)

FORESHADOW MOTION/COUNCIL RESOLUTION

MOVED BY: CR TERRENCE WINNER
SECONDED BY: CR DAVE GRILLS

That Council:

Refuse all tenders until a workshop with the Committee is conducted to re-define scope of works and due diligence is completed by City Officers to ensure asset ownership and land tenure models can be developed in the best interest of the community.

CARRIED
(11/1)

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the tender submissions received for tender RFT005 - Activation of the Loopline Railway and Museum Precinct.

The awarding of this tender will see the appointment of a suitably qualified consultant to work with relevant stakeholders in developing studies and plans that would facilitate the development of Boulder, Western Australia as a tourism precinct. The consultant would also develop a pathway for the future development of a major

tourist attraction at the Loopline Railway Museum.

The public tender process led to three (3) submissions being received. Element Advisory Pty Ltd was scored the highest and considered the best solution and value for money for the City.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- CAPABLE: We promote and support local tourism opportunities including facilitating tourism infrastructure and services.
- CONNECTED: Culture, heritage, and place are valued, shared, and celebrated.

BUDGET IMPLICATIONS

There is sufficient budget allocation in the 2021/22 budget - $71,500 (Inc GST) Tourism And Asset Study Hannans North (82200162) And $55,775 (Inc GST) CEO Projects (91020242) including estimated travel disbursements.

REPORT

Background

The City issued a Request for Quotation in May 2021 with prices received for the scope of works exceeding the City of Kalgoorlie-Boulder's Purchasing Policy (CORP-AP-001).

RFT005 - Activation of the Loopline Railway and Museum Precinct was released on 29 October 2021 with a closing date of 15 November 2021.

Three (3) submissions were received, being:

- PricewaterhouseCoopers
- Element Advisory Pty Ltd
- Icon Tourism Consulting

Tender Assessment

Each tender submission was deemed compliant and assessed by a panel of City Officers comprising of the Acting General Manager of Infrastructure and Environment, Executive Manager of Communications and Community Development and the Senior Tourism Advisor.

Tenders were assessed against the following qualitative criteria and weighting:

- Relevant Experience (15%);
- Key Personnel (15%);
- Demonstrated Understanding (40%); and
- Tendered Price (30%).

Average aggregate scores across the criteria are shown in the table below:

Tenderers		A	B	C
Relevant Experience	**15%**	6%	12%	12%
Key Personnel	**15%**	6%	12%	12%
Demonstrated Understanding	**40%**	16%	32%	32%
Tendered Price	**30%**	30%	18%	6%
Total weighted score	**100%**	**56%**	**74%**	**62%**

Tender Panel Assessment Recommendation
A consensus meeting was held on 6 December 2021 and attended by all panellists. The panel unanimously agreed the submission from Tenderer B, Element Advisory Pty Ltd represented the best value for money.

Due to the appointment of new Councillors and additional members to the Boulder Tourism Precinct Strategy Committee, an alternative option has been provided for consideration by Council.

Officers have assessed the options detailed below and the Recommendation reflects the preferred approach, but it is open to Council to adopt the alternative Option.

Option 1: Award RFT005 – 21/22 Activation of the Loopline Railway and Museum Precinct, to Element Advisory Pty Ltd.

Advantages of this Option are:

- once formal contractual obligations are discharged, works can begin, as proposed, and agreed
- uncertainty over the Hannans North Tourist Mine has been ongoing for several years and the scope of works completed will assist in resolving some of this uncertainty in the community

Disadvantages of this Option are:

- incoming Council may not have the same level of “buy in” as the previous Council, nor the same priorities for the Project, nor the budget
- incoming Boulder Tourism Precinct Strategy Committee members have a level of oversight in this project and may wish to contribute to the scope of works

Option 2: Refuse all tenders until a workshop with the Committee is conducted to re-define scope of works and due diligence is completed by City Officers to ensure asset ownership and land tenure models can be developed in the best interest of the community.

Advantages of this Option are:

- “new” Council and Boulder Tourism Precinct Strategy Committee members can influence priorities, budget, and other matters in relation to the Project
- opportunity to develop agreements with Northern Star, WA Museum and the Golden Mile Loopline Railway Society in terms of asset ownership and potentially financial or in-kind contributions towards the project

Disadvantages of this Option are:

- a delay in letting the tender, and commencing works, may, depending on the delay, require a fresh RFQ, and possibly higher quotations
- there may be community expectations of works beginning, arising from the advertising of the RFQ

STATUTORY IMPLICATIONS

Tenders were called in accordance with section 3.57 of the Local Government Act 1995 and Local Government (Function and General) Regulations 1996 Part 4, Division 2, Regulation 11 (a) which requires tenders to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, worth more than $250,000 unless sub-regulation (2) states otherwise.

POLICY IMPLICATIONS

The tender process ensures Policy CORP-AP-001 relating to purchasing is satisfied.

COMMUNITY ENGAGEMENT CONSULTATION

A Committee has been formed under the provisions of Section 5.8 of the Local Government Act 1995 to be called the “Boulder Tourism Precinct Strategy Committee”.

The Committee comprises six (6) elected members and four (4) members of the public appointed by the Council. As part of the Committee’s terms of reference, the Committee will “oversee and manage the study being conducted into the potential relocation of the Hannans North Tourist Mine and the future use of Loopline Park.”

The City’s Tourism Strategy 2020-2024 guides the future direction of tourism in Kalgoorlie-Boulder though six strategic areas of priority - Priority One includes the desire to resolve the future ownership and operations of the Hannans North Tourist Mine and Hall of Fame and to review the potential of Boulder to house an alternative tourism asset.

ATTACHMENTS

Confidential - Element Advisory Pty Ltd Response to RFT005 21/22 Activation of the Loopline Railway and Museum Precinct

15.1.12 EXPANSION OF SAFER STREETS PATROL

Responsible Officer:	**David Trevaskis** **Deputy Chief Executive Officer**
Author:	**Jade Fusco** **Executive Assistant to Chief Executive Officer**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION

MOVED BY: CR DAVE GRILLS
SECONDED BY: CR AMY ASTILL

That Council:

1. **Approve the expansion of the Safer Streets Patrol and the recruitment of an additional two (2) FTE officers;**
2. **Approve an amendment to the 2021/22 annual budget to include additional expenditure of $125,000 for the provision of the Safer Streets Patrol Team;**
3. **Approve an amendment to the 2021/22 annual budget for the acquisition of a second patrol vehicle for the Safer Streets Patrol team at a cost of $50,000.**

LOST
(2/11)

FORESHADOW MOTION/COUNCIL RESOLUTION

MOVED BY: CR WAYNE JOHNSON
SECONDED BY: CR MICHAEL MCKAY

That Council:

1. **Instruct Council Officers to investigate the contracting of local security companies to increase street patrol covering the evenings over 7 days of the week.**
2. **That the City first explore the opportunity to outsource the proposed funds in the allocated budget to a local security company to meet the same objectives and only at the Officer's recommendation list on the event that it proves to be a more sound option against set KPI's.**

CARRIED BY ABSOLUTE MAJORITY
(12/0)

EXECUTIVE SUMMARY

Following a resolution of Council 26 July 2021 a co-contribution was requested from the State Government to expand the City's Safer Streets Patrol. The proposal will allow the City of Kalgoorlie-Boulder to expand on the current resourcing and duties of the Safer Streets Patrol, to support coverage in both residential and commercial areas during the day and night. This will include the recruitment of two additional officers, to support the commencement of a night shift patrol. The City has been advised that there will not be a funding contribution from the State Government for the project so it is recommended a budget amendment be approved to fund the expansion 100% from the City's municipal funds.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- SAFE: We will deliver a safe and activated community that can be used day and night.

BUDGET IMPLICATIONS

The expansion of the Safer Streets Patrol will result in an increase to annual operating costs of $250,000. For the period January 2021 to June 2022 this requires an additional $125,000 and a one-off capital cost of $50,000. These amendments will be funded from unbudgeted funds and therefore reduce the City's estimated closing surplus at 30 June 2022 by $175,000.

REPORT

At the Ordinary Council Meeting held on 26 July 2021, Council moved to consider proceeding with the expansion of the Safer Streets Patrol and the following resolution was approved …

Moved by: *Cr Gary Brown*
Seconded By: *Cr Terrence Winner*

That Council:

1. *Give consideration to proceeding with the expansion of the Safer Streets Patrol to include night shifts providing coverage in residential areas at an annual cost of $362,903 and a one-off cost of $50,000;*
2. *Request the State Government to partner in the expanded program by sharing the ongoing costs on a 50/50 basis;*
3. *Following advice from the State Government as to its willingness to share costs, determine the source of funding for the program; and*
4. *Request the CEO provide a report to Council after 6 months of the expanded programs operation evaluating its effectiveness and identifying any issues that may have arisen regarding staff safety.*

Carried (11/1)

Confirmation has been received from the Member for Kalgoorlie, Ms Ali Kent, that State Government funding is unavailable for the expansion. Council must now consider whether to continue with the expansion of the Safer Streets team through own source funding.

Safer Streets Team Expansion

The expansion of the Safer Streets Patrol has been drafted in-consultation with the WA Police Force to ensure hours of duty best support existing crime prevention initiatives. This expansion will support two teams of officers conducting patrols between the hours of 6:00AM to 6:00PM, as well as an additional pair of officers in conducting residential patrols Wednesday to Saturday, 6:00PM to 3:00AM.

The expansion will require:

- Recruitment of two additional officers, to work 10 hour night shifts on a 4 day working week roster.
- Acquisition of a second vehicle with required fit-out

Duties of the additional officers will also expand to include:

- Engagement with home owners who may require assistance with crime prevention strategies.
- Grid-searching high-volume crime areas with maximum visibility.
- Observe loiterers in residential areas for reporting or engagement
- Responding to calls or texts for assistance
- Observing, monitoring and calling Police for response to crimes being committed.

STATUTORY IMPLICATIONS

In accordance with s6.8 of the Local Government Act 1995 the City can approve expenditure not included in the annual budget if authorised in advance by resolution (absolute majority required)

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.13 AIRPORT GROUND LIGHTING TENDER REPORT DECEMBER 2021

Responsible Officer:	**David Trevaskis** **Deputy Chief Executive Officer**
Author:	**Chris Barnes** **Airport Manager**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR GLENN WILSON
SECONDED BY: CR DEBORAH BOTICA

That Council accept Airport Electrical Pty Ltd as the preferred tenderer and authorise the Acting CEO or his nominated delegate to enter into contract agreement for the provision of Airport Ground Lighting works per the scope of RFT006 21-22 for the City.

CARRIED
(12/0)

EXECUTIVE SUMMARY

A recent audit of the existing aeronautical ground lighting system at Kalgoorlie-Boulder Airport highlighted a number of issues. The airport now wishes to replace its aged Taxiway lighting, Runway 18/36 Lighting, T-VASIS infrastructure and the associated Airport Lighting Control System.

Kalgoorlie-Boulder Airport is seeking a suitably qualified electrical contractor with proven airport experience, to undertake the design and installation of new Precision Approach Path Indicator (PAPI) lights and a new Airport Lighting Control System complete with Pilot Activated Lighting (PAL). The new Runway Lights, Taxiway Lights and PAPI shall comply with the requirements of latest edition of Civil Aviation Safety Authority (CASA) Manual of Standards – Aerodromes (MOS Part 139). All of the existing airfield lighting system and associated control of these airfield lighting visual aids shall remain operational during the construction phase.

Before the City can enter into a contract works arrangement, a tender process must be completed as per the City's purchasing policy and Local Government statutory requirements. RFT006 21-22 Airfield Lighting Upgrade was released on 29 October and closed on 19 November 2021. A total of four (4) submissions were received.

Following completion of the tender evaluation process, Airport Electrical Pty Ltd was identified as the highest scoring respondent and is considered to offer the best value for money for the required works.

Project Overview

All labour, materials, equipment, plant and services including transportation, testing and commissioning required to undertake the specified works shall be provided as

part of the Contract.

The project scope includes, but is not limited to, the supply, installation, connection, testing commissioning and guarantee of the following items to ensure a successful operation of the airfield lighting system:

1. Design and Installation of Precision Approach Path Indicator PAPI lighting to replace the existing A-TVASIS on Runway 11/29.

2. Design, supply and install a new pit and duct system for the PAPI lighting as required.

3. Design, supply and install 5kV primary cable from the ALER to both PAPI sites.

4. Removal of redundant TVASIS boxes after successful commissioning of the PAPI.

5. The existing Taxiway Circuit supplies 186 Taxiway/Holding point Edge Lights. The Insulation Resistance of this circuit is zero. Each section of this cable needs to be tested, recorded and any faulty heat-shrink joints need to be replaced. New SIT's shall be purchased and connected using the existing FAA style plugs and sockets. A record of each test is to be provided to the Principal.

6. All of the Taxiway Lights (including Hold Point Lights) are reaching the end of their serviceable life. New LED lights shall be installed onto the existing bases and connected to the existing primary cable.

7. The existing 18/36 Runway Circuit supplies 56 Elevated Lights. The Insulation Resistance of this circuit is poor.

8. Each section of this cable needs to be tested, recorded and any faulty heat-shrink joints need to be replaced. New SIT's shall be purchased and connected using the existing FAA style plugs and sockets. A record of each test is to be provided to the Principal.

9. All of the 18/36 Runway Lights are reaching the end of their serviceable life. New LED lights shall be installed onto the existing bases and connected to the existing primary cable.

10. The existing Airport Lighting Control System (ALCS) is reaching the end of its serviceable life. A new relay based ALCS is to be designed and installed on site complete with new PAL/AFRU. No PLC control is allowed.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- CAPABLE: We are continuing to undertake the appropriate risk management and assessment strategies.

- SAFE: We have safe, reliable and efficient public transport and road

networks.

BUDGET IMPLICATIONS

The City has allocated $3,700,000.00 as part of the 2020/2021 FY Capital Works Program to the provision of runway renewal works with funding being sourced from the Airport Reserve.

Upon strategic review by Airport Management, two projects have been commenced from theirs allocation RFT006 21-22 Airfield Lighting Upgrade and Tender No T007 21/22

Surface Enrichment and Pavement Rejuvenation, with a further project Bus Terminal drawn from this allocation. A budget amount of $1,000,000.00 has been budget for Airport Lighting Projects. All bids were within budget allocation.

REPORT

The tendering period for RFT006 21-22 Airfield Lighting Upgrade was from 29 October to 19 November 2021. In this period, four (4) submissions for the tender were received from the below suppliers:

- Aerodrome Management Services Pty Ltd
- Airport Alliance Contracting
- Airport Electrical Pty Ltd
- ABD Safegate Australia Pty. Ltd.

All submissions meet the scope of the requirements, however there were a number of assessment items not included across the submissions. The evaluation panel consisted of two senior staff and one external consultant.

Each tender submission was assessed against the following weighted qualitative criteria:

- Relevant Experience (25%)
- Key Personnel Skills and Experience (20%)
- Demonstrated Understanding (20%)
- Price (35%)

Of the four (4) submissions, none were based in Kalgoorlie-Boulder and therefore were not eligible to be assessed as regional suppliers.

All submissions proceeded to panel assessment.

Panel Assessment Recommendation

Tendered prices from all four respondents were relatively similar and all fell within the allocated project budget. While Safegate and AA offered the highest and lowest prices respectively, the AE and AMS price differential was marginal.

Relevant experience varied across all respondents, with ADB Safegate Australia Pty Ltd (Safegate) scoring the highest given its large exposure to global markets and considerable works within Australia over the past two decades. Aerodrome Management Services Pty Ltd (AMS) did not demonstrate adequate recent or relevant experience in airfield lighting installation, providing limited descriptions and highly-generalised statements in its response. Convergence Engineering Pty Ltd, trading as Airport Alliance Contracting (AA), appeared to have relevant experience, however few of its projects have been completed within the past five (5) years. Airport Electrical Pty Ltd (AE) demonstrated notable relevant and recent experience in airfield lighting installation, particularly within a regional and remote airport context.

Key personnel proposed by each tenderer differed considerably in terms of their relevant experience and qualifications. CVs were provided for the majority of proposed personnel, with the notable exception of Safegate. The organisation detailed its intention to subcontract the civil works package to a third party, however limited information was provided on the personnel who would be conducting the works.

Both AMS and AA demonstrated a comparatively limited understanding of the required works, each providing generalised descriptions of their proposed methodologies. In contrast, both Safegate and AE offered detailed descriptions of their processes for the design, supply and installation of the required lighting installations.

Tenderers		**A**	**B**	**C**	**D**
Relevant Experience	**25%**	**8.33**	**8.33**	**16.67**	**18.33**
Key Personnel Skills and Experience	**20%**	**8.00**	**10.67**	**12.00**	**12.00**
Demonstrated Understanding	**20%**	**8.00**	**9.33**	**13.33**	**12.00**
Pricing	**35%**	**23.33**	**28**	**23.33**	**16.33**
TOTAL weighted score	**100%**	**47.67**	**56.33**	**65.33**	**58.67**

Given the above and the outcome of the detailed panel evaluation, Airport Electrical Pty Ltd received the highest weighted score and appears to offer the best value for money among all respondents for the delivery of RFT006 21-22 Airfield Lighting Upgrade. As such, the evaluation panel recommends Council accept Airport Electrical Pty Ltd as the preferred tenderer.

STATUTORY IMPLICATIONS

Tenders were called in accordance with section 3.57 of the Local Government Act 1995 and Local Government (Function and General) Regulations 1996 Part 4, Division 2, Regulation 11 (a) which requires tenders to be publically invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, worth more than $250,000 unless sub-regulation (2) states otherwise.

POLICY IMPLICATIONS

The tender process ensures Policy CORP-AP-001 relating to purchasing is satisfied. Further, the requirement for public tender where the aggregate value exceeds $250,000 is complied with.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.1.14 CAT AMENDMENT LOCAL LAW

Responsible Officer:	**David Trevaskis** **Deputy Chief Executive Officer**
Author:	**David Trevaskis** **Deputy Chief Executive Officer**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR KIM ECKERT
SECONDED BY: CR DEBORAH BOTICA

That Council:

1. **In accordance with sections 3.12(3) of the Local Government Act 1995, resolves that local public notice be given stating that:**
   - **(a) It is proposed to make a City of Kalgoorlie-Boulder Cats Amendment Local Law, and a summary of its purpose and effect;**
   - **(b) Copies of the proposed local law may be inspected at the City offices; and**
   - **(c) Submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given;**
2. **In accordance with s3.12(3)(b) of the Act, as soon as the notice is given directs the CEO to send a copy of the proposed local law to the Minister for Local Government;**
3. **In accordance with s3.12(3)(c) of the Act, a copy of the proposed local law by supplied to any person requesting it; and**
4. **The results of the public consultation be presented to Council for consideration of any submissions received.**

CARRIED
(12/0)

EXECUTIVE SUMMARY

Amongst other things, the Joint Standing Committee on Delegated Legislation (JSCDL) reviews subsidiary legislation such as local laws on behalf of the WA Parliament.

The City of Kalgoorlie-Boulder made a commitment to further amend the *City of Kalgoorlie-Boulder Cats Local Law 2016* in 2017 but which was not finalised. The City must now finalise the amendment or risk its local law being revoked by Parliament.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s: SAFE: We will deliver a safe and activated community that can be used day and night.

BUDGET IMPLICATIONS

There are costs associated with making, advertising and publishing the amendment local law in the Government Gazette.

REPORT

The *City of Kalgoorlie-Boulder Cats Local Law 2016* was published in the Gazette on 27 September 2016.

Local Laws relating to cats are made using the process set out in s3.12 of the *Local Government Act 1995.* As part of that process local governments are required to submit local laws for scrutiny by the JSCDL which can request local governments to amend them if the Committee considers it necessary, failing which it can recommend to Parliament that the local law be disallowed.

In 2017, the JSCDL requested the City to amend clause 2.3(3) of the Cats Local Law 2016 which was duly done. The Committee was not though satisfied with part of the amendment and requested a further change (an amendment to the Amendment Local Law) to subclause 2.3(3) of the Cats Local Law so that it reads:

2.3 Cat causing a nuisance

(1) *The owner of a cat, or any other person in control of a cat, shall not allow a cat to create a nuisance.*

(2) *Where, in the opinion of an authorised person, a cat is creating a nuisance, the local government may give written notice to the owner of the cat or any other person apparently in control of the cat, requiring that person to abate the nuisance.*

(3) *When a nuisance has occurred and a notice to abate the nuisance is given, the notice remains in force for the period specified by the local government on the notice which period shall not exceed 28 days. ~~or until the local government withdraws the notice.~~*

(4) *A person given a notice to abate the nuisance shall comply with the notice within the period specified in the notice. If the person named in the notice fails to comply they commit an offence.*

(Proposed additions shown red and deletions shown ~~struck through~~).

At its 12 March 2018, Council resolved to adopt a draft City of Kalgoorlie-Boulder Cat Amendment Local Law to amend clause 2.3 of the *City of Kalgoorlie Cats Local Law 2016* as requested by the Committee.

A check of the City's records shows that Statewide and local public notice was then duly given in accordance with s3.12(3) of the Local Government Act 1995. While there were no submissions from the public, a copy of the proposed Amendment Local Law was not provided to the Minister for Local Government until 29 November 2018 and the matter appears to have stalled from there.
Given the passage of time, the City will need to re-start the process. A draft *City of Kalgoorlie-Boulder Cats Amendment Local Law 2022* is therefore attached to this report.

STATUTORY IMPLICATIONS

Local laws relating to cats are made using the process set out in section 3.12 of the Local Government Act 1995.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Section 3(2) of the *Cat Act 2011* provides that words and expressions defined in the *Local Government Act 1995* have the same meaning in the Cat Act, unless the contrary intention appears.

This includes amending local laws, and using the process set out in section 3.12 of the Local Government Act 1995. Amongst other things this requires a local government to give local public notice stating that it proposes to make a local law, the purpose and effect of which is summarized in the notice for a period of 6 weeks after it first appears. A copy is also to be given to the Minister for Local Government.

The purpose and effect of the local law is:

Purpose
To amend subclause 2.3(4) of the City of Kalgoorlie-Boulder Cats Local Law 2016 to clarify the maximum period within which a person must comply with a notice served by the local government.
Effect
The City of Kalgoorlie-Boulder Cats Local Law 2016 is amended.

The results of the community consultation and feedback from the Minister are to be considered by Council before it makes the local law.

ATTACHMENTS

Draft City of Kalgoorlie-Boulder Cat Amendment Local Law 2022

15.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT

15.2.1 HAMMOND PARK LEASE - PART OF LOT 3110 MEMORIAL DRIVE, WEST LAMINGTON (RESERVE 32178)

Responsible Officer:	**Alex Wiese** **Director Economy and Growth**
Author:	**Ric Halse** **Manager Planning, Development & Regulatory Services**
Disclosure of Interest:	**Mayor John Bowler declared an impartial interest – Son is Chairperson of Full Circle Therapies Inc.**

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

1. **Advertise in accordance with s3.58 of the *Local Government Act 1995*, a twenty-one (21) year peppercorn lease with a twenty-one (21) year option between the City and Full Circle Therapies Incorporated for Part of Lot 3110 Memorial Drive, West Lamington, (Reserve 32178) as depicted in Attachment 1.**
2. **Subject to no submissions being received, authorise the A/CEO and Mayor to sign and affix the Common Seal of the City of Kalgoorlie-Boulder in accordance with Part 19.1(2) of the Standing Order Local Law to the lease agreement between the City and Full Circle Therapies Inc. for Part of Lot 3110 Memorial Drive, West Lamington (Reserve 32178) as depicted in Attachment 1.**
3. **If submissions are received, the CEO review the submission and provides a further report to Council summarising the public submissions for Council to determine whether to proceed with the lease without modification, proceed with the lease with modification, or to not proceed with the lease.**

ALTERNATIVE MOTION

MOVED BY: CR SUZIE WILLIAMS
SECONDED BY: CR WAYNE JOHNSON

That Council:

1. **That Council change the location from Memorial Drive to Lot 38452.**
2. **Advertise in accordance with s3.58 of the *Local Government Act 1995*, a twenty-one (21) year peppercorn lease with a twenty-one (21) year option**

between the City and Full Circle Therapies Incorporated for Part of Lot 3110 Memorial Drive, West Lamington, (Reserve 32178) as depicted in Attachment 1.

3. **Subject to no submissions being received, authorise the A/CEO and Mayor to sign and affix the Common Seal of the City of Kalgoorlie-Boulder in accordance with Part 19.1(2) of the Standing Order Local Law to the lease agreement between the City and Full Circle Therapies Inc. for Part of Lot 3110 Memorial Drive, West Lamington (Reserve 32178) as depicted in Attachment 1.**
4. **If submissions are received, the CEO review the submission and provides a further report to Council summarising the public submissions for Council to determine whether to proceed with the lease without modification, proceed with the lease with modification, or to not proceed with the lease.**

LOST
(1/11)

FORESHADOW MOTION/COUNCIL RESOLUTION

MOVED BY: CR JOHN MATTHEW
SECONDED BY: CR TERRENCE WINNER

That Council defer the item to give Full Circle, The Council and Officers more time to agree on requirements.

CARRIED
(12/0)

EXECUTIVE SUMMARY

The City has been working alongside Full Circle Therapies Incorporated (FCT) to identify suitable land to accommodate a new facility, future growth and on-going sustainability of services. Over the past 6 months, a total of seven (7) sites have been investigated by the City and considered by FCT. Following these discussions, the options have been considered by the Full Circle Therapies Board, with Hammond Park being their preferred option. FTC has requested a 21 year peppercorn lease with a 21 year option over the land depicted in Attachment 1 – Proposed Peppercorn Lease Area – Hammond Park.

Council has the authority to authorise the CEO to issue leases not exceeding a 21 year term, with an additional 21 year term option, to not-for-profit community groups on land it which it has the power to lease. The term of the lease and the option period aligns with the requirements under the *Lands Administration Act 1997*.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s: CONNECTED: We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

BUDGET IMPLICATIONS

There are no direct budget implications associated with this lease; however, subject

to approval, Full Circle Therapies will be charged under a peppercorn lease arrangement.

REPORT

This report has been prepared for Council to consider a new peppercorn lease over part of Hammond Park (Reserve 32178). A sketch of the proposed lease area is depicted below and in Attachment 1. The area is approximately 11,000m² or equivalent to 12% of the total reserve.

Figure 01: Proposed lease area

To determine site suitability within Hammond Park a concept plan has been prepared by Full Circle Therapies (refer to Figure 02 below). The concept proposes development of single storey therapy centre, specialist service facilities and accommodation, a nature based play area, and on-site car parking. Further detail on the development and specific requirements will be addressed through the planning and building approval application process.

Figure 02: Concept plan for new Full Circle Therapies Inc

Full Circle Therapies Incorporated

FTC is a not-for-profit registered charity organisation operating a Paediatric Allied Health Therapy centre for all children based in Kalgoorlie-Boulder. They provide a range of services from individual and group therapy, playgroups and parents workshops and family support.

Their Paediatric Allied Health Services are provided by qualified Allied Health Practitioners through therapy programs consisting of Occupational Therapy, Speech Pathology and Psychology individualised to each child's ability and specific needs. Additionally, the Therapy Assistants provide multi-disciplinary programs supervised by Allied Health Practitioners.

The organisation is run by a volunteer Board, Full Circle Therapies relies on sponsors, donations and project grants to offer its services.

FTC has received $2.8million in State Government funding to build their new facility in Kalgoorlie.

Alternative site options

If Council resolves not to support a lease over part of Hammond Park, two alternative sites in close proximity can be considered, but will require the Department of Planning, Heritage and Lands to issue the City with Power to Lease in addition to modifying the reserve purpose. The time frame for this to be in place is February 2022. FTC could be offered a lease over one or both of these reserves. A summary of the Reserves are addressed below.

A desktop environmental assessment has been completed for both of these reserves, and there are no encumbrances to development.

Reserve 21338 (9297m²) – Vested to the City for the purpose of 'Park'. Legally identified as Lot 3933 DP185855. Site is currently vacant and is sparsely vegetated. Minor encroachment of land activity by adjoining freehold owner.

Reserve 38452 (7923m²) – Vested to the City for the purpose of 'Recreation'. Legally identified as Lot 3932 DP185856. Site is currently vacant and is sparsely vegetated.

Figure 03: Alternative site options

Conclusion

It is recommended that Council advertise in accordance with s3.58 of the *Local Government Act 1995*, a twenty-one (21) year peppercorn lease with a twenty-one (21) year option between the City and Full Circle Therapies Incorporated for Part of Lot 3110 Memorial Drive, West Lamington, (Reserve 32178) as depicted in Attachment 1, and support FTC in their endeavours to provide a community service to Kalgoorlie-Boulder.

STATUTORY IMPLICATIONS

Adherence to the *Local Government Act 1995* and the *Lands Administration Act 1997* has been achieved.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Community consultation is proposed to be undertaken in accordance with s3.58 of the *Local Government Act 1995,* which requires the City to effect a public notice

calling for submissions on the proposed lease. Subject to no submissions, the lease can be finalised pursuant to Part 19.1(2) of the Standing Order Local Law. In the event any submission is received, the CEO is required to report the submission to Council for further consideration.

Due to the Christmas period, the Public Notice will be advertised from Saturday 8 January 2022 for 21 days, with submissions closing on Saturday 29 January 2022.

ATTACHMENTS

Attachment 1 - Proposed Peppercorn Lease Area Hammond Park

15.3 GENERAL MANAGER - FINANCE AND CORPORATE

15.3.1ACCOUNTS PAYABLE FOR THE MONTH OF NOVEMBER 2021

Responsible Officer:	**Xandra Curnock** **Chief Financial Officer**
Author:	**Casey Radford** **Finance and Compliance Coordinator**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR TERRENCE WINNER
SECONDED BY: CR GLENN WILSON

That Council receive the list of payments totalling $ 4,476,127.20 as presented for the month of November 2021.

CARRIED
(12/0)

EXECUTIVE SUMMARY

The purpose of this report is for Council to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), direct debit, debit card and credit card.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no budget implications resulting from the recommendations of this report.

REPORT

Attached to this report are the lists of all cheque and EFT payments made during the month of November 2021 and a list of corporate credit card transactions by card holder of the same period totalling $ 4,476,127.20.

Municipal EFT	$	4,108,146.74
Municipal Cheque	$	2,240.28
Direct Debit	$	314,140.65
Credit Cards	$	51,599.53
Grand Total	**$**	**4,476,127.20**

STATUTORY IMPLICATIONS

The Accounts Payable for the Month of November 2021 has been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996.*

POLICY IMPLICATIONS

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Municipal EFT Payments November 2021

Municipal Cheque Payments November 2021

Municipal Direct Debit Payments November 2021

Credit Card Payments November 2021

15.3.2 MONTHLY FINANCIAL REPORT - OCTOBER 2021

Responsible Officer:	**Xandra Curnock** **Chief Financial Officer**
Author:	**Ishani Subaharan** **Corporate Accountant**
Disclosure of Interest:	**Nil**

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR KIRSTY DELLAR
SECONDED BY: CR AMY ASTILL

That Council in accordance with Regulation 34 of the Local Government (Financial Management Regulations 1996), receive the Statement of Financial Activity for the period ending 31 October 2021.

CARRIED BY ABSOLUTE MAJORITY (12/0)

EXECUTIVE SUMMARY

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("**the Regulations**"), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 31 October 2021.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- CAPABLE: We will have the resources to contribute to our community and economy.
- EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no budget implications resulting from the recommendations of this report.

REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It

was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or $50,000, whichever is the greater.

For the year to date to 31 October 2021 income is over budget by 2.22% and expenditure is over budget by 1.64%, commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > $50,000 under or over budget.

INCOME CATEGORIES

Overall stated income is 2.22%, $1,151,339 over budget. The sub programs which are outside the allowable variance is as follows;

Other General Purpose Funding

Description	YTD Budget	YTD Actual	YTD Variance
Other General Purpose Funding	**$626,664**	**$562,890**	**($63,774)**

This is due to less interest income from term deposit investments, as the market rate for interest being less than predicted.

Other Welfare

Description	YTD Budget	YTD Actual	YTD Variance
Other Welfare	**$21,865**	**$124,479**	**$102,614**

This is due to income from Department of Social Services for the cashless welfare program of $100k that was not included in the budget.

Aerodromes

Description	YTD Budget	YTD Actual	YTD Variance
Aerodromes	**$3,591,306**	**$4,174,152**	**$582,846**

This is due to higher income from passenger fees and screening fees of $383k compared to budget and funds received for domestic airports security cost support grant of $200k that was not included in the budget.

Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
Economic Development	**$561,169**	**$225,950**	**($335,220)**

This is due less income from sale of effluent water compared to budget.

Salaries & Wages

Description	YTD Budget	YTD Actual	YTD Variance
Salaries & Wages	**$62,670**	**$140,959**	**$78,289**

This is due higher income from reimbursements from paid parental leave of $54k, employee income protection and workers comp of $24k compared to budget.

EXPENSE CATEGORIES

Overall stated expenditure is 1.64% $361,565 over budget. The sub programs which are outside the allowable variance is as follows;

Fire Prevention

Description	YTD Budget	YTD Actual	YTD Variance
Fire Prevention	**$15,642**	**$116,160**	**$100,518**

This variance is due to higher overhead allocations of $57k and employee costs of $43k compared to budget.

Preventive Services – Inspection/Admin

Description	YTD Budget	YTD Actual	YTD Variance
Preventive Services – Inspection/Admin	**$414,695**	**$340,505**	**($74,189)**

This variance is due to less employee costs of $45k, less contract costs of $20k and other expenses of $9k compared to budget.

Aged and Disabled – Senior Citizens Centre

Description	YTD Budget	YTD Actual	YTD Variance
Aged and Disabled – Senior Citizens Centre	**$73,520**	**$126,847**	**$53,327**

$36k of the variance is due to higher depreciation and other expenses compared to budget and $17k due to termination payments of EGCC staff, which were not included in the budget.

HACC

Description	YTD Budget	YTD Actual	YTD Variance
HACC	**$13,778**	**$302,682**	**$288,904**

This variance is due to termination payments of EGCC staff that were not included in the budget.

Sanitation – Household Refuse

Description	YTD Budget	YTD Actual	YTD Variance
Sanitation – Household Refuse	**$1,398,591**	**$2,271,932**	**$873,341**

The variance is due to depreciation allocated for Yarri Road Landfill – Intangible Asset that is new in 2021/22, which was not included in budget.

Sanitation – Other

Description	YTD Budget	YTD Actual	YTD Variance
Sanitation – Other	**$476,215**	**$412,206**	**($64,010)**

The variance is due to less contract works of $36k, employee costs of $28k compared to budget.

Town Planning & Regional Development

Description	YTD Budget	YTD Actual	YTD Variance
Town Planning & Regional Development	**$468,940**	**$382,286**	**($86,654)**

The variance is due to less employee costs of $41k, contract works of $33k, and contributions of $12k compared to budget.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	**$768,548**	**$868,418**	**$99,870**

The variance is due to higher employee costs of $180k for events, utilities of $41k, partially offset by less contract works of ($92k), and other expenses and contributions of ($27k) compared to budget.

Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
Economic Development	**$494,926**	**$327,821**	**($167,105)**

This is due to less employee costs of $57k, contract works of $52k, other expenses of $25k, depreciation of $17k and utilities of $16k compared to budget.

Plant Operation Costs

Description	YTD Budget	YTD Actual	YTD Variance
Plant Operation Costs	**$206,481**	**$390,204**	**$183,723**

This is due to less contract costs of $89k, employee costs of $65k, other expenses of $30k compared to budget.

CAPITAL CATEGORIES

October 2021 capital expenditure is under budget by ($9m) YTD. Actual YTD expenditure is $5m versus budgeted YTD spend of $14m. Main variances from Sewerage of ($2.6m), Infrastructure – Drainage of ($1.2m), Investment Property of ($1.2m), Roads of ($1m), Plant & Equipment of ($0.8m), and Buildings of ($0.7m).

STATUTORY IMPLICATIONS

The Statement of Financial Activity has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

MONTHLY FINANCIAL REPORT - OCTOBER 2021

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 INFORMATION BULLETIN

17.1 ACTING CHIEF EXECUTIVE OFFICER

Nil

18 CONFIDENTIAL ITEMS

18.1.1 DISPOSAL OF LAND - 146 EGAN STREET

Responsible Officer:	**Alex Wiese** **Director Economy & Growth**
Author:	**Lauren Chapman-Holle** **Lead Policy & Research Advisor**
Disclosure of Interest:	**Deputy Mayor Glenn Wilson declared an impartial interest – Submission was received from a closely associated client.**

OFFICER RECOMMENDATION/ COUNCIL RESOLUTION

- **That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:**
- **a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting**
- **a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government**
- **a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government**

MOVED BY: CR JOHN MATTHEW
SECONDED BY: CR KIRSTY DELLAR

CARRIED
(12/0)

EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

Members of the press and gallery left the room at 9:05pm.

Council moved into camera at 9:11PM.

COUNCIL RESOLUTION

MOVED BY: CR DAVE GRILLS
SECONDED BY: CR MICHAEL MCKAY

That Council table the item until they have been fully assessed pre-approval by the incoming CEO and presented for the information of Elected Members.

CARRIED

(12/0)

18.1.2 CHILDCARE CENTRE DEVELOPMENT, LOT 67 BATES DRIVE SOMERVILLE

Responsible Officer:	**Alex Wiese** **Director Economy and Growth**
Author:	**Lauren Chapman-Holle** **Lead Policy & Research Advisor**
Disclosure of Interest:	**Nil**

OFFICER RECOMMENDATION

- **That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:**
- **a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting**
- **a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government**
- **a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government**

EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

OFFICER RECOMMENDATION

MOVED BY: CR DEBORAH BOTICA

SECONDED BY: CR GLENN WILSON

That Council consider the background and options outlined in the report below, and resolve to revalue the portion of Lot 67 Bates Drive, Somerville, readvertises the land disposal in accordance with s3.58 of the Local Government Act 1995 and renegotiates a deed of agreement with Pacifica for guaranteed childcare places and a childcare centre.

LOST

(2/10)

FORESHADOWED MOTION/ COUNCIL RESOLUTION

MOVED BY: CR TERRENCE WINNER

SECONDED BY: CR JOHN MATTHEW

That Council revalues the portion of Lot 67 Bates Drive, Somerville and initiates an expression of interest process to build and operate a childcare centre on the site.

CARRIED
(11/1)

18.1.3 PROPOSAL TO PURCHASE 248 HANNAN STREET

Responsible Officer:	**Alex Wiese** **Director Economy and Growth**
Author:	**Lauren Chapman-Holle** **Lead Policy & Research Advisor**
Disclosure of Interest:	**Nil**

OFFICER RECOMMENDATION

- **That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:**
- **a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting**
- **a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government**
- **a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government**

EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

COUNCIL RESOLUTION

MOVED BY: CR DAVE GRILLS
SECONDED BY: CR MICHAEL MCKAY

That Council table the item until they have been fully assessed pre-approval by the incoming CEO and presented for the information of Elected Members.

CARRIED

(12/0)

18.1.4 DISPOSAL OF LAND - AREAS 1 & 2, BROADWOOD

Responsible Officer:	**Alex Wiese** **Director Economy and Growth**
Author:	**Lauren Chapman-Holle** **Lead Policy & Research Advisor**
Disclosure of Interest:	**Nil**

OFFICER RECOMMENDATION

- **That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:**
- **a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting**
- **a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government**
- **a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government**

EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

COUNCIL RESOLUTION

MOVED BY: CR DAVE GRILLS
SECONDED BY: CR MICHAEL MCKAY

That Council table the item until they have been fully assessed pre-approval by the incoming CEO and presented for the information of Elected Members.

CARRIED

(12/0)

18.1.5 GOLF COURSE PRELIMINARY SITE WORKS - BUDGET AMENDMENT

Responsible Officer:	**David Trevaskis** **Deputy Chief Executive Officer**
Author:	**David Trevaskis** **Deputy Chief Executive Officer**
Disclosure of Interest:	**Mayor John Bowler declared an impartial interest – Is a member of the Goldfields Golf Club.** **Cr Kirsty Dellar declared an impartial interest – Is a member of the Goldfields Golf Club.** **Cr Wayne Johnson declared an impartial interest – Is a member of the Goldfields Golf Club.** **Acting CEO David Trevaskis declared an impartial interest – Is a member of the Goldfields Golf Club.**

OFFICER RECOMMENDATION

- **That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:**
- **legal advice obtained, or which may be obtained, by the local government, and which relates to a matter to be discussed at the meeting**

EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

COUNCIL RESOLUTION

MOVED BY: CR GLENN WILSON
SECONDED BY: CR WAYNE JOHNSON

That Council:

1. Received the update on the progress of the golf course resort development; and

2. Approve an amendment to the 2021/22 annual budget for an additional $2.5 million contribution for the completion of the preliminary site works as per the City's obligations.

CARRIED BY ABSOLUTE MAJORITY

(11/1)

Cr Mick McKay voted against the motion.

COUNCIL RESOLUTION

MOVED BY: CR DEBORAH BOTICA
SECONDED BY: CR AMY ASTILL

That Council move out of camera and resume standing orders.

CARRIED

(11/1)

Council moved out of camera and resumed standing orders at 10:17PM.

Public returned to the Chamber and the Mayor read the resolutions adopted in the confidential section.

19 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on Monday 24 January 2022

20 CLOSURE

There being no further business, the Mayor thanked the Councillors and staff for their attendance and declared the meeting closed at 10:20PM.