



**City of
Kalgoorlie
Boulder**

MINUTES

of the ORDINARY Meeting of Council

held at 7:00PM

on

22 JUNE, 2020

at the

Kalgoorlie Town Hall

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Mayor declared the meeting open at 7.00pm welcoming the gallery and those present and recited the Acknowledgement of Country.

2 OPENING PRAYER

The opening prayer was conducted by Father Brennan of the Catholic Church.

3 DISCLAIMER READING

THE MAYOR WILL READ THE DISCLAIMER TO THOSE PRESENT.

PLEASE NOTE THIS MEETING IS BEING RECORDED AND STREAMED LIVE ON THE COUNCIL'S WEBSITE IN ACCORDANCE WITH COUNCIL'S RECORDING AND STREAMING OF COUNCIL MEETINGS POLICY, WHICH CAN BE VIEWED ON COUNCIL'S WEBSITE.

ALL REASONABLE CARE IS TAKEN TO MAINTAIN YOUR PRIVACY; HOWEVER, AS A VISITOR IN THE PUBLIC GALLERY, YOUR PRESENCE MAY BE RECORDED. BY REMAINING IN THE PUBLIC GALLERY, IT IS ASSUMED YOUR CONSENT IS GIVEN IF YOUR IMAGE IS BROADCAST.

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICER'S RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCIL'S DECISION.

4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**IN ATTENDANCE:**

Mayor John Bowler
Cr Lisa Malicky
Cr Deborah Botica
Cr Laurie Ayers
Cr Mandy Reidy
Cr Gary Brown
Cr Glenn Wilson
Cr Pam Townsend

Cr Nardia Turner
Cr Linden Brownley
Cr Dave Grills
Cr Terrence Winner

MEMBERS OF STAFF:

Mr John Walker	Chief Executive Officer
Mr Stuart Devenish	General Manager Infrastructure & Environment
Ms Holly Phillips	General Manager City Living
Mr David Trevaskis	General Manager Finance and Corporate
Ms Eve Reitmajer	PA to the General Manager Finance and Corporate
Ms Michelle Todd	Manager Governance and Legal Services
Mr Brett Killen	Manager Information Communication and Technology

VISITORS:

1

PRESS:

1

APOLOGIES – ELECTED MEMBERS:

Cr John Matthew

APOLOGIES – MEMBERS OF STAFF:

Nil

LEAVE OF ABSENCE:

Nil

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC ACCESS AND PUBLIC QUESTION TIME

Public Access

Nil

Public Question Time

Nil

7 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8 NOTATIONS OF INTEREST

8.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER CODE OF CONDUCT

Nil

8.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A

Nil

8.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B

CR PAM TOWNSEND DECLARED A PROXIMITY INTEREST IN ITEM 15.2.2 OF THE COUNCIL MEETING AGENDA FOR 22 JUNE 2020.

9 APPLICATIONS FOR LEAVE OF ABSENCE

COUNCIL RESOLUTION

MOVED BY: CR LISA MALICKY

SECONDED BY: CR GLENN WILSON

That Council approve the leave request.

**CARRIED
(12/0)**

9.1 APPLICANT: CR MANDY REIDY

Cr Mandy Reidy requested Leave of Absence from 27 July 2020 to 18 August 2020 inclusive for a family holiday.

10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS

26/05/2020	OASG Meeting
28/05/2020	Goldfields Mining – Regional Suppliers Group Meeting
29/05/2020	GVROC Meeting
29/05/2020	Darryl Tonkin – Retire (Airport)
09/06/2020	Cemetery meeting
11/06/2020	Mining Legends Meeting

16/06/2020	Ministerial Round Table on Covid-19 Recovery
18/06/2020	RCAWA Bi-Annual Meeting
19/06/2020	Official Opening Ceremony- Great Eastern Highway Duplication, Anzac Drive to Gatacre Drive

11 CONFIRMATION OF MINUTES

COUNCIL RESOLUTION

MOVED BY: CR DAVE GRILLS

SECONDED BY: CR TERRENCE WINNER

[Minutes of Ordinary Council Meeting held on 25 May 2020](#)

That the minutes of the Ordinary meeting held on 25 May 2020 be confirmed as a true record of that meeting.

CARRIED
(12/0)

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

14 REPORTS OF COMMITTEES

14.1 ALL PURPOSE COMMITTEE MINUTES - 8 JUNE 2020

14.1.1 COMMENCEMENT OF COMMUNITY CONSULTATION LOCAL PLANNING SCHEME NO.2

Responsible Officer: Stuart Devenish
General Manager Infrastructure and Environment

Author: Paul Nuttall
Planning and Development Team Leader

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

That the Committee recommend Council endorse the public launch date of 30 July 2020 to commence consultation and for consultation to be completed by 2 November 2020.

COMMITTEE RECOMMENDATION

MOVED BY: CR GARY BROWN
SECONDED BY: CR LINDEN BROWNLEY

That Council endorse the public launch date no later than 30 July 2020 to commence consultation and for consultation to be completed 90 days after commencement.

**CARRIED
(12/0)**

Council requested large scale display of the scheme be available to Councillors in the Town Hall Councillors meeting rooms.

EXECUTIVE SUMMARY

This report seeks Council support to commence community engagement for the Local Planning Scheme No2 (LPS2).

The City has reached a point in the LPS2 preparation in which State Government requirements have been satisfied and statutory community consultation can commence. To achieve this, officers will adhere to COVID-19 guidelines as applicable during community engagement to protect community safety, and to provide appropriate web based tools to engage with the community that doesn't limit accessibility and participation.

Officers have nominated 30 July 2020 as the official launch date for community

consultation. At the conclusion of the consultation program, all public submissions will be presented to Council for consideration. Following consideration of public input into LPS2, Council has the ability to undertake modifications to the draft Scheme text or maps, prior to the referral of the Scheme to the State Government.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **SUSTAINABLE:** We advocate for the provision of land use.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Overview of LPS2 principles

By way of background, the objective of LPS2 is to support growth and development of Kalgoorlie-Boulder by achieving outcomes that enhance liveability and promote economic activity. The below points outline the principles that underpin this:

- Increase the amount of developable land for residential and industrial development;
- Open up new areas of land for development that were previously encumbered by land reservation;
- Increase the residential density of properties around key activity nodes to provide in-fill development opportunities;
- Limit commercial sprawl and concentrate new commercial development in Kalgoorlie and Boulder town sites;
- Provide new development tools for mixed use development in the CBD to promote residential living opportunities and to stimulate the night-time economy;
- Provide new development opportunities in the rural town sites of Ora Banda and Broad Arrow;
- Speed up the processing time for certain types of land use activities;
- Expand the range of land use activities that are exempt from development approval;
- Embed development incentives into the Scheme to encourage new innovative development in the Kalgoorlie and Boulder town sites;
- Increase the size of Heritage precincts to protect heritage values and incorporate development requirements that ensure new development can co-exist with heritage buildings.

Timeline

Due to the complexities surrounding State regulations for local planning schemes, the development of LPS2 has taken a number of years. To demonstrate the progress of the LPS2 program, the below table has been put together to outline key milestones that have been achieved along with the remaining milestones required to finalise the program.

Date	Milestone	Comment
June 2012	Council resolved to commence preparation of new Local Planning Scheme	Gazetted
December 2016	Councillor workshop to formulate the new scheme	Completed
January 2018	Council endorsed modifications to the draft Local Planning Scheme	Adopted
June 2018	Draft Scheme provided to State government for review. Modifications required by State to align with regulations.	Completed
July 2018	Draft Scheme referred to EPA and DPLH Consent granted to advertise.	Approved
October 2018	Council resolved to endorse LPS2 Community Engagement Strategy	Adopted
April 2019	Day workshop with Department of Planning to clear remaining issues	Completed
December 2019	Final modifications made to draft scheme in conjunction with the Dept. of Planning. Text and Map corrections	Completed
30 July 2020 – 2 November 2020	Formal public advertisement	
	Report to Council on engagement results	
	Perform modifications to LPS2 in accordance with Council directions as required	
	Submit LPS2 to the State Government for final review and approval.	

LPS2 Community Engagement Strategy

Engagement objectives

Objectives for the engagement draft Scheme are to:

<i>Communicate</i>	The City's intentions for the new Local Planning Scheme
<i>Answer</i>	Questions raised by landowners through submissions
<i>Inform</i>	State agencies of the consolidated strategic approach being pursued, the statutory framework and the context for agency interests to be addressed
<i>Assist</i>	Local and regional planning and economic initiatives to coordinate opportunities that may present through the Local Planning Scheme

A community engagement strategy has been proposed to achieve the objectives. The strategy which was endorsed by Council in October 2018 is attached.

The strategy compartmentalised the consultation into four stages as described below. Please refer to attached Local Planning Scheme No.02 - Community Engagement Strategy, attached to this report.

Timing of engagement activities is to relate the stages as follows:

Stage	Component	Tasks
1	Collaborate with Department of Planning officers	Review and finalise engagement activities Complete
2	Engagement	<ul style="list-style-type: none"> • At least 3 'Open House' forums • Encouragement of meetings and briefings to key stakeholders, as required • One on one meetings with key stakeholders and residents as required • Telephone, email and counter enquiries • Website establishment • Newspaper advertisement • Media releases • Technical report availability • Formal written referrals to State agencies • Display information at key City sites
3	Reporting to Council	Report on responses and changes incorporated to LPS2
4	Reporting to WAPC	Forward Council resolution to WAPC for endorsement of LPS2

Due to COVID-19, officers will adhere to engagement interactions to ensure social distancing restrictions are adhered to and that the community is safe during consultation events. The City has enhanced Stage 2 to incorporate new web based engagement tools which will provide an alternate to face-to-face meetings or group gatherings to share information and allow users to engage with the City. Notwithstanding, information will still be displayed in public areas such as the Town Hall, Library and Council Administration Building.

The specific technology based engagement tools that will be used in Stage 2 (Wider Community Engagement) have been listed below to demonstrate the accessibility and user-friendliness of the tools and to provide confidence that COVID-19 will not affect the outcome of community engagement:

- Dedicated website page for LPS2 engagement and information;
- Interactive public mapping system (Intramaps) to show users current land classification, and proposed land classifications under the new Scheme;
- Online factsheets about the LPS2 and FAQ about Scheme changes;
- Online engagement forms for easy submission by the user;
- Electronic versions of Scheme text to download;
- Electronic versions of Scheme map to download;

STATUTORY IMPLICATIONS

The City is required to advertise the LPS2 for 90 days as per the *Planning and Development Act (Local Planning Schemes) regulations 2015* (Part 4, Div 2, section 22(4) (a). Conditional consent to advertise from the Department of Planning Lands

and Heritage was granted in July 2018. Agreement has subsequently been made with the Department of Planning Lands and Heritage that these requested changes are suitable, and advertising of the Scheme.

POLICY IMPLICATIONS

There are no policy implications as a result of the report recommendations.

COMMUNITY ENGAGEMENT CONSULTATION

This report addresses intended consultation arrangements.

ATTACHMENTS

Local Planning Scheme No.2 Engagement Strategy



14.1.2 BAD DEBT WRITE OFF - DELINQUENT MINING TENEMENTS

Responsible Officer: David Trevaskis
General Manager Finance and Corporate

Author: Jocelyn Power
Rates Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR DEBORAH BOTICA
SECONDED BY: CR MANDY REIDY

That Council:

1. Review the delinquent mining tenements rates accounts as detailed in table below and recognise the outstanding debt of \$53,624.65 as uncollectable; and

UV Tenement Type	Property Count	General Rates \$	ESL \$	Legal Charges \$	Interest Charges \$	Total \$
Exploration	5	8,458.82		1,365.80	3,202.19	13,026.81
Prospecting	5	2,657.33		384.00	1,723.60	4,764.93
Mining	1	24,070.09	192.02	384.00	11,186.80	35,832.91
TOTAL	11	35,186.24	192.02	2,133.80	16,112.59	53,624.65

2. Resolve to write off the outstanding rates debt of \$53,624.65, comprising of general rates \$35,186.24 and service charges \$18,438.41.

**CARRIED BY ABSOLUTE MAJORITY
 (12/0)**

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval to write off rates and service charges debts relating to eleven 'dead' mining tenements totalling \$53,624.65. Administrative attempts to recover the debts have not succeeded and further recovery attempts would not be cost effective.

A summary of the aged accounts is detailed in Table 2 of the report.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

EMPOWERED: We ensure considered decision making based on

collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are financial implications resulting from the recommendations of this report. The write off will result in a reduced accounts receivable of \$53,624.65 for the current 2019/20 financial year; comprising of \$35,186.24 prior year rates revenue and \$18,438.41 service charges revenue.

Provisions have been made in the 2019/20 financial year for the loss. A budget of \$50,000 is allocated to COA 103011120 – Rates Bad Debt Write off Expense Muni to allow for rates write off.

REPORT

BACKGROUND

This report provides details of delinquent rates debts which are recommended for write off. Regular reporting of bad debts is intended to encourage sound governance over collection of monies.

Section 6.12(1)(c) of the *Local Government Act 1995* gives Council the power to write off any amount of money owing to the City. Absolute majority of Council is required.

The City of Kalgoorlie-Boulder Delegation of Authority Register March 2017, provides the Chief Executive Officer (CEO) authority to write off individual rates debts up to \$100. All rates debts in excess of \$100 are to be written off by Council resolution.

COMMENT

The eleven dead mining tenements rates accounts have been listed under the provision for doubtful debts and have been deemed 'unrecoverable'. A dead mining tenement is a claim, lease or license to mine that is inactive or has been surrendered by the applicant, withdrawn by the applicant or been forfeited.

The debts date back more than five years. Information recorded on the related rate accounts show regular attempts to recover the debts have been unsuccessful. The continued cost of pursuing payment of the debts has been costly with little results. Of the \$53,624.65 to be written-off, \$51,793.64 is connected to nine Fairstar Resources Limited tenements, a company which went into receivership in July 2015.

It has been determined that due to the age of the accounts, the debts are unrecoverable and are recommended for write off. In circumstances where it is not viable to continue legal action for recovery, Council is then left with no choice but to write-off the debt.

Table 2 Aged Rates Accounts

Billing Period	Age of Debt (years)	Property Count	Total Outstanding \$
2010/11	10	1	1,461.99
2013/14	7	1	35,832.91
2014/15	6	4	6,936.75
2015/16	5	4	5,303.89
2016/17	4	1	4,089.11
Total		11	53,624.65

As stated, the majority of these debts are a number of years old and the process of debt recovery has been regular and persistent without success. Importantly, the City processes have been modified over time to ensure that there should not be recurring instances.

The practise of regularly reporting such matters and obtaining Council approval for debt write off enables sound corporate governance. As a minimum requirement, this process has been implemented into the debt recovery procedural guidelines, ensuring that costs from the current financial year/s are not carried forward as a burden to future financial periods.

STATUTORY IMPLICATIONS

Local Government Act 1995

6.12. Power to defer, grant discounts, waive or write off debts

- (1) *Subject to subsection (2) and any other written law, a local government may —*
 - (a) *when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or*
 - (b) *wave or grant concessions in relation to any amount of money; or*
 - (c) *write off any amount of money, which is owed to the local government.*

** Absolute majority required.*

- (2) *Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.*
- (3) *The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.*
- (4) *Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

14.1.3 CHIEF EXECUTIVE OFFICER DELEGATED AUTHORITY

Responsible Officer: David Trevaskis
General Manager Finance and Corporate

Author: Michelle Todd
Manager Governance and Legal Services

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR MANDY REIDY
SECONDED BY: CR LINDEN BROWNLEY

That the Committee recommend Council endorse the amendment to the Chief Executive Officer delegated authority Finance 07 – Writing Off of Minor Balances as follows:

Council delegates the authority to the CEO to authorise the writing off of debts under \$5,000.00 for the following:

1. Rates debts carried in the Rates Debtors Ledger; and
2. General debts carried in the various Sundry Debtors ledgers.

**CARRIED BY ABSOLUTE MAJORITY
(12/0)**

EXECUTIVE SUMMARY

This report is presented to Council to address a requisite amendment to the Finance 07 – Writing off of Minor Balances delegation to the CEO. The treatment of the various debts in this delegation are varied without cause. The proposed amendment will bring consistency to the Finance 07 delegated authority to the CEO in the way the organisation manages both rates debts and general debts.

This amendment to the delegation is consistent with other Local Governments and will facilitate operational efficiencies and improve the financial management operations for the organisation.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The current delegated authority for Finance 07 – Writing Off of Minor Balances varies for rates debts and general debts. The CEO is currently authorised to write off rates debts balances carried in the Rates Debtors Ledger of up to \$100, while the authorisation for writing off of general debts carried in the various Sundry Debtors ledgers is capped at \$5,000.

The effect of the current delegation sees minor rates balances presented to Council for consideration where it would be more effected to be managed at an operational level.

Council regularly receive rates updates by reports directly to Council and through the quarterly Finance and Audit Committee meetings which includes information relating to the writing off of debts balances under this delegated authority.

It is recommended Council endorse the amendment to the CEO's current delegations.

STATUTORY IMPLICATIONS

Section 6.12(c) of *Local Government Act 1995*

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15 REPORTS OF OFFICERS

15.1 CHIEF EXECUTIVE OFFICER

15.1.1 ARTGOLD COUNCIL COMMITTEE MEMBER 2019 - 2021

Responsible Officer: John Walker
Chief Executive Officer

Author: Katie-Jane Anderson
Economic Development Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

1. Receive the resignation of Councillor Townsend as Council representative on the External Committee, Artgold; and
2. Appoint an Elected Member to represent Council on Artgold effective 22 June 2020.

COUNCIL RESOLUTION

MOVED BY: CR PAM TOWNSEND
SECONDED BY: CR GLENN WILSON

That Council:

1. Receive the resignation of Councillor Townsend as Council representative on the External Committee, Artgold; and
2. Appoint Councillor Botica to represent Council on Artgold effective 22 June 2020.

CARRIED
(12/0)

EXECUTIVE SUMMARY

At the 18 November 2019 All Purpose Committee Councillor Pam Townsend was endorsed as the City of Kalgoorlie-Boulder Elected Member representative for the Artgold Committee and Mayor John Bowler endorsed as a Deputy member.

On Thursday 18 June 2020 Cr Townsend formally resigned from her position held as Elected Member committee member.

Mayor John Bowler as the Deputy Elected Member representative would not like to resume the vacant position and will remain in his current role.

A new Council representative is to be nominated.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **EMPOWERED:** We provide opportunities for genuine engagement with the community to inform the Council's decision-making.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

At the point of which an Elected Member wishes to withdraw as a member of an agreed committee it is required that a replacement is endorsed by Council.

Elected Member representatives are required to attend Committee meetings as scheduled and are encouraged to provide Council with updates. The updates need not be formally presented to Council.

About Artgold

Artgold inc, formally Arts & Culture Goldfields Association, exists to serve and promote arts organisations, upcoming events and individual artists working in Kalgoorlie-Boulder.

The association aims to raise the profile of all arts genres by actively promoting and supporting arts activities in the wider community.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT

15.2.1 PROPOSED ROAD CLOSURE - CLANCY STREET, BOULDER

Responsible Officer:	Stuart Devenish General Manager Infrastructure and Environment
Author:	Cameron Sturges Planning Officer
Disclosure of Interest:	Nil
Assessment Number:	A27164, A27165, A27166, A27167, A23807, A23808, A23809, A23810 and A724.
Owners Name:	State of Western Australia
Application Number:	Nil
Applicants Name:	City of Kalgoorlie Boulder
Development Value:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR MANDY REIDY
SECONDED BY: CR GLENN WILSON

That Council, in accordance with Section 58 of the *Land Administration Act 1997*, authorise the Chief Executive Officer to request the Minister of Lands to close the portions of road reserve between Clancy Street and Goldfields Highway as depicted on Figure 1.

**CARRIED
(12/0)**

EXECUTIVE SUMMARY

The purpose of this report is to close the road reserve between Clancy Street and Goldfields Highway to provide landowners adjoining the reserve the opportunity to purchase portions of land in freehold.

Presently the road reserve is used informally for vehicular access and the storage of equipment and machinery. As the reserve serves no strategic benefit for the City's road network, the land could be utilised for commercial activity to support business operating in the area.

The process to enable freehold purchase of the reserve requires Council to request the Minister of Lands to formally close the road reserve. If this request is supported by the Minister, the adjoining landowners will be offered the opportunity by the Department of Planning, Lands and Heritage to purchase the portion of land directly adjoining to their properties. Processes to facilitate such are recommended accordingly.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- SUSTAINABLE: We advocate for the provision of land use.

BUDGET IMPLICATIONS

There are no physical construction works required in relation to the proposed right-of-way, and following closure, the resultant land area to be managed by the City will be reduced.

REPORT

The action by the City to close the road reserve between Clancy Street and Goldfields Highway was initiated by a freehold land owner located on Pauley Court who enquired about the possible use of the land adjoining the rear of their property. To facilitate lawful use of this land, the City is required to commence a road reserve closure under the Land Administration Act 1997, and for the land to be sold in freehold to adjoining property owners.

Site description

The road reserve has a total area of 3,990 m² and is accessible via Clancy Street. Presently, the land is vacant and is used for informal storage of equipment and machinery. A fence prohibits direct access to Goldfields Highway. The road reserve does not form part of the local road network and is surplus to local road requirements.

Proposal

Details regarding the road reserve closure and the subsequent conversion to freehold land are described below and depicted in Figure 1.

- The land will be divided into five lots, inclusive of a right-of-way at the rear of the site for access to properties;
- Landowners directly adjoining the divided lot can purchase the land; however, if the landowner does not wish to purchase the lot then the State may redistribute land to an adjacent owner;
- No direct access rights will be granted to Goldfields Highway when the land is purchased;
- Landowners will be required to secure their land with fencing to clearly delineate tenure and the right-of-way shared access;
- The right-of-way will be owned and managed by the City, and will need to be added to the City's maintenance program. There is no requirement to seal or construct the right-of-way.

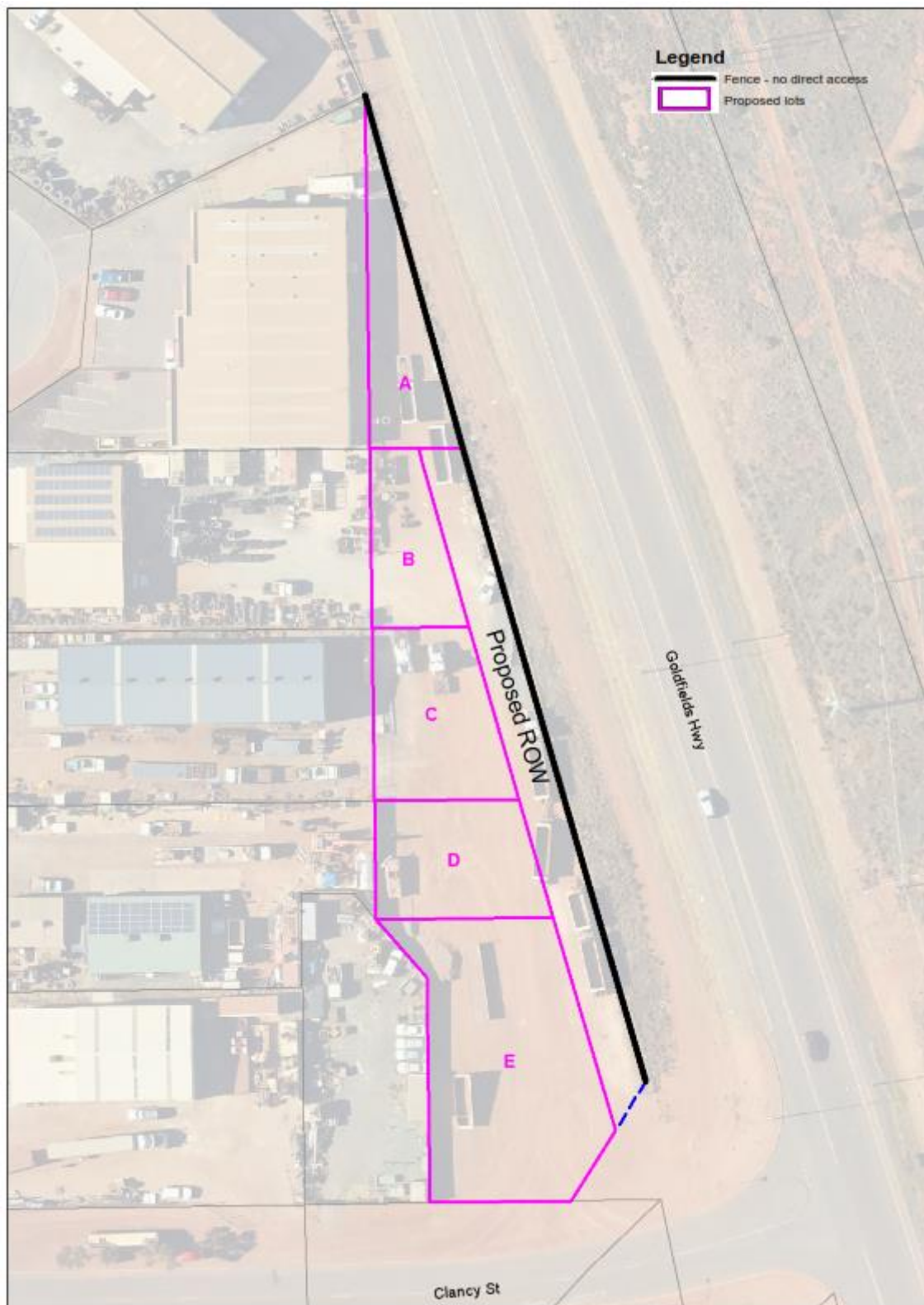


Figure 1 – Proposed road closure and intended parcels of land for purchase with rear access to Clancy Street

CONCLUSION

The proposal to close unused road reserve to convert to freehold tenure supports effective land use management practices by disposing land deemed as surplus for

local government requirements. Furthermore, the conversion of surplus land to freehold tenure provides local business with an opportunity to expand and yield full potential from otherwise unutilised land.

STATUTORY IMPLICATIONS

The recommendations of this report are made in accordance with the Land Administration Act 1997.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

The City has communicated the intent to close a portion of Clancy Street to adjacent landowners on both the 6 March and 20 April 2020. The intent of this early consultation was to gauge interest in this action and to identify any potential issues with the proposed closure. As a result of this consultation the City has modified its original proposal and will continue to maintain a rear ROW access to adjacent properties, which will permit access to Clancy Street, albeit at a reduced width.

Public consultation will be undertaken in accordance with the statutory requirements of Section 58 of the Land Administration Act 1997. This involves public advertising of the proposal.

15.2.2 PROPOSED LICENCE AGREEMENT WITH PUBLIC TRANSPORT AUTHORITY**Responsible Officer:****Stuart Devenish
General Manager Infrastructure and
Environment****Author:****Johannes Prinsloo
Engineering Services Team Leader****Disclosure of Interest:**

Cr Pam Townsend declared a Proximity interest as she “lives across the road”.

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION**MOVED BY: CR GARY BROWN****SECONDED BY: CR LISA MALICKY****That Council resolve to:**

- 1. Enter into a licence agreement with the Public Transport Authority to enable construction and maintenance of a proposed shared use path within a portion of the Kalgoorlie Rail Station land; and**
- 2. Authorise the Mayor and CEO to sign and affix the Common Seal of the City of Kalgoorlie-Boulder in accordance with Part 19.1(2) of Standing Orders Local Law, to the agreement referred to in 1. above.**

**CARRIED
(12/0)****EXECUTIVE SUMMARY**

The purpose of this report is to enter into a licence agreement with the Public Transport Authority (PTA) to allow a segment of a shared use path to be constructed across PTA managed land.

A planned path at Forrest Street needs to deviate around the War Memorial, crossing into the train station site.

The PTA is agreeable to the footpath alignment, subject to the arrangement being formalised through an agreement. The terms of the recommendation will provide for such.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- SAFE: We will deliver a safe and activated community that can be used day and night.**

- SUSTAINABLE: We advocate for the provision of land use.

BUDGET IMPLICATIONS

Entering into a licence agreement to occupy land will be subject to a peppercorn payment of \$1 per year.

REPORT

A new shared-use bike path has been constructed along portion of Forrest Street (from Maritana bridge to the edge of the rail station). Subject to funding allocations, it is proposed to extend the route along Forrest Street, past the rail station. To achieve this, a deviation is required around the War Memorial as shown at Attachment 1. The deviation extends into land owned by the Public Transport Authority, affecting 155m² as shown at Attachment 2.

While the PTA is agreeable to a path on their land, a 'licence to occupy' agreement is necessary to formalise the arrangement. A licence document has been drafted to provide for this. It is recommended that the agreement be entered into accordingly.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Attachment 1 – Plan of Shared Use Path 

Attachment 2 – Diagram of Leasing Area 

15.2.3 PARKING RESTRICTIONS – OSWALD AND CARRINGTON STREETS, SOUTH KALGOORLIE

Responsible Officer: Stuart Devenish
General Manager Infrastructure and Environment

Author: Stuart Devenish
General Manager Infrastructure and Environment

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR LISA MALICKY
SECONDED BY: CR NARDIA TURNER

That Council resolve, pursuant to Clause 5.1 of Parking and Parking Facilities Local Law 2009, to:

1. Prohibit parking at Oswald and Carrington Street intersection (near to Kids on Carrington Child Care Centre) ; and
2. Endorse the installation of the necessary “No Stopping” and “yellow edge-marking” as indicated on the attached plan.

**CARRIED
(12/0)**

EXECUTIVE SUMMARY

The purpose of this report is to promote safe vehicular and pedestrian movements at the intersection of Oswald (extension of Lane) and Carrington Streets, South Kalgoorlie.

Concerns around the safety of the intersection, adjacent to a child care centre has come to attention through recent incidents, and evidence of drivers disregarding the ‘Stop’ sign at Oswald Street and continuing dangerously through the intersection.

A number of immediate terms measures are being arranged. This include refreshing white-line marking, and trimming tree branches near to signage. As a further measure, prevention of car parking at all intersections will help to prevent parked vehicles potentially obscuring view of the ‘Stop’ sign and vehicles approaching the intersection.

The safety of the intersection will continue to be monitored, with further measures examined if necessary.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding

Theme:

- **SAFE:** We have safe, reliable and efficient public transport and road networks.

BUDGET IMPLICATIONS

Costs associated with signage and road markings will be costed against the budget account number 70258114 (Roadworks Traffic and Safety).

REPORT

There have been two reported crashes this year at the intersection of Oswald Street and Carrington Street (adjacent the 'Kids on Carrington Child Care Centre' facility). Accidents have involved casualties. There is also evidence of vehicles continuing through the intersection without observing the 'Stop' sign for Oswald Street traffic.

While the traffic environment itself has no obvious hazards (i.e. wide road reserves, level ground, street lighting, urban speed limits), issues are being experienced with drivers travelling south-east along Oswald Street as shown at Figure 1.



Figure 1: Oswald Street approach to Carrington Street – looking south-east.

Prevention of car parking at the intersection will help ensure the intersection and 'Stop' sign is clearly visible. The verge tree has been trimmed and intersection line marking will be refreshed to help reduce any risk that drivers overlook the intersection. Existing marked car bays at Oswald Street in front of the child care centre will be retained.

The safety of the intersection will continue to be monitored. Should there be further issues, additional measures such as median island installations, approach line-markings, and kerb extensions at corners to provide greater guidance to drivers can be considered.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Concerns regarding the safety of the intersection have come to attention through members of the public. No further community consultation is necessary in relation to the recommendations of the report.

ATTACHMENTS

Restricted Parking Zones- Oswald and Carrington Streets 

15.3 GENERAL MANAGER - FINANCE AND CORPORATE

15.3.1 FINANCIAL HARDSHIP FOR DEBTORS POLICY

Responsible Officer:	David Trevaskis General Manager Finance and Corporate
Author:	Michelle Todd Manager Governance and Legal Services
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR DEBORAH BOTICA
SECONDED BY: CR TERRENCE WINNER

That Council endorse the Financial Hardship for Debtors Policy CORP-F-011.

CARRIED
(12/0)

EXECUTIVE SUMMARY

On 8 June 2020 the All Purpose Committee recommended Council endorse an amendment to the Chief Executive Officer's delegated authority. Upon endorsement by Council to the delegation changes, the City's Financial Hardship for Debtors Policy CORP-F-011 requires a minor amendment to incorporate this change. This is an existing Council policy.

This report is presented to Council for consideration to incorporate the changes to the CEO's delegated authority once Council have endorsed those changes.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Item 2 of the Financial Hardship Policy for Debtors has been updated to incorporate the changes to the CEO's delegated authority, expected to be endorsed at the meeting on 22 June 2020 as follows:

Application Approval

The delegated officer (i.e. Debt Recovery Officer) will refer the debtor's application with their recommendation to the Chief Executive Officer (CEO) for final approval and signoff. The CEO has delegated authority under the Chief Executive Officer Delegation Register to write-off rate debts under **\$5,000.00** and sundry debtor's debts under **\$5,000.00**. Any amount above this must be referred to Council for a determination.

Ongoing Financial Hardship

Whilst committing to a payment plan, the City will suspend penalty interest and administration fees and will refer the debtor to the **CEO or Council, as required**, for consideration for a write-off of any associated penalty interest and/or legal charges relating to their application.

The format of the report to Council, **if required**, is to include;

- the debtor's unique number (i.e. assessment number or sundry debtor number) or the debtor's unique number identifier (i.e. assessment or sundry debtor number),
- a description of the debt, the debt amount, the period of debt, and
- the reason/s for the recommendation to write off.

Write-off Accrued Interest and/or legal fees

The City may write off accrued interest for rates and/or charges payable relating to a debtor if in the City's opinion:

- the debtor is unable to pay the accrued interest for reasons beyond the debtors control, or
- the payment of the accrued interest would cause the debtor further hardship (the debtor must apply in writing stating the explanation as to why interest should be waived).

Any consideration for write-off must be referred to the **CEO or Council for approval as required**.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

The Hardship Policy CORP-F-011 will be updated to incorporate recent changes.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

CORP-F-011 Financial Hardship for Debtors Policy 

15.3.2 ACCOUNTS PAYABLE FOR THE MONTH OF MAY 2020

Responsible Officer: David Trevaskis
General Manager Finance and Corporate

Author: Kristy Van Kuyl
Finance Officer (Creditors)

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR GLENN WILSON
SECONDED BY: CR LINDEN BROWNLEY

That Council receives the list of payments totalling \$5,295,303.14 as presented for the month of May 2020.

**CARRIED
(12/0)**

EXECUTIVE SUMMARY

The purpose of this report is for Council to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), debit card and credit card.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Community Theme, Goal and Objective:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Attached to this report are the lists of all cheque and EFT payments made during the month of May 2020 and a list of corporate credit card transactions by card holder of the same period totalling \$5,295,303.14.

Credit Card	\$	4,524.75
Debit Card	\$	11,123.69
Direct Debit	\$	222,031.39
Municipal Cheque	\$	9,813.70
Municipal EFTs	\$	4,953,049.02
Trust EFTs	\$	93,287.59
Trust Cheques	\$	1,473.00
Grand Total	\$	5,295,303.14

STATUTORY IMPLICATIONS

The Accounts Payable for the Month of May 2020 has been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Credit Card Report - MAY 2020 
 Debit Card Report - MAY 2020 
 Direct Debit Payments - MAY 2020 
 Municipal Cheque Payments - MAY 2020 
 Municipal EFT Payments - MAY 2020 
 Trust EFT Payments - MAY 2020 
 Trust Cheque Payments - MAY 2020 

15.3.3 MONTHLY FINANCIAL REPORT - APRIL 2020

Responsible Officer:	David Trevaskis General Manager Finance and Corporate
Author:	Ishani Subaharan Corporate Accountant
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR TERRENCE WINNER
SECONDED BY: CR DAVE GRILLS

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receive the Statement of Financial Activity for the period ending 30 April 2020

**CARRIED BY ABSOLUTE MAJORITY
(12/0)**

EXECUTIVE SUMMARY

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* ("**the Regulations**"), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 30 April 2020.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no budget implications resulting from the recommendations of this report.

REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 30 April 2020, income is under budget by 4.29% and expenditure is under budget by 5.11%, commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > \$50,000 under or over budget.

INCOME CATEGORIES

Overall stated income is 4.29%, \$2,929,880 under budget. The sub programs which are outside the allowable variance is as follows.

Other Welfare

Description	YTD Budget	YTD Actual	YTD Variance
Other Welfare	\$35,144	(\$28,274)	(\$63,418)

This is due to a return of unspent discretionary grant from Lynk project of (\$56k) and less than budget income from Men's shed of (\$7k).

Other Recreation and Sport

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation and Sport	\$4,120,306	\$3,603,771	(\$516,535)

This is due to less income from Oasis and Golf Course from 23rd March 2020 due to COVID 19 stand down.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$540,574	\$336,541	(\$204,033)

There have been less GAC income than budgeted, resulting in a variance of (\$155k) due to COVID 19 stand down and (\$49k) variance due to grant not being received.

Road Plant Purchases

Description	YTD Budget	YTD Actual	YTD Variance
Road Plant Purchases	\$77,668	\$0	(\$77,668)

There have been no profit on sale of assets.

Aerodromes

Description	YTD Budget	YTD Actual	YTD Variance
Aerodromes	\$10,947,544	\$9,643,640	(\$1,303,904)

(\$923k) of this variance is due to less fees and charges with the impact of COVID 19 on operations and (\$381k) due to non-operating grant fund being relating to body scanner as capex to be spent in 2021.

Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
Economic Development	\$1,255,234	\$991,649	(\$263,585)

This variance relates to delay in CBD transformation project commencement.

General Administration Overheads

Description	YTD Budget	YTD Actual	YTD Variance
General Administration Overheads	\$172,584	\$17,868	(\$154,716)

This is due to less other income of (\$154k) compared to budget.

Business Unit Operations

Description	YTD Budget	YTD Actual	YTD Variance
Business Unit Operations	\$622,692	\$504,096	(\$118,596)

This variance relates to reduced rental income from Endowment Block properties due to COVID 19 rent relief.

Town Planning Schemes

Description	YTD Budget	YTD Actual	YTD Variance
Town Planning Schemes	\$159,992	\$38,065	(\$121,927)

This is due to less profit on sale of Phoenix lots than budgeted.

EXPENSE CATEGORIES

Overall stated expenditure is within the allowable variance as dictated by Council, being 5.11% \$3,123,328 under budget. The sub programs which are outside the allowable variance is as follows.

Other Governance

Description	YTD Budget	YTD Actual	YTD Variance
Other Governance	\$1,149,233	\$987,297	(\$161,936)

(\$124k) is due to less contractors and consultant expenses, (\$28k) is due to less overhead allocations and (\$10k) due to less contributions, donations and subsidies compared the budget.

Aged and Disabled – Senior Citizens

Description	YTD Budget	YTD Actual	YTD Variance
Aged and Disabled – Senior Citizens	\$562,339	\$487,347	(\$74,992)

(\$31k) of this variance relates to less contractor costs, (\$28k) relates to employee costs, (\$11k) relates to less overhead allocations and (\$9k) relates to loss on sale of assets compared to budget, which is partially offset by \$4k higher depreciation expenses than budget.

Other Welfare

Description	YTD Budget	YTD Actual	YTD Variance
Other Welfare	\$396,329	\$397,486	(\$98,843)

(\$43k) of the variance relates to less contractor costs, (\$26k) relates to less overheads, (\$14k) relates to less employee costs, (\$13k) relates to loss on sale of assets and (\$2k) due to less electricity costs compared to budget.

Sanitation – Other

Description	YTD Budget	YTD Actual	YTD Variance
Sanitation – Other	\$1,275,400	\$1,138,213	(\$137,187)

(\$147k) of this relates to less employee costs incurred, (\$10k) is due to less overhead allocations and (\$4k) due to less interest expenses than budget, which is partially offset by \$24k higher contractor costs than budget.

Other Community Amenities

Description	YTD Budget	YTD Actual	YTD Variance
Other Community Amenities	\$516,263	\$459,873	(\$56,390)

(\$25k) of the variance relates to less contractor costs, (\$22k) relates to less contributions, (\$10k) relates to less employee costs, (\$8k) relates to less overhead allocations than budget which is partially offset by loss on sale of assets of \$10k over budget.

Other Recreation and Sport

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation and Sport	\$15,154,219	\$13,586,125	(\$1,568,094)

(\$366k) of the variance relates to less contractor costs, (\$323k) relates to less utilities, (\$312k) relates to less employee costs, (\$293k) relates to less overhead allocations,

(\$183k) relates to less interest expenses and (\$145k) relates to less loss on sale of assets than budget, partially offset by \$58k higher depreciation expense and contributions than budget. Less operational expenditure due to COVID 19 stand down.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$1,984,379	\$1,699,956	(\$284,423)

(\$161k) of the variance relates to less contractor costs, (\$61k) relates to less employee costs, (\$38k) relates to less overhead allocations, (\$20k) relates to less utilities and (\$9k) relates to less loss on sale of assets incurred than budget which is partially offset by depreciation costs of \$7k over budget. Less operational expenditure due to COVID 19 stand down.

Tourism and Area Promotion

Description	YTD Budget	YTD Actual	YTD Variance
Tourism and Area Promotion	\$926,483	\$778,653	(\$147,830)

Contractor costs are (\$85k) less compared to budget, overhead allocations are (\$24k) less, employee costs are (\$21k) less, contributions are (\$13k) less and utilities are (\$4k) less compared to the budget.

Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
Economic Development	\$1,517,446	\$1,264,971	(\$252,475)

Employee costs are (\$114k) less and materials purchased are (\$110k) less and utilities are (\$25k) less compared to budget.

General Administration Overheads

Description	YTD Budget	YTD Actual	YTD Variance
General Administration Overheads	(\$171,144)	(\$17,414)	\$153,70

Budgeting error, overheads should be nil

Public Works Overheads

Description	YTD Budget	YTD Actual	YTD Variance
Public Works Overheads	\$747,045	\$1,537,440	\$790,395

(\$710k) of the variance is due to less public and capital works than budget, (\$100k) is due to less employee costs which is partially offset by higher contractor costs of \$12k and loss on sale of assets of \$7k than budget.

Plant Operation Costs

Description	YTD Budget	YTD Actual	YTD Variance
Plant Operation Costs	\$198,350	(\$202,897)	(\$401,247)

(\$415k) of the variance is due to less overhead allocations, (\$173k) relates to less employee costs which then partially offset by higher than budget depreciation costs of \$144k, higher contractor costs of \$36k, and higher insurance expenses of \$10k than budget.

Town Planning Schemes

Description	YTD Budget	YTD Actual	YTD Variance
Town Planning Schemes	\$25,056	\$157,323	\$132,267

No budget allocation for Loss on sale of assets that contributes to a variance of (\$157k) partially offset by higher than budget contractor costs of \$25k.

CAPITAL CATEGORIES

April 2020 capital expenditure is under budget by (\$4.89m) YTD. Actual YTD expenditure is \$9.99m versus budgeted YTD spend of \$14.88m.

The main variance is in Infrastructure – Sewerage of (\$1.4m) due to delay in capital projects.

The remaining variances are due to timing with Buildings (\$1.3m), which is largely due to the CBD revitalisation project, Infrastructure – Roads of (\$1.1m) Parks of (\$0.5m) and Drainage of (\$0.5m) due to delay in projects starting.

STATUTORY IMPLICATIONS

The Statement of Financial Activity has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations.


POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Statement of Financial Activity - APRIL 2020 

15.3.4 PRESENTATION OF THE COMMERCIAL BUSINESSES PROFIT AND LOSS STATEMENTS JULY 2019 TO MARCH 2020

Responsible Officer:	David Trevaskis General Manager Finance and Corporate
Author:	Casey Radford Finance and Compliance Coordinator
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR MANDY REIDY
SECONDED BY: CR GLENN WILSON

That Council receives the following unaudited financial reports for the City of Kalgoorlie Boulder's Commercial Business Units, for information:

- Goldfields Arts Centre
- Goldfields Oasis
- Kalgoorlie Boulder Airport
- Kalgoorlie Golf Course

CARRIED
(12/0)

EXECUTIVE SUMMARY

The purpose of this report is to present the unaudited financial position of the City's commercial business units for the year to 31 March 2020, for Council's information.

Given the COVID-19 closures of these facilities and the effects on their financial performances, the information is considered unreliable as to year end performance.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Community Themes, Goals and Objectives:

- **EMPOWERED:** We ensure considered decision-making based on collaborative, transparent and accountable leadership.
- **CAPABLE:** We will have the resources to contribute to our community and economy.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The profit and loss statements of the City's commercial businesses for 1 July 2019 to 31 March 2020 have now been completed and are attached with commentary for

Elected Members' information.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.


COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Airport Commercial Business Committee Report - Q3 1920 

Arts Centre Commercial Business Committee Report - Q3 1920 

Golf Course Commercial Business Committee Report - Q3 1920 

Oasis Commercial Business Committee Report - Q3 1920 

15.4 GENERAL MANAGER – CITY LIVING**15.4.1 KAL CITY CENTRE TRANSFORMATION – SCHEMATIC DESIGNS**

Responsible Officer: Holly Phillips
General Manager City Living

Author: Holly Phillips
General Manager City Living

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

- 1. Endorse the Schematic Designs and development precincts for the Kal City Centre Project as presented, including cost estimates, noting:**
 - a) A Changing Places Facility is not within the Project scope; and**
 - b) A Parents Facility will be delivered and funded by the Project however the facility design will not require a formal resolution of Council.**
- 2. Advance the Design Development, and the Construction Tender, for the Kal City Centre Project in accordance with the approved Schematic Designs.**

COUNCIL RESOLUTION

MOVED BY: CR PAM TOWNSEND
SECONDED BY: CR MANDY REIDY

That Council:

- 1. Endorse the Schematic Designs and development precincts for the Kal City Centre Project as presented, including cost estimates;**
- 2. Provide, as per motion carried unanimously at Council Meeting held on 14 March 2016, a shower and Changing Places facility along with the parent room within the Kalgoorlie CBD City Centre Project, along the same timelines as the Kal City Centre transformation; and**
- 3. Advance the Design Development, and the Construction Tender, for the Kal City Centre Project in accordance with the approved Schematic Designs.**

**CARRIED
(12/0)**

EXECUTIVE SUMMARY

Representatives from ASPECT Studios Pty Ltd. presented the completed Schematic Designs for the Kal City Centre Project (the Project) to the All Purpose Committee meeting held on 8 June 2020.

The Schematic Designs followed Council's receipt of the Concept Confirmation and Functional Technical Brief for the Project at the Ordinary Council Meeting held 28 April 2020.

The Schematic Designs provide the high level design overview which will form the basis of the required development components for the Project.

These components are then refined and translated during the Detailed Design Phase with the final outcome being a set of clear, detailed tender documents ready to be issued to the market for construction.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **CONNECTED:** We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.

BUDGET IMPLICATIONS

There are no immediate budgetary implications resulting from the recommendations however the estimated cost plan for the Project, at \$14,900,000 excluding GST, is aligned to budgetary estimations.

Cost estimates will be further refined during the Design Development Phase of the Project.

REPORT

At the Ordinary Council Meeting on 28 April 2020 Council, having considered the extent of the Project costs, resolved to:

- a. Excise the areas referred to as Cassidy Common and the Link from the Project scope;
- b. Constrain the Project to the precincts identified as St Barbara's Laneway, St Barbara's Square and the Crossing;
- c. Advance schematic designs for the approved Project areas, in alignment with budgetary estimates totalling \$15,020,000;
- d. Apportion the remaining Project Budget as required for site supervision fees, contingencies, wages and place and activation strategies not currently accounted for in the cost plan; and
- e. Make reasonable endeavours to expediently approve the Schematic Designs, once presented, to ensure the Project advances towards construction in alignment with the agreed Project timeframe.

Since then, officers have been working to advance the Schematic Designs for the Project, thus concluding Phase 3A of the seven-phase design process;

- Phase 1 – Concept Confirmation – Completed
- Phase 2 – Functional and Technical Brief – Completed
- Phase 3 – Contract Documentation Preparation for Tender
 - Phase 3A: Schematic Designs – Completed
 - Phase 3B: Design Development – Pending approval of Schematic Designs
- Phase 4 – Tender Advertising from 15 August to 1 October 2020
- Phase 5 – Project Delivery Strategy by 29 June 2020
- Phase 6 – Construction Tender Award by 7 December 2020
- Phase 7 – Construction and Contract Management between December 2020 to January 2022

Scope

The delivered Schematic Designs as presented in the attachment to this report centre on three (3) development areas;

- *St Barbara's Square* - The civic heart for activity, dining and events, including water play, misting, lighting, performance space and a major shade canopy;
- *St Barbara's Laneway* – A junior play space and alfresco area including soft landscape areas, play sculptures, and new toilets to replace the existing St Barbara's toilets; and
- *The Laneway* – A new urban plaza and entertainment precinct including a renewed retail interface, small events space, nature play and building projection.

These areas form the high level delivery intent for the Project, including the theming and design perspectives for each key public space.

The delivery of the Schematic Designs represents a major milestone for the Project, and subject to Council's approval, enables a set of clear, detailed tender documents ready to be developed and issued to the market for construction.

Project Exclusions

Changing Places Facility

In 2016 the City acquired \$110,000 in funding from the Disability Services Commission, in partnership with the Western Australia Local Government Association (WALGA), to install a Changing Places Facility (CPF) in the City Centre.

The proposed CPF was to feature an adult-sized change table, ceiling hoist and peninsular toilet for people with complex disabilities and their carers in the community.

The CPF was separate to the Kal City Centre Project and was based on the assumption a new \$790,000 public toilet facility would be constructed in the Markets Arcade following a proposed demolition of the existing facilities in St Barbara's Square.

This Project did not commence due to site limitations, a rescoping of the overall transformation intent and the impracticalities of accommodating CPF requirements in the proposed location (e.g. 24-hour access, staffing and disabled parking in the immediate vicinity of the facility).

Consequently, the City returned the unspent CPF funds to WALGA in November 2017.

While a CPF is not part of the Kal City Centre Project scope, the City is committed to ensuring the Project delivers an inclusive space which caters to members of the community with disabilities, their families, carers and the broader population.

Features of the Project include:

- Four (4) fully equipped Universally Accessible Toilets;
- Two (2) Ambulant Toilets;
- Wheelchair access and priority viewing spaces within activity and performance areas;
- Eco concrete ground surface treatments;
- Fully accessible play equipment and alfresco areas; and
- Zero level water play.

Parents Facility

At the All Purpose Committee meeting held on 8 June 2020, Councillors noted a Parents Facility was not included in the Schematic Designs despite it being a priority raised during Community Consultation processes.

While a Parents Facility does not feature in the Schematic Designs, officers have identified a suitable location within the Project footprint which will be progressed and funded by the Project.

Department of Primary Industries and Regional Development (DPIRD)

On 19 May 2020, the City received approval from DPIRD for a variation to the \$8 million Financial Assistance Agreement (FAA) between the State Government and the City for the Economic Transformation of the Kalgoorlie City Centre Project.

The variation has enabled an extension of:

- Milestone 2.1 (Detailed Design and Costings) from 1 December 2019 to 31 August 2020; and
 - Milestone 2.2 (Aboriginal Participation Strategy and Local Content Strategy) from 1 January 2020 to 31 August 2020.
-

The FAA changes were approved on the basis technical design work will enable consideration of the full extent of professional disciplines and business requirements required for the Project, thus supporting the State's expectation the Project will support Aboriginal Economic Development.

The City continues to work with the Goldfields-Esperance Development Commission to progress these objectives.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report. Extensive community consultation formed early phases of the Project.

ATTACHMENTS

19039_AS_KCC_005_SD 100_Council Presentation_Final Draft_TO OCM 

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 INFORMATION BULLETIN

17.1 CHIEF EXECUTIVE OFFICER

17.1.1 INFORMATION ITEM 22 JUNE 2020

Responsible Officer: John Walker
Chief Executive Officer

Author: Eve Reitmajer
PA to GM Finance and Corporate

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION/COUNCIL RESOLUTION

MOVED BY: CR NARDIA TURNER
SECONDED BY: CR LINDEN BROWNLEY

That Council receives the information.

**CARRIED
(12/0)**

EXECUTIVE SUMMARY

The purpose of this report is to keep Elected Members informed on items for information as received by the City.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Community Theme, Goal and Objective:

- **EMPOWERED:** We ensure considered decision-making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The City of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

INFORMATION ITEM:	DATE:
Seal Register	June 2020
Facebook Statistics	May 2020
EGCC Meals Statistics	May 2020

Contract Variations	Nil
Grant Register	Nil
Graffiti Report	May 2020
PDRS Info Bulletin	May 2020
Waste Services EOM Report	May 2020
Wastewater Systems Upgrade Monthly Status Report	May 2020

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.


POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Graffiti Report - May 2020 


Waste Services - EOM Report May 2020 

PDRS Information Bulletin May 

Wastewater Systems Upgrade Monthly Status Report 2005 May 2020 

Facebook Statistics - May 2020 

EGCC Meal Statistics - May 2020 

Seal Register - June 2020 

18 CONFIDENTIAL ITEMS

Nil

19 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be held on Monday 27 July 2020.

20 CLOSURE

There being no further business, the Mayor thanked the Councillors and staff for their attendance and declared the meeting closed at 7.18pm.