



**City of
Kalgoorlie
Boulder**

AGENDA

**Notice is hereby given
for the ORDINARY Meeting of Council
commencing at 7:00PM**

on

22 NOVEMBER, 2021

at the

Kalgoorlie Town Hall

22 November 2021



NOTICE OF MEETING

An Ordinary Council meeting of the City of Kalgoorlie-Boulder will be held in the **Kalgoorlie Town Hall** on **Monday, 22 November 2021** commencing at **7:00pm**.

Regards

A handwritten signature in black ink, appearing to read "David Trevaskis".

DAVID TREVASKIS
Deputy Chief Executive Officer

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**2 OPENING PRAYER**

To be conducted by Pastor Joseph Yipwe from ChurchWest.

3 DISCLAIMER READING

THE MAYOR WILL READ THE DISCLAIMER TO THOSE PRESENT.

PLEASE NOTE THIS MEETING IS BEING RECORDED AND STREAMED LIVE ON THE COUNCIL'S WEBSITE IN ACCORDANCE WITH COUNCIL'S RECORDING AND STREAMING OF COUNCIL MEETINGS POLICY, WHICH CAN BE VIEWED ON COUNCIL'S WEBSITE.

ALL REASONABLE CARE IS TAKEN TO MAINTAIN YOUR PRIVACY; HOWEVER, AS A VISITOR IN THE PUBLIC GALLERY, YOUR PRESENCE MAY BE RECORDED. BY REMAINING IN THE PUBLIC GALLERY, IT IS ASSUMED YOUR CONSENT IS GIVEN IF YOUR IMAGE IS BROADCAST.

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICER'S RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCIL'S DECISION.

4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

IN ATTENDANCE:

MEMBERS OF STAFF:

VISITORS:

PRESS:

APOLOGIES – ELECTED MEMBERS:

APOLOGIES – MEMBERS OF STAFF:

LEAVE OF ABSENCE:

Cr Terrence Winner

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**5.1 QUESTIONS THAT WERE SUBMITTED BY SARAH HINTON AT THE ORDINARY COUNCIL MEETING HELD ON THE 25 OCTOBER 2021**

Question 1.

The site of the World's Tallest Bin is not being considered as a possible location for the installation of the Kulgoolah Sculpture

Question 2.

The City does not have an Arts & Culture Recovery Fund included in the annual budget 2021/22. A Covid-19 Recovery Fund was established in the 2019/20 financial year and this was accessible to local community groups and sporting groups impacted by the Covid-19 pandemic. This fund was closed at 30 June 2021 and no further funds were included in the annual budget 2021/22.

As per the Council resolution 23 September 2021 Council will consider the approval of commissioning the William Feuerman Golden Void art piece when preparing the 2022/23 annual budget.

Question 3.

The City provides grant funding opportunities to community groups and organisations annually. Depending on the size of the financial request community groups can request approval for funding through the Community Assistance Scheme or Annual Grant program. Please visit the City's website for more details on grant funding opportunities. <https://www.ckb.wa.gov.au/In-My-Community/Grants-and-Funding/About-Grants-and-Funding>

6 PUBLIC ACCESS AND PUBLIC QUESTION TIME**7 PETITIONS/DEPUTATIONS/PRESENTATIONS****8 NOTATIONS OF INTEREST****8.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER CODE OF CONDUCT****8.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A****8.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B****9 APPLICATIONS FOR LEAVE OF ABSENCE****10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS****11 CONFIRMATION OF MINUTES**

[Minutes of Ordinary Council Meeting held on 8 November 2021](#)

That the minutes of the **Ordinary** meeting held on 8 November 2021 be confirmed as a true record of that meeting.

12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**12.1 MOTION PUT FORWARD BY CR MATTHEW**

THAT COUNCIL, PRIOR TO THE APPOINTMENT OF A NEW CEO, AUTHORISE THE ACTING CEO TO ENGAGE A SUITABLY QUALIFIED CORPORATE GOVERNANCE CONSULTANT TO PROVIDE COACHING AND TRAINING TO ELECTED MEMBERS IN HOW TO EFFECTIVELY WORK WITH A CEO TO GAIN OPTIMAL OUTCOMES FROM THE RELATIONSHIP FOR THE BENEFIT OF THE COMMUNITY

13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**14 REPORTS OF COMMITTEES**

Nil

15 REPORTS OF OFFICERS

15.1 ACTING CHIEF EXECUTIVE OFFICER

15.1.1 2021 MEETING SCHEDULE FOR ORDINARY COUNCIL MEETINGS AND INFORMATION SESSIONS

Responsible Officer: David Trevaskis
Acting Chief Executive Officer

Author: David Trevaskis
Acting Chief Executive Officer

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

1. Approve the meeting schedule (attached) for the 2022 Ordinary Council Meetings to be held at 7pm at the Kalgoorlie Town Hall on the second and fourth Monday of each month (except public holidays, the month of April and the first meeting of 2022 (to be held on Monday 24 January));
2. Approve the Annual Electors Meeting to be held at the Kalgoorlie Town Hall at 6:45pm on Monday 24 January 2022;
3. Approve the meeting schedule for the 2022 Information Sessions (schedule attached) to be held at the 6pm at the Kalgoorlie Town Hall on the first Monday of each month (except public holidays and the month of January).

EXECUTIVE SUMMARY

Council is requested to approve the meeting schedule for the Ordinary Council Meetings and the Information Sessions for 2022.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Section 12 (1) of the *Local Government (Administration) Regulations 1996*, requires Council give annual, local public notice of the dates, time and location of its Ordinary Council Meetings.

A schedule of proposed meeting dates for 2022 has been drafted (refer **attached**) which includes public holiday dates.

At the Ordinary Council Meeting (OCM) 25 October 2021 Council approved a revised meeting schedule to return to two OCM meetings per month on the 2nd and 4th Monday each month in line with previous meeting scheduling.

In 2022 the ANZAC Day public holiday is Monday 25 April and the Queen's Birthday public holiday is Monday 26 September. Resultantly, it is proposed the April OCM will be held on Tuesday 26 April 2022 and the September OCM will be held Tuesday 27 September 2022. All subsequent Ordinary Council Meetings will be held on a Monday.

There will not be an Information Session meeting during the month of January. Additionally, only one Ordinary Council Meeting will take place in January, April and December in keeping with the previous meeting schedule.

STATUTORY IMPLICATIONS

Section 12 (1) of the *Local Government (Administration) Regulations 1996*, requires Council give annual local public notice of the dates, time and location of its Ordinary Council Meetings.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Local public notice will be undertaken in accordance with Section 12 (1) of the *Local Government (Administration) Regulations 1996* advising of the date, time and location of the Ordinary Council meetings.

ATTACHMENTS

Meeting Schedule 2022 

15.1.2 CONSENT TO INITIATE A LOCAL PLANNING POLICY - WORKFORCE ACCOMMODATION

| | |
|--------------------------------|--|
| Responsible Officer: | Alex Wiese Director Economy and Growth |
| Author: | Lauren Chapman-Holle Lead Policy & Research Advisor |
| Disclosure of Interest: | Nil |

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

- 1. Resolves to prepare a Draft Workforce Accommodation Local Planning Policy**
- 2. Advertise the attached prepared Draft Workforce Accommodation Local Planning Policy in accordance with the requirements set out in the *Planning and Development (Local Planning Schemes) Regulations 2015***
- 3. Review the Draft Workforce Accommodation Local Planning Policy and submissions at the expiry of the advertising period**

EXECUTIVE SUMMARY

The City has long held a position as a mining City that promotes residential workforces and does not encourage the growth of FIFO mining workforces in the City wherever practicable. Council has previously considered plans and actions to address the negative effects of FIFO on the City of Kalgoorlie-Boulder resolved to develop a plan to combat FIFO (OCM 22 July 2019, 26 August 2019, 9 December 2019).

To support this position, which aligns with the City of Kalgoorlie-Boulder's Strategic Community Plan 2020-2030, City officers seek the resolution of Council to develop a Workforce Accommodation Local Planning Policy to guide the assessment of development applications this policy will set new conditions to be met , to meet the City of Kalgoorlie-Boulder objectives.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- **SAFE:** We support families and youth.
- **FUTURISTIC:** We plan for the future proofing of our City by being a thinking and innovative society.
- **CAPABLE:** We are combating Fly-In Fly-out (FIFO) and targeting residential population growth of 3% per annum.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The issues surrounding Fly-in Fly-out (FIFO) workforces and the effects it is having on our city when the economy is thriving, has been widely canvassed. The issue has been recognised by Council and considered at Ordinary Council Meetings on 22 July and 9 December 2019. Council has also previously commissioned a consultancy report on how to address the impacts of FIFO workforces.

The reality is, however, that the City of Kalgoorlie-Boulder is facing significant challenges at this time to grow and maintain residential workforce numbers.

Resource cities located in the North West of Western Australia are facing a new surge of major resource projects and requests for labour camps. The City has now received for the first time, Development Application for workforce accommodation and consultation indicates that several more are imminent and could be lodged shortly.

The City of Kalgoorlie-Boulder, its stakeholders and many local businesses have been actively working towards maintaining and attracting a residential workforce. Recent City actions include:

- Submission to the Productivity Commission Review on Fringe Benefit Tax and Remote Area Tax
- Submission on Productivity Commission Review draft report
- Support and participation in More than Mining Campaign (<https://www.morethanmining.com.au/>) on Fringe Benefits Tax
- Arranged for Brendon Grylls to speak on behalf of the More than Mining Campaign at the 2021 SEGRA Conference in Kalgoorlie
- Regular political advocacy by the Mayor John Bowler and CEO at a State, Federal and private sector level

To deliver on the City's objective to grow its population and support local businesses, it is necessary for the City to consider the implementation of a Workforce Accommodation Local Planning Policy. This report asks Council to formally endorse the commencement of this process.

If adopted, the Policy will set out Council's position on Workforce Accommodation and provide guidance on the assessment and decision-making for Workforce Accommodation development applications.

STATUTORY IMPLICATIONS

New Local Planning Policy will impose conditions on development that are not currently in place.

POLICY IMPLICATIONS

Council resolution of this process will initiate the development of a Workforce Accommodation Local Planning Policy under scheme 2.

COMMUNITY ENGAGEMENT CONSULTATION

Once a Workforce Accommodation Local Planning Policy has been drafted, it will be advertised in accordance with Schedule 2, Part 2, Clause 4 of the Planning and Development (Local Planning Schemes) Regulations 2015, for a period of 30 days to seek submissions and feedback from the community. This is in excess of the minimum 21 day advertising period.

ATTACHMENTS

19 Nov 2021 Draft Workforce Accommodation Policy 

15.1.3 T003 21/22 - SWAN LAKE PUMP STATION DESIGN AND CONSTRUCTION - TENDER AWARD

Responsible Officer: Alex Wiese
Director Economy and Growth

Author: Peter Rees
Water Services Project Manager

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

- 1. Authorise the City to award tender T003 21/22 - Water Swan Lakes Pump Station Design and Construct project to Oceancross Pty Ltd trading as ABBA Engineering, the contract sum being \$872,005.21 + GST.**
- 2. Authorise the City issuing on the 23 November 2021 a letter of Acceptance to the preferred tenderer, and**
- 3. Authorise the Mayor and Acting CEO to sign the formal instrument of agreement with the preferred tenderer under the common seal of the City of Kalgoorlie-Boulder in accordance with Part 19.1 (2) of the Standing Order Local Law.**

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the tender submissions for the Swan Lakes Pump Station Design and Construct project. The tender closed on 25 October 2021 with only one submission received.

The submission received is considered to have satisfied the conditions of tender and the preferred tenderer has the relevant experience to undertake the scope of works. The submitted tender price is in line with the project budget. Oceancross Pty Ltd trading as ABBA Engineering (ABBA) is a local business and the subcontractors submitted in their tender submission are also all locally based.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- **SUSTAINABLE:** We implement sustainable practices such as ensuring responsible use of water and other resources.
- **CAPABLE:** We are exploring funding sources and revenue streams.

BUDGET IMPLICATIONS

This work is part of the water bank program. Three million dollars has been allocated

in the 2021/22 budget for the construction of the pipeline and pump station to deliver water to lynas rare earths. There are sufficient funds within the project budget to award the tender.

REPORT

The purpose of this report is for Council to consider the submission received for Request for Tender (RFT) T003 21/22 – Swan Lakes Pump Station Design and Construct.

Background to Proposed Work

The City of Kalgoorlie–Boulder has a recycled water sale agreement in place with Lynas Rare Earths (which was approved by Council) to provide water to Lynas Rare Earths cracking and leaching plant, commencing February 2022.

The pump station and pipeline will transfer recycled water from Swan Lakes storage basins, which are located in the north of the city, to the new industrial site at Lot 500 Binduli. The pipe route is approximately 5.6 kilometers.

The target delivery includes practical completion of the following procurement and construction packages to be completed concurrently:

- SPC-005 Pipe & Fittings Procurement (awarded 23 August 2021)
- **SPC-006 Design & Construction of Package Pump Station (subject of this report)**
- SPC-007 Construction of Rail Micro-tunnelling
- SPC-008 Installation of DN315 PE Pipeline

The project has been broken up into these work packages to facilitate the quickest possible completion schedule. Three million dollars has been allocated in the 2021/22 budget for this work.

Tender Assessment

One tender was received from;

- A – Oceancross Pty Ltd trading as ABBA Engineering (ABBA)

The tendered price was \$872,000. There are sufficient funds within the total budget project to award to the tender.

ABBA has successfully completed works of this nature before, and can deliver in a time frame that suits the project. ABBA are a local business with a good reputation in the pipeline and pump contracting industry. The electrical sub-contractor is also a local company of significant capability and reputation. The controls contractor is also a contractor with a solid reputation in the industry and has set up a local office in Kalgoorlie-Boulder.

ABBA’s nominated project manager has the relevant qualifications required for this scope of works. ABBA has provided a detailed methodology and works program. The technical assessment from the City’s consultants advising on the project has verified that the equipment and specifications proposed meet requirements. Key elements of the tender can be delivered within required timeframes.

The tender was assessed by a panel comprising three City Officers and represents value for money with minimal execution risk. The tender was also assessed as compliant in regards to the following criteria - financial assessment, risk assessment, safety and health assessment, certification and insurance coverage. The results from this assessment are provided in the below table including the weightings:

The results of the average aggregate score of the tender panel are shown above.

Tenderer A was considered by the tender evaluation panel to be suitable based on a sound understanding of the works; capacity and experience to undertake the work;

| | | |
|--|----------------|------------|
| Tenderers | | A |
| Relevant Experience | 20% | 9% |
| Demonstrated Understanding of the Works | 20% | 10% |
| Regional Supplier | 10% | 10% |
| Price | 50% | 40% |
| TOTAL weighted score | 100.00% | 69% |

local expertise and price.

STATUTORY IMPLICATIONS

There are statutory implications in relation to this report: Compliance with the Environmental Protection Act 1986.

Local Government Act 1995 – Sect 3.57

3.57. Tenders for providing goods or services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

POLICY IMPLICATIONS

The tender process ensures Policy CORP-AP-001 relating to purchasing is satisfied. Further, the requirement for public tender where the aggregate value exceeds \$250,000 is complied with.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT

15.2.1 VARIANCE OF WASTE DISPOSAL FEES POLICY (DS-SWM-001) - POLICY UPDATE

Responsible Officer: Italo Pisedda
General Manager Infrastructure and Environment

Author: Dylan Martini
Waste Management Team Leader

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council adopts the amended Variance of Waste Disposal Fees Policy (DS-SWM-001).

EXECUTIVE SUMMARY

A review of the Variance of Waste Disposal Fees Policy (DS-SWM-001) identified several areas for improvement. An updated draft policy is presented in this report with a summary of proposed amendments for Council to consider for adoption.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

CAPABLE: We will have the resources to contribute to our community and economy.

BUDGET IMPLICATIONS

There are no immediate budget implications associated with the adoption of this policy and officers propose to inform Council of any temporarily waived, deferred or reduced waste disposal fees under this policy through the Planning, Development and Regulatory Services Monthly Information Bulletin.

REPORT

The Variance of Waste Disposal Fees Policy (DS-SWM-001) outlines the process in accordance with which waste disposal fees at the Yarri Road Refuse Facility may be temporarily waived, deferred or reduced from the advertised fees in the adopted Schedule of Fees and Charges.

The subject policy was last updated in August 2017 and its review has identified several areas for improvement. An updated draft policy is presented in Attachment 1 with the key changes summarised below:

- Broadening the scope of the policy from only registered charities and incorporated service clubs to any applicant who can demonstrate significant public benefit for waste disposal fees to be waived, deferred or reduced;
- Aligning the maximum value considered to be waived, varied, deferred or reduced with the Chief Executive Officer's financial delegations; and
- Requiring a Variance of Waste Disposal Fees Application Form (Attachment 2) to be completed for all requests to ensure requests are captured and recorded.

In conclusion the Policy review provides for improvements to be made to the Policy and it is recommended that Council adopt the updated Variance of Waste Disposal Fees Policy (DS-SWM-001).

STATUTORY IMPLICATIONS


There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

This updated policy will supersede the current version and will not be applied retrospectively. Community engagement consultation

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

ATTACHMENT 1 - DRAFT VARIANCE OF WASTE DISPOSAL FEES POLICY V3 (DS-SWM-001) 

ATTACHMENT 2 - VARIANCE OF WASTE DISPOSAL FEES APPLICATION FORM 

15.3 GENERAL MANAGER - FINANCE AND CORPORATE

15.3.1 KALGOORLIE-BOULDER AIRPORT BUS FACILITY

| | |
|--------------------------------|---|
| Responsible Officer: | David Trevaskis Acting Chief Executive Officer |
| Author: | David Trevaskis Acting Chief Executive Officer |
| Disclosure of Interest: | Nil |

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION

That Council:

1. **Approve the construction of a new bus facility at the Kalgoorlie-Boulder Airport and invite public tender submissions for the project in accordance with section s3.57 *Local Government Act WA 1995***
2. **Approve an amendment to the 2021-22 annual budget to fund the construction of the new Airport Bus Facility by reallocating \$500,000 from the existing Airport Runway Renewal Project.**

EXECUTIVE SUMMARY

Kalgoorlie-Boulder Airport is heavily trafficked by the mining and contract services industry. These users are generally provided travel by corporate billings (Taxi/Private Charter vehicle) or via chartered bus. This utilisation of busing services and continued growth of the Airport, its charter networks and centralised flight times have resulted in the existing busing facilities at the Airport front of house being no longer fit for purpose. To improve the safety and functionality of the Airport "Drop-Off and Pick-up" zone it is recommended Council approve a budget amendment for the construction of a new bus terminal area.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- **SAFE:** We have safe, reliable and efficient public transport and road networks.
- **CAPABLE:** We promote and support local tourism opportunities including facilitating tourism infrastructure and services.

BUDGET IMPLICATIONS

City officers have conducted a review of the allocated capital works budget funded from the Airport reserve for the 2021/2022 FY. Based on active tender pricing and forecast quotations for the Airport Runway Renewal Project (Lighting & Pavement projects) it is proposed that the new bus facility could be funded through the

reallocation of \$500,000 from “Capital Expenditure - Aerodromes - Airport Area Infrastructure – 7594801 – Airport Runway” and create a new Capital Expenditure Work Order “Capital Expenditure – Infrastructure Airport – “TBA”- Bus Facility”. This reallocation has a net zero effect to the Airport’s budgeted position for the FY 2021/2022.

REPORT

The need for a purpose built facility has been identified by the Airport Manager, due to the continued growth of KGI Airport and significant safety concerns arising for the current bus parking configuration. KGI Airport is one of the central transportation hubs in Kalgoorlie-Boulder, with multiple distribution funnels in and out of the premises. In particular, with the concentration of buses and passengers’ accumulating in locations that do not meet the current need of a 24-hour a day facility. KGI Airport currently lacks viable infrastructure that provides a safe, secure, and accessible accommodation for high traffic flows of vehicles and passenger accumulation. An extensive review of the Airport front of house vehicle operations via Operations Safety Officer observations, CCTV review, public reporting and industry consultations has identified a number of significant safety concerns arising from the current bus pick-up configuration.

The following summary identifies some of the challenges that our passengers face and are exposed to:

Transit stops and shelter

The current infrastructure facilities do not meet the requirements for existing services, there are only two bus spaces available with common operational use exceeding 4-5 services within a 30 minute period. The net result of this is buses parking illegally and infringing traffic, this is further compounded by a lack of undercover facilities. The proposed facilities include undercover roofing from terminal to the bus facility, with 3 bus bays included within the initial proposal with provision to expand to 4 or 8 through corresponding minor or major expansion projects dependent on the future requirements of bus transport from Kalgoorlie-Boulder Airport. The installation of walkways will allow persons to safely transit from the terminal to bus facilities in all weather conditions and the project scope incorporates options for future proofing of the asset.

Person vs. Vehicle interaction

Of primary concern to the City is the number of near misses arising from persons walking between buses to the carpark or walking around the buses into oncoming traffic to load bags. The Airport has as far as practical mitigated these threats through the installation of additional signage, education campaigns to operators, additional line marking and highlighting of crosswalks. However a more permanent solution is required. By following best practice OH&S procedures and per *The Occupational Safety and Health Act 1984*, elimination through construction is the only option to remove the continued threat of a person vs. vehicle interaction which would result in a significant injury or a fatality to a stakeholder or passenger.

Design and procurement process

This project is designed to address both these concerns moving from 2 bays to 3 and the expansion of taxi ranking from 3 bays to 5 bays. The current design is a product of a 15 July 2021 meeting between City's Planning and Engineering departments and the Airport. The chosen design is considered the most cost efficient for 3 bus bays with the least impact on current and future operations including possible commercial uses.

Public tender submissions will be sought in accordance with the *Local Government Act WA 1995 and Regulations* and a report will be presented to Council to approve the preferred contractor for the works.

STATUTORY IMPLICATIONS

In accordance with s6.8 of the *Local Government Act 1995* the City can approve expenditure not included in the annual budget if authorised in advance by resolution (absolute majority required).

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

The Airport has conducted extensive discussions with local providers including taxi operators and bussing providers to better understand the concerns raised to the CEO's office and Aerodrome Operator. The primary response has been the need for a dedicated facility to move bussing from front of house away from the terminal to reduce congestion and the need for expanded taxi ranking.

ATTACHMENTS

Kalgoorlie-Boulder Airport - Bus Facility 

15.3.2 ACCOUNTS PAYABLE FOR THE MONTH OF OCTOBER 2021

Responsible Officer: Xandra Curnock
Chief Financial Officer

Author: Ishani Subaharan
Corporate Accountant

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the list of payments totalling \$6,690,458.96 as presented for the month of October 2021.

EXECUTIVE SUMMARY

The purpose of this report is for Council to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), direct debit, debit card and credit card.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no budget implications resulting from the recommendations of this report.

REPORT

Attached to this report are the lists of all cheque and EFT payments made during the month of October 2021 and a list of corporate credit card transactions by card holder of the same period totalling \$ 6,690,458.96.

| | | |
|--------------------|-----------|---------------------|
| Municipal EFT | \$ | 6,354,641.78 |
| Municipal Cheque | \$ | 1,114.95 |
| Direct Debit | \$ | 251,276.54 |
| Credit Cards | \$ | 83,425.69 |
| Grand Total | \$ | 6,690,458.96 |

STATUTORY IMPLICATIONS

The Accounts Payable for the Month of October 2021 has been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

MUNICIPAL EFT PAYMENTS OCTOBER 2021 

MUNICIPAL CHEQUE PAYMENTS OCTOBER 2021 

MUNICIPAL DIRECT DEBIT PAYMENTS OCTOBER 2021 

CREDIT CARD PAYMENTS OCTOBER 2021 

15.3.3 MONTHLY FINANCIAL REPORT - SEPTEMBER 2021

| | |
|--------------------------------|---|
| Responsible Officer: | Xandra Curnock Chief Financial Officer |
| Author: | Ishani Subaharan Corporate Accountant |
| Disclosure of Interest: | Nil |

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION

That Council in accordance with Regulation 34 of the Local Government (Financial Management Regulations 1996), receive the Statement of Financial Activity for the period ending 30 September 2021.

EXECUTIVE SUMMARY

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* (“**the Regulations**”), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 30 September 2021.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

- **CAPABLE:** We will have the resources to contribute to our community and economy.
- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no budget implications resulting from the recommendations of this report.

REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 30 September 2021 income is over budget by 1.17% and expenditure is under budget by 0.97%, commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > \$50,000 under or over budget.

INCOME CATEGORIES

Overall stated income is 1.17%, \$584,365 over budget. The sub programs which are outside the allowable variance are as follows;

Aerodromes

| Description | YTD Budget | YTD Actual | YTD Variance |
|-------------------|--------------------|--------------------|------------------|
| Aerodromes | \$2,699,730 | \$3,035,276 | \$335,547 |

This is due to funds received for domestic airports security cost support grant of \$200k that was not included in the budget and higher income from passenger fees and screening fees of \$135k compared to budget.

Economic Development

| Description | YTD Budget | YTD Actual | YTD Variance |
|-----------------------------|------------------|------------------|--------------------|
| Economic Development | \$420,877 | \$140,419 | (\$280,458) |

This is due less income from sale of effluent water compared to budget.

EXPENSE CATEGORIES

Overall stated expenditure is 0.97%, \$162,064 under budget. The sub programs which are outside the allowable variance are as follows;

HACC

| Description | YTD Budget | YTD Actual | YTD Variance |
|-------------|-----------------|------------------|------------------|
| HACC | \$10,333 | \$269,626 | \$259,293 |

This variance is due to termination payments of EGCC staff that were not included in the budget.

Sanitation – Household Refuse

| Description | YTD Budget | YTD Actual | YTD Variance |
|--------------------------------------|--------------------|--------------------|------------------|
| Sanitation – Household Refuse | \$1,048,943 | \$1,568,963 | \$520,020 |

The variance is due to depreciation allocated for Yarri Road Landfill – Intangible Asset that is new in 2021/22, which was not included in budget.

Maintenance – Roads Bridges Depots

| Description | YTD Budget | YTD Actual | YTD Variance |
|---|--------------------|--------------------|--------------------|
| Maintenance – Roads Bridges Depots | \$3,391,299 | \$3,006,556 | (\$384,743) |

This is due to contract works of (\$190k), other expenses of (\$128k), utilities of (\$47k) and employee costs of (\$20k) less than budget.

Economic Development

| Description | YTD Budget | YTD Actual | YTD Variance |
|-----------------------------|------------------|------------------|--------------------|
| Economic Development | \$381,195 | \$237,196 | (\$143,998) |

This is due to contract works of (\$56k), other expenses and utilities of (\$47k), employee costs of (\$41k) less than budget.

CAPITAL CATEGORIES

September 2021 capital expenditure is under budget by (\$9m) YTD. Actual YTD expenditure is \$2.6m versus budgeted YTD spend of \$11.6m. Main variances from Sewerage of (\$1.7m), Roads of (\$1.5m), Investment Property of (\$1.3m), Infrastructure – Drainage of (\$1.2m), Buildings of (\$0.9m), Plant & Equipment of (\$0.9m) and Furniture & Equipment of (\$0.5m) compared to budget.

STATUTORY IMPLICATIONS

The Statement of Financial Activity has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

STATEMENT OF FINANCIAL ACTIVITY SEPTEMBER 2021 

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

17 INFORMATION BULLETIN

17.1 ACTING CHIEF EXECUTIVE OFFICER

17.1.1 INFORMATION ITEM 25 OCTOBER 2021

Responsible Officer: David Trevaskis
Acting Chief Executive Officer

Author: Emma Holtum
Executive Assistant

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the information.

EXECUTIVE SUMMARY

The purpose of this report is to keep Elected Members informed on items for information as received by the City.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme/s:

EMPOWERED: We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The City of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

| INFORMATION ITEM: | DATE: |
|---------------------------|----------------------------|
| Seal Register | September and October 2021 |
| Facebook Statistics | October 2021 |
| PDRS Information Bulletin | October 2021 |
| Depot Monthly Update | October 2021 |

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Seal Register 

Facebook Statistics 

PDRS Information Bulletin 

Depo Monthly Report 

18 CONFIDENTIAL ITEMS

18.1.1 DISPOSAL OF LAND - AREAS 1 & 2, BROADWOOD

| | |
|--------------------------------|--|
| Responsible Officer: | Alex Wiese Director Economy and Growth |
| Author: | Lauren Chapman-Holle Lead Policy & Research Advisor |
| Disclosure of Interest: | Nil |

OFFICER RECOMMENDATION

- That in accordance with Section 5.23 (2) of the *Local Government Act 1995* the meeting is closed to members of the public with the following aspect(s) of the Act being applicable to this matter:
- a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting
- a matter that if disclosed, would reveal information that has a commercial value to a person, where the information is held by, or is about, a person other than the local government
- a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person, where the information is held by, or is about, a person other than the local government

EXECUTIVE SUMMARY

It is the recommendation of the Responsible Officer that this item be considered “in camera” due to the private and confidential nature of its contents.

19 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be on Monday 13 December 2021.

20 CLOSURE