



# **MINUTES**

**of the ORDINARY Meeting of Council**

**held at 7PM**

**on**

**22 OCTOBER, 2018**

**at the**

**Kalgoorlie Town Hall**

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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Mayor declared the meeting open at 7:00pm welcoming the gallery and those present.

**2 OPENING PRAYER**

The opening prayer was conducted by Reverend Elizabeth Smith of the Anglican Church.

**3 DISCLAIMER READING**

The Mayor read the disclaimer to those present.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

**4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)****IN ATTENDANCE:**

Mayor John Bowler  
Cr Allan Pental  
Cr Deborah Botica  
Cr Lisa Malicky  
Cr Laurie Ayers  
Cr Mandy Reidy  
Cr Gary Brown  
Cr Suzie Williams  
Cr Glenn Wilson  
Cr Natalie Coxon  
Cr Nardia Turner  
Cr Linden Brownley

**MEMBERS OF STAFF:**

Mr John Walker	Chief Executive Officer
Mr Stuart Devenish	General Manager Infrastructure & Environment
Ms Ivana Castle	Chief Financial Officer
Mrs Holly Phillips	General Manager City Living
Ms Michell Todd	Manager Governance and Legal Services

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Ms Tracey Luke

Governance Officer

**VISITORS:**

3

**PRESS:**

2

**APOLOGIES – ELECTED MEMBERS:**

Nil

**APOLOGIES – MEMBERS OF STAFF:**

Nil

**LEAVE OF ABSENCE:**

Cr Pam O'Donnell

**5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**6 PUBLIC ACCESS AND PUBLIC QUESTION TIME**

**Public Access**

Nil

**Public Question Time**

Nil

**7 PETITIONS/DEPUTATIONS/PRESENTATIONS**

**CANBERRA VISIT BY MAYOR AND CEO – 14-16 OCTOBER 2018**

AS PREVIOUSLY ADVISED TO COUNCIL, THE MAYOR AND CEO TRAVELLED TO CANBERRA FOR A COMBINATION OF MINISTERIAL MEETINGS, MINISTERIAL STAFF MEETINGS AND DEPARTMENTAL MEETINGS AND TO PARTICIPATE IN THE INAUGURAL WA EXPO INITIATED BY MEMBER FOR O'CONNOR, RICK WILSON.

THE VISIT WAS COORDINATED WITH OTHER LOCAL GOVERNMENTS IN THE O'CONNOR ELECTORATE WITH BOTH THE CITY OF ALBANY AND SHIRE OF ESPERANCE IN CANBERRA AT THE SAME TIME AS WELL AS A RANGE OF OTHER ORGANISATIONS.

THE VISIT WAS EXTREMELY SUCCESSFUL WITH ACCESS TO THOSE WE WISHED TO MEET WITH WELL-COORDINATED AND THE DISCUSSIONS HELD BOTH RELEVANT AND INFORMATIVE. OUR PRIMARY MESSAGES WERE AROUND THE SIGNIFICANT ECONOMIC ISSUES WITHIN OUR AREA, THE PROJECTS WE HAVE IN TRAIN, THE POTENTIAL FOR THE CITY'S FUTURE AND HOW THE COMMONWEALTH COULD HELP.

MEETINGS WERE HELD AS FOLLOWS:

1. DEPUTY PRIME MINISTER AND MINISTER FOR INFRASTRUCTURE, TRANSPORT AND REGIONAL DEVELOPMENT, MICHAEL MCCORMACK  
DISCUSSIONS AROUND ROADS OF STRATEGIC IMPORTANCE, THE RAIL REALIGNMENT PROJECT, THE CBD TRANSFORMATION PROJECT, DOG FENCING AND THE COMMONWEALTH/LOCAL GOVERNMENT RELATIONSHIP.
2. MINISTER FOR IMMIGRATION, CITIZENSHIP AND MULTICULTURAL AFFAIRS, DAVID COLEMAN  
DISCUSSIONS AROUND THE INTRODUCTION OF A DAMA, WHICH RECEIVED HIS FULL ENDORSEMENT, ASSISTANCE AND SUPPORT.
3. MINISTER FOR CITIES, URBAN INFRASTRUCTURE AND POPULATION, ALAN TUDGE  
DISCUSSIONS AROUND CITY DEALS FOR SMALLER REGIONAL CITIES, HIS NEW REGIONAL IMMIGRATION POLICY AND ITS APPLICATION FOR CKB, SUPPORT FOR EMPLOYMENT AND SKILLS PROJECT, AND OUR NEED FOR POPULATION GROWTH IN KALGOORLIE-BOULDER.
4. MINISTER FOR ENERGY, ANGUS TAYLOR  
THE IMPORTANCE OF SHARING IDEAS AMONG LOCAL GOVERNMENTS AND COLLECTIVE PRESSURE ON SUPPLIERS, LED LIGHTING, RENEWABLE ENERGY PROJECTS. ALSO, THE CRITICAL NEED TO SECURE BASE LOAD POWER IN THE DEBATE ON RENEWABLES AND THE ROLE OF THE COMMONWEALTH IN FINANCING.
5. MINISTER FOR ENVIRONMENT AND HERITAGE, MELISSA PRICE  
DISCUSSIONS AROUND THE REVIEW OF FEDERAL ENVIRONMENTAL LEGISLATION AND NEXT YEAR'S STATUTORY REVIEW, COMMONWEALTH HERITAGE ISSUES AND SPECIFICALLY THE ENVIRONMENTAL ISSUES AROUND TYRES IN OUR TIP AND POTENTIAL SOLUTIONS.
6. MINISTER FOR AGRICULTURE, DAVID LITTLEPROUD  
DISCUSSIONS AROUND WILD DOG FENCING AND ITS IMPORTANCE TO AGRICULTURE AS WELL AS PESTS AND WEEDS.

7. STAFF FROM THE OFFICE OF MINISTER FOR RESOURCES AND NORTHERN AUSTRALIA, MATT CANAVAN (WAS TO ATTEND BUT HAD A FAMILY ISSUE COME UP)  
DISCUSSIONS AROUND STUDENTS AND GRADUATES, WASM AND SKILLS SHORTAGES. WE WERE ASSURED THE ISSUE IS NOW ON THE PM'S AGENDA. FURTHER DISCUSSIONS AROUND THE MINISTER'S RECENT MINERALS TASKFORCE REPORT, RESOURCE APPROVAL PROCESSES AND ASSESSMENT. THEY STRESSED THE IMPORTANT ROLE OF MINISTER COLEMAN IN SKILLS AND JOBS ISSUES.
  
8. STAFF FROM THE OFFICE OF MINISTER FOR LOCAL GOVERNMENT, REGIONAL SERVICES AND SPORT, BRIDGET MCKENZIE  
DISCUSSIONS ON SKY MUSTER SATELLITE CONNECTIVITY, MOBILE BLACK SPOTS.
  
9. STAFF FROM THE OFFICE OF MINISTER FOR TOURISM, SIMON BIRMINGHAM PLUS TOURISM AUSTRALIA, PERTH CONVENTION BUREAU AND PERTH AIRPORT  
WIDE RANGING DISCUSSIONS ON TOURISM POLICY AND STRATEGY, THE ROLE OF TOURISM WA, ATE AND DREAMTIME, REGIONAL AIRFARES, TRADING HOURS, BBRF FOR TOURISM PROJECTS, FREE TRADE AGREEMENTS AND SPECIFICALLY OUR OWN TOURISM STRATEGY AND BRANDING ISSUES.
  
10. DEPARTMENT OF HOME AFFAIRS STAFF  
DISCUSSIONS AROUND SPECIFIC REQUIREMENTS AND APPROVAL PROCESSES FOR DAMA AND HOW THEY WILL SUPPORT US.
  
11. MINERALS COUNCIL OF AUSTRALIA  
DISCUSSIONS ON STRATEGIES AROUND TAXATION, FIFO AND COLLABORATION.

THE WA EXPO WAS A RESOUNDING SUCCESS. STALLHOLDERS INCLUDED GOVERNMENT, INDUSTRY, TOURISM, FOOD AND WINE PRODUCERS AND WAS A SHOWCASE OF WHAT THE STATE HAD TO OFFER. THE CKB STAND WAS ABOUT OUR ECONOMY AND PARTICULARLY ABOUT OUR CALL FOR A CITIES DEAL AND THE BATTERY CAPITAL CONCEPT. WE EXHIBITED ROCKS – LITHIUM, COBALT, GOLD AND NICKEL. WE ALSO GAVE AWAY A GOLD NUGGET IN A "GUESS THE WEIGHT COMPETITION" WHICH ATTRACTED GREAT INTEREST. ATTENDED BY OVER 50 MEMBERS OF THE DIPLOMATIC CORPS, PARLIAMENTARIANS, PARLIAMENTARY STAFFERS, MEDIA AND OTHER GUESTS IT WAS A HEAVILY ATTENDED EVENT.

THE PRIME MINISTER, SCOTT MORRISON, STOPPED AT OUR STALL AND DISCUSSED OUR MESSAGES AND ISSUES WITH US. IT WAS FRUITFUL AND WE GOT OUR INFORMATION DIRECTLY TO HIM. THE LEADER OF THE OPPOSITION SPENT A LONG TIME WITH US AND DISPLAYED GOOD KNOWLEDGE OF WA AND KALGOORLIE-BOULDER IN PARTICULAR. HE

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SURPRISED US WITH THE DETAIL OF HIS KNOWLEDGE OF OUR CITY AND ITS HISTORY. STRONG INTEREST WAS SHOWN BY ALL VISITORS WHO REALLY DON'T KNOW A GREAT DEAL ABOUT KALGOORLIE AND EVEN LESS ABOUT OUR ECONOMIC OUTPUT AND MINERALS GENERALLY.

MANY AMBASSADORS AND DIPLOMATS EXPRESSED STRONG INTEREST IN VISITING US.

THE TRIP WAS ONE OF THE MOST SUCCESSFUL WE HAVE BEEN INVOLVED IN. AS SUGGESTED, IN PREVIOUS REPORTS TO COUNCIL, THE BENEFIT OF VISITING CANBERRA AND MINISTERS IS OVERWHELMING AND SHOULD BE PART OF OUR REGULAR CALENDAR. IN FUTURE VISITS OTHER COUNCILLORS SHOULD ALSO BE ENCOURAGED TO TRAVEL WITH THE MAYOR AND CEO.

THE MATTER IS REPORTED FOR NOTING.



## 8 NOTATIONS OF INTEREST

### 8.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE–BOULDER CODE OF CONDUCT

Cr Mandy Reidy declared an Impartial Interest in Item 14.1.1 of the agenda as she is a board member of the Kalgoorlie- Boulder Visitor's Centre.

Cr Linden Brownley declared an Impartial Interest in Item 14.1.1 of the agenda as he runs tours through the Kalgoorlie- Boulder Visitor's Centre.

### 8.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A

CEO John Walker declared a Financial Interest in Item 14.1.1 of the agenda as his spouse is an employee of the Kalgoorlie- Boulder Visitors Centre.

Cr Laurie Ayers declared a Financial Interest in Item 14.1.1 of the agenda as he is a financial Kalgoorlie- Boulder Visitor's Centre member.

Cr Laurie Ayers declared a Financial Interest in Item 15.1.1 of the agenda as he operates a business that has alcohol.

### 8.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B

Nil

## 9 APPLICATIONS FOR LEAVE OF ABSENCE

**MOVED BY: CR NATALIE COXON**  
**SECONDED BY: CR NARDIA TURNER**

Cr Glenn Wilson applied for Leave of Absence from 5 November to 9 November 2018 and from 26 December 2018 to 12 January 2019 inclusive.

**CARRIED**  
**(12/0)**

## 10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS

11 October	Attended a talk by Scott Wilson on the Golden Mile
13 October	Relay for Life meeting
14-16 October	Travelled to Canberra for Showcase WA & Ministerial Meetings
17 October	Meeting with Wiluna President, Jim Quadrio
18 October	Attended KCGM RAP Sundowner
20 October	Unveiled latest Walk of Fame paving stone for Esther Roadnight
20 October	Soundshell naming event
22 October	Met with KCGM

**11 CONFIRMATION OF MINUTES**

**COUNCIL RESOLUTION**

**MOVED BY: CR LINDEN BROWNLEY**

**SECONDED BY: CR GLENN WILSON**

**[Minutes of Ordinary Council Meeting held on 8 October 2018](#)**

That the minutes of the Ordinary meeting held on 8 October 2018 be confirmed as a true record of that meeting.

**CARRIED  
(12/0)**

**12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13 URGENT BUSINESS APPROVED BY THE PERSON  
PRESIDING OR BY DECISION**

Nil

## 14 REPORTS OF COMMITTEES

### 14.1 ALL PURPOSE COMMITTEE MINUTES - 15 OCTOBER 2018

Cr Laurie Ayers left the room at 7:15 pm.  
CEO John Walker left the room at 7:15pm.

#### 14.1.1 KALGOORLIE BOULDER VISITOR CENTRE FUNDING PROPOSAL

**Responsible Officer:** Holly Phillips  
General Manager City Living

**Author:** Jessica Shilton  
Tourism and Attraction Coordinator

**Disclosure of Interest:** Nil

#### VOTING REQUIREMENTS

Simple

#### OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION

**MOVED BY:** CR GLENN WILSON  
**SECONDED BY:** CR LISA MALICKY

**That the Committee:**

1. Receive the report on the Kalgoorlie Boulder Visitor Centre's past performance achievements and proposed tourism initiatives for the period 1 July 2017 to 30 June 2020;
2. Introduce the following key performance indicators for the Centre for any current or future funding provided by the City:
  - a) Annual retainment of a Level One Tourism Council WA Accreditation;
  - b) Monthly collection of a minimum of 200 front of house and 30 recreational vehicle surveys;
  - c) Annual submission of a report outlining performance achievements and tourism initiatives; and
  - d) Inclusion of the City's brand logo on promotional material.
3. Maintain the City's current level of funding for the Centre at \$297,250 per annum for the 2018/19 financial year; and
4. Consider the Centre's request for an increase in funding, and the term applicable to such funding, as part of the 2019/20 municipal budget deliberations.

**CARRIED**  
**(11/0)**

#### EXECUTIVE SUMMARY

This report provides an overview of the Kalgoorlie Boulder Visitor Centre's

performance achievements and proposed tourism initiatives for the period 1 July 2017 to 30 June 2020.

The report includes an overview of the Centre's activities for endorsed funding in the financial year 2017/18 and seeks consideration from Council of the Centre's request for an increased funding contribution for visitor services planned for future years.

### **COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Be a family friendly city that is a safe place to live work and play
- Be a strong and vibrant community that plans for a diversified future
- Value our strong social fabric including local culture and heritage
- Be a City that is a dynamic, diverse, and attractive place for tourists

### **BUDGET IMPLICATIONS**

There is a provision for the Kalgoorlie Boulder Visitor Centre of \$297,250 in the 2018/19 municipal budget. Future contributions will need to be considered as part of its budget deliberations.

Cr Laurie Ayers returned to the room at 7:16 pm.  
CEO John Walker returned to the room at 7:16 pm.

**14.1.2 DRAFT KAL CITY CENTRE SCHEMATIC DESIGNS**

**Responsible Officer:** John Walker  
Chief Executive Officer

**Author:** Holly Phillips  
General Manager City Living

**Disclosure of Interest:** Nil

**VOTING REQUIREMENTS**

Simple

**OFFICER/COMMITTEE RECOMMENDATION/COUNCIL RESOLUTION**

**MOVED BY:** CR MANDY REIDY  
**SECONDED BY:** CR GARY BROWN

**That the Committee:**

- 1. Receive the Draft Kal City Centre Schematic Designs;**
- 2. Provide feedback on the draft designs to the Chief Executive Officer by 22nd October, 2018; and**
- 3. Note that artist impressions and refined schematic designs for the Kal City Centre project will be presented at the Councillor's information session on 5th November, 2018.**

**CARRIED  
(12/0)**

**EXECUTIVE SUMMARY**

The City is reaching the final phases of Stage 1 of the Kal City Centre Project which is to deliver draft schematic designs, including material palettes for review by the City's Executive and Councillors.

Council feedback on the Draft Kal City Centre Schematic Designs (draft designs) is required by 22<sup>nd</sup> October, 2018, and will inform the development of artist impressions and revised schematic designs for presentation at the Councillor's information session on 5<sup>th</sup> November, 2018.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to cultivate a strong and vibrant local business environment.

**BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

## 15 REPORTS OF OFFICERS

### 15.1 CHIEF EXECUTIVE OFFICER

Cr Laurie Ayers left the room at 7:17 pm.

#### 15.1.1 RAY FINLAYSON SPORTING COMPLEX - LIQUOR LICENCE TRANSFER

<b>Responsible Officer:</b>	<b>John Walker</b> <b>Chief Executive Officer</b>
<b>Author:</b>	<b>James Pervan</b> <b>Team Leader Healthy Communities</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

#### VOTING REQUIREMENTS

Simple

#### OFFICER RECOMMENDATION/COUNCIL RESOLUTION

**MOVED BY: CR DEBORAH BOTICA**  
**SECONDED BY: CR GLENN WILSON**

**That Council:**

- 1. Approve in principle the transfer of the City of Kalgoorlie-Boulder's Special Facility Licence at the Ray Finlayson Sporting Complex to Lake View Cricket Club; and**
- 2. Authorise the Chief Executive Officer and the Mayor to sign on behalf of the City of Kalgoorlie-Boulder and affix the Common Seal in accordance with part 19.1(2) of the Standing Orders Local Law to any required documentation.**

**CARRIED**  
**(11/0)**

#### EXECUTIVE SUMMARY

The Ray Finlayson Sporting Complex was officially opened on 18 March 2017 for the associated sporting codes to take occupancy and to commence utilising the facility. As part of the City's management of the facility, the City intends to transfer its Special Facilities Licence (liquor) with the Department of Racing, Gaming and Liquor to Lake View Cricket Club for the purposes of their occupancy of upper level facilities at the venue.

The Chief Executive Officer and Mayor are required to sign on behalf of the City of Kalgoorlie-Boulder and affix the Common Seal to the liquor transfer application that Lake View Cricket Club are submitting as the receiver of the licence.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Deliver inclusive and accessible sport and recreation
- Foster a growing population

### **BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

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### **REPORT**

The Ray Finlayson Sporting Complex (RFSC) was officially opened on 18 March 2017 for the occupancy and utilisation of the facility by the sporting codes that the facility was designed for, including soccer, cricket and rugby.

The lower level of the RFSC makes available to the sporting groups and associations office space, change-rooms and a flexible space to hold regular meetings.

The upper level of the RFSC includes a function space, bar, commercial kitchen and a fully-functioning canteen.

As part of the City's management model for the bar and function space, the City has approved a hire request from Lake View Cricket Club to occupy and manage the upper level facilities. The terms of the hire agreement stipulate that Lake View Cricket Club will occupy the space between October and March during the summer sporting season. At the request of Lake View Cricket Club, this arrangement has been agreed to for a period of three (3) years, between 2018 and 2021, with the option for the Club to extend for an additional two (2), 12-month periods until 30 September 2023, by which time the existing arrangement will be reviewed.

At the conclusion of the summer sporting season, management for the upper level facilities will transition into a hire agreement between the City and the Goldfields Soccer Association, between the months of April and September.

In February 2018, the City was approved to hold a Special Facilities Licence (liquor) for the bar, function space and grandstand areas at the venue. This was undertaken by the City for the purpose of transitioning it over to the users of the facility. While a number of management models for the facility have been investigated and worked on, the current model will involve Lake View Cricket Club to submit an application to the Department of Racing, Gaming and Liquor to have the licence transferred into the Club's name. In order for the City to provide consent of the transfer as the current Licensee, the Common Seal is required to be applied to Form 10 (Notice of Application for Approval of Transfer of Licence).

### **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

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**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

Cr Laurie Ayers returned to the room at 7:18 pm.



**15.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT****15.2.1 APPLICATION FOR PLANNING APPROVAL FOR A TELECOMMUNICATIONS MONOPOLE AND ASSOCIATED INFRASTRUCTURE (VODAFONE) - LOT 3946 (10) CLEMENTS WAY, BOULDER**

<b>Responsible Officer:</b>	<b>Stuart Devenish General Manager Infrastructure &amp; Environment</b>
<b>Author:</b>	<b>Matilda Hodge Planning Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Assessment Number:</b>	<b>A10776</b>
<b>Owners Name:</b>	<b>Scarvac Property Investments Pty Ltd</b>
<b>Application Number:</b>	<b>P068/18</b>
<b>Applicants Name:</b>	<b>Stilmark Holdings Pty Ltd</b>
<b>Development Value:</b>	<b>\$200,000</b>

**VOTING REQUIREMENTS**

Simple

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**MOVED BY: CR GARY BROWN**

**SECONDED BY: CR LISA MALICKY**

**That Council approve Planning Application (P068/18) for a Telecommunications Monopole and Associated Infrastructure (Vodafone) at Lot 3946 (10) Clements Way, Boulder, subject to the following conditions:**

**General Conditions**

- 1. This development must substantially commence within two (2) years from the date of this decision letter, unless an extension of the approval is received from the City, prior to this approval expiring.**
- 2. This development taking place in accordance with the approved plans (AW6432-001-P1 Rev B, AW6432-00-P2 Rev B, AW6432-001-P3 Rev B) date received 13 August 2018.**
- 3. The natural ground levels, finished floor levels and overall height of the monopole including associated structures shown on the approved plans are not permitted to be altered without seeking further approval from the City.**
- 4. Construction of the telecommunications facility must be undertaken so as to minimise adverse effects on the amenity of surrounding users or occupiers of the locality.**

**Conditions to be met prior to the lodgment of an application for a building permit**

5. A Construction Management Plan must be submitted to, and approved by, the City prior to the lodgment of an application for a building permit. The management plan shall detail how the following matters are proposed to be managed:
- a) All forward works for the site;
  - b) Access to and from the site by construction vehicles;
  - c) Protection of infrastructure within the road reserve;
  - d) Security fencing around construction sites;
  - e) Gantries;
  - f) Contact details;
  - g) Site offices;
  - h) Noise - construction work and deliveries;
  - i) Sand drift and dust management;
  - j) The delivery of materials and equipment to the site;
  - k) The storage of materials and equipment on the site;
  - l) The parking arrangements for the contractors and subcontractors;
  - m) Any proposed road or footpath closures;
  - n) Waste management;
  - o) Dewatering;
  - p) Traffic management; and
  - q) Any other matters likely to impact on the surrounding properties.

The Construction Management Plan must be implemented throughout the developments construction.

**Conditions to be met on an ongoing basis**

6. Any outdoor lighting is to be designed, baffled and located to prevent any increase in light spill onto the adjoining properties or roadways.

**CARRIED  
(12/0)**

**EXECUTIVE SUMMARY**

Council is to determine a Planning Application for telecommunications infrastructure at Lot 3946 (10) Clements Way, Boulder. The application proposes a 40m high monopole, equipment cabin and fencing in a 115m<sup>2</sup> leased area within the lot boundary of the subject site.

The proposed infrastructure will form part of the Vodafone mobile network and will replace Vodafone's current infrastructure located on an existing monopole at Lot 14 (3) Pauley Court, Boulder. The new facility will allow higher elevation and improved services.

Objections have been received during community consultation raising the following issues:

- Potential health impacts of radiofrequency emissions;
- The necessity of the proposed facility; and

- Impacts to surrounding businesses during construction.

Although objections to the proposal have been raised, refusal of the application is not warranted due to:

- Federal planning requirements relating to radiofrequency emissions have been complied with;
- The proposed telecommunications facility complies with *State Planning Policy 5.2 Telecommunications Infrastructure Policy (SPP5.2)* and will not have an unacceptable detrimental impact upon visual amenity of the locality;
- The new facility will provide a higher level of service to the community than the current facility; and
- There are minimal anticipated impacts on surrounding businesses during construction.

Having regard for these considerations, the application is recommended for conditional approval.

### **COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Plan for regulated sustainable land use and development

### **BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

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## **REPORT**

The City received an application for a telecommunications monopole and associated infrastructure at Lot 3946 (10) Clements Way, Boulder, applied for on behalf of Vodafone.

### **Details of Proposal**

The development comprises of the following:

- A 40m tall monopole;
- Three (3) panel antennas, each 2.6m in length, mounted to a new headframe on the top of the proposed monopole (capable of being expanded to six (6) panel antennas);
- Nine (9) remote radio units (RRU) mounted on the proposed headframe;
- A new equipment cabin 3m in height and a base area of 7.5m<sup>2</sup> located at the base of the monopole;
- A 2.1m high chainmesh security fence surrounds the proposed facility with two 1.5m wide access gates; and
- Overhead cabletray connecting the equipment cabin to the monopole.

The development area is accessed via a separate entrance to the property. Development plans are attached with this report.

The monopole and compound have been designed and dimensioned such that collocation of at least one additional carrier can occur in the future.

**Site Context**

The subject site is currently used by Boulder Parts and Towing for overflow storage and a workshop. The property is zoned 'General Industry' under *Local Planning Scheme No. 1* (the Scheme) and is adjoined to the west by a 'Mixed Business' zone, as illustrated in Figure 01. The 'Mixed Business' zone is currently used for residential purposes, with the nearest dwelling being approximately 80m from the proposed facility.

The development is proposed at the north-east corner of the subject site, approximately 10m from an existing workshop depicted in Figure 02.



Figure 01 – Lot 3946 (10) Clements Way, Boulder Land Use Zoning





Figure 02 – Lot 3946 (10) Clements Way, Boulder Aerial Overview

**Site Selection**

Prior to lodging the application, the applicant investigated ten (10) sites for either co-location with an existing facility or a new telecommunication monopole. Table 01 summarizes the applicant’s assessment of the suitability of various sites.

Site	Suitability
3 Pauley Court (Existing telecommunications facility located 110m from proposed facility at 10 Clements Way)	The existing telecommunications facility does not have sufficient height to provide the required level of service, and the structure does not have structural capacity for further height extension.
2 Clements Way 3 Clements Way 4 Clements Way	Sites not suitable for the following reason: <ul style="list-style-type: none"> <li>Lack of availability of ground space within industrial property, site rejected on that basis after discussions with the landowners.</li> </ul>
5 Clements Way	Site not suitable for the following reason: <ul style="list-style-type: none"> <li>New facility needs to be at least 70m from existing facility to prevent any potential radio interference. Site too close to existing facility to be considered as viable options.</li> </ul>

6 Clements Way	Site not suitable for the following reason: <ul style="list-style-type: none"> <li>• Site rejected by applicant because of a complicated ownership arrangement (making leasing less certain).</li> </ul>
7 Clements Way	Site not suitable for the following reason: <ul style="list-style-type: none"> <li>• New facility needs to be at least 70m from existing facility (Telstra and Optus) to prevent radio interference. Site too close to existing facility to be considered as viable options.</li> </ul>
10 Clements Way	Site selected for proposed telecommunications monopole due to the following reasons: <ul style="list-style-type: none"> <li>• Vodafone require additional height to meet their coverage requirements;</li> <li>• Any new facility must be relatively close to the existing facility at 3 Pauley Court to ensure Vodafone's current coverage is not compromised;</li> <li>• A 70m separation distance is required from the existing facility to prevent any potential reception interference.</li> </ul>
11 Clements Way	Site not suitable for the following reason: <ul style="list-style-type: none"> <li>• Proposal rejected by landowner who is also the same owner as the subject land at 10 Clements Way. Owner then offered the location now proposed.</li> </ul>
29 Clancy Street	Site not suitable for the following reason: <ul style="list-style-type: none"> <li>• Lack of availability of ground space within industrial property, site rejected on that basis after discussions with the landowners.</li> </ul>

**Table 01 - Suitability of Sites Investigated**

Officers are satisfied that the facility at 3 Pauley Court is not feasible and that a new tower is warranted. It is recognised that the proposed site has been selected as it meets Vodafone's network coverage requirements and addresses the siting and location considerations of SPP 5.2 as addressed below.

### **Compliance with *Local Planning Scheme No. 1***

Telecommunications facilities are classified as Radio/Communication equipment within the Scheme. Radio/Communication Equipment is an 'AA' use in a 'General Industry' zone under the Scheme which means Council may permit the use subject to community consultation being undertaken and is satisfied the proposal complies with the planning framework.

The proposed infrastructure complies with the 'General Industry' zone Scheme objectives as the increased network coverage and capacity will strengthen existing businesses and encourage new industries.

### Compliance with State and Local Planning Policies

The proposal has been assessed against the City's Local Planning Policy TPS02: *Supplementary Development Standards and Use Classes* which requires compliance with Federal and State Government requirements.

To address Federal legislation, the applicant has submitted an Electromagnetic Energy (EME) report in support of this application. The facility is predicted to comply with mandatory standards for human exposure to radio frequency electromagnetic fields, with power emissions at 0.34% of the maximum allowable level.

In regard to State requirements, SPP 5.2 is the overarching planning policy which regulates telecommunications infrastructure development in Western Australia. The policy aims to balance the need for effective telecommunications services whilst protecting the visual character of local areas. The table below (Table 02) summarises the officer's assessment against the most significant provisions of SPP 5.2:

Policy Provision	Response
<p>Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:</p> <ul style="list-style-type: none"> <li>a. be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;</li> <li>b. be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;</li> <li>c. not be located on sites where environmental, cultural heritage, social and</li> </ul>	<ul style="list-style-type: none"> <li>a. No significant scenic routes, lookouts or recreation sites exist in the locality and/or would be impacted by the proposed telecommunications infrastructure.</li> <li>b. The property and adjoining properties does not have heritage significance. Location of proposed development in industrial area is not considered to be a significant landmark, streetscape, vista or panorama.</li> <li>c. The site does not have known natural environmental significance or cultural heritage. The social values of the place are not considered to be compromised by the development. It is considered that the site does not have any visual landscape values that could be compromised by the telecommunications infrastructure.</li> <li>d. The monopole will be of constructed</li> </ul>

<p>visual landscape values maybe compromised and</p> <p>d. display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape;</p>	<p>of a galvanised steel, painted with Watty/ N53 'Blue Grey', which is considered to be an unobtrusive option that has previously been used by the applicant for other monopole applications.</p> <p>The fencing equipment shelter will be of a Colorbond 'Olive' finish, for blending in with the existing fencing on the selected lot and providing screening of the associated equipment.</p> <p>The design of the structure is much more slim line in appearance and 'tidier' than the existing monopole at 3 Pauley Court. Photomontages provided by the applicant (attached) show there are numerous existing vertical elements in the streetscape, such as street lights, power poles and trees, as well as the existing facility. The existence of these elements helps reduce the material impact of the proposed facility. Refer to Figures 03 and 04.</p>
<p>Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community</p>	<p>The new facility will have the capacity to provide not only 3G and 4G services, but also accommodate 5G when it becomes available and will provide an improved service for the community, including the users of the industrial area, traffic on the highway, the mine opposite and the surrounding residential area.</p>
<p>Telecommunications infrastructure should be co-located and whenever possible:</p> <ul style="list-style-type: none"> <li>a. Cables and lines should be located within an existing underground conduit or duct; and</li> <li>b. Overhead lines and towers</li> </ul>	<p>As previously stated, the existing structure at 3 Pauley Court is at maximum capacity, as such there is limited ability to add further infrastructure to the monopole.</p>



<p>should be co-located with existing infrastructure and/or within existing infrastructure corridors and/or mounted on existing or proposed buildings</p>	
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Table 02 – Officer Assessment against *State Planning Policy 5.2: Telecommunications Infrastructure Policy*



Before



After

Figure 03 – Photomontage showing proposed facility from corner of Clancy Street and Clements Way



Figure 04 – Photomontage showing proposed facility from corner of North Terrace and Lane Street

## STATUTORY IMPLICATIONS

If the applicant and/or the owner wish to appeal the decision or the development conditions, a review must be lodged with the State Administrative Tribunal and must be lodged within 28 days of the decision being made by the City. An advice note to this effect will be included in the Decision Notice.

## POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

## COMMUNITY ENGAGEMENT CONSULTATION

In accordance with clause 64 of the *Planning and Development Regulations 2015*, 177 property owners and occupiers within a 300m radius of the subject site were invited to comment on the proposal between 9 July 2018 - 23 July 2018.

The consultation period resulted in four (4) responses being received from surrounding landowners/occupiers. A schedule of submissions and officers responses is attached for Council's information. The main themes raised are summarised and addressed below:

- Potential health implications associated with radio frequency emissions, both from the existing and proposed monopoles, as well as surrounding power lines;
- The necessity for an additional monopole in the locality; and
- The impact on surrounding business operations during construction of the facility.

### **Radio frequency emissions**

The applicant has provided an EME report demonstrating the facility complies with the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) standards.

The proposed facility is expected to have a maximum EME level of 0.34% of the standard, compared with the existing facility's output of 1.76%, both of which are many times below the maximum allowable level, which is 100% of the standard. The cumulative impact of these facilities will meet the relevant standards.

### **Impact on business**


Construction of the proposed monopole is not anticipated to cause operational impacts to surrounding businesses. Should approval be granted, a condition of approval will require that a construction management plan be approved by the City to minimise potential construction impacts.

### **Conclusion**

Given that the application complies with Federal legislation, *State Planning Policy 5.2, Local Planning Scheme No. 1* and the matters raised in public submissions do not warrant refusal, the application is recommended for conditional approval.

### **ATTACHMENTS**

Development Plans - 10 Clements Way, Boulder 

EME Report - 10 Clements Way 

Photomontages - 10 Clements Way 

Applicants Report - 10 Clements Way, Boulder 

Community Consultation Submissions and Officers Response 

**15.2.2 LOCAL PLANNING SCHEME NO.2 - COMMUNITY ENGAGEMENT STRATEGY**

<b>Responsible Officer:</b>	<b>Ric Halse Manager Planning, Development &amp; Regulatory Services</b>
<b>Author:</b>	<b>Samantha Durston Planning &amp; Development Services Team Leader</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

**VOTING REQUIREMENTS**

Simple

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**MOVED BY: CR LINDEN BROWNLEY**  
**SECONDED BY: CR MANDY REIDY**

**That Council support the proposed Community Engagement Strategy, as set out in Report 15.2.2 for Local Planning Scheme No.2 and the proposed methods of engagement.**

**CARRIED  
(12/0)**

**EXECUTIVE SUMMARY**

The City of Kalgoorlie-Boulder Local Planning Scheme No.2 (LPS2) has been prepared to provide the basis by which town planning, development and land use decisions will be made by the City. It is the responsibility of the Local Government to update its Local Planning Scheme to maintain its relevance and ability to guide development within the City. Whilst the *City of Kalgoorlie-Boulder Local Planning Scheme No.1* has served its purpose, it requires a fresh outlook and approach to align with the goals and objectives of the community.

LPS2 follows the format that has been introduced in the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) as part of the State Government's planning reforms. In addition to this, LPS2 has a number of important objectives, including consolidating the city centre and promoting new development opportunities in the commercial, industrial and residential sectors. This is largely achieved through density increases, provisions enabling a wider variety of development and increased discretionary decision making ability. Additionally, LPS2 seeks to ensure that there is sufficient land for housing, employment, commercial activities, community facilities, recreation and open space.

In January 2018, Council resolved to adopt modifications to the draft LPS2. From that date, City officers have submitted the draft LPS2 to the Western Australian Planning Commission (WAPC) and the Environmental Protection Authority (EPA) seeking consent to advertise in accordance with the Regulations. Consent was granted in July 2018.



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A Community Engagement Strategy has been prepared for LPS2 detailing the City's commitment to engaging with the community to guide and inform decision making. Council is requested support the dissemination of information relating to LPS2 in accordance with the Strategy as summarised in the body of this report.

### **COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Plan for regulated sustainable land use and development
- Demonstrate a transparent and inclusive local government

### **BUDGET IMPLICATIONS**

Costs resulting from engagement in accordance with the Community Engagement Strategy are adequately budgeted for in the 2018/19 Financial Year.

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### **REPORT**

At the 29 January 2019 Ordinary Council Meeting, Council considered and carried a motion to adopt modifications to the draft LPS2, thus enabling City officers to submit the draft to the WAPC and EPA for consent to advertise in accordance with the Regulations. Consent was granted in July 2018, subject to further modifications.

In accordance with Regulations, the City is required to consult with the community for a period of 90 days. Consultation can commence following notification from the WAPC that the draft text and maps are suitable for advertisement. In conjunction with making modifications to LPS2 as required by WAPC, City officers have proposed a Community Engagement Strategy to ensure that all stakeholder interests are adequately addressed. In doing so, the strategy has been prepared to ensure a fit-for-purpose approach that meets both statutory obligations and stakeholder expectations. The strategy therefore identifies who should be engaged, when that would occur and the planned methods to facilitate this.

The process of establishing an engagement strategy itself enables appropriate measures to be decided and agreed actions to be taken. In this way, the Department of Planning and Western Australian Planning Commission can be confident that the appropriate engagement measures have been taken.

The Strategy has been compiled with a number of guiding objectives to ensure any measures utilised during the consultation phase of LPS2 are in the best interest of the community and stakeholders. The objectives are detailed below:

- *Communicate* the City's intentions;
- *Answer* questions that maybe raised;
- *Inform* and *Involve* agencies; and
- *Assist* the interests of the community.

The selected engagement methods have been aligned with the objectives listed above, and have regard for the recognized Best Practice supported by the International Association for Public Participation. This is detailed in Table 01 below:

ENGAGEMENT METHODS			
INFORM	CONSULT	INVOLVE	COLLABORATE
<ul style="list-style-type: none"> <li>• Website information – frequently asked questions/information sheets.</li> <li>• Technical reports.</li> <li>• Media release.</li> <li>• Meetings/briefings on requests.</li> <li>• Open forums.</li> </ul>	<ul style="list-style-type: none"> <li>• Written communication.</li> <li>• Briefings</li> </ul>	<ul style="list-style-type: none"> <li>• Direct engagement – formal and informal referrals, meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• Informal meetings.</li> </ul>

**Table 01: Methods available to meet engagement objectives**

The Strategy also identifies a number of stakeholder categories, allowing the City to develop tailored engagement methods. These categories are detailed below:

- Landowners;
- Major Business Interests;
- State Government Entities;
- Advocacy Agencies; and
- Issue Based Interest Groups.

Engagement activity which is fit-for-purpose for those categories listed above will minimise the risk of over-engagement, leading to an expectation of a greater level of influence than is appropriate. Similarly, it will avoid under-engagement which can compromise project outcomes during the course of the project, or retrospectively.

Each stakeholder group has been analysed in detail, summarising the actual or perceived interests of each stakeholder group, their actual or likely position and the implications of this. Success indicators are also stipulated for each stakeholder category to provide clear goals for engagement activities.

The stakeholder categories have assisted in informing the appropriate method of engagement for each group. These can be summarised as a combination of traditional media (direct written communication, media releases), direct face to face engagement (open forums, briefing sessions) and newer forms of engagement (social media, website information). This has been summarised in Table 02 below:

LOCAL PLANNING SCHEME NO.2 – ENGAGEMENT PLAN SUMMARY						
<b>ENGAGEMENT OBJECTIVES</b> Communicate the City's Intentions Answer questions raised Inform and Involve agencies Assist local interests	STAKEHOLDER GROUPS	OPTIMAL ENGAGEMENT OUTCOMES	ENGAGEMENT LEVEL	METHODS	TIMING	
	1	Landowners	<ul style="list-style-type: none"> <li>- Private interests are aware of the City's intentions</li> <li>- Previous issues raised are addressed</li> </ul>	Inform.	Active and passive: <ul style="list-style-type: none"> <li>• Open forums</li> <li>• Website information</li> <li>• Media release</li> <li>• Open forum</li> </ul>	All engagement activities to occur during Stage 2
	2	Major business interests	Industry groups recognise steps being taken to facilitate investment through: <ul style="list-style-type: none"> <li>- Increased level of certainty</li> <li>- A means to facilitate and coordinate outcomes.</li> </ul>	Inform.	Passive: <ul style="list-style-type: none"> <li>• Website information</li> <li>• Media release</li> <li>• Open forum</li> <li>• Meetings/briefings on request</li> </ul>	
	3	State Agencies	<ul style="list-style-type: none"> <li>- Agency requirements being incorporated into processes</li> </ul>	Inform, consult, involve and collaborate.	Active: <ul style="list-style-type: none"> <li>• Direct engagement – formal and informal referrals, meetings</li> <li>• Technical reports</li> </ul>	
	4	Advocacy agencies/groups	<ul style="list-style-type: none"> <li>- Local/regional interests can coordinate initiatives</li> </ul>	Inform.	Active: <ul style="list-style-type: none"> <li>• Direct written communication</li> <li>• Website information</li> <li>• Open forum</li> <li>• Meetings/briefings on request</li> </ul>	
	5	Issue based interest groups	<ul style="list-style-type: none"> <li>- Basis of decisions are effectively communicated</li> <li>- Processes to manage issues are understood.</li> </ul>	Inform	Passive: <ul style="list-style-type: none"> <li>• Website information</li> <li>• Media release</li> </ul>	

**Table 02: Engagement Plan Summary**

In order to ensure LPS2 adequately reflects the requirements and expectations of those who live and work in the City, the Strategy details the City's commitment to consulting with the community to guide and inform decision making. Council are therefore requested support the dissemination of information in accordance with the Strategy, to ensure:

- All stakeholders are acknowledged;
- Stakeholders are informed and involved in accordance with their respective levels of influence and need;
- Engagement methods employed utilise best practice techniques; and
- Engagement practices are transparent, inclusive and equitable.

Following Council's endorsement of the Strategy, preparations will be made for the collation of materials for those methods outlined in Table 02 above. The subsequent milestones and timeframes for the delivery of LPS2 are detailed in Figure 01 for Councillor's information.

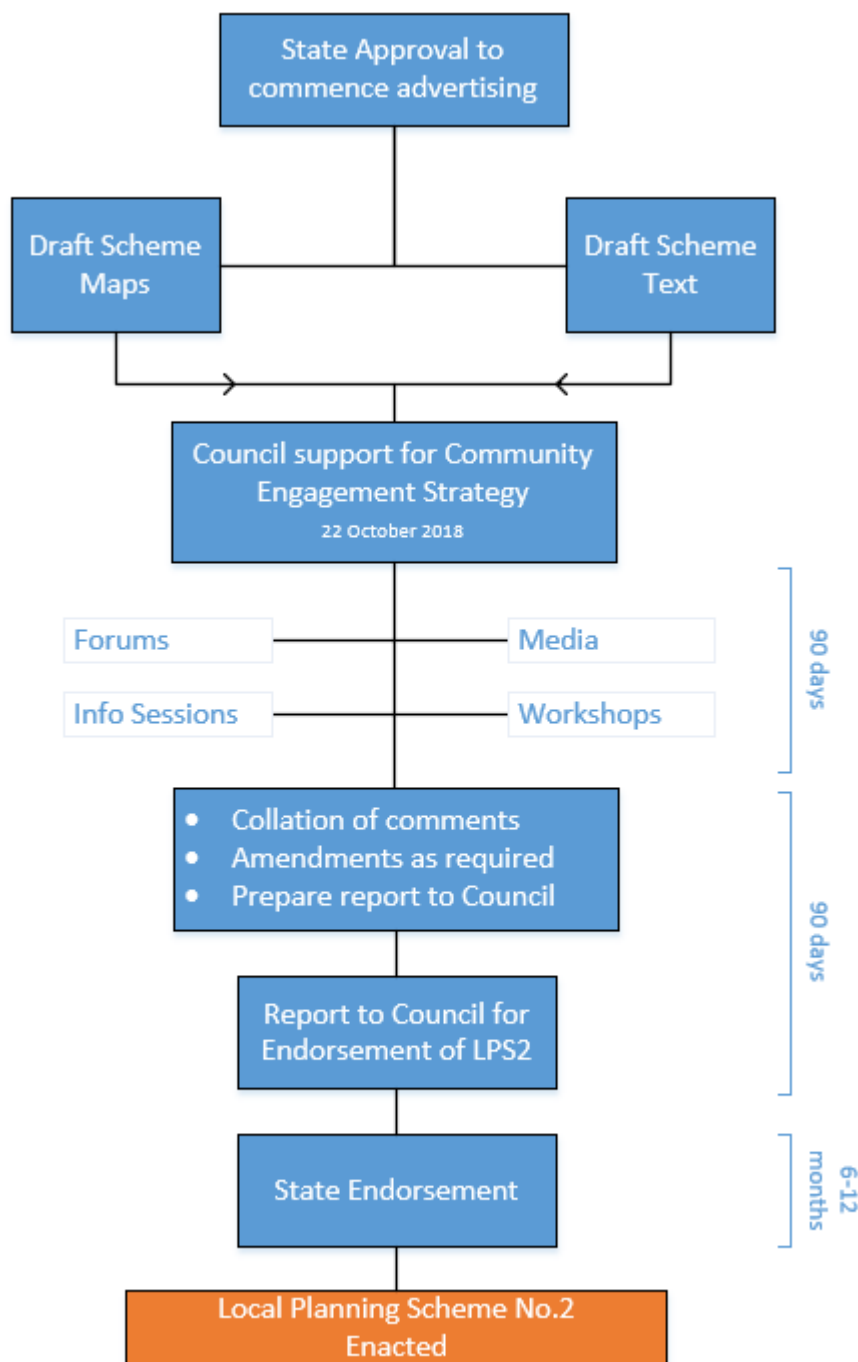


Figure 01: Schematic Milestone Plan for LPS2

**STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.



**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report. Should Council support the recommendations of this report, the 90-day consultation phase of LPS2 will occur in accordance with the proposed Strategy.

Results of community engagement will be referred back to Council for further consideration, including any modifications to LPS2 that may be appropriate.

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### 15.2.3 REALLOCATION OF FUNDS FOR WASTE SERVICES

<b>Responsible Officer:</b>	<b>Stuart Devenish General Manager Infrastructure &amp; Environment</b>
<b>Author:</b>	<b>Ric Halse Manager Planning, Development &amp; Regulatory Services</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

#### VOTING REQUIREMENTS

Simple

#### OFFICER RECOMMENDATION/COUNCIL RESOLUTION

**MOVED BY: CR NARDIA TURNER**  
**SECONDED BY: CR NATALIE COXON**

**That Council approves a budget amendment to transfer \$250,000 from Residential Recycling Costs (51210152) to an Operational expense account to enable management of the current stockpile of tyres at the Yarri Road Landfill Facility.**

**CARRIED  
(12/0)**

#### EXECUTIVE SUMMARY

Management of tyres at the Yarri Road Landfill Facility has been an ongoing challenge for the City for a number of years. The growing stockpile of tyres requires remedy to ensure compliance with operating licence conditions.

Recently the landfill was audited by the Department of Water, Environment and Regulation and as a result, the accumulation of tyres was identified as a critical issue. Officers have identified measures to address the issue. The most cost efficient and expeditious means to deal with the existing circumstance is to dispose of the stockpile in a new cell dedicated to tyres only at the landfill.

The purpose for this report is to make funds available for the City to proceed with development of a new cell at the landfill, and relocate the tyres accordingly.

Other tyre management strategies will also need to be established. This will be addressed in a future Council report.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to ensure equitable community services for all residents.

#### BUDGET IMPLICATIONS

As a result of the new rubbish collection services contract, the City was able to save

approximately \$400,000 in recycling service costs. Of these savings, \$250,000 can be reallocated from Residential Recycling Costs (51210152) to a proposed new account for Tyre Cell Management. This removes the requirement to draw down on Reserve funds, or to draw from other project budgets.

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## REPORT

### Background

This report has been prepared to seek Council approval to reallocate \$250,000 from the operational budget where savings have been made through a new contract for recycling kerbside collection. These reallocated funds would then facilitate the development of a new tyre cell at the Yarri Road Landfill Facility to address regulatory issues identified by officers of the Department of Water, Environment and Regulation (DWER).

A budget had not been allocated for these works in the 2018/2019 budget due to alternative methods being investigated for tyre disposal. However, due to regulatory requirements now being enforced by the DWER, the City must act expeditiously to dispose of the current stockpile of tyres to remain compliant with the landfill licence conditions.

### Tyre Management

The proposed method of tyre management to satisfy the licence conditions is to develop a 6 metre deep cell to bury the existing stockpile and create capacity to dispose of tyres for the next 15-20 years. This will allow the tyres to be safely isolated from all other waste, and capable of extraction for recycling processing should this become viable in the future. In this way, future opportunities for tyre re-use are not compromised. The landfill site has sufficient space available for long term tyre acceptance in addition to petruscible and other waste streams.

It should be noted that application is being made to the DWER for approval to construct the tyre cell.

Ongoing tyre management is a key landfill site management issue and matters associated with tyre acceptance requirements will be addressed in a further report to Council.

### Procurement

Cost estimates from the City's contract operator indicate cell construction and tyre placement costs to be within \$250,000. A competitive tender process will be undertaken to enable appointment of a contractor to undertake the work once necessary statutory approvals have been achieved.

## STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

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**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

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## 15.3 CHIEF FINANCIAL OFFICER

### 15.3.1 STATEMENT OF FINANCIAL ACTIVITY AUGUST 2018

**Responsible Officer:** Ivana Castle  
Chief Financial Officer

**Author:** Lauren Radcliffe  
Financial Controller

**Disclosure of Interest:** Nil

#### VOTING REQUIREMENTS

Absolute

#### OFFICER RECOMMENDATION/COUNCIL RESOLUTION

**MOVED BY:** CR LISA MALICKY  
**SECONDED BY:** CR LINDEN BROWNLEY

That Council That Council in accordance with *Regulation 34 of the Local Government (Financial Management Regulations 1996)*, receive the Statement of Financial Activity for the period ended 31 August 2018.

**CARRIED BY ABSOLUTE MAJORITY  
(12/0)**

#### EXECUTIVE SUMMARY

In accordance with regulation 34 of the Local Government (Financial Management) Regulations, the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ended 31 August 2018.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

#### BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

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## REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Local Government (Financial Management) Regulations, a report must be compiled on variances greater than the percentage agreed by

Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 31 August 2018, income is over budget by 0.96% and expenditure is under budget by 7.47%, commentary is provided at sub program level. A nil variance means that the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > \$50,000 under or over budget.

### INCOME CATEGORIES

Overall stated income is within the allowable variance as dictated by Council, being 0.96%, \$432,683 over budget. Sub programs which are outside the allowable variance are as follows.

#### Other General Purpose Funding

Description	YTD Budget	YTD Actual	YTD Variance
<b>Other General Purpose Funding</b>	<b>\$719,193</b>	<b>\$374,137</b>	<b>-\$345,056</b>

The variance in this subprogram relates to lower than expected grant income for the 1<sup>st</sup> Quarter FAGS grant (\$300K)

#### Other Recreation & Sport

Description	YTD Budget	YTD Actual	YTD Variance
<b>Other Recreation &amp; Culture</b>	<b>\$829,182</b>	<b>\$721,768</b>	<b>-\$107,414</b>

The variance in this subprogram is due to lower than expected income for the winter months for the Oasis Recreation Centre & Golf course.

#### Construction Roads Bridges Depots

Description	YTD Budget	YTD Actual	YTD Variance
<b>Construction Roads Bridges Depots</b>	<b>\$789,422</b>	<b>\$1,570,732</b>	<b>\$781,310</b>

The main variance in this subprogram relates to WANDRAA grant funding received from 17/18 that was unexpected (\$612K)

#### Economic Development

Description	YTD Budget	YTD Actual	YTD Variance
<b>Economic Development</b>	<b>\$100,250</b>	<b>\$42,607</b>	<b>-\$57,643</b>

The variance in this subprogram relates to the Sale of Effluent Water which is lower than expected.

## EXPENSE CATEGORIES

Overall stated expenditure is outside the allowable variance as dictated by Council, being 7.47% \$858,526 under budget. Sub programs which are outside the allowable variance are as follows.

### Other Recreation & Sport

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation & Sport	\$2,784,470	\$2,188,505	-\$595,965

The variance in this subprogram is largely due to underspend in budgeted Oasis recreation administration expenses (230K). This is a timing difference and will correct itself in September, it includes wages and utilities.

### Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$416,402	\$359,471	-\$56,931

The variance in this subprogram is mainly due to less than expected Goldfields Arts Centre theatre expenses (\$55K) due to purchase shows on hold temporarily.

### Public Works Overheads

Description	YTD Budget	YTD Actual	YTD Variance
Public Works Overheads	-\$12,470	\$119,880	\$132,350

The variance in this sub program is due to an under recovery of labour costs, some of which relates to the capital works program being delayed.

### Plant Operation Costs

Description	YTD Budget	YTD Actual	YTD Variance
Plant Operation Costs	\$14,519	\$130,070	\$115,551

The variance in this sub program relates to an under recovery of plant costs versus an over allocation in budget. This is an internal charge, this will be re-allocated.

## CAPITAL CATEGORIES

August 2018 capital expenditure is under budget by \$1,239,958 YTD. Actual YTD is \$1,837,559 versus budgeted YTD spend of \$3,077,517.

The main variance is due to delays in the purchase of plant and equipment (698K) and furniture and equipment of (137K).

Roads infrastructure projects are also underspent (121K), due to delays in budgeted works programs.

The overall variance is due to timing differences in the budgeted capital programs no savings have been identified.

## STATUTORY IMPLICATIONS

The Statement of Financial Activity has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

**ATTACHMENTS**

STATEMENT OF FINANCIAL ACTIVITY AUGUST 2018 



**15.3.2 ACCOUNTS PAYABLE FOR THE MONTH OF SEPTEMBER 2018**

**Responsible Officer:** Ivana Castle  
Chief Financial Officer

**Author:** Ange Ndayikengurukiye  
Transactional Team Leader

**Disclosure of Interest:** Nil

**VOTING REQUIREMENTS**

Absolute

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**MOVED BY:** CR NARDIA TURNER  
**SECONDED BY:** CR GARY BROWN

That Council receive the list of payments totalling \$ 4,671,817.93 as presented for the month of September 2018;

• Municipal Cheques	55384 – 55418	\$ 92,529.47
• EFT Transfers	94832 – 95364	\$ 4,330,023.10
• Trust EFT Transfers	95071 – 95226	\$ 30,658.86
• Trust Cheques	3053 – 3054	\$ 360.00
• Credit Cards	29/8/2018 – 28/9/2018	\$ 22,715.14
• Direct Debits	56218 – 56299	\$ 195,531.36

**CARRIED BY ABSOLUTE MAJORITY  
(12/0)**

**EXECUTIVE SUMMARY**

The purpose of this report is to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), and credit card.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

**BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

**REPORT**

Attached to this report are the lists of all cheques and EFT payments made during the month of September 2018 and a list of corporate credit card transactions by card holder of the same period totalling \$4,671,817.93.

• Municipal Cheques	55384 – 55418	\$ 92,529.47
• EFT Transfers	94832 – 95364	\$ 4,330,023.10
• Trust EFT Transfers	95071 – 95226	\$ 30,658.86
• Trust Cheques	3053 – 3054	\$ 360.00
• Credit Cards	29/8/2018 – 28/9/2018	\$ 22,715.14
• Direct Debits	56218 – 56299	\$ 195,531.36

**STATUTORY IMPLICATIONS**

The Accounts Payable for the Month of September 2018 has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations.

**POLICY IMPLICATIONS**

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing.

**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

**ATTACHMENTS**

Municipal Cheques September 2018 

EFT Transfers September 2018 

Trust EFT Transfers September 2018 

Trust Cheques September 2018 

Direct Debits September 2018 

Credit Cards September 2018 

**16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**17 INFORMATION BULLETIN****17.1 CHIEF EXECUTIVE OFFICER****17.1.1 INFORMATION ITEM 22 OCTOBER 2018**

**Responsible Officer:** John Walker  
Chief Executive Officer

**Author:** Tracey Luke  
Governance Officer

**Disclosure of Interest:** Nil

**VOTING REQUIREMENTS**

Simple

**OFFICER RECOMMENDATION/COUNCIL RESOLUTION**

**MOVED BY:** CR NATALIE COXON  
**SECONDED BY:** CR LINDEN BROWNLEY

That Council receive the information.

**CARRIED  
(11/1)**

**EXECUTIVE SUMMARY**

The purpose of this report is to keep Elected Members informed on items for information received by the City.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

**BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

**REPORT**

The City of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

<b>INFORMATION ITEMS</b>	
BUILDING APPROVALS	SEPTEMBER 2018
BUILDING DEPARTMENT STATISTICS	SEPTEMBER 2018
BUILDING STATISTICS SUMMARY	SEPTEMBER 2018
PLANNING DEPARTMENT STATISTICS	SEPTEMBER 2018
COMMUNITY RANGER STATISTICS	SEPTEMBER 2018

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WASTE SERVICE STATISTICS	SEPTEMBER 2018
LETTER OF APPRECIATION	THE MUSIC INDUSTRY
GRAFFITI REPORT	SEPTEMBER 2018
GRANTS REGISTER	SEPTEMBER 2018

### STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

### POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

### COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

### ATTACHMENTS

Building Approvals 

Building Department Statistics 

Building Statistics Summary 

Planning Department Statistics 

Community Ranger Statistics 

Waste Service Statistics 

Letter of Appreciation - Support of the Music Industry 

Graffiti Report 

Grants Register Sept 2018 

**18 CONFIDENTIAL ITEMS**

Nil

**19 DATE OF NEXT MEETING**

The next Ordinary Council Meeting will be held on Monday 12 November 2018

**20 CLOSURE**

There being no further business, the Mayor thanked the Councillors and staff for their attendance at the meeting and declared the meeting closed at 7:22pm.