



**City of
Kalgoorlie
Boulder**

AGENDA

**Notice is hereby given
for the ORDINARY Meeting of Council
commencing at 7:00PM**

on

23 NOVEMBER, 2020

at the

Kalgoorlie Town Hall

19 November 2020



NOTICE OF MEETING

An Ordinary Council meeting of the City of Kalgoorlie-Boulder will be held in the **Kalgoorlie Town Hall** on **Monday, 23 November 2020** commencing at **7:00pm**.

Regards

A handwritten signature in black ink, appearing to read "John Walker", written over a horizontal line.

JOHN WALKER
Chief Executive Officer

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1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**2 OPENING PRAYER**

To be conducted by Pastor Glenn Crouch of the Lutheran Church.

3 DISCLAIMER READING

THE MAYOR WILL READ THE DISCLAIMER TO THOSE PRESENT.

PLEASE NOTE THIS MEETING IS BEING RECORDED AND STREAMED LIVE ON THE COUNCIL'S WEBSITE IN ACCORDANCE WITH COUNCIL'S RECORDING AND STREAMING OF COUNCIL MEETINGS POLICY, WHICH CAN BE VIEWED ON COUNCIL'S WEBSITE.

ALL REASONABLE CARE IS TAKEN TO MAINTAIN YOUR PRIVACY; HOWEVER, AS A VISITOR IN THE PUBLIC GALLERY, YOUR PRESENCE MAY BE RECORDED. BY REMAINING IN THE PUBLIC GALLERY, IT IS ASSUMED YOUR CONSENT IS GIVEN IF YOUR IMAGE IS BROADCAST.

THE RECOMMENDATIONS CONTAINED IN THIS AGENDA ARE OFFICER'S RECOMMENDATIONS ONLY AND SHOULD NOT BE ACTED UPON UNTIL COUNCIL HAS RESOLVED TO ADOPT THOSE RECOMMENDATIONS.

THE RESOLUTIONS OF COUNCIL SHOULD BE CONFIRMED BY PERUSING THE MINUTES OF THE COUNCIL MEETING AT WHICH THESE RECOMMENDATIONS WERE CONSIDERED.

MEMBERS OF THE PUBLIC SHOULD ALSO NOTE THAT THEY ACT AT THEIR OWN RISK IF THEY ENACT ANY RESOLUTION PRIOR TO RECEIVING OFFICIAL WRITTEN NOTIFICATION OF COUNCIL'S DECISION.

4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

IN ATTENDANCE:

MEMBERS OF STAFF:

VISITORS:

PRESS:

APOLOGIES – ELECTED MEMBERS:

APOLOGIES – MEMBERS OF STAFF:

LEAVE OF ABSENCE:

- 5 **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
- 6 **PUBLIC ACCESS AND PUBLIC QUESTION TIME**
- 7 **PETITIONS/DEPUTATIONS/PRESENTATIONS**
- 8 **NOTATIONS OF INTEREST**
 - 8.1 **INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE–BOULDER CODE OF CONDUCT**
 - 8.2 **FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A**
 - 8.3 **PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B**
- 9 **APPLICATIONS FOR LEAVE OF ABSENCE**
- 10 **ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS**
- 11 **CONFIRMATION OF MINUTES**

[Minutes of Ordinary Council Meeting held on 26 October 2020](#)

That the minutes of the **Ordinary** meeting held on 26 October 2020 be confirmed as a true record of that meeting.
- 12 **MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
 - 12.1 **Motion put forward by Cr Glenn Wilson**

COUNCIL RECYCLING SERVICES

That Council request the CEO prepare a report to Council after 31 March 2021 quarter end on recycling services and identify any effect of the Container Deposit Scheme on those services.
- 13 **URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

14 REPORTS OF COMMITTEES

14.1 COMMERCIAL BUSINESSES COMMITTEE MINUTES - 12 NOVEMBER 2020

14.1.1 PRESENTATION OF THE COMMERCIAL BUSINESSES PROFIT AND LOSS STATEMENTS JULY 2020 TO SEPTEMBER 2020

Responsible Officer:	David Trevaskis General Manager Finance and Corporate
Author:	Martina Liu Accountant
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION

That Council endorse the following financial reports for the City Commercial Business Units:

- **Goldfields Arts Centre**
- **Goldfields Oasis**
- **Kalgoorlie Boulder Airport**
- **Kalgoorlie Golf Course**

EXECUTIVE SUMMARY

The purpose of this report is to review the unaudited financial position of the City's commercial business units for the year to 30 September 2020.

All four businesses are trading better than budget – the Golf Course by \$82,851; the Oasis by \$12,457; the GAC by \$51,503; and the Airport by \$999,724. This equates to a combined total of \$1,146,535.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- **EMPOWERED:** We ensure considered decision-making based on collaborative, transparent and accountable leadership.
- **CAPABLE:** We will have the resources to contribute to our community and economy.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The profit and loss statements of the City's commercial businesses for 1 July 2020 to 30 September 2020 have now been completed and are attached with commentary for Elected Members' consideration.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Airport Commercial Business Committee Report - Q1 2020-2021 

Arts Centre Commercial Business Committee Report - Q1 2020-2021 

Oasis Commercial Business Committee Report - Q1 2020-2021 

Golf Commercial Business Committee Report - Q1 2020-2021 

14.2 FINANCE AND AUDIT COMMITTEE MINUTES - 19 NOVEMBER 2020

14.2.1 STRATEGIC RISK REGISTER 2020

Responsible Officer:	John Walker Chief Executive Officer
Author:	Michelle Todd Manager Governance and Legal Services
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION

That Council:

- 1. Endorse the Strategic Risk Register with the addition of a further risk ("Functionality of Council") following the review undertaken by the Committee; and**
- 2. Receive the November 2020 Operational Risk Register.**

EXECUTIVE SUMMARY

On 24 August 2020 Council endorsed the recommendation for the Finance and Audit Committee ("the Committee") to undertake a full review of the Strategic Risk Register at the November 2020 Finance and Audit Committee meeting.

This report includes the Strategic Risk Register as at November 2020 and the City's Risk Management Framework to facilitate the Committee's review for Council at the November 2020 Committee meeting.

The CEO has undertaken a review of the City's risk management systems and procedures during 2020 which has seen the adoption of the Risk Management Framework and EXEC-CEO-014 Risk Management Policy. This report is the final risk management update to the Committee for 2020.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **CAPABLE:** We are continuing to undertake the appropriate risk management and assessment strategies.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The review of the Strategic Risk Register ensures risks are identified and reviewed by the Committee on a regular basis. The Committee are presented with risk management updates at each Committee meeting on a quarterly basis.

So far this year, improvements to risk management practices have seen the adoption of the Risk Management Framework and the EXEC-CEO-014 Risk Management Policy. The City is utilising Promapp to facilitate risk management, and demonstrated the program to the Committee during the August 2020 Committee meeting.

The Risk Management Framework and EXEC-CEO-014 Risk Management Policy are incorporated into Promapp, which has streamlined the City's risk management practices and improved the process for managing risks and Management level.

The Strategic and Operational Risk Registers have been uploaded into Promapp following CEO review.

Strategic Risk Register

The Committee are requested to review the Strategic Risk Register, presented in the new format generated by Promapp. A key consideration for the Committee during the review is the effectiveness of the current controls/treatments, and where those can be improved to further reduce the residual risk.

Prior to the August 2020 Committee meeting, the City undertook a review of the Strategic Risk Register, focusing on the "*Top 10 Key Areas of Priority to Deliver a Better Kalgoorlie-Boulder*" and the "*Aspirational Projects*" of the Strategic Community Plan, recommending updates to the Committee.

Following the August 2020 meeting, it was resolved the Committee would undertake its full review at the November 2020 meeting.

Figure 1 demonstrates the severity and likelihood of the inherent risks identified in the Strategic Risk Register, and how those risks are reduced through the effectiveness of the current controls/treatments.

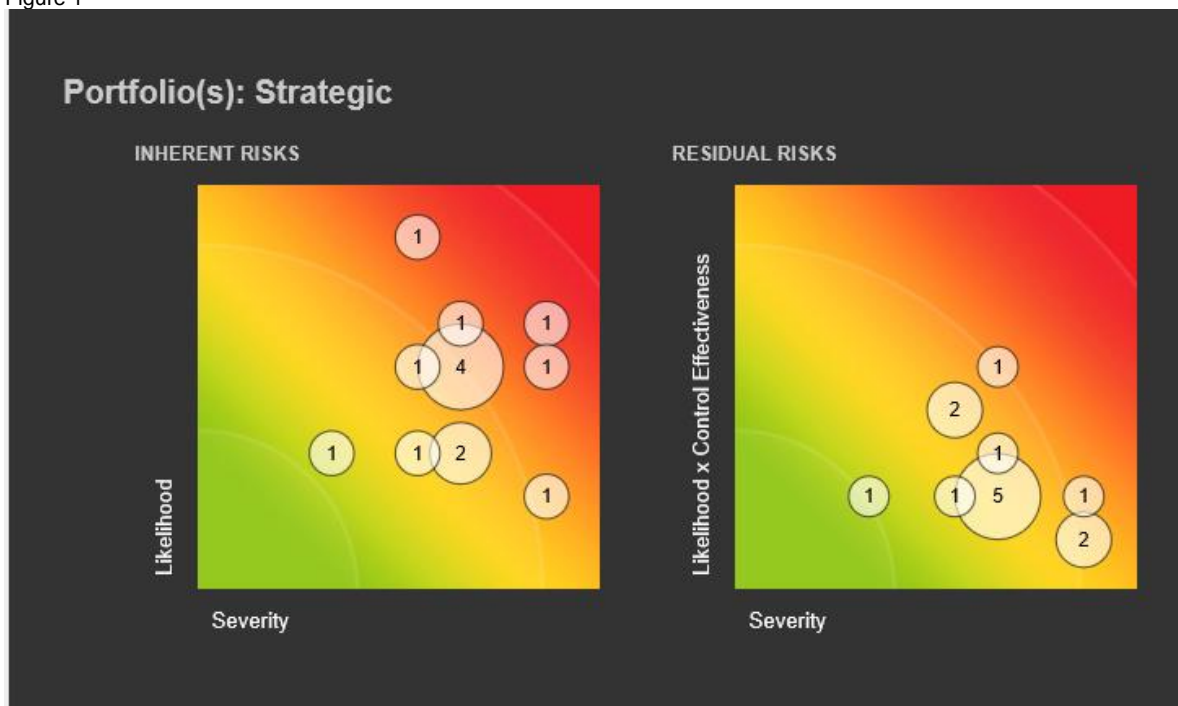
The objective is to ensure risk management controls are as effective as possible to reduce the severity and likelihood of the risk, thereby reducing the impact on the City.

All actions and transactions involve risk and effective risk management involves the anticipating, understanding and monitoring of risk.

The ongoing reporting and monitoring of the Strategic Risk Register provides assurance to the Committee and Council that the register is being monitored and mitigation actions/controls are in place.

Council undertake regular monitoring of the Strategic Risk Register by receiving the quarterly updates from the Committee.

Figure 1



Operational Risk Register

The City’s Operational Risk Register has been transferred to Promapp. The program supports regular reviews of the City’s risk management practices and encourages a risk management culture by encouraging openness, transparency and accountability.

The Operational Risk Register is presented to the Committee following a review by Management during the transfer process.

STATUTORY IMPLICATIONS

Regulation 17 of the *Local Government (Audit) Regulations 1996* requires that the systems and procedures relating to risk management is appropriate and effective. The CEO conducts regularly reviews of the City’s risk management practices and regularly presents reports on those reviews to the Finance and Audit Committee.

POLICY IMPLICATIONS

EXEC-CEO-014 Risk Management Policy
Risk Management Framework

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Strategic Risk Register November 2020 

Operational Risk Register November 2020 

14.2.2 WASTE MANAGEMENT SERVICE DELIVERY AUDIT - SUMMARY OF FINDINGS

Responsible Officer:	Stuart Devenish General Manager Infrastructure and Environment
Author:	Dylan Martini Waste Management Team Leader
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION

That Council receive the information detailed within this report.

EXECUTIVE SUMMARY

In November 2019 the Office of Auditor General conducted an audit examining local government waste management - service delivery, and included the City of Kalgoorlie-Boulder as an auditee. The audit assessed the performance of local governments in line with the State's Waste Strategy. The audit found that LG entities deliver essential waste collection services but few are likely to meet State's targets to increase resource recovery. The audit came up with a number of recommendations for the Waste Authority, Department of Water and Environmental Regulation (DWER), and Local Governments. Of the recommendations relevant to the City, processes are in place to respond to the matters raised.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- **SUSTAINABLE:** We are a green ecologically sustainable City for current and future generations.
- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

In late 2019 the Office of Auditor General (OAG) conducted an audit examining local government waste management - service delivery, and included the City of Kalgoorlie-Boulder (City) as an auditee among a number of other local government organisations. The audit focussed on local government waste management and progress towards achieving targets and objectives set in the first Western Australian

Waste Strategy: Creating the Right Environment (Waste Strategy 2012) and subsequent Waste Avoidance and Resource Recovery Strategy 2030 (Waste Strategy 2030).

Audit Findings

The audit made four key findings as summarised below:

1. LG entities deliver essential waste collection and drop-off services but few are likely to meet State and community expectations to avoid and recover waste

The auditors found that while LG waste services are generally delivered effectively and meet the needs of their communities, they are not maximising recovery of waste and as a result most are not on track to meet the Waste Strategy 2030 targets. Of the LGs audited, only one of the five major regional centres (Bunbury) was on track to reach its targets.

2. State and local waste planning and data capture is inadequate

The auditors found that a lack of a State waste infrastructure plan and subsequent planning for significant risks including has been inadequate. This coincided with the Cleanaway material recovery facility (MRF) being destroyed by fire, which has significant impacts to recycling in Kalgoorlie-Boulder. Furthermore a lack of local government waste planning for improved resource recovery has contributed to slow progress towards the State's targets.

3. Wider uptake of existing better practice waste management methods could be key to improving waste recovery

The auditors found that LGs don't utilise all best practise educational programs available to them, and often create their own educational material leading to inconsistent messaging between LGs. The City utilises the WALGA recycling bin-tagging and other educational campaigns, however could further utilise programs endorsed by DWER.

4. The State Government has made good progress since 2016, but LG entities need more support to address local challenges

The auditors found that LGs typically prioritise what they consider local issues above the issues that form Waste Strategy 2030 headline areas. To address State priorities LGs require further support, particularly in remote areas that face greater challenges to recover more waste.

Audit Recommendations

The audit came up with a number of recommendations, of which nine (9) were applicable to State Government departments and four (4) were applicable to LGs. The recommendations are for LGs to:

1. Consider preparing waste plans, which demonstrate how the LG will contribute to relevant Waste Strategy 2030 headline strategies. These plans should be publicly available

The City is currently preparing a Waste Plan in accordance with the requirements of the Section 40(4) of the WARR Act to be submitted to DWER by 31 March 2021. This plan will be made publically available on the City's website.

2. Provide regular community updates on efforts to recover waste and meet Waste Strategy 2030 targets and seek community feedback where appropriate

The City now publishes Waste Services status reports (quarterly) which include updates on waste recovery performance. The City will also commence publishing its progress to its Waste Plan once it has been endorsed by Council.

3. Include performance measures in contracts with service providers to recover more waste without adding significant costs

The City is currently within long-term waste services contracts however will look to include such performance measures in future waste contracts.

4. Consider providing incentives for the community to minimise waste production.

The City provides incentives for minimising waste production however will outline further ways it will achieve this in its Waste Plan.

Summary

The audit has coincided with the requirement for LGs to prepare Waste Plans, which will for the most part address the recommendations of the audit.

STATUTORY IMPLICATIONS

Under section 7.12A of the *Local Government Act 1995*, all audited entities are required to prepare an action plan addressing significant matters relevant to their entity for submission to the Minister for Local Government within 3 months of this report being tabled in Parliament and for publication on the entity's website.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

14.2.3 OUTSTANDING DEBTORS TO BE WRITTEN OFF NOVEMBER 2020

Responsible Officer: David Trevaskis
General Manager Finance and Corporate

Author: Toni Keown
Assistant Accountant

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Absolute

OFFICER/COMMITTEE RECOMMENDATION

That Council approve the write off of the attached Outstanding Debtor invoices totalling \$32,377.30.

EXECUTIVE SUMMARY

The purpose of this item is to seek formal resolution from Council to approve the write off of outstanding debtor invoices that the City has been unsuccessful in recovering and that is above the delegated authority of the CEO to write-off.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no known budget implications resulting from the recommendation of this report. A provision for this doubtful debt was made in the 2019/20 financial year.

REPORT

Finance Officers and the Debt Recovery Officer have been unsuccessful in recovering debt owed to the City, as outlined in the attached Invoice Write off Report – November 2020. It is considered any further action to be uneconomical to recover the debt. The attachment lists details of the debtor code, invoice description, recovery action taken and the outstanding amount for write off.

STATUTORY IMPLICATIONS

S6.12(c) of the *Local Government Act 1995*, a local government may write off any amount of money which is owed to the local government.

POLICY IMPLICATIONS

As per the City CEO Delegated Authority Register July 2020, *Finance 07 – Writing Off of Small Minor Balances*, Council has delegated the authority to the CEO to authorise the writing off of an individual debt under \$25,000.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Invoice Write Off Report - November 2020 

14.2.4 RATES COLLECTION 2020/21

Responsible Officer:	David Trevaskis General Manager Finance and Corporate
Author:	Jocelyn Power Rates Coordinator
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION

That Council:

- 1. Receive the update on the progress of rates collection for the 2020/21 financial year; and**
- 2. Receive the update on outstanding rates and how debt collection is tracking for the 2020/21 financial year.**

EXECUTIVE SUMMARY

The purpose of this report is to update the Committee on the progress of rates accounts, in both monies collected and outstanding for the 2020/21 financial year.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Rates income is an important source of City's revenue. Ratepayers have the option of paying their rates accounts by the following payment option types:

- Payment in full - due date 17/09/2020
- Instalment Options
 - two instalments (due dates 17/09/20 and 19/11/20)
 - four instalments (due dates 17/09/20, 19/11/20, 21/01/21 and 25/03/21)
- Payment Plan - Special Payment Arrangement

RATES COLLECTED

The amount of rates collected for 2020/21 as at 12 November 2020 is \$33,013,455 which represents 67.23% of total rates & charges levied. This compares to 64.83% (\$31,161,951) collected for the same period in 2019/20. This is an increase in rates collection of 5.94% compared to 2019/20 financial year.

An increase in the percentage of rates payments received can be attributed to more ratepayers choosing to pay their rates account in full. There has been a decrease in the number of ratepayers paying their rates by instalments or committing to payment plans. This is confirmed by the data displayed in Table 2 of the report.

Comparison rates collection statistical data for 2020/21 and 2019/20 is detailed in Table 1 below.

Table 1 Rates Collection Summary

Rating Year	Rates & Service Charges Levied \$	Rates Collected \$	Rates collected %	Rates Uncollected \$	Rates Uncollected %
2020/21	\$49,107,184	\$33,013,455	67.23%	\$16,093,729	32.77%
2019/20	\$48,064,459	\$31,161,951	64.83%	\$16,902,508	35.17%

RATES UNCOLLECTED

The total uncollected rates for 2020/21 as at 12 November 2020 is \$16,093,729 which represents 32.77% of total rates & charges levied. This compares to 35.17% (\$16,902,508) uncollected for the same period in 2019/20. This is a decrease of 4.78% in rate accounts uncollected compared to 2019/20 financial year.

Uncollected rates accounts can be broken down into three category types.

1. Instalments

Instalment payments comprise of two (2) or four (4) payments and represent 50.48% of rate accounts unpaid.

2. Payment Plans

Council offers alternative special payment plans to ratepayers who are unable to pay in full or by the instalments options. These accounts represent 13.84% of rate accounts unpaid.

3. Overdue/unpaid

Unpaid rate accounts that have not committed to any type of payment plan represent 35.69% of rates accounts unpaid. These properties are flagged for debt recovery.

Comparison data relating to overdue accounts has been summarised in Tables 2 and 3 below, depicting 2020/21 and 2019/20 statistics. The information distinguishes the overdue accounts by their category types; instalments, payment plans and outstanding (no action taken).

Table 2 2020/21 Uncollected Rates Accounts Summary

Rating Year	Account Status	Property Count	Total Outstanding \$	Total Outstanding %
2020/21	Instalment Payees	4159	\$8,122,892	50.48%
	Payment Plan Payees	1245	\$2,226,735	13.84%
	Outstanding Accounts	1584	\$5,742,957	35.69%
	TOTAL		\$16,092,584	

Table 3 2019/20 Uncollected Rates Accounts Summary

Rating Year	Account Status	Property Count	Total Outstanding \$	Total Outstanding %
2019/20	Instalment Payees	4699	\$9,201,612	54.44%
	Payment Plan Payees	1519	\$2,501,924	14.80%
	Outstanding Accounts	1498	\$5,198,972	30.76%
	TOTAL		\$16,902,508	

DEBT RECOVERY ACTION

Ratepayers with outstanding accounts that have not committed to instalments or a payment plan have been flagged for debt recovery action.

Stage 1 of Debt Recovery has commenced with the issuing of Final Notices on 12 October 2020.

Stage 2 of Debt Recovery with the issuing Letter of Demands is scheduled for 16 November 2020.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

14.2.5 2020 AUDIT UPDATE

Responsible Officer:	David Trevaskis General Manager Finance and Corporate
Author:	Xandra Curnock Financial Controller
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER/COMMITTEE RECOMMENDATION

That Council:

- 1. Receive the update on the External Audit of the financial statements for year ending 30 June 2020; and**
- 2. Note the Audit Exit meeting will take place during the 9 December 2020 Finance and Audit Committee meeting, with the signed financials due to be presented to Council at the Ordinary Council Meeting on 14 December 2020.**

EXECUTIVE SUMMARY

The purpose of this report is to update the Committee on the progress of the external audit engagement, scheduled audit exit meeting and presentation of audited financial statements date.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **CAPABLE:** We will have the resources to contribute to our community and economy.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The External Audit was conducted by Grant Thornton on behalf of the Officer Audit General (OAG).

The audit was completed in accordance with the Audit Planning time table. The Auditors worked remotely for the majority of the audit and attended the City offices for one week. They performed testing on all areas of the Financials, with a focus on areas they consider to be of high risk. No significant deficiencies were identified.

The OAG sent an alert to all Local Governments that there would be a delay for providing an audit opinion and final signing of the financials. This was due to changes to the Local Government (Financial Management) Amendment Regulations 2020. On 9 November 2020, the Department of Local Government, Sport and Cultural Industries advised of an amendment to the Regulations which took effect 1 July 2019 and had to be included in the 2019-20 audited financial statements.

The Key impact of these changes on the City are noted in the table below;

Amendment to Regulation	Effect on City Financial Statements	\$ Effect on City's 2020 Financials
<p>Land Under Roads</p> <p>a. The exemption for land under roads has been removed, but it will still be valued at zero.</p> <p>b. In accordance with AASB 16 Leases, land under roads is now considered a concessionary right-of-use asset that is to be valued using the cost model, i.e. zero.</p>	<p>Disclosure note changes.</p>	<p>\$nil</p>
<p>Plant and Equipment</p> <p>a. The requirement to revalue has been removed. Local governments are now required to use the cost model for plant and equipment.</p> <p>b. Art is considered to form a part of the plant and equipment assets, so there is no requirement to revalue. Art is considered to have an indefinite life, so should not be depreciated.</p>	<p>Going forward the City will not revalue its plant and equipment. Disclosure note changes.</p> <p>Historically the City did depreciate its Art. This has ceased for FY 2021. Historic depreciation considered immaterial. Disclosure note changes.</p>	<p>\$nil</p> <p>\$nil</p>
<p>Crown Land that is vested or under a Management Order, or other land that is not owned by the local government but which is vested in the local government</p> <p>a. The requirement to value vested land that is a golf course, showground, racecourse or any other sporting or recreational facility of State or regional significance has been removed. Any values brought to account should be reversed against the relevant revaluation reserve.</p>	<p>The Golf Course land has been revalued to \$nil in accordance with this change in regulation. Reducing the Golf Course Land Asset to \$nil and the Golf Course Land Revaluation Reserve to \$nil.</p>	<p>\$3,822,460</p>

The City's draft financials have been amended accordingly. The changes did not impact on the City's closing surplus figure at 30 June 2020.

The Audit Exit meeting is scheduled for 9 December 2020, with the signed financials due to be presented to Council at the Ordinary Council Meeting on 14 December 2020.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15 REPORTS OF OFFICERS

15.1 CHIEF EXECUTIVE OFFICER

15.1.1 LOCAL GOVERNMENT REGULATIONS AMENDMENT REGULATIONS (NO. 2) 2020

Responsible Officer:	John Walker Chief Executive Officer
Author:	Michelle Todd Manager Governance and Legal Services
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the information on the *Local Government Regulations Amendment Regulations (No. 2) 2020* by way of update.

EXECUTIVE SUMMARY

These Regulations bring into effect all the remaining parts of the *Local Government Legislation Amendment Act 2019*, apart from the best practice standards for CEO recruitment, performance review and termination and the new Code of Conduct, both of which are currently out for consultation. Drafts of those regulations are the subject of another report to Council.

These Regulations have introduced measures related to:

- local and state-wide public notice;
- improved access to information, including through publication on the local government's website; and
- the harmonisation of the appointment of authorised persons across multiple pieces of legislation in the local government portfolio.

The Regulations were gazetted on 6 November 2020 and came into effect from the date of proclamation, being 7 November 2020.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The **attached** guidance notes cover the changes made in those Regulations.

The following regulations are amended by the *Local Government Regulations Amendment Regulations (No. 2) 2020*:

- *Caravan Parks and Camping Grounds Regulations 1997*
- *Control of Vehicles (Off-road Areas) Regulations 1979*
- *Dog Regulations 2013*
- *Local Government (Administration) Regulations 1996*
- *Local Government (Elections) Regulations 1997*
- *Local Government (Financial Management) Regulations 1996*
- *Local Government (Functions and General) Regulations 1996*
- *Local Government (Regional Subsidiaries) Regulations 2017*

Section in Amendment Act	Section in LG Act	Topic
5	1.7 and 1.8	Local and state-wide public notice
13	4.39	Close of enrolments (state-wide public notice)
14	4.47	Call for nominations (state-wide public notice)
16	4.52	Exhibition of candidates' details (on local government website)
17	4.64	Election notice (state-wide public notice)
20	5.29	Convening electors' meetings (local public notice)
24	5.50	Additional payments to employees (local public notice and publication on website)
57	5.120	Complaints officer
64	9.10	Appointment of authorised person
65	9.13	Onus of proof (authorised person)
66	9.15	Terms (authorised person)
68	9.49A	Execution of documents
74(1) and (2)	Schedule 9.3	Transitional provisions to 1995 Act (senior employee definition removed) Transitional provisions for the Amendment Act (authorised person)

Part 4	<ul style="list-style-type: none"> • <i>Caravan Parks and Camping Grounds Act 1995</i> • <i>Cat Act 2011</i> • <i>Cemeteries Act 1986</i> • <i>Control of Vehicles (Off-road Areas) Act 1978</i> • <i>Dog Act 1976</i> 	Authorised person
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STATUTORY IMPLICATIONS

These regulations introduce measures related to local and state-wide public notice, improved access to information (including on the City's website) and the harmonisation of the appointment of authorised persons across multiple pieces of legislation in the local government portfolio.

POLICY IMPLICATIONS

The regulations impact policy requirements and the City is undertaking a review. Any requisite policy changes as a result of the implementation of these regulations will be presented to Council.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Local Government Amendment Regulations (No.2) 2020 - Guidance Notes 

Local Government Amendment Regulations (No. 2) 2020 

15.1.2 DRAFT CONSULTATION REGULATIONS - MODEL CODE OF CONDUCT AND CEO STANDARDS

Responsible Officer:	John Walker Chief Executive Officer
Author:	Michelle Todd Manager Governance and Legal Services
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council prepare feedback to the CEO by Friday 27 November 2020 to facilitate an ordered submission by the City on:

1. Draft *Local Government (Model Code of Conduct) Regulations 2020*; and
2. Draft *Local Government (Administration) Amendment Regulations (No. 2) 2020*.

EXECUTIVE SUMMARY

On 27 June 2019, the Local Government Legislation Amendment Act 2019 was passed in Parliament. The Act includes a requirement for the introduction of a mandatory code of conduct for council members, committee members and candidates and minimum standards covering the recruitment, selection, performance review and early termination of local government Chief Executive Officers (CEO Standards).

Draft copies of the regulations are available to enable local governments to provide feedback on the regulations. Copies of both draft regulations and the relevant explanatory memorandums are included with this report for Councillor consideration.

The period for consultation closes on Sunday 6 December 2020. Councillors are requested to submit any feedback on the model code of conduct regulations and the administration amendment regulations (separately) to the CEO by Friday 27 November 2020 to facilitate an ordered submission by the City.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT**Model Code of Conduct**

WALGA made recommendations earlier in the year Council defers any review of its code of conduct until such time as the Model Code of Conduct regulations are gazetted in anticipation of the code being available in draft in late 2020.

The draft of the Model Code of Conduct regulations are now available for review and comment.

The consultation draft of the regulations “sets out general principles to guide the behaviour of council members, committee members and candidates” and covers:

- Personal Integrity
- Relationships with others
- Accountability
- Behaviour requirements
- Process for complaints about alleged breaches
- Process for dealing with complaints
- Rules of Conduct
- Misuse of local government resources
- Securing personal advantage or disadvantaging others
- Prohibition against involvement in administration of the local government
- Relationships with local government employees
- Disclosure of information
- Disclosure of interest

WALGA have coordinated submissions by Local Government to prepare its feedback on the draft model code.

The proposed recommendation by WALGA is:

That WALGA generally supports the Local Government (Model Code of Conduct) Regulations 2020 with the following recommendations:

- a) Amend Division 2, Clause 4(d) to read ‘identify and appropriately manage any conflict of interest’;*
 - b) Does not support the inclusion of local level complaints about alleged behavioural breaches and Local Governments dealing with complaints provisions in Division 3, Clauses 10 and 11; and*
 - c) Supports an external oversight body to manage local level complaints involving council members as prefaced in the Local Government Review Panel Report, City of Perth Inquiry Report and Select Committee into Local Government Report, to be considered in a future Local Government Act.*
-

CEO Standards

The Department of Local Government, Sports and Cultural Industries sought feedback on draft CEO standards in 2019. Over 400 submissions were received. Those submissions were considered and informed the drafting of the mandatory minimum standards.

The regulations will bring into effect section 22 of the *Local Government Amendment Act 2019* which includes sections 5.39A to 5.39C:

5.39A. Model standards for CEO recruitment, performance and termination

- (1) *Regulations must prescribe model standards for local governments in relation to the following —*
 - (a) *the recruitment of CEOs;*
 - (b) *the review of the performance of CEOs;*
 - (c) *the termination of the employment of CEOs.*
- (2) *Regulations may amend the model standards.*

5.39B. Adoption of model standards

- (1) *In this section — model standards means the model standards prescribed under section 5.39A(1).*
- (2) *Within 3 months after the day on which regulations prescribing the model standards come into operation, a local government must prepare and adopt* standards to be observed by the local government that incorporate the model standards.*

** Absolute majority required.*
- (3) *Within 3 months after the day on which regulations amending the model standards come into operation, the local government must amend* the adopted standards to incorporate the amendments made to the model standards.*

** Absolute majority required.*
- (4) *A local government may include in the adopted standards provisions that are in addition to the model standards, but any additional provisions are of no effect to the extent that they are inconsistent with the model standards.*
- (5) *The model standards are taken to be a local government's adopted standards until the local government adopts standards under this section.*
- (6) *The CEO must publish an up-to-date version of the adopted standards on the local government's official website.*
- (7) *Regulations may provide for —*
 - (a) *the monitoring of compliance with adopted standards; and*
 - (b) *the way in which contraventions of adopted standards are to be dealt with.*

5.39C. Policy for temporary employment or appointment of CEO

- (1) *A local government must prepare and adopt* a policy that sets out the process to be followed by the local government in relation to the following —*
- (a) *the employment of a person in the position of CEO for a term not exceeding 1 year; (b) the appointment of an employee to act in the position of CEO for a term not exceeding 1 year.*
- * Absolute majority required.*
- (2) *A local government may amend* the policy.*
- * Absolute majority required.*
- (3) *When preparing the policy or an amendment to the policy, the local government must comply with any prescribed requirements relating to the form or content of a policy under this section.*
- (4) *The CEO must publish an up-to-date version of the policy on the local government's official website.*

Key considerations from review of the draft CEO Standards include:

1. Requirement for an independent person (neither a council member nor an employee of the local government) to be appointed to the requisite selection panel for the appointment of a CEO (cl 8, schedule 2);
2. Requirement to re-advertise CEO positions after 10 years of continuous service (cl 13, schedule 2)
3. The selection panel have the ability to recommence the recruitment process if it considers not applicant is suitable, requiring the selection panel to advise Council. This does not require a decision of Council (cl 9 & 10, schedule 2).

WALGA have coordinated submissions by Local Government to prepare its feedback on the CEO Standards.

The proposed recommendation by WALGA is:

1. *That WALGA support the establishment of CEO Recruitment, Selection and Performance Review Standards subject to:*
 - a) *removal from the Regulations the requirement to re-advertise CEO positions after 10 year's continual service;*
 - b) *Encouraging, rather than mandating, the involvement of an independent person in the CEO Recruitment and Selection Process;*
 - c) *The retention of Regulation 18C of the Local Government (Administration) Regulations;*
 - d) *Deletion of the requirement under Regulation 18FB(4) to provide a copy of a council resolution certifying compliance with the CEO standards to the Departmental CEO;*
 - e) *The conduct of an independent assessment of potential industrial and employment law consequences arising from the proposed regulations under Schedule 2, Division 4 'Standards for termination of employment of CEOs'; and*

- f) *Deferral of Regulation 18FC pending an independent assessment of the Schedule 2, Division 4 'Standards for termination of employment of CEOs'.*
2. *Seek that the CEO Recruitment and Selection, Performance Review and Termination Working Group be reconvened to oversee the development of CEO Standards Regulations.*

Feedback

Local Governments now have the opportunity to provide feedback on the draft consultation regulations for both the model code of conduct and the CEO Standards, Council are requested to provide their feedback to the CEO by Friday 27 November 2020 to facilitate an ordered submission by the City.

STATUTORY IMPLICATIONS

New regulations will bring into effect sections **48 to 51** of *the Local Government Legislation Amendment Act 2019* which includes:

- 5.103** Model code of conduct for council members, committee members and candidate
- 5.104** Adoption of model code of conduct.

POLICY IMPLICATIONS


There are no policy implications resulting from the recommendations of this report.


COMMUNITY ENGAGEMENT CONSULTATION


No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Draft Local Government (Model Code of Conduct) Regulations 2020 

Local Government (Model Code of Coduct) Regulations 2020 - Explanatory Notes 

Draft Local Government (Administration) Amendment Regulations (No. 2) 2020 

Local Government (Administration) Amendment Regulations (No. 2) 2020 - Explanatory Notes 

15.2 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT**15.2.1 DEDICATION OF LAND AS PUBLIC ROAD RESERVE BETWEEN THE GOLDFIELDS HIGHWAY AND YARRI ROAD**

Responsible Officer:	Stuart Devenish General Manager Infrastructure and Environment
Author:	Paul Nuttall Planning and Development Team Leader
Disclosure of Interest:	Nil
Assessment Number:	N/A
Owners Name:	State of Western Australia
Application Number:	N/A
Applicants Name:	N/A
Development Value:	N/A

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council:

- 1. Endorse the dedication of a new road reserve, being the former mining haul road between the Speedway Complex and the Yarri Road Refuse Facility; and**
- 2. In accordance with Section 56 of the Land Administration Act 1997, authorise the Chief Executive Officer to request the Minister of Lands to dedicate land containing the formed carriageway between the Goldfields Highway and Yarri Road as a road reserve.**

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement to include an existing former mine haul road into the City's local road network. The objective of this is to create a new strategic road link to reduce travel times and to divert heavy vehicle movements away from the top end of Hannan Street and residential premises both in Williamstown and in close proximity to the Goldfields Highway. This would also serve to take pressures away from established road networks.

The former haul road begins south of the Speedway Complex on Goldfields Highway, and intersects to Yarri Road south of the Yarri Road Refuse Facility. Dedication of this haul road as a local government road reserve allows Main Roads to authorise heavy vehicle (RAV10) movements.

The benefit of this proposal is that it will reduce travel time for vehicles, particularly heavy vehicles travelling the Goldfields Highway requiring access to Yarri Road.

Furthermore, it will give the road a legal status under the *Main Roads Act 1930* which lawfully permits vehicles to use the road, and also allows the City to seek funding from State or Federal government road programs.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- SAFE: We have safe, reliable and efficient public transport and road networks.

BUDGET IMPLICATIONS

The process for road dedication under the *Lands Administration Act 1997* does not have any budget implications; however, categorising the road pursuant to *Main Roads Act 1930* will have budget implications to comply with the road construction and safety standards relevant to the category. Preliminary costs have been investigated and broken down into two phases. Phase one can be programmed in the 2021/2022 financial year. Phase two is subject to further evaluation and design dependent on usage.

Phase 1 – Construct intersection upgrades, and install road safety elements at an estimated cost of \$80,000. The process for road dedication is estimated to take 6-8 months. Expenditure would be required in 2020/2021.

Phase 2 – Evaluate the traffic flows (heavy vehicle haulage) on the 8.5m wide road until it warrants sealing at an estimated cost of \$430,000. This phase can possibly be funded by future grants and/or contributions from mining interests.

REPORT

Background

This report has been prepared to initiate the dedication of a road reserve under Section 56 of the *Land Administration Act 1997* (LAA 1997). If Council endorse the road dedication, the categorisation of the road is the responsibility of Main Roads. Council may be required to upgrade the road to comply with the Main Roads category standards. The City will seek to apply a road category of Restricted Vehicle Access (RAV) 10 which permits heavy vehicle haulage.

Site description

The road subject to this report is a formed and (City) maintained carriageway formerly used as a haul road. The road was created under a now expired miscellaneous mining lease. The formed road runs between Goldfields Highway and Yarri Road from a turnoff south of the Kalgoorlie Speedway Complex, to an intersection south of the Yarri Road Refuse Facility (Figure 1). The road traverses two lots, which are Reserve 35661 (vested in the City) and a small portion of Reserve 8767. The road briefly passes over a natural gas pipeline easement; however, the road dedication will not affect the pipeline's operation.



Figure 1: Site plan showing location of formed carriageway between Goldfields Highway and Yarrri Road



Figure 2: Carriageway looking east, showing road condition

Proposal

The City intermittently maintains the haul road since the expiration of the miscellaneous mining license; however, until the road is dedicated under Section 56 of the LAA 1997 it cannot formally be utilised as a part of the public road network.

The following points outline the details of the proposal and the justification for inclusion in the public road network:

- The road will offer an alternative route between Goldfields Highway and Yarri Road, reducing the distance from 10.5 km (12.6km for those vehicles unable to use Williamstown Road) to a distance of 3.6 km.
- It will reduce heavy vehicle movements in close proximity to town, including the associated noise, light, and vibration impacts.
- The road dedication request would result in a 30 m wide road reserve. This width allows for the possible location of services and utilities within the reserve while providing adequate space for the road alignment. This road could support future mining developments in the area and provide an alternate access route to the Speedway during events.
- Main Roads are yet to recommend a road category for this route; however, it is anticipated that upon referral, a RAV10 category would be supported. RAV10 permits the use of heavy vehicle haulage.
- It is anticipated that mining activity would be the predominate user of the road. This presents a potential opportunity for the City to partner with the mining sector to co-fund the upgrade the road.
- Road dedication provides a legal status for the haul road. This enables coverage for public/private liabilities. The current legal status of the road does not cover liability issues.
- Dedicating this former haul road as a public road reserve would then permit the City to seek State and Federal grant funding.

Conclusion

The road reserve dedication of the former mining haul road into the City's managed road network offers benefits for the mining industry, in addition to alleviating pressure on other parts of the road network. As the haul road is in good condition and is intermittently maintained by the City (which is covered under exiting budgets), operationally it is prudent to formalise as a dedicated road in order to leverage funding from State or Federal road construction programs. It will also provide a legal status to the haul road which ensures that public/private liabilities are effective for vehicles using the road.

STATUTORY IMPLICATIONS

The recommendations of this report are made in accordance with the *Land Administration Act 1997*.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation is required in relation to the recommendations of the report as no private landholdings will be impacted; however, City officers have been in contact with service authorities and nearby stakeholders and received no negative responses to this proposed road dedication.

15.3 GENERAL MANAGER - FINANCE AND CORPORATE

15.3.1 MONTHLY FINANCIAL REPORT - SEPTEMBER 2020

Responsible Officer:	David Trevaskis General Manager Finance and Corporate
Author:	Ishani Subaharan Corporate Accountant
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Absolute

OFFICER RECOMMENDATION

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receive the Statement of Financial Activity for the period ending 30 September 2020.

EXECUTIVE SUMMARY

In accordance with regulation 34 of the *Local Government (Financial Management) Regulations 1996* (“**the Regulations**”), the City is to prepare a monthly Statement of Financial Activity for approval by Council. Attached for consideration is the completed Statement of Financial Activity for the period ending 30 September 2020.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- **CAPABLE:** We will have the resources to contribute to our community and economy.
- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no budget implications resulting from the recommendations of this report.

REPORT

The Statement of Financial Activity was introduced by the Department of Local Government from 1 July 2005; the change was implemented to provide elected members with a better idea of operating and capital revenues and expenditures. It was also intended to link operating results with balance sheet items and reconcile with the end of month balances.

In accordance with the Regulations, a report must be compiled on variances greater than the percentage agreed by Council which is currently plus (+) or minus (-) 10% or \$50,000, whichever is the greater.

For the year to date to 30 September 2020 income is over budget by 0.92% and expenditure is under budget by 10.72%, commentary is provided at sub program level. A nil variance means the year to date actual value is identical to the year to date budget estimate. Comments are therefore provided where the variances value is > 10% and > \$50,000 under or over budget.

INCOME CATEGORIES

Overall stated income is 0.92%, \$430,903 over budget. The sub programs which are outside the allowable variance are as follows.

Other General Purpose Funding

Description	YTD Budget	YTD Actual	YTD Variance
Other General Purpose Funding	\$592,497	\$377,002	(\$215,495)

(\$102k) of the variance is due to Grants being over budgeted. (\$113k) is due to less interest income as the interest rate has declined compared to budget being less than 1% in 2021 for investments.

Other Recreation and Sport

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation and Sport	\$1,122,000	\$967,811	(\$154,189)

This is due to less operational income from Oasis due to less memberships and Golf Course kitchen due to less operating hours.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$80,758	\$28,838	(\$51,920)

(\$40k) of the variance due to timing delay in receiving grants, (\$38k) is due to less other income from GAC, as reduced number of shows being held at the venue, which is partially offset by \$26k higher income from GAC room hire.

Construction – Roads, Bridges, Depots

Description	YTD Budget	YTD Actual	YTD Variance
Construction – Roads, Bridges, Depots	\$894,619	\$1,079,867	\$185,248

This is due to a State grant income being higher than the budget.

Aerodromes

Description	YTD Budget	YTD Actual	YTD Variance
Aerodromes	\$1,411,014	\$2,145,245	\$734,231

This is due to recovery from COVID-19 being better than budget.

Business Unit Operations

Description	YTD Budget	YTD Actual	YTD Variance
Business Unit Operations	\$100,374	\$180,568	\$80,194

This is due to recovery from COVID-19 being better than budget.

EXPENSE CATEGORIES

Overall stated expenditure is 10.72% \$1,641,508 under budget. The sub programs which are outside the allowable variance is as follows.

Rate Revenue

Description	YTD Budget	YTD Actual	YTD Variance
Rate Revenue	\$234,012	\$161,613	(\$72,398)

This is due to materials and other expenses being over estimated in budget.

Members of Council

Description	YTD Budget	YTD Actual	YTD Variance
Members of Council	\$238,078	\$320,070	\$81,992

This is due to a budgeting error in overhead allocations, to be corrected in mid-year review.

Animal Control

Description	YTD Budget	YTD Actual	YTD Variance
Animal Control	\$175,077	\$94,434	(\$80,643)

This is due to a budgeting error in overhead allocations, to be corrected in mid-year review.

Other Law, Order & Public Safety

Description	YTD Budget	YTD Actual	YTD Variance
Other Law, Order & Public Safety	\$331,486	\$271,733	(\$59,752)

(\$33k) of the variance is due to a budgeting error in overhead allocations, which will be corrected in mid-year review. (\$12k) is due to less maintenance expenses on CCTV and (\$13k) is due to less employee costs compared to budget.

Aged and Disabled – Senior Citizens Centred

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation & Sport	\$248,283	\$133,848	(\$114,435)

(\$69k) of the variance is due to employee costs and (\$32k) due to overhead allocations being over estimated in budget, which will be corrected in mid-year review. (\$13k) due to less contract costs due to cost saving measures and less Meals on Wheels numbers.

HACC

Description	YTD Budget	YTD Actual	YTD Variance
HACC	\$184,374	\$283,638	\$99,264

This is due to budgeting error in employment costs and overhead allocations, which will be reviewed in mid-year.

Other Welfare

Description	YTD Budget	YTD Actual	YTD Variance
Other Welfare	\$151,864	\$70,363	(\$81,501)

(\$50k) of the variance is from less material and contract costs due to delay in youth projects, (\$26k) is due to a budgeting error in overhead allocations and (\$5k) due to less contributions compared to budget.

Sewerage

Description	YTD Budget	YTD Actual	YTD Variance
Sewerage	\$878,487	\$786,057	(\$92,429)

(\$76k) of the variance is due to less contract costs on sewer maintenance, and (\$16k) is due to less utilities on waste water treatment plant operations.

Town Planning & Regional Development

Description	YTD Budget	YTD Actual	YTD Variance
Town Planning & Regional Development	\$185,139	\$260,467	\$75,328

This is due to higher overhead allocation costs compared to budget of \$99k, which will be reviewed in mid-year, then partially offset by less contract costs of (\$13k) and less employee costs of (\$11k).

Other Community Amenities

Description	YTD Budget	YTD Actual	YTD Variance
Other Community Amenities	\$93,038	\$37,838	(\$55,200)

(\$28k) of the variance is due to less contract costs due to delay in projects commencing, (\$18k) is due to less employee costs, and (\$6k) due to less overhead allocations.

Other Recreation & Sport

Description	YTD Budget	YTD Actual	YTD Variance
Other Recreation & Sport	\$4,103,164	\$3,574,180	(\$528,985)

(\$252k) of the variance due to less contract costs, (\$176k) is due to less employee costs across Parks, Golf Course and GAC, (\$101k) of the variance is due to interest expense.

Other Culture

Description	YTD Budget	YTD Actual	YTD Variance
Other Culture	\$441,448	\$184,602	(\$256,846)

(\$97k) of the variance is due to less contract costs due to delay in GAC events, (\$82k) is due to less overhead allocations, (\$56k) is due to less employee costs which reflects the departure of two staff members, (\$11k) is due to less utilities due to less events. (\$9k) is due to less contributions and donations, which reflects the downtime due to COVID-19.

Aerodromes

Description	YTD Budget	YTD Actual	YTD Variance
Aerodromes	\$1,026,015	\$760,521	(\$265,493)

(\$119k) of the variance is due to less overhead allocations due to budgeting error which will be fixed in mid-year, (\$49k) is due to timing lag of materials and contract costs, (\$44k) is due to less passenger screening fees and Airport rates, (\$25k) is due to less contributions and (\$23k) is due to less utilities compared to budget.

Tourism & Area Promotion

Description	YTD Budget	YTD Actual	YTD Variance
Tourism & Area Promotion	\$295,475	\$225,188	(\$70,287)

(\$41k) less employee costs due to vacant roles across Tourism and Parks, (\$18k) is due to less maintenance expenses, (\$6k) due to less insurance costs and (\$5k) less sponsorships.

Building Control

Description	YTD Budget	YTD Actual	YTD Variance
Building Control	\$188,343	\$128,851	(\$59,492)

(\$27k) of the variance is due to employee costs, employee LSL being transferred to CKB from City of Swan, (\$25k) is due to less overhead allocations and (\$7k) due to less contract costs compared to budget.

General Administration Overheads

Description	YTD Budget	YTD Actual	YTD Variance
General Administration Overheads	(\$252,086)	\$91	\$252,177

This is due to budgeting error, will be reviewed and re-phased in mid-year.

Public Works Overheads

Description	YTD Budget	YTD Actual	YTD Variance
Public Works Overheads	(\$4,705)	(\$177,533)	(\$172,828)

Infrastructure services employee costs being lower than expected contributes to the variance.

Plant Operation Costs

Description	YTD Budget	YTD Actual	YTD Variance
Plant Operation Costs	\$7,147	\$254,790	\$247,643

This is due to less usage of plant on capital works due to delay in projects commencing.

CAPITAL CATEGORIES

September 2020 capital expenditure is under budget by (\$3m) YTD. Actual YTD expenditure is \$3m versus budgeted YTD spend of \$6m.

The main variances are from Infrastructure – Sewerage of (\$1.5m), Infrastructure – Parks of (\$0.5m), Buildings of (\$0.6m), and Plant & Equipment of (\$0.4m) due to the delay in projects starting.

STATUTORY IMPLICATIONS

The Statement of Financial Activity has been prepared in accordance with the requirements of the Local Government (Financial Management) Regulations.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Monthly Financial Report - September 2020 

15.3.2 ACCOUNTS PAYABLE FOR THE MONTH OF OCTOBER 2020

Responsible Officer: David Trevaskis
General Manager Finance and Corporate

Author: Casey Radford
Finance and Compliance Coordinator

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the list of payments totalling \$ 4,596,534.22 as presented for the month of October 2020.

EXECUTIVE SUMMARY

The purpose of this report is for Council to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), debit card and credit card.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Attached to this report are the lists of all cheque and EFT payments made during the month of October 2020 and a list of corporate credit card transactions by card holder of the same period totalling \$ 4,596,534.22.

Municipal EFT	\$	4,197,996.43
Municipal Cheques	\$	11,009.25
Direct Debit	\$	363,144.53
Debit Cards	\$	12,880.14
Credit Cards	\$	11,503.87
	\$	4,596,534.22

STATUTORY IMPLICATIONS

The Accounts Payable for the Month of October 2020 has been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

POLICY IMPLICATIONS

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing.

COMMUNITY ENGAGEMENT CONSULTATION


No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Municipal EFT Payments - October 2020 

Municipal EFT Cheque - October 2020 

Direct Debit Payments - October 2020 

Debit Card Payments - October 2020 

Credit Card Payments - October 2020 

15.4 GENERAL MANAGER – CITY LIVING

15.4.1 CITY OF KALGOORLIE-BOULDER EVENT CALENDAR 2021

Responsible Officer:	Holly Phillips General Manager City Living
Author:	Jessica Lang Team Leader Arts & Cultural Development
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council endorse the events calendar for 2021.

EXECUTIVE SUMMARY

The City produces an assortment of events annually for members of the community to enjoy. Officers have been making preliminary arrangements for the events and seek endorsement from Council to assist with planning for 2021.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- **SAFE:** We will be safe and free from harm and crime.
- **CONNECTED:** We will be connected to our history, culture and community.
- **FUTURISTIC:** We plan for the future proofing of our City by being a thinking and innovative society.
- **SUSTAINABLE:** We are a green ecologically sustainable City for current and future generations.
- **CAPABLE:** We will have the resources to contribute to our community and economy.

BUDGET IMPLICATIONS

Annual events are delivered within existing City operational budgets.

REPORT

City officers have compiled the annual events calendar for review and endorsement by Council. It is suggested that the City publicly release these dates as soon as possible for broader community planning, to ensure there are no event clashes in 2021.

DATE	EVENT	VENUE
Tuesday 26 January 2021	Australia Day Festival	Centennial Park, Hannan Street, Kalgoorlie
Saturday 13 February 2021	Sunset at the Soundshell Concert	Centennial Park, Hannan Street, Kalgoorlie
Saturday 27 February 2021	Sunset at the Soundshell Concert	Centennial Park, Hannan Street, Kalgoorlie
Friday 7 - Sunday 9 May 2021	Goldfields KidsFest	Goldfields Oasis (TBC), Johnston Street, Kalgoorlie
Saturday 12 June 2021	Multicultural Festival	Goldfields Arts Centre Forecourt, Cheetham Street, Kalgoorlie
Friday 17 September 2021	City of Kalgoorlie Boulder Art Prize Awards Evening	Goldfields Arts Centre, Kalgoorlie
18 September - 22 October 2021	City of Kalgoorlie Boulder Art Prize Exhibition	Goldfields Arts Centre, Kalgoorlie
Sunday 28 November 2021	Christmas Street Party	Burt Street and Loopline Park, Boulder
Wednesday 8 December 2021	Senior's Christmas Luncheon	Goldfields Learning Centre, Central Regional Tafe, Cheetham Street

Events Overview

Sunset at the Soundshell Concert Series

Location: Centennial Park, Hannan Street Kalgoorlie

Audience: 10,000 to 15,000 across three events

The Sunset at the Soundshell Concert Series is a highlight in the City's event calendar and makes the most of the summer twilight weather and holiday vibe in the early months of the new year. The concert series, held in Centennial Park, starts with the Australia Day Festival which in 2021 will feature Goldfields and Esperance based artists in a "Battle of the Bands". With \$10,000 prize money on offer, the event is targeting quality performances from local people with the goal of providing exposure and experience.

External funding of \$20,000 has been received for the Australia Day Festival from the National Council for Australia Day. The funding is designed to assist with implementing Covid-safe measures so that celebrations of Australia Day can safely go ahead and promote the message of Reflect, Respect, Celebrate.

The remaining two concerts feature Stella Donnelly and Eskimo Joe who will be supported by local acts. These concerts provide the opportunity for the community to experience popular national acts in their own backyard.

Goldfields KidsFest

Location: Goldfields Oasis (TBC)

Audience: 8,000 to 10,000

Due to Covid-19, the Goldfields KidsFest 2020 was postponed to 2021. The theme for the 2020 event, was “The Big Bounce Australia” which is the biggest jumping castle in the world, complete with ball pits, slides, climbing towers, live DJs, confetti blasts and snow machines. Following negotiations with The Big Bounce Australia, the event has been rescheduled to 7 to 9 May 2021. This aligns with the Big Bounce touring schedule as well as providing some distance between this event and other events in the local calendar including Anzac Day and Youth Week.

KidsFest has a clear market with the young people in the community, but the event will also include an adults only session on Friday 7 May 2021.

Multicultural Festival

Location: Goldfields Arts Centre, Forecourt/Cheetham Street

Audience: 5,000 to 6,000

The Multicultural Festival celebrates the diverse cultures of Kalgoorlie-Boulder and brings entertainment, food and drink from all around the world into the heart of the Goldfields. This is a popular event which attracts stall holders from a wide variety of businesses and community groups, and is attended by patrons of all ages from Kalgoorlie-Boulder and the wider communities.

The Multicultural Festival is held in the forecourt of the Goldfields Arts Centre/Cassidy Street which encourages people to investigate the area including the Arts Centre and the Lord Forrest Precinct.

City of Kalgoorlie-Boulder Art Prize

Location: Goldfields Arts Centre

Audience:

- 300 artist entries
- 300 Awards Night attendees
- 2,000 exhibition attendees

Due to Covid-19, the theme of the Art Prize in 2020 – Identity: Individuality in a Modern World - was postponed to 2021. The Art Prize attracts art of superior quality and this year's theme seeks to highlight the breadth of diversity and individuality within the local community. With the opportunity to explore a range of concepts such as beginnings, ancestry, origins, belonging and identity, the Art Prize is a forum to share those stories and ideas, and to come together as a community.

As in previous years, the exhibition and awards ceremony will be held at the Goldfields Arts Centre.

Christmas Street Party

Location: Burt Street and Loopline Park, Boulder

Audience: 5,000

For more than ten (10) years, the Christmas Street Party (also referred to as the Lighting of the Christmas Tree) has brought festive cheer to Hannan Street for the enjoyment of all residents of Kalgoorlie-Boulder. The change of location to Burt Street in 2020 has allowed for a fresh look at the Christmas Street Party and has provided the opportunity to partner with the community, through Boulder Promotions and Development Association, to deliver the event.

Hosting the Christmas Street Party in Boulder, ensures the City's annual event program is spread across the City geographically.

Seniors Christmas Lunch

Location: Goldfields Learning Centre, Central Regional TAFE, Cheetham Street

Audience: 325

The Seniors Christmas Lunch is a popular event and tickets are highly sought after by the senior members of the community. The lunch is an opportunity for the City to recognise and acknowledge the contributions senior residents have made, and continue to make, to the community. With a three course lunch, drinks and entertainment the event is an opportunity for the community to interact and socialise, with familiar faces.

The event location is proposed as the Goldfields Learning Centre, Central Regional TAFE, Cheetham Street. This venue will be used for the first time in 2020 and will be evaluated in the post-event report but with a large function room, on-site kitchen and accessible entrance and facilities it appears to fit all of the needs of the event.

Youth Week 2021

Location: Various

Audience: 5,000+

The City is transitioning away from the delivery of a single event such as YouthFest, instead prioritising a wholesome celebration of WA Youth Week 2021 between Friday the 9th and 16th of April 2021. This will be achieved through partnerships with a range of local agencies, such as YMCA, and community groups to collaborate efforts on events and activities for young people across the week.

Central to the City's efforts in celebrating the achievements of young people in the community is the Youth Awards. Commencing in 2018 the Youth Awards has been successful in promoting real stories of what young people value, take pride in and contribute to the community. Nominations will once again be open for 2021 and winners announced during Youth Week. The announcement ceremony is an opportunity to showcase stories of winners and nominees to agency, civic, community leaders and the media to shift the negative perception that at times is unjustly attributed to youth.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Events dates have adopted traditional timeframes with the exception of KidsFest, as this had been subject to availability, and will avoid clashes with Anzac Day and Youth Week.

15.4.2 GOLDFIELDS ARTS CENTRE 2020 PROGRAMMING UPDATE

Responsible Officer:	Holly Phillips General Manager City Living
Author:	Isaak Karagoglou Programming Coordinator
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the programing update for the Goldfields Arts Centre.

EXECUTIVE SUMMARY

The purpose of this report is for Council to receive an update on arts and cultural events that have been activated at the Goldfields Arts Centre (GAC) since its reopening on 7 September 2020, along with future planned events.

GAC reports are normally communicated through the City's Commercial Business Committee however given the recent focus on arts and cultural activities it is appropriate to inform Council on current and future activities in the venue.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- **SAFE:** We will deliver a safe and activated community that can be used day and night.
- **CONNECTED:** We will be connected to our history, culture and community.
- **CONNECTED:** We provide public spaces that facilitate a diverse range of activities and strengthen social bonds within the community.
- **CONNECTED:** Culture, heritage, and place are valued, shared, and celebrated.
- **CONNECTED** We document and celebrate the contributions of Aboriginal people in the development of Kalgoorlie-Boulder.
- **CONNECTED** We deliver the community better connectivity with the rest of Australia and the world.
- **CAPABLE:** We promote and support local tourism opportunities including facilitating tourism infrastructure and services.
- **CAPABLE:** We are combating Fly-In Fly-out (FIFO) and targeting residential population growth of 3% per annum.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The GAC was closed on the 23 March 2020 due to the COVID-19 pandemic, and reopened on 7 September 2020. Policies and processes have since been implemented within the facility to ensure full compliance against COVID-19 restrictions in Western Australia, while keeping the community's health and safety at the forefront.

GAC staff have been working on a multi-year program for the venue with a number of West Australian acts and tours booked for the next calendar year as well as national tours pending developments around State and Territory borders.

GAC's varied program of performing arts provides the community with unique cultural experiences and opportunities via two main streams:

1. **Purchase Shows** - Presented by the City in partnership with State and National flagship companies and touring organisations, also incorporating community engagement components; and
2. **Hire Shows** - Companies hiring the venue under a commercial agreement.

Recent Events

DATE	EVENT	GENRE	STREAM	PAX	% OF HOUSE	DESCRIPTION
18/9/20	Kalgoorlie Jobs Fair	N/A	HIRE	325	N/A	Expo for job seekers, employers and employment service providers
3/10/20	Kevin Bloody Wilson	Comedy	HIRE	290	100%	WA Regional Tour
12/10/20 to 14/10/20	Diggers & Dealers	N/A	HIRE	2000	N/A	Australia's leading mining forum.
17/10/20	Djuki Mala	Dance/First Nations	PURCHASE	290	100%	Indigenous dance sensations and landmark dance/theatre company.
31/10/20	Perth Intl Burlesque Festival Roadshow	Burlesque/Cabaret	HIRE	216	74%	WA Regional Tour.

***Phase 4 COVID-19 safety measures were relaxed on 24 October 2020, resulting in the capacity for the GAC Theatre increasing to 60% occupancy or 420 patrons.*

Visual Arts Programming and Exhibitions

The GAC Visual Arts and Exhibitions Program aims to provide the community with access to high quality touring exhibitions and public programs, providing extended engagement and positive social community outcomes.

In addition to State and National Touring Exhibitions, the program delivers community focused exhibitions that showcase and build capacity for local artists. The main gallery recently underwent grant-funded upgrades that will allow for participation in additional touring exhibitions and the presentation of a broader array of artistic forms, including:

There Were Moments of Transformation – Opened 6 November 2020

Presented by ART ON THE MOVE and the Art Gallery of Western Australia (AGWA).

The Regional Exhibition Touring Boost (RETB), funded by the State Government, has developed a new WA regional touring program called Freighting Ideas. “There Were Moments of Transformation” is the second exhibition from AGWA's State Art Collection. It is a significant achievement to have works from the State Collection being shown in the region.

Front Yard Project Exhibition – Opening 20 November 2020

Presented by the City and Wild Light Imagery

The Front Yard Project Exhibition showcases the family values of residents throughout the COVID-19 pandemic. The exhibition will be launched with a community party at the GAC forecourt, showcasing food vendors, alfresco dining and festoon lighting. The project is coordinated and funded by the City, and creatively produced in conjunction with Savannah Morrison, the photographer and Front Yard Project Director. The exhibition will be showcased at the GAC until January 2021.

Workshops and Community Engagement

The Beauty Index Taster Workshops – August 2020 through to March 2021

During March 2021, the GAC is scheduled to present Annette Carmichael Projects WA regional tour; ‘The Beauty Index’. Shortlisted for 2018 Australian Dance Award, this work by veteran in contemporary dance projects Annette Carmichael, is driven by community engagement. Five (5) to ten (10) males are being recruited from the Kalgoorlie-Boulder community to rehearse for one (1) week, then perform with members of the original cast from Denmark in the South West of Western Australia. Recruitment for the performance commenced in August 2020 and is ongoing until March 2021.

WA Ballet (WAB) Regional Engagement Program September - October 2020

This engagement involved the utilisation of the GAC Dance Studio for auditions, rehearsals and an adult ballet workshop, followed by an on-stage performance featuring Kalgoorlie-Boulder Youth Dance Collective and two (2) WA Ballet company dancers on 2 October 2020. This performance was attended by 100 members of the local dance community and forms part of the City's three-year partnership with WAB.

Grants

Public Regional Galleries Relief Fund (PRGRF) 2020

Amount: \$25,466

The purpose of the 2020 PRGRF is to support improvements and upgrades to eligible public arts and cultural galleries in regional Western Australia. It will equip regional public galleries participating in the RETB program, with any minor or medium scale upgrades or project funding to support RETB activity.

The fund will provide wider support to public regional galleries to undertake activities that support recovery such as the resuming of business activity or improvements to soft and physical infrastructure.

These upgrades will boost GAC profile, creating more opportunities for the local arts community. It also aligns the facility with the capacity of other regional public galleries such as Geraldton and Bunbury.

Visual and Performing Arts Programming 2021

There are several visual and performing arts activities being explored for 2021. Listed below is a summary of activities secured.

DATE	EVENT	ORGANISATION/GE NRE	MEDIA	DESCRIPTION	TYPE
24/2/21	Rules of Summer	Arts on the Move	Acrylic and Oils on Paper and Canvas	The Rules of Summer touring exhibition is a unique collection of rarely seen original works from Shaun Tan	Visual
2/4/21	Beforehand: The private life of a portrait	National Portrait Gallery	2D Portraiture	Beforehand reveals the backstories of iconic works from the collection of the National Portrait Gallery of Australia	Visual
June 2021 (TBC)	Local Artist	CKB	Emerging Local Art	Exhibition showcasing the work of a local artist – possible past CKB Art Prize winner	Visual
September 2021	CKB ART PRIZE	CKB	Various artists	Annual City of Kalgoorlie-Boulder Art Prize	Visual

7/2/21	Splash Test Dummies	Children and Family	Stunts, acrobatics, juggling, family comedy	PURCHASE	Performing
20/3/21	The Beauty Index	Contemporary Dance	Dance	PURCHASE	Performing
14/5/20	Margaret Fulton The Musical	Musical	Cooking musical scene	PURCHASE	Performing
2/6/20	Melbourne Intl Comedy Festival Roadshow	Comedy	Comedy show	PURCHASE	Performing
5/6/20	The Little Prince	Children and Family	Puppet Theatre	PURCHASE	Performing
12/6/20	Ian Moss	Contemporary music	Solo music	HIRE	Performing
23/6/20	Consentino	Magician	Magic show	HIRE	Performing

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

15.4.3 KALGOORLIE-BOULDER YOUTH COUNCIL APPLICATION - ERIN WINCHESTER

Responsible Officer:	Holly Phillips General Manager City Living
Author:	James Pervan Team Leader Healthy Communities
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council approve the application of Erin Winchester for Youth Councillor for Kalgoorlie-Boulder Youth Council.

EXECUTIVE SUMMARY

An application has been received for Erin Winchester to join the Kalgoorlie-Boulder Youth Council (KBYC). City Officers recommend the appointment after careful consideration of her application and consultation with the KBYC.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- **SAFE:** We support families and youth.
- **EMPOWERED:** We continue to believe in the principles of representational democracy and are enabled to make decisions about our lives.
- **EMPOWERED:** We provide opportunities for genuine engagement with the community to inform the Council's decision-making.
- **EMPOWERED:** We are utilising diverse points of view to inform decision making and actions taken for the City.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Erin Winchester has submitted an application to join the KBYC.

Erin is involved with the Salvation Army Youth Group, Headspace Kalgoorlie LGBTQI+ Group and also loves to play netball. She is passionate about speaking up about issues that affect young people and is a confident public speaker.

One of the main issues Erin has identified in the youth community of Kalgoorlie-Boulder is a lack of understanding for the mental health issues impacting teenagers. Erin believes it would be beneficial to have more activities on offer that aim to break down the misconceptions of mental health and to further educate parents on the issues their children may be going through.

Erin also feels there should be more opportunities for young people to seek support and guidance when navigating their sexuality and gender. She believes this is a gap within the youth community and she is keen to drive change to address this.

City Officers and the KBYC recommend the application of Erin Winchester for Youth Councillor be endorsed based on her clear motivation to help other young people seek valuable support for personal issues they may be facing.

STATUTORY IMPLICATIONS

The Kalgoorlie-Boulder Youth Council is a committee established under the *Local Government Act 1995* (sec 5.8). The Kalgoorlie-Boulder Youth Council is solely an advisory body and under Section 5.10 of the *Local Government Act 1995* requires an absolute majority vote before an appointment of a person to the committee can be made.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Normal procedure is for KBYC to hold a Formal Meeting and endorse an application before it is presented at an Ordinary Council Meeting. As a Formal Meeting is unable to be held and a need to have the matter finalised before end of the year this report has been discussed by KBYC and submitted direct to Ordinary Council for deliberation.

The application was presented to the KBYC at the casual meeting held on Tuesday 3rd November, 2020. The committee members present discussed the application and provided positive feedback. The application was sent via email to the committee and feedback was requested from those not present at the meeting.

The KBYC recommend the endorsement of Erin Winchester's application to join the Youth Council.

15.4.4 KALGOORLIE-BOULDER YOUTH COUNCIL RESIGNATION - MISHKA ENKHBADRAL

Responsible Officer:	Holly Phillips General Manager City Living
Author:	James Pervan Team Leader Healthy Communities
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council accept the resignation of Youth Councillor Mishka Enkhbadral from the Kalgoorlie-Boulder Youth Council.

EXECUTIVE SUMMARY

This report is to advise that Youth Councillor Mishka Enkhbadral has resigned from the Kalgoorlie-Boulder Youth Council (KBYC).

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- **SAFE:** We support families and youth.
- **EMPOWERED:** We continue to believe in the principles of representational democracy and are enabled to make decisions about our lives.
- **EMPOWERED:** We provide opportunities for genuine engagement with the community to inform the Council's decision-making.
- **EMPOWERED:** We are utilising diverse points of view to inform decision making and actions taken for the City.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

Youth Councillor Mishka Enkhbadral has chosen to resign from the KBYC. Mishka is moving interstate at the end of this school year to pursue higher education studies.

Mishka was elected in the 2019/20 term of the KBYC. Mishka officially came on board with the KBYC in February 2020 during unprecedented times of the COVID-19 pandemic. At this time state-wide restrictions were put in place resulting in all events and interactions being limited to online activities. Throughout this time the KBYC chose to focus their efforts internally, developing new branding and in particular a

new logo to represent the committee. Mishka's suggestions and input throughout this process were greatly appreciated, his ideas were original and represented inclusivity, an important value of the KBYC which is now reflected in the final logo design.

Mishka consistently contributed to general discussion voicing his opinion when appropriate. While working hard to complete his year 12 studies, outside of school Mishka actively participated in regular casual meetings of the KBYC. He also attended the scheduled Formal Meetings throughout the year, participating by voting with the best intention of the KBYC and youth community.

Mishka is thanked for his contribution to the KBYC and the youth community. City Officers and the KBYC wish him well in all future endeavours.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

The resignation was discussed by the KBYC at the casual meeting held on 3rd November, 2020.

Normal procedure is for KBYC to hold a Formal Meeting and endorse an application before it is presented at an Ordinary Council Meeting. As a Formal Meeting is unable to be held and a need to have the matter finalised before end of the year this report has been discussed by KBYC and submitted direct to Ordinary Council for deliberation.

The KBYC accept the resignation of Mishka Enkhbadral, thank him for his contributions and wish him well in all future endeavours.

15.4.5 ANNUAL GRANT PROGRAM 2021-22 GUIDELINES

Responsible Officer:	Holly Phillips General Manager City Living
Author:	Jessica Wood Tourism and Attraction Coordinator
Disclosure of Interest:	Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive and endorse the updated Annual Grant Program 2021-22 Guidelines.

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an overview of the new Guidelines (**the Guidelines**) for the Annual Grant Program (AGP) 2021-22, and to endorse the recommended changes by City Officers.

Following the completion of the AGP 2020-21, City Officers performed an internal review of observations and feedback gained throughout the facilitated AGP workshops. The intended outcome of this review is to provide a grant program which will best suit the needs of the community, and encouragement to build capacity within local community groups and organisations to deliver a range of community development based initiatives.

The recommended changes will ensure the AGP process is streamlined for the applicant and City Officers, and the Guidelines provide the applicant with further information about certain aspects of the AGP, to ensure the comprehensive understanding of policy and processes.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Themes:

- **SAFE:** We will be safe and free from harm and crime.
- **CONNECTED:** We will be connected to our history, culture and community.
- **FUTURISTIC:** We plan for the future proofing of our City by being a thinking and innovative society.
- **SUSTAINABLE:** We are a green ecologically sustainable City for current and future generations.
- **EMPOWERED:** We continue to believe in the principles of representational democracy and are enabled to make decisions about our lives.

- **CAPABLE:** We will have the resources to contribute to our community and economy.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The AGP provides one-off grants and three (3) year service agreements for not for profit (incorporated or auspiced) community groups and organisations with a focus on community development programs, capital works projects, events or activities that contribute to the City's quality of life. It is an opportunity for organisations to apply for larger scale funding for specific initiatives.

Applications are accepted between February and April each year, and referred for final approval to Council as part of the City's budget adoption process.

Following the completion of the AGP 2020-21, City Officers performed an extensive internal review. This review also took into consideration the questions asked by community members during the workshops facilitated and throughout the application process. The informative and significant changes mentioned below will ensure grant processes are robust, governance is clear and strong, and appropriate policies and procedures are followed.

The recommended additions seek to empower community groups and organisations by providing them with the skills and support they need to achieve outcomes and drive change within the community.

The majority of the Guidelines will remain the same however, there will be the following recommended additions (as highlighted in red in the AGP Guidelines attached to this report):

INFORMATIVE ADDITIONS – The recommended changes provide further information for the applicant in order to provide them with important conditions regarding the application process. This will ensure the applicant fully understands the requirements, maximising the quality of the application and minimising perplexity.

- **Providing further information regarding the requirements for financial statements.** This statement forms part of the supporting documentation requirements at the application stage. City Officers wish to provide information regarding the requirements of either a reconciled or audited statement, depending on the total operating revenue per financial year of the organisation;
- **Inclusion of Grant Categories within the Guidelines.** Although the Grant Categories are noted in the AGP Application Form, they have not previously been noted within the Guidelines. This will ensure the applicant has full understanding of what is available to apply for;

- **Defining the terms for a Capital Works Project.** The previous Guidelines do not provide sufficient information for Capital Works Projects. City Officers wish to provide information surrounding the requirements for approval processes with the City's Building and Planning Department, inclusion of consultancy costs to the Capital Works Project Grant Category, and other relevant information that will assist in the application process.

SIGNIFICANT ADDITIONS – These recommended changes encompass significant changes to the AGP Guidelines that reflect the eligibility criteria behind an organisation receiving the grant.

- **Individuals to be given the ability to apply for funding (Annual Grant under \$10,000 and Capital Works Projects categories only) under an auspice arrangement.** Currently, only incorporated and non-incorporated (under an auspice arrangement) not for profit community groups and organisations are able to apply for funding. Making this funding available to individuals under an auspice arrangement will strengthen the capacity of the arts and culture sector and contribute to the community wellbeing, local economy and Kalgoorlie life. This concept will also ensure creativity thrives by supporting innovation in the development of new creative content. The reasoning behind this request relates to recent demand from artistic community members who have established a creative idea, but are ineligible to apply for funding to further develop their initiative. Certain eligibility criteria will apply (as noted in detail in the AGP Guidelines attached to this report).
- **Non-incorporated not for profit community groups and organisations to be given the ability to apply for Capital Works Projects funding under an auspice arrangement.** Currently non-incorporated not for profit community groups and organisations (under an auspice arrangement) are able to apply for the Annual Grant under \$10,000 funding category only. City Officers request to include the eligibility for these organisations to also apply for Capital Works Projects category. Making this funding category available will increase the opportunities and interest for organisations completing Capital Works on their properties, and contribute to the wider community. Certain eligibility criteria will apply (as noted in detail in the AGP Guidelines attached to this report).
- **Organisations to be given the ability to apply for funding for their own benefit, as well as the ability to be an auspice organisation for other applications.** The current Guidelines state "Applicants will only be eligible for funding assistance once during each financial year". Further clarification needs to be justified with the inclusion of organisations having the ability to apply for their own benefit, as well as representing additional applications in an auspice arrangement.

Applications for the AGP 2021-22 will open on Monday 1 February 2021 for initiatives which fall within the 2021-22 financial year, and close on Friday 16 April 2021. During this time, City Officers will conduct workshops for potential applicants in order to provide information and guidance for the application process, to ensure the best possible outcome.

Community Assistance Scheme Upcoming Review

The City's Community Assistance Scheme (CAS) is a funding program available all year round, providing financial assistance to not for profit community groups and organisations, or outstanding individuals for specific projects and events. The CAS is the umbrella Scheme including the Community Grant Program, AGP, and Outstanding Individual Grant Program.

Following a recommendation by the All Purpose Committee on 22 July 2019, a Community Expenditure Review was undertaken by City Officers with the following recommendations:

- Council to provide feedback and input on how the CAS can be better utilised as a driver of social and community change for 2020 and beyond;
- Create clearer funding priorities, aligning CAS to catalyst projects and key strategic objectives;
- Draft a business case for the adoption of an online grant administration system, for internal review;
- Amend the Community Assistance Scheme Policy, CS-AL009;
- Amend guidelines in anticipation of the upcoming 2020 funding round; and
- Draft a business case for a dedicated grant officer.

This review is yet to progress, however City Officers will recommence this process in the coming months. This review is due for completion and presentation to Council in March 2021, for implementation effective for the 2021-22 financial year.

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

Community consultation was undertaken during the delivery of the AGP Workshops during February and March 2020, and feedback was received by attendees which forms part of this recommendation.

ATTACHMENTS

Annual Grant Program Guidelines 2021-22 

16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

17 INFORMATION BULLETIN

17.1 CHIEF EXECUTIVE OFFICER

17.1.1 INFORMATION ITEM 23 NOVEMBER 2020

Responsible Officer: John Walker
Chief Executive Officer

Author: Eve Reitmajer
PA to GM Finance and Corporate

Disclosure of Interest: Nil

VOTING REQUIREMENTS

Simple

OFFICER RECOMMENDATION

That Council receive the information.

EXECUTIVE SUMMARY

The purpose of this report is to keep Elected Members informed on items for information as received by the City.

COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the following Guiding Theme:

- **EMPOWERED:** We ensure considered decision making based on collaborative, transparent and accountable leadership.

BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

REPORT

The City of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

INFORMATION ITEM:	DATE:
Seal Register	Oct/Nov 2020
Facebook Statistics	Oct/Nov 2020
EGCC Meals Statistics	October 2020
Contract Variations	October 2020
Graffiti Report	October 2020
PDRS Information Bulletin	October 2020
Wastewater Systems Upgrade Monthly	October 2020

Status Report	
Water Services Operational Report	October 2020

STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

POLICY IMPLICATIONS

There are no policy implications resulting from the recommendations of this report.

COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

ATTACHMENTS

Contract Variations - October 2020

EGCC Meal Statistics - October 2020

Graffiti KPI Report - October 2020

Seal Register - Oct/Nov 2020

Facebook Statistics - Oct/Nov 2020

PDRS Information Bulletin - October 2020

Wastewater Systems Upgrade Monthly Status Report - October 2020

Water Services Operational Report - October 2020

18 CONFIDENTIAL ITEMS

Nil

19 DATE OF NEXT MEETING

The next Ordinary Council Meeting will be on Monday 14 December 2020.

20 CLOSURE