



**City of  
Kalgoorlie  
Boulder**

# **AGENDA**

**Notice is hereby given  
for the ORDINARY Meeting of Council  
commencing at 7:00PM**

**on**

**25 NOVEMBER, 2019**

**at the**

**Kalgoorlie Town Hall**

22 November 2019



## **NOTICE OF MEETING**

An Ordinary Council meeting of the City of Kalgoorlie-Boulder will be held in the **Kalgoorlie Town Hall** on **Monday, 25 November 2019** commencing at **7:00pm**.

Regards

A handwritten signature in black ink, appearing to be "John Walker", written over a horizontal line.

**JOHN WALKER**  
Chief Executive Officer

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**1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS****2 OPENING PRAYER**

To be conducted by Pastor Larry Gibb of the Church of Christ.

**3 DISCLAIMER READING**

The Mayor will read the disclaimer to those present.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

**4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)**

**IN ATTENDANCE:**

**MEMBERS OF STAFF:**

**VISITORS:**

**PRESS:**

**APOLOGIES – ELECTED MEMBERS:**

**APOLOGIES – MEMBERS OF STAFF:**

**LEAVE OF ABSENCE:**

Cr Deborah Botica

**5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE****6 PUBLIC ACCESS AND PUBLIC QUESTION TIME****7 PETITIONS/DEPUTATIONS/PRESENTATIONS****8 NOTATIONS OF INTEREST****8.1 INTEREST AFFECTING IMPARTIALITY CITY OF KALGOORLIE-BOULDER CODE OF CONDUCT****8.2 FINANCIAL INTEREST LOCAL GOVERNMENT ACT SECTION 5.60A****8.3 PROXIMITY INTEREST LOCAL GOVERNMENT ACT SECTION 5.60B****9 APPLICATIONS FOR LEAVE OF ABSENCE****9.1 APPLICANT: CR GARY BROWN**

Cr Gary Brown has requested Leave of Absence from 24 November to 1 December 2019 inclusive.

**10 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSIONS****11 CONFIRMATION OF MINUTES**

[Minutes of Ordinary Council Meeting held on 11 November 2019](#)

That the minutes of the **Ordinary** meeting held on 11 November 2019 be confirmed as a true record of that meeting.

**12 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**13 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

## 14 REPORTS OF COMMITTEES

### 14.1 ALL PURPOSE COMMITTEE MINUTES - 18 NOVEMBER 2019

#### 14.1.1 COUNCIL COMMITTEES 2019-2021

**Responsible Officer:** John Walker  
Chief Executive Officer

**Author:** Michelle Todd  
Manager Governance and Legal Services

**Disclosure of Interest:** Nil

#### VOTING REQUIREMENTS

Absolute

#### OFFICER RECOMMENDATION

That the Committee recommend Council:

1. Endorse the membership structure of the following Council Committees:
  - a) All Purpose Committee;
  - b) Finance and Audit Committee;
  - c) Commercial Businesses Committee; and
  - d) Walk of Fame Committee.
2. Endorse a Kalgoorlie-Boulder Youth Council Committee Council Delegate; and
3. Endorse the nominations to represent Council on the External Committees.

#### COMMITTEE RECOMMENDATION

That Council:

1. Endorse the following nominations for membership of the All Purpose Committee, Commercial Businesses Committee, Finance and Audit Committee and Walk of Fame Committee for the period 2019-2021:

**All Purpose Committee**

**Members: All Councillors**

**Finance and Audit Committee**

**Members: Mr Allan Pandal (Independent Chair), Mayor John Bowler, Cr Gary Brown, Cr Glenn Wilson, Cr Nardia Turner, Cr Robert Hicks and Cr Laurie Ayers (Deputy)**

**Commercial Businesses Committee**

**Members: Mayor John Bowler, Cr Laurie Ayers, Cr Gary Brown, Cr Glenn Wilson, Cr Nardia Turner, Cr Robert Hicks (Deputy) and Cr Terrence Winner (Deputy)**

**Walk of Fame Committee**

Members: Mayor John Bowler, Cr Mandy Reidy, Cr Pam Townsend, Cr Linden Brownley and Cr Lisa Malicky (Deputy)

2. Endorse the following nominations for a Kalgoorlie-Boulder Youth Council Committee Council Delegate for the period 2019-2021:

**Kalgoorlie Boulder Youth Council**

Members: Cr Lisa Malicky and Cr Terrence Winner (Deputy)

3. Endorse the following nominations to represent Council on the External Committees for the period 2019-2021:

**Liquor Accord**

Members: Mayor John Bowler and Chief Executive Officer John Walker

**Boulder Promotions**

Members: Cr Nardia Turner and Cr Pam Townsend (Deputy)

**Cemetery Board**

Member: Mayor John Bowler (continuing member as nominated by the City and appointed by the Minister)

**Goldfields Voluntary Regional Organisation of Councils (GVROC)**

Members: Mayor John Bowler, Cr Dave Grills, Chief Executive Officer John Walker and Cr Terrence Winner (Deputy)

**RoadWise**

Members: Cr Dave Grills and Cr Glenn Wilson (Deputy)

**Regional Roads Group**

Members: Cr Dave Grills and Cr Glenn Wilson (Deputy)

**Kalgoorlie-Boulder Urban Landcare Group**

Member: Cr Lisa Malicky (plus staff member as nominated by the Chief Executive Officer)

**Local Emergency Management Committee**

Members: Cr Lisa Malicky, Cr Dave Grills and Cr Terrence Winner (Deputy)

**Kalgoorlie-Boulder Visitors Centre**

Member: Cr Terrence Winner

**(Joint) Development Assessment Panels (DAP)**

Members: Cr Lisa Malicky, Cr Gary Brown, Cr Nardia Turner (Deputy) and Cr Terrence Winner (Deputy)

**Palace Theatre Recreation Centre**

Member: Cr Nardia Turner

**Art Gold**

Members: Cr Pam Townsend and Mayor John Bowler (Deputy)

**Loopline Committee**

Member: Staff member as nominated by the Chief Executive Officer

**WA Museum**

Member: Cr Mandy Reidy



**Reconciliation Action Plan****Member: Cr Lisa Malicky, Cr Linden Brownley and Cr Terrence Winner****EXECUTIVE SUMMARY**

In accordance with Section 5.8 of the *Local Government Act 1995*, the City of Kalgoorlie-Boulder establishes committees of three or more persons to assist the Council to exercise the powers and discharge the duties of the City of Kalgoorlie-Boulder. Council also provides representation to external committees and working groups.

Following each Local Government Election, all positions on the internal and external committees become vacant and Elected Members now have the opportunity to nominate for committees they wish to represent Council for the next 2 years.

Council internal committees are; All Purpose, Commercial Businesses, Finance and Audit and the Walk of Fame. The external committees (including outgoing representatives) is listed within this report and the attachment, Council Committees 2019-2021.

Council recently endorsed new Kalgoorlie-Boulder Youth Committee Guidelines which require a Councillor delegate to fulfil a two year term, to be nominated every two years following the elections, during other committee delegations.

The Commercial Businesses Committee was formed in consideration of prospective Local Government Act changes. Those changes have not occurred.

Following the last Information Session Councillors were asked to indicate their preferences, if any. A spreadsheet of responses will be tabled at the meeting to assist the Councillors.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

**BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

**REPORT**

Section 5.23 of the *Local Government Act 1995* provides that any committee that has delegated authority must be open to members of the public and the schedule of meeting dates and times must be publicly advertised. The reason for this, is that where a committee has the sole authority to decide upon an item, the report does not get considered at full Council.

None of the internal committees have delegated authority and as such, meetings are not open to the members of the public. The Council at its Ordinary Meeting

considers all of the reports that are presented to the internal committees and members of the public are entitled to attend these Council meetings.

#### All Purpose Committee

Meets: 2nd Monday of each month  
Membership 2017 – 2019: All Councillors

All Councillors 2019 – 2021 – Council to determine whether to move to a membership basis rather than all Council.

#### Finance and Audit Committee

Meets: Quarterly Membership

2017 – 2019: Mayor John Bowler, Deputy Mayor Allan Pental, Cr Gary Brown, Cr Suzie Williams. Cr Pam O'Donnell, Cr Glenn Wilson (Deputy Cr Laurie Ayers)

2019 – 2021: All positions vacant

Membership of the Finance and Audit Committee has always included Councillors only, best practice suggests having an independent member is beneficial.

Finding someone who understands Local Governments' audit and finance processes is difficult and without this knowledge, can be a hindrance to the operation of the Committee.

This is an opportune time to reconsider the appointment of an independent member to the Committee and Council are requested to consider appointed the retiring Chair, Allan Pental, as a member.

#### Commercial Business Committee

Meets: Quarterly

Membership 2017 – 2019: Mayor John Bowler, Deputy Mayor Allan Pental, Cr Laurie Ayers, Cr Gary Brown, Cr Natalie Coxon (Deputies Cr Suzie Williams and Cr Nardia Turner)

2019 – 2021 All positions vacant

#### Walk of Fame Committee

Meets: As required to determine nominations

Membership 2017 – 2019: Mayor John Bowler, Cr Deborah Botica, Cr Mandy Reidy, Cr Natalie Coxon and 3 community representatives

2019 – 2021: All positions vacant

Kalgoorlie-Boulder Youth Council

Council recently endorsed new Kalgoorlie-Boulder Youth Committee Guidelines which require a Councillor delegate to fulfil a two year term, to be nominated every two years following the elections, during other committee delegations.

External Committees

Council also provides representation to external committees. These committees are not presented to Council meetings however Elected Members are encouraged to provide Council with updates.

All positions on the external committees are declared vacant, however the list below provides the previous representatives for information as at 2017.

**Liquor Accord Committee**

Cr Mandy Reidy  
Cr Deborah Botica (Deputy)

**Boulder Promotions Development Association**

Cr Suzie Williams  
Cr Pam O'Donnell (Deputy)

**Cemetery Board**

Mayor John Bowler

**Goldfields Tourism Network**

Cr Pam O'Donnell  
Cr Glenn Wilson (Deputy)

**Goldfields Voluntary Regional Organisation of Councils**

Mayor John Bowler  
Cr Suzie Williams  
Cr Linden Brownley (Deputy)

**Kalgoorlie-Boulder Urban Landcare Group**

Cr Pam O'Donnell  
City staff member as nominated by the CEO

**Kalgoorlie Goldfields Visitors Centre**

Cr Pam O'Donnell

**Development Assessment Panel (DAPS)**

Deputy Mayor Allan Pandal  
Cr Lisa Malicky  
Cr Glenn Wilson (Deputy)  
Cr Gary Brown (Deputy)

**Western Australian Museum – Kalgoorlie-Boulder**

Cr Linden Brownley

**Palace Theatre Recreation Centre**

Cr Suzie Williams

**Regional Road Group**  
Cr Suzie Williams  
Mayor John Bowler (Deputy)

**Roadwise**  
Cr Glenn Wilson  
Cr Suzie Williams (Deputy)

**Loopline Committee**  
City staff member as nominated by the CEO

**Arts Gold**  
Cr Suzie Williams  
Cr N Coxon (Deputy)  
City staff member as nominated by CEO

**Local Emergency Management Committee (LEMC)**

City staff member as nominated by the CEO

The attached document Council Committees 2019 – 2021 has all the committees listed as vacant and Elected Members can nominate for the committee they wish to be a council representative or a deputy representative.

The Committee document will then be endorsed by Council and each of the external committees will be notified.

**STATUTORY IMPLICATIONS**

In accordance with Section 5.8 of the *Local Government Act 1995*, the City of Kalgoorlie-Boulder establishes committees of three or more persons to assist the Council to exercise the powers and discharge the duties of the City of Kalgoorlie-Boulder.

**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

**ATTACHMENTS**

Council Committees Membership 2019-2021 

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**14.1.2 DESERT COLLECTOR SERIES FUNDING REQUEST**

**Responsible Officer:** John Walker  
Chief Executive Officer

**Author:** John Walker  
Chief Executive Officer

**Disclosure of Interest:** Nil

**VOTING REQUIREMENTS**

Simple

**OFFICER/COMMITTEE RECOMMENDATION**

**That Council decline the funding request for \$50,000 for series 2 of the Desert Collector Series.**

**EXECUTIVE SUMMARY**

On 19 August 2019, Nigel Quick presented to the All Purpose Committee for the Desert Collectors Series.

The purpose of the presentation was to seek Council support for a funding request in the amount of \$50,000 towards the cost of producing series 2 of Desert Collectors.

Following the presentation, Council requested Mr Quick provide a budget to the CEO to assist in considering the funding request.

Following consideration of the budget provided, the City's recommendation is for Council to decline the funding request on this occasion.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to ensure a financially stable local government.

**BUDGET IMPLICATIONS**

There are no budget provisions in place for funding for the project.

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**REPORT**

On 18 July 2016, Nigel Quick presented to Council at the All Purpose Committee Meeting seeking Council support for a funding request towards the first Desert Collectors Series.

Council resolved, subject to conditions, to provide funding in the amount of \$30,000. This amount was always considered as seed funding and a second request was not anticipated.

Series 1 of Desert Collectors aired in 2018.

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On 19 August 2019, Nigel Quick again presented to the All Purpose Committee for the Desert Collectors series 2. Mr Quick sought a funding contribution from the City in the amount of \$50,000. This request is a \$20,000 increase of the previous funding contribution by the City.

This support does not meet the criteria for any Council's funds and is therefore a discretionary request.

Following the presentation, Council requested Mr Quick provide a budget to the CEO to assist in considering the funding request. Council raised concerns around the measurable benefit for the City from the contribution to funding the series and whether Mr Quick had sought funding from other Councils who may benefit from the series.

Following consideration of the budget provided by Mr Quick for Desert Collectors series 2, the concerns raised by Council on 19 August 2019 remain and the City's recommendation is for Council to decline the funding request on this occasion.

#### **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

#### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

#### **COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

**14.1.3 SUPPORTING LOCAL BUSINESS UPDATE**

<b>Responsible Officer:</b>	<b>Alex Weise Executive Manager Economy and Growth</b>
<b>Author:</b>	<b>Katie-Jane Anderson Economic Development Coordinator</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

**VOTING REQUIREMENTS**

Simple

**OFFICER RECOMMENDATION**

**That the Committee receive an update on initiatives implemented as part of the Economy and Growth Buy Local Strategy and recommend they be noted by Council.**

**COMMITTEE RECOMMENDATION**

**That Council:**

- 1. Note the update on initiatives implemented as part of the Economy and Growth Buy Local Strategy; and**
- 2. Request the CEO to package the initiatives involved in this strategy under a newly developed brand and prepare a marketing plan to promote them.**

**EXECUTIVE SUMMARY**

The City's Economy and Growth Business Unit has provided valuable support for local business through the ongoing implementation of the City's Buy Local Strategy and Small Business Friendly Initiatives. These initiatives aim to support and increase the capacity of local businesses, whilst also working with the Kalgoorlie-Boulder community to promote the social and economic benefits of shopping locally.

Recent initiatives include the How to do Business with the City Procurement workshop, Small Business Over Coffee series, Kalgoorlie Boulder Means Business Newsletter, management of the Growing Kalgoorlie-Boulder and #shoploKalwa social media pages and launch of the Kalgoorlie Boulder Education and Training guide. To further support local businesses, a range of initiatives are scheduled to support local retail businesses in the lead up to Christmas.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to cultivate a strong and vibrant local business environment.

**BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

## REPORT

### Procurement Workshop

Friday the 6<sup>th</sup> of September 2019 saw the delivery of the City's second procurement workshop, with a different approach. Again aligning with the City's Buy Local Strategy and aiming to increase local purchasing and support local employment, this workshop primarily focused on how to procure with the City of Kalgoorlie-Boulder.

Workshop presentations conducted by the Economy and Growth Business Unit and Project Management Office highlighted the steps that the City is taking to increase local content and make it easier for local businesses to procure City work. The presentation also displayed key statistics taken from the 2018/19 financial summary including categories of spend and outlining the City's plan to provide more opportunity through adapting the way the procurement tool vendor panel is operated.

The event attracted more than 40 representatives from local small and medium enterprises who were eager to; connect with local procurement professionals, gain insight into upcoming City opportunities, and learn about changes being made to procurement processes. All with the aim of removing overcomplicated prequalification and compliance and making city processes easier to follow.

*Refer to **Attachment 1**, How to do Business with the City of Kalgoorlie-Boulder Presentation.*

### Small Business over Coffee

Hosted every month since July this year, held at a different location and featuring a diverse range of local and non-local business professionals as presenters, Small Business over Coffee is a networking event that provides the opportunity for small and home based businesses to connect within an informal environment.

An average of 30 local small and home based business owners attend each event signifying how strong the small and emerging business sector is here in Kalgoorlie-Boulder. Topics covered so far include Goal Setting and Business Planning, Maintaining Motivation and Social Media Marketing, Commercial Leasing and Launching a Business, Finance Essentials with ASIC and the ATO and Business Leadership.

Post event surveys conducted each month have indicated that people who attend value to opportunity to network with other businesses. These events have aided the Economy and Growth Business Unit in forming positive relationships with the local business community as well as the opportunity to work with an array of business related stakeholders. This strong relationship aids in making the right decisions when it comes to the development of initiatives that support and promote local business growth.

*Refer to **Attachment 2**, Small Business over Coffee Image Gallery.*

### Kalgoorlie Boulder Means Business Newsletter

Launch in August 2019, the Kalgoorlie-Boulder Means Business newsletter is just one of the many initiatives the City is implementing to foster a strong connection

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between local businesses and promote the benefits of why Kalgoorlie-Boulder is a great place to start and grow a business.

Published monthly to over 900 local business subscribers, the newsletter promotes all things Kalgoorlie-Boulder Business related including Martlet Updates, Business News, Grants a Funding opportunities, what's on and much more.

You can subscribe to the newsletter by visiting the Economic Development section of the City of Kalgoorlie-Boulder website.

### **The Face behind the Business**

To celebrate the significant contributions local businesses make to the Kalgoorlie-Boulder economy and community, the Economy and Growth business unit has produced a series of #shoploKalwa Face behind the Business articles, featuring local business owners and their unique stories.

The purpose of creating this content was to cultivate an emotive connection between local businesses and the community in order to further emphasise that buying local supports real people and keeps the money in town.

The short 150 word snapshots and a picture of the owner(s) were posted every Saturday morning over a six week period. These posts generated over 8,000+ engagements with the Kalgoorlie-Boulder community about the importance of supporting local businesses.

*Refer to **Attachment 3**, *The Face behind the Business*.*

### **2019 Buy Local Christmas Campaign**

After the success of the 2018 program and due to positive feedback from both the community and business owners, the 2019 street activation activities have now started to roll out across both Kalgoorlie and Boulder CBDs.

Through the delivery of the program, in partnership with social enterprise E13 Pty Ltd, the City's Economy and Growth business unit aim to create a vibrant and positive experience for shoppers throughout the Christmas trading period, in support of local retail businesses.

National spending trends indicate that Christmas shoppers start purchasing gifts as early as late October and with that in mind this year's program commenced on the first weekend of November and will run from 10am to 1pm on both Saturday and Sundays, in the lead up to Christmas. This year's program will contain over 120 hours of street activity and include a variety of interactive pop up activities ranging from the beloved Santa's grotto, artist demonstrations, chalk sidewalk art, buskers, face painting and much more.

Whilst not designed to directly increase local business profitability, last year the activation program demonstrated a dramatic improvement to the vibrancy of the City and significantly enhanced the local shopping experience. It is believed that this will be achieved again in 2019.

### **Kalgoorlie-Boulder Local Spend Analysis and Campaign**

The intention of the #shoploKalwa local spend campaign is to highlight how the statistics stacks up in favour of the community when it comes to spending locally in comparison to purchasing online.

Kalgoorlie-Boulder local spend analysis campaign successfully has informed the thinking behind how we continue this message to shoppers into the festive season. According to Deloitte Holiday Retail Survey, on average each household spends a total of \$1500 on presents every Christmas. Although not everything is available locally, we concluded that roughly half of all goods and services can be sourced without touching a device. Using this data a further REMPLAN analysis revealed if every household spends even half the average Christmas present budget in town - as a community, it will inject 5.7 million dollars back into Kalgoorlie-Boulder.

This data will be publicised in a comprehensive radio, print and online marketing campaign which will coincide with the activation initiatives implemented in the lead up to Christmas. The campaign will share the local spend data in an engaging way in the hope that people will think local this Christmas.

### **Hey Big Spender**

The Hey Big spender campaign is a buy local competition that has been run by the Kalgoorlie Miner since 2013 and has proved to be a very successful in supporting local businesses throughout the Christmas Trading period. This year with the decline in retail, the City of Kalgoorlie-Boulder under the banner of #shoploKalwa have partnered with the Kalgoorlie Miner to deliver another positive campaign, for the benefit of local businesses.

This partnership includes full #shoploKalwa cobranding and additional print opportunities to further push the buy local message. By working collaboratively we can achieve greater outcomes for Kalgoorlie-Boulder businesses and promote further awareness of the #shoploKalwa message.

*Refer to **Attachment 4**, Hey Big Spender 2019.*

### **#shoplokalwa Rewards Program**

In close consultation with local businesses the Economic Development Team have developed the #shoploKalwa Rewards Program. This program is designed to reward shoppers who spend at local small businesses and create an opportunity for local business to thank shoppers for their continual support.

Managed by the Economic Development team, under the banner of the #shoploKalwa campaign, the rewards program is delivered at zero cost to business. The programs marketing material will be continually promoted in the Kalgoorlie-Miner and pushed through the #shoploKalwa Facebook, Instagram and the City of Kalgoorlie-Boulder Facebook Pages throughout November and December. Point of sale postcards and flyers have also been distributed in person to local retail business providing an opportunity for the team to engage with business owners directly. This campaign has been very well received by local business owners and shopper participation is slowly increasing every week as people become more aware of the competition.

Two lucky shoppers have been rewarded so far with their choice of prize. One receive a one month pass to the Goldfields Oasis pool/water slide and the other a Kalgoorlie Golf Course Nine and Dine Voucher for two. This program not only supports local businesses, it is also a valuable marketing tool and incentive to attract people to the City's facilities.

Refer to **Attachment 5**, #ShoploKalwa Rewards Point of Sale Insert.

### **Kalgoorlie-Boulder Education and Training Guide**

On Friday the 8 November, the City launched the Kalgoorlie-Boulder Education and Training Guide at the Goldfields Arts Centre. The Education and Training Guide had been developed to promote Kalgoorlie-Boulder's quality education and training offerings, recognising the significant way education contributes towards liveability and economic growth.

In addition, the purpose of the Guide is it; Help parents settle their children into primary school or transition to high school; Assist school leavers and those wishing to undertake higher education and training to discover and connect with local providers; and Make it easy for parents and students to discover scholarships and funding opportunities available locally.

The resource features all of Kalgoorlie-Boulder's Primary and Secondary schools, vocational education and training providers, universities, and organisations offering jobs and skills support.

As part of the Launch, the City hosted a "Teach Meet" for local teachers and trainers in partnership with Teach for Australia. More than 50 educators participated in this event, sharing their experiences teaching in the Goldfields.

The Education and Training will be distributed to all large employers across Kalgoorlie-Boulder throughout November. The resource is also available at the City's Administration Building, the William Grundt Memorial Library and online.

### **Tourism Council of WA Customer Service Workshop**

Customer service has always been a big focus for small business and is often not prioritised of buy those who aren't in the retail or hospitality sector. Every year the Tourism Council of WA bring a series of workshops to Kalgoorlie-Boulder that cover a range of different topic relative to all business. In particular they run a customer service workshop with highly trained workshop facilitators.

This year with local business capacity building in mind, the Economic Development Business unit and the City's Tourism Coordinator have joined forces to sponsor this workshop to ensure that it is well attended and promoted to not only Tourism businesses, but any local business that has front line staff.

The workshop is being held on Wednesday 13 November and has been booked to full capacity. From this we hope to develop a closer working relationships with the Tourism Council of WA and help work to ensure that the professional training they bring to Kalgoorlie-Boulder is supported to its full potential.

### **Business Leadership & Goal Setting Workshop**

To help local businesses get ready for the New Year, the City has partnered with local business development consultancy, Switch Directions for Business, to host a Goal Setting and Leadership workshop on Tuesday 3 December. Taking place at the Goldfields Arts Centre, this free workshop will help Kalgoorlie-Boulder businesses to:

- Reflect on what they have achieved throughout 2019;
- Set goals, objectives and the direction for their business in 2020;
- Understand the importance of leadership in business; and
- Connect with other professionals locally.

The workshop will also assist attendees to prepare a Business Plan for 2020, devising strategies for how to achieve their desired goals.

This will be the final business development workshop hosted by the City in 2019. Over the past 12 months, Economic Development has hosted a series of workshops build business skills and capacity, including Introduction to Project Planning and Grant Writing for Business.

### **Economic Development Achievements**

The City of Kalgoorlie-Boulder's commitment to supporting local businesses, driving economic growth, and enhancing liveability has been recognised at a national level. The City took out a finalist position in two categories for Economic Development Australia's (EDA) 2019 Economic Development Awards for Excellence, including:

- Marketing and Promotion and Economic Development Initiatives – Rural and Remote Areas for the Dig a Little Deeper campaign; and
- Economic Development Initiatives – Rural and Remote Areas category for the delivery of the Buy Local program.

The Awards aim to recognise innovative approaches to economic development in communities across Australia, celebrating local governments who demonstrate industry best practice.

Through both the implementation of the Buy Local program and the establishment of the #DigALittleDeeper campaign, the City has worked hard to support local businesses and promote Kalgoorlie-Boulder throughout the State as a great place to live, work and invest.

Being recognised as a Local Government leader in economic development, marketing and promotion only enhances our commitment to supporting economic growth and business development in Kalgoorlie-Boulder.

### **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.






**POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

**COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

**ATTACHMENTS**

1. How to do Business with the City of KB Presentation 
2. Small Business Over Coffee 
3. The Face Behind the Business 
4. Hey Big Spender 2019 
5. #Shoplokalwa Rewards Point of Sale Insert 

**14.1.4 LORD FORREST & KINGSBURY PARK DEVELOPMENT CONCEPT**

<b>Responsible Officer:</b>	<b>Holly Phillips General Manager City Living</b>
<b>Author:</b>	<b>James Pervan Team Leader Healthy Communities</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

**VOTING REQUIREMENTS**

Simple

**OFFICER RECOMMENDATION**

**That the Committee recommend Council:**

- 1. Receive the update on considerations for future development of the Lord Forrest and Kingsbury Park precincts; and**
- 2. Consider a commitment to funding future priority works and strategies at the precincts in future budgets.**

**COMMITTEE RECOMMENDATION**

**That Council:**

- 1. Receive the update on considerations for future development of the Lord Forrest and Kingsbury Park precincts;**
- 2. Consider a commitment to funding future priority works and strategies at the precincts in future budgets; and**
- 3. Invite the Youth Council to a joint workshop with Councillors to discuss ideas and developments within the Lord Forrest Park precinct and how they could be delivered.**

**EXECUTIVE SUMMARY**

Ongoing vandalism, graffiti and antisocial behaviour in the Lord Forrest and Kingsbury Park precincts have necessitated action by City officers to find effective solutions that address the social and infrastructure issues of the sites.

By conducting a holistic assessment of both the Lord Forrest and Kingsbury Park precincts, the objective is to establish a safe, inclusive and better developed facility that meets the needs of the community now and into the future, thereby reducing the opportunity for vandalism and antisocial behaviour.

This report provides an overview of the current issues and approaches under consideration by City officers to resolve them.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Be a family friendly city that is a safe place to live work and play
- Invest in the children and youth of the community
- Value our strong social fabric including local culture and heritage
- Provide functional and appealing parks, gardens and streetscapes

### **BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report, however future commitments may be necessary.

### **REPORT**

The Lord Forrest and Kingsbury Park precincts have undergone significant change over the past three years. The opening of the new Lord Forrest Precinct in 2017 delivered a public open space and venue to host a range of events for all ages. The annual YouthFest event for example attracts between 800 to 1,000 young people aged 12-25 and has now twice been held there, filling Kingsbury Park as well.

The progressive development approach to infrastructure in Kingsbury Park saw the inclusion of the skate park in the 2018 HeARTwalk project, and upgrades to the path network and landscaping. Most significantly the installation of the youth shipping container (managed by City officers) has increased the activation of the area and partnerships with community organisations such as headspace Kalgoorlie, YMCA, Bega Garnbirringu, Kalgoorlie PCYC, WA Police and others are occurring more regularly.

The increased presence over the past few years of local Youth Agencies, City officers and Police Youth Officers has aided in shifting the social atmosphere of the skate park and Kingsbury Park.

Antisocial behaviour has noticeably declined and a healthier attitude exhibited by regular users of the park which has created an inclusive environment between the younger and older users. While improvements have been witnessed in Kingsbury Park, a series of incidents in Lord Forrest are cause for concern necessitating action be taken to proactively address and improve the situation.

### **Current Challenges**

In 2019 an escalation in vandalism, graffiti and antisocial behaviour has been experienced within the Lord Forrest Precinct. Excessive vandalism and graffiti to the heritage listed facility is frequently being reported for:

- Broken windows;
- Damage to the water fountain;
- Damage to the garden reticulation system;
- Flora destruction; and
- Graffiti.

More extreme instances over the past year include setting bins alight, carving of graffiti into heritage concrete, brickwork and rendering, destruction of the old change room building infrastructure and cutting of the interpretive panels. This has periodically led to the facility being fenced off in places or closed to the public while repairs were completed.

In response to the situation, City officers have collaborated with staff from Eastern Goldfields College and WA Police to target offenders and remove the opportunity for destructive behaviour. Through increased patrols by WA Police and the City's Safer Streets Patrol, persons likely to offend were dissuaded and moved on, with progress attained by WA Police in laying some charges.

This strategy worked and was sufficient for a short period of time, however as of July 2019 there has again been an increase in incidents occurring. This has led City officers to explore a more holistic approach to the issues such as alternative panel replacements, lighting upgrades, increased CCTV cameras, activation strategies and planning with a youth focus.

### **Lord Forrest Panel Replacement**

The most damaging and costly incidents of vandalism were carried out on the interpretive panels that wrap around the old change room buildings in the Lord Forrest Precinct. Being of aluminium construction they were easily cut apart with a pair of tinsnips, while other panels have also been permanently indented from having rocks thrown at them.

The sixteen panels are replaceable at a substantial cost, however the nature of the current design facilitates antisocial behaviour. The panels are ineffective in that they act as a barrier for people to hide. They are not clearly visible from anyone outside of the facility looking in at them yet have a sufficient field of view to anyone approaching them. It is of little coincidence that the vast majority of problems experienced have occurred within these change room areas of the Lord Forrest precinct.

To correct this issue and provide a clearer line of sight into the facility it is proposed that the panels be removed and replaced by either a stronger stainless steel panel with a more transparent design, however this is a considerably more costly solution at approximately \$4,000 a panel. An alternative solution could be the installation of a heritage handrail. The handrail is anticipated to be a more cost-effective option that will tie in harmoniously with its surroundings and be easier to repair and maintain if damaged.

Quotes for the above options are currently being sourced for consideration and review. To avoid repeating the same mistakes, and to encourage investment from the community, a further option is being considered to seek input from either a professional artist or community group, working in with youth to come up with a creative design for the panels in response to the issues. This has the potential to establish a unique design that is fitting to the heritage value of the facility and achieved in a way that reduces the security risk, and encourages input and



ownership from the community. Any of the removed panels that are still in good condition can then be repurposed elsewhere in the precinct.

### **CCTV Network Expansion**

The existing network of CCTV cameras have proven to be ineffective in capturing incidents that occur. This is often due to the incidents occurring out of the camera's view or in its periphery. For this reason City officers are currently investigating options for how best to expand on this network to provide better coverage across incident hotspots and known blind spots. This expansion will also look to encompass key areas of Kingsbury Park.

The objective is to have an effective CCTV network in place that captures incidents where they are known to occur as well as providing quality footage that clearly identifies those responsible for the vandalism, graffiti and antisocial behaviour. A visible network of cameras will also serve as a stark deterrent for members of the community considering committing any of the aforementioned offences.

### **Facility Lighting Upgrade**

A passive approach to design-out crime in public spaces at night is to create a well-lit space that removes places for people to hide or carry out acts unseen. At present the Lord Forrest Precinct is insufficiently lit through the centre grass area and the entirety of the stage/diving board area.

Developing a plan to light up the entire precinct at night will create not only a safer space for the community to utilise in the evenings but also provide a more functional venue for when events or activities are being held. The current lack of sufficient lighting hampers community and City initiatives from easily taking place due to the necessity of bringing in external lighting towers at considerable cost.

### **Activation Strategy**

Securing funding and preparing for the undertaking of each task identified requires time for processes and due diligence to be effective. To have a more immediate impact in the Lord Forrest Facility, City officers are looking to establish a flexible work station for staff and casual hang out space for young people in the main building on the corner of MacDonald and Cassidy Street. This will serve as a trial over the upcoming summer holiday period and assist in determining future needs for how that space can be effectively developed.

### **Youth Precinct Design Panning**

The above mentioned panel, CCTV and lighting development ideas aid in alleviating the immediate practical concerns. A more comprehensive approach to develop both the Lord Forrest and Kingsbury Park precincts into a more purposeful and unified facility is necessary though to ensure that the needs of the community are being met now and in the future. Presently there is considerable potential to expand on works already invested in the area with ideas and conceptual plans identified through the Kal City Centre project and extensive community consultation that was conducted in 2018.

City Officers are in the process of exploring options to continue what was started in the Kal City Centre project and see it to completion through the contracting of a

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consultant to establish a detailed design for how ideas such as (but not limited to) the following can eventuate:

- Junior pump track to compliment the skate park and better cater for younger users;
- Multipurpose court for basketball, netball, tennis, soccer and more to occupy the large open space where grass struggles to grow;
- Nature play or adventure playground that consolidates the two smaller play areas currently in place into a larger and exciting attraction;
- Café and youth hang out space that provides employment and development opportunities for local young people;
- Seating and shade upgrades for the skate park;
- Upgrades to the Lord Forrest stage that allow for easier rigging of audio/visual equipment and greater protection from the elements; and
- Ablution facilities that better cater for larger crowds at events held in either facility.

### **Project Funding Opportunities**

Due to the ambitious nature of what has been identified above as being integral to improving safety, historical preservation and healthy usage of the facility, significant external funding opportunities are being explored. At present a grant has been identified to have potential in delivering each of the above items and City officers are working to prepare an application.

When funding has been successfully secured, each identified element will be prioritised and acted on accordingly as part of a staged approach. It is imperative that the panels be attended to with priority which can then allow for the CCTV and lighting to be actioned. Lastly will be youth precinct design planning which will require considerable time be invested into it for a quality plan to be established and future tasks identified.

### **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

### **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

### **COMMUNITY ENGAGEMENT CONSULTATION**

Engagement with the community was achieved through the Kal City Centre project and the resulting concept designs based on the community's input have been utilised to identify the proposed path forward as detailed in this report.

**14.1.5 EVENTS REVIEW**

<b>Responsible Officer:</b>	<b>Holly Phillips General Manager City Living</b>
<b>Author:</b>	<b>Jane Menzies Manager Place and Activation</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

**VOTING REQUIREMENTS**

Simple

**OFFICER RECOMMENDATION**

**That the Committee recommend Council:**

- 1. Receive the findings of the events review;**
- 2. Approve the recommended changes to the events program; and**
- 3. In approving the recommendations contained in the report, agree to the discontinuation of the Goldfields Kidsfest and Christmas Street Party from 2020 onwards.**

**COMMITTEE RECOMMENDATION**

**That Council:**

- 1. Receive the findings of the events review;**
- 2. Request the CEO to prioritise the development of an Events Policy;**
- 3. Continue to review the events program, however, until this review is completed, make no significant change to that program; and**
- 4. Approve the concept of relocating the 2020 Christmas Street Celebration to Boulder due to the proposed works in the Kalgoorlie CBD and subject to discussions with Boulder Promotions.**

**EXECUTIVE SUMMARY**

On 22 July 2019 Council, upon recommendation by the All Purpose Committee, resolved to review its events calendar to ensure it is relevant to the current needs of the community.

This review forms part of broader recommendations to revise strategies and policies on community expenditure to determine whether current practices represent the best and most effective use of the civic budget.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Be a strong and vibrant community that plans for a diversified future

- Be a City that is a dynamic, diverse, and attractive place for tourists

### **BUDGET IMPLICATIONS**

There will be financial implications resulting from decisions made in relation to the recommendations of this report.

### **REPORT**

On 22 July 2019 Council, upon recommendation by the All Purpose Committee, resolved to review its events calendar to ensure it is relevant to the current needs of the community.

This review is part of broader recommendations to revise strategies and policies on community expenditure to determine whether current practices represent the best and most effective use of the civic budget.

Confronted with the challenges of a transient population and workforce and the imminent introduction of the City's new Strategic Community Plan, it is timely for the City to reassess its respective commitment to events.

An objective review will ensure opportunities are maximized, innovations delivered and sustainable outcomes achieved, particularly where they relate to catalyst projects such as the Kal City Centre development.

This review is focused on the planning, coordination and delivery of the City's major events and does not extend to its general civic responsibilities such as citizenship ceremonies, civic receptions, Council functions, sponsorships or events led by commercial business units.

Of the outlined recommendations listed below, for immediate consideration of the Committee will be the City Officers' recommendation for the immediate discontinuation of two major events in the 2020 events program, Kidsfest and Christmas Street Party.

The following is an abridged report of the Events Review. Please refer to the full Events Review attachment for comprehensive methodology and review metrics.

### **Strategic Alignment**

The City of Kalgoorlie-Boulder invests in a dynamic annual schedule of events and programming.

This program is guided by a suite of Integrated Planning and Reporting<sup>1</sup> documents including the City of Kalgoorlie-Boulder Strategic Community Plan 2015-2025 and Corporate Business Plan 2017-2021.

Relevant event objectives outlined in these plans include:

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<sup>1</sup> Government of Western Australia Department of Local Government and Communities Integrated Planning and Reporting Framework and Guidelines, September 2016.

- Support the growth of cultural and creative industries as contributors to innovation, economic diversity and liveability;
- Lead in the attraction of large-scale events, festivals, conferences and exhibitions to the City;
- Promote the arts and culture sector by integrating public arts into the City's centres;
- Work in collaboration with local community groups to host significant events and festivals such as the annual Multicultural Fest, Youth Fest and KidsFest; and
- Provide free community and family-friendly events including KidsFest and Multicultural Festival.

Additional informing plans and documents guiding the City's events include the Growing Kalgoorlie-Boulder Growth Plan, Reconciliation Action Plan, and Youth Strategic Action Plan 2018-2021.

### **Background**

The City is about to deliver a new Strategic Community Plan to guide its activities and effort over the next ten years. The plan will seek to align priorities to the City's 2018 Strategic Statement;

*"To guide the growth and enhancement of an integrated and broad economy for the City of Kalgoorlie-Boulder and the wider region by providing outstanding civic leadership, creating a better environment for people to live, work and invest, and ensuring our own organization is always financially strong, smart, operationally effective, internally and externally focused and dedicated to delivering measurable results that show we really are making a difference".*

This statement, and the draft plan's priority themes of Safe, Connected, Empowered, Capable, Sustainable and Futuristic is the 'lens' used to examine the way the City delivers its events to ensure relevance to the needs of the community.

### **Ensuring Relevance In a Changing Landscape**

While events are an important part of life in Kalgoorlie-Boulder, they are not a core regulatory function of Council.

The event program has grown considerably in the past decade. Originating from a few select events the program has developed into a large-scale resource intensive program, with limited growth in community-led events.

Overarching issues with the current approach include:

- Outdated event concepts absorbed as ongoing practice;
- Established community expectations to be regularly entertained for free;
- A 'rinse and repeat' approach to delivery with large-scale events dominating the program;
- 'Short burn' events which are resource intensive, and logistically difficult to administer;
- 'Muscling in' on community groups, who could be supported to establish their

own events;

- Increasingly complex risk and regulatory processes;
- Lack of progress on strategic imperatives such as positioning the City as a major event destination; and
- Regular turnover of event staff due to burnout and fatigue.

Predominantly the event program is not structured. There is opportunity to direct a program towards growing the population and economy or leveraging opportunities for social impact, community development and tourism.

### ***Kal City Centre Project***

The Kal City Centre Project is scheduled to commence construction with the next year. When areas of the City Centre enter into construction phase, existing events on the calendar such as the Christmas Street Party will require review and/or reformatting for 2020.

In addition to the Strategic Community Plan, the events program should align itself to key objectives within the Kal City Centre Project. The events program should not operate in isolation to key City developments, precincts (including Boulder CBD) and activation planning.

### **Event Profile**

Below is a table of major City events along with duration and allocated budget to each event providing insights into the City's level of investment per event.

**Table 1.1 – Event Summary**

<b>Event</b>	<b>Attendance</b>	<b>Duration</b>	<b>Budget</b>	<b>Cost P/H</b>
Australia Day Festival/Concert	6,000	6 hours	\$147,840	\$12,320
Sunset Concert 2	3,000	3 hours		
Sunset Concert 3	3,000	3 hours		
Goldfields KidsFest	12,000	12 hours	\$170,676	\$14,223
Multicultural Fest	5,000	5 Hours	\$31,671	\$6,334
Kalgoorlie-Boulder Art Prize	1,700	Opening night and month-long exhibit	\$97,907	N/A
Seniors Christmas Lunch	320	3 hours	\$25,000	\$8,333
Youth Fest	1,500	6 hours	\$35,000	\$5,800
Christmas Street Party	5,000	3.5 hours	\$48,000	\$13,714
<b>Total</b>	<b>37,520</b>	<b>256.5 hours</b>	<b>\$556,094</b>	<b>\$11,040</b> Average exc Art Prize
		<b>Wages (salaried officers)</b>	<b>\$212,726</b>	<b>\$16,166</b> Average inc wages
		<b>Total Annual Event Costs</b>	<b>\$768,820</b>	

Based on rudimentary calculations, the cost of coordinating the major events program is approximately \$3,000 for every hour of entertainment offered to the community. This does not include staff, administrative and operational overheads.

This includes the entire Art Prize exhibition, which is largely a passive program, except for the opening event. Not accounting for Art Prize, the current program costs

the City upwards of \$16,000 per hour for events. The majority of these events have an average duration of five hours.

### **The Current Events Program**

A summary of the current events program and the challenges therein are highlighted in the full report attachment.

**Appendix A** provides a SWOT analysis of the specific events coordinated by the City.

### **The Clear Need For Change**

Whilst there are a number of opportunities for refreshing each event, there are two major events which officers recommend for immediate discontinuation given the high cost of delivery, intense short-term resource requirements and limited community outcomes.

#### **KidsFest**

KidsFest is delivered at cost of \$170,000 per year, with approximately 20 per cent of the cost offset by industry and grant contributions. The City has received confirmation from Tourism Western Australia of its discontinuation of a \$15,000 per annum grant for 2020.

It is a high-risk, high-cost event delivered at an unsuitable site. The event requires a full marquee set-up for shading and weather protection which is brought in from Perth at considerable expense (logistical costs account for 80 per cent of event expenditure). There is currently no potential to build in tourism opportunities, due to the short nature of this event and its restrictive audience profile.

The event in 2019 had to be cancelled on day two due to severe weather. Consequently, the City received only half of the return on its investment. The City spends more on this event than any others, yet it appeals directly to less than 16% of the City's population.

Whilst it is a popular and well-loved event, it is unsustainable from the perspectives of economy, resources, and outcomes given it could not be scaled back to a smaller budget and still deliver the same production content. To put this into perspective, the two-day event costs \$85,000 per day to deliver with a cost of upwards of \$14,000 per hour.

Funding attributed to this event could and should, be delivered in a much more sustainable format with multiple outcomes over multiple days throughout the year. This would deliver greater social impact for youths to increase social inclusion and engagement and reduce antisocial behaviours.

#### **Christmas Street Party**

The Christmas Street Party is delivered at a cost of \$45,000 for its 3.5 hour duration.

This expense is additional to the \$187,500 spent on the City's various Christmas-related initiatives including:

- \$135,000 for installation of Christmas trees, garlands and banners in Hannan and Burt Streets;
- \$20,000 for Christmas business activations;
- \$2,500 for Christmas in the Park and \$2,500 for Carols by Candlelight from Annual Grant Program; and
- \$27,500 for the Seniors Christmas Lunch

To deliver the Christmas Street Party requires the full closure Hannan Street. Hannan Street is a Main Roads controlled asset, causing major disruptions to trade which is duplicated the following weekend when the annual St Barbara's Parade occurs.

Demands on work crews are high and the costs of running this event are expected to continue to rise further due to excessive requirements from Main Roads to coordinate security planning, preparedness and response for hostile vehicle management (bollards, weighted trucks etc.).

While the event is intended to mark the start of the Christmas retail trading period, it is in fact impacting upon its key objectives namely increasing economic benefits to retail traders. The large attendance, albeit a festive occasion, does not have a causal relationship with increased retail trading opportunities.

Another factor to be considered is the future construction works for the Kal City Centre project. This will see St Barbara's Square undergo a significant transformation over the next two to three years. With the project advancing the format, location, scope and resources required to facilitate temporary events will need to be reconsidered.

Officers recognise the discontinuation of Kidsfest and the Christmas Street Party is likely to attract negative community sentiment, and may impact the many community groups and vendors that attend these events.

However the removal of these events, given that they have the highest cost per hour of delivery, will provide an opportunity for officers to allocate time to revitalising the event program, and to deliver a sustained program of family entertainment throughout the year, not just for three-days per annum.

### **Recommendations**

City Officers are committed to quality event delivery. However, with a limited amount of resources consideration needs to be given to what will deliver the best results and benefits for the community, whilst utilising all cultural assets at the City's disposal.

Below are series of event recommendations for Council's consideration.

- Develop an Events Vision and Policy;
- Return Event Decision Making Capability to Officers;
- Shift the Focus from Large Scale Events to Sustained Placemaking and Programming;



- Actively Pursue Tourism and Economic Development Opportunities;
- Establish an Event Community; and
- Deliver Diversity in Venues.

Please review the full report for the accompanying methodology and rationale on each recommendation.

## **CONCLUSIONS**

It is evident that the City's events program needs a refresh to meet current community expectations but also to increase social and genuine economic impacts. The primary focus of this refresh is not about cutting costs, but creating a larger impact from current efforts, providing genuine business opportunities and working towards a sustainable future.

To be sustainable, futuristic and empowered, the City needs to develop a program which enables community-led engagement, be it through shared-risk partnerships or by providing scope to try new things.

For the City to meet the future needs of the community and the market the City's program needs to provide autonomy to officers to innovate and adapt. To provide a sustainable program for the City's future, the City needs to adopt a plan to utilise the most of the vast resources available to deliver events efficiently and effectively.

## **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

## **POLICY IMPLICATIONS**

There are no policy implications resulting from the recommendations of this report.

## **COMMUNITY ENGAGEMENT CONSULTATION**

No further community consultation was considered necessary, other than what has been sought and referred to in relation to the recommendations of the report.

## **ATTACHMENTS**

### **EVENTS REVIEW**

**14.1.6 COMMUNITY ASSISTANCE SCHEME REVIEW**

<b>Responsible Officer:</b>	<b>Holly Phillips General Manager City Living</b>
<b>Author:</b>	<b>Jane Menzies Manager Place and Activation</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

**VOTING REQUIREMENTS**

Simple

**OFFICER/COMMITTEE RECOMMENDATION**

**That Council:**

- 1. Receive the information contained in this report as part of the City of Kalgoorlie-Boulder (the City) Community Expenditure Review; and**
- 2. Request Councillors to provide individual submissions and suggestions on the recommendations contained therein, by 31 January 2020.**

**EXECUTIVE SUMMARY**

On 22 July 2019, Council, upon recommendation by the All Purpose Committee (APC), resolved to review strategy and policies on community expenditure, and to seek information, policies and procedures from Regional Capitals Australia WA (RCAWA) and other relevant Councils to assist in formatting new policies and guidelines for community expenditure.

This report provides an overview of the review findings to date and observations on future opportunities to streamline processes. Individual submissions and suggestions on these findings are encouraged by Councillors on the issue by 31 January 2020.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Be a strong and vibrant community that plans for a diversified future
- Be a City that is a dynamic, diverse, and attractive place for tourists

**BUDGET IMPLICATIONS**

There is potential for budget implications as the review progresses.

**REPORT**

Each year, more than \$1 million is allocated by the City to local community groups and businesses; through a variety of three-year service agreements, annual grants, community grants, heritage grants and sponsorship; predominantly administered through the Community Assistance Scheme (CAS).

The CAS is a City Living administered program encapsulating two major streams of funding; the Community Grant Program (CGP) and the Annual Grant Program (AGP) which combined funds over \$600,000 to community projects annually.

In addition to the CAS, the City administers \$305,000 in projects and activities through the Economic Development Team's sponsorship program, and up to \$40,000 yearly through the Planning Team's Local Heritage Fund Grant Program.

Additionally, there is over \$300,000 allocated to City funded projects deemed as 'Other'. These are projects which do not fit within the CAS, and include contributions to projects of significance to the City, waive of hirer fees, in-kind labour and City services, maintenance and membership.

**Methodology**

Since endorsement by Council, City officers, have undertaken several actions to review community expenditure.

The aims of the review were to:

1. Understand and assess the efficacy and effectiveness of the CAS, through a review of current grant guidelines;
2. Ensure Community Expenditure aligns to the City's strategic objectives; and
3. Assess the internal administration processes currently in place to manage and acquit applications.

Council officers:

1. Conducted an internal review;
2. Researched an online grant administration portal and attended subsequent online workshop as an introduction to the SmartyGrants platform;
3. Requested service level review information from other local government authorities regarding funding programs, guidelines and policies; and
4. Conducted an external community survey for previous CAS applicants and other key stakeholders.

The internal review comprised a working group which met on three (3) occasions. The first occasion, consisted of reviewing the guidelines for each program, the second involved the completion of a Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis to understand the program in objective terms. The final

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occasion involved a workshop providing an introduction to the SmartyGrants online grant portal.

An integral part of the review process has involved an investigation by City officers to transition to an online grants management and application system, such as SmartyGrants, to keep pace with current best practice grants management programs.

City officers were provided with a demonstration on how the City's funding could be administered more effectively and efficiently through the online portal, utilized by many local government agencies already.

The review involved representation from:

- City Living Department;
- Economy and Growth; and
- Planning, Development and Regulatory Services.

The additional aims of the review were to:

1. Understand and assess the efficacy and effectiveness of the CAS, through a review of current grant guidelines,
2. Ensure Community Expenditure aligns to the City's strategic objectives; and
3. Assess the internal administration processes currently in place to manage and acquit applications.

A key finding of this review is that the City administers a generous allocation of funding through multiple teams, and the current process for administering and evaluating grants and expenditure lacks clear parameters, consistency, and ease of tracking and reporting on expenditure and applications. This results in a loss of productivity and duplication of resources, as well as creating potential and/or perceived barriers for applicants, and limiting community outcomes.

The overall findings of the review demonstrate an argument for the streamlining of the CAS and the City's Community Expenditure program procedures, more generally, to create greater organisational capacity for transparent and more meaningful community outcomes. Within this, there also needs to be an understanding of the City's capacity to deliver. The Community Assistance Scheme is currently under-utilized, mostly due to organizational capacity, however there is scope to address this, as outlined in the review.

Through the review, City officers have identified a number of measures which should be adopted in the short to medium term to streamline current processes and address challenges:

- Council to provide feedback and input on how the CAS program can be better utilized as a driver of social and community change for 2020 and beyond;
- Create clearer funding priorities, aligning CAS to catalyst projects and key strategic objectives;
- Draft a business case for the adoption of an online grant administration system, for internal review;
- Amend the Community Assistance Scheme Policy, CS-AL-009;
- Amend guidelines in anticipation of the upcoming 2020 funding round; and
- Draft a business case for a dedicated grant officer.

Recommendations and key findings are expanded upon in the attached report.

### **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.

### **POLICY IMPLICATIONS**

CS-AL-009

There will be required changes to policy as a result of the recommendations of this report.

### **COMMUNITY ENGAGEMENT CONSULTATION**

Previous Community Assistance Scheme applicants and Kalgoorlie-Boulder businesses have been consulted in the preparation of this report.

### **CONFIDENTIAL ATTACHMENT**

CAS Survey Results

### **ATTACHMENTS**

Community Assistance Scheme Review 

## 15 REPORTS OF OFFICERS

### 15.1 GENERAL MANAGER – INFRASTRUCTURE AND ENVIRONMENT

#### 15.1.1 LOCAL HERITAGE FUND - ALLOCATION OF GRANT MONEY FOR 2019/2020

<b>Responsible Officer:</b>	<b>Stuart Devenish</b> <b>General Manager Infrastructure &amp; Environment</b>
<b>Author:</b>	<b>Milan Nathoo</b> <b>Planning Services Coordinator</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Assessment Number:</b>	<b>A1894, A2648</b>
<b>Owners Name:</b>	<b>Application H52 Michelle Rodgers,</b> <b>Application H55 Dean Eisler</b>
<b>Applicants Name:</b>	<b>Application H52 Michelle Rodgers,</b> <b>Application H55 Dean Eisler</b>
<b>Development Value:</b>	<b>N/A</b>

#### VOTING REQUIREMENTS

Simple

#### OFFICER RECOMMENDATION

That Council, pursuant to the City's Policy DS-DS-004 Local Heritage Fund, approve two grant applications for conservation works:

1. Grant \$7,050 for Criterion Hotel (fmr), Lot 10 (122-122A) Piesse Street, Boulder; and
2. Grant \$3,963 for Methodist Manse (fmr), Lot 12 (16) King Street, South Boulder.

#### EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the 2019/2020 Local Heritage Grants applications.

The City received four heritage grant applications; however, only two applications complied with the Local Heritage Fund Policy. The grant applications recommended for approval are for conservation works to the Criterion Hotel (fmr) (122-122A Piesse Street, Boulder) and Methodist Manse (fmr) (16 King Street, South Boulder). The two non-compliant applications are in the process of providing further information to achieve compliance with the policy and may be recommended for approval at a future Council meeting.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding

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Principles to value our strong social fabric including local culture and heritage.

### **BUDGET IMPLICATIONS**

The grants recommended for approval total \$11,013. The grants exclude GST.

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## **REPORT**

### **Brief overview of the Local Heritage Fund Policy**

#### *Criteria for funding*

To be eligible for funding under the terms of the policy, a heritage place or building located within a Heritage Precinct must meet one or more of the below listed criteria. This criteria is used to determine which applications are recommended for funding on a competitive basis.

- 1) Provides an opportunity for the adaptive reuse of the building;
- 2) Improve opportunities for public appreciation, access or understanding of the place;
- 3) Urgent remedial work or stabilisation of endangered fabric;
- 4) Reinststate lost features that are important to the historic character of the City;
- 5) Complement stated conservation objectives of the City; or
- 6) Encourage the conservation of other heritage places.

#### *Categories of funding*

Funding is available for the preparation of a Conservation Management Strategy (CMS) or for conservation works. A CMS is prepared by a heritage consultant and provides owners with practical strategies for conservation and maintenance of heritage places. Funding for conservation works is provided where the works contribute to the heritage value of the place.

The two applications recommended for approval are for conservation work only. The assessment criteria for conservation work are outlined below:

- These works must be in accordance with best practice and the principles of the Burra Charter;
- Applications are to be lodged prior to work commencing;
- No in-kind work will be included as part of the owner's contributions;
- Two (2) written quotes are required to be submitted as part of the application for funding;
- Funding works are granted up to the maximum level of funding available, not exceeding 50% of the total project cost, excluding GST;
- Works must be consistent with the recommendations of the Conservation Management Strategy (CMS) where applicable;

- Where a CMS has not been prepared, funding for urgent works or funding under \$5,000 will be considered. No further funding will be approved until a CMS has been prepared;
- For places within a Heritage Precinct, funding is only available for works that, in the opinion of the City, contributes to the heritage value of the Precinct;
- Funds may be granted where alternative sources of funding are not available.

#### *Levels of heritage significance*

Heritage places are classified with one of the following levels of significance based on the State Heritage Offices' *Criteria for the Assessment of Local Heritage Places*.

Table 01: Levels of Significance

Level of Significance	Description	Desired Outcome
<b>Exceptional Significance</b>	Essential to the heritage of the locality. Rare or outstanding example.	The place should be retained and conserved. Any alterations or extensions should reinforce the significance of the place, and be in accordance with the Conservation Plan (if one exists).
<b>Considerable Significance</b>	Very important to the heritage of the locality. High degree of authenticity/integrity.	Conservation of the place is highly desirable. Any alterations or extensions should reinforce the significance of the place
<b>Some Significance</b>	Contributes to the heritage of the locality. Has some altered or modified elements, not necessarily detracting from the overall significance of the item.	Conservation of the place is desirable. Any alterations should reinforce the significance of the place and the original fabric should be retained wherever feasible.
<b>Little Significance</b>	Does not fulfil the criteria for entry into the local Heritage List.	Photographically record prior to major development or demolition. Recognise and interpret the site if possible.

#### *Levels of funding*

The maximum level of funding available for each level of significance is depicted in Table 02. However, funding above the maximum level can be granted if Council is satisfied that the proposed works will significantly contribute to preserving local heritage.

Table 02: Funding Level Thresholds

Level of Significance	Conservation Work
<b>Exceptional Significance</b>	\$10,000
<b>Considerable Significance</b>	\$5,000
<b>Some Significance</b>	\$2,500
<b>Heritage Precinct</b>	\$1,500



***Applications for Local Heritage Grants*****Application H55 - Criterion Hotel (fmr) – conservation works**

The Criterion Hotel is listed as a place of 'Some Significance' in the City's Local Government Inventory (LGI) of heritage places. The building was listed for the following reasons:

- The place has some aesthetic value as a single-story building with a verandah that extends over the pavement as a dominant streetscape element;
- The place is representative of a modest hotel and commercial premises built in Boulder at the turn of the century; and
- The place contributes to Boulder's townscape.

The application seeks funding for conservation works. The proposed works are detailed as follows:

- Stabilising and replacing brick/render to the left hand side of the front entrance wall including repainting to match existing colour;
- Weather damaged timber (barge boards, vertical and horizontal boards, window sills) to the street façade is to be replaced;
- Replacing damaged bricks and rendering on the boundary side of the building; and
- Repair cracks to the front wall using helifix rods and rendering.

One written quotation was submitted with the funding application and is attached to this report. The quote is for the value of \$14,100 excluding GST. It is proposed that 50% of the total value of works (\$7,050) be granted for this proposal. Discretion has been applied to grant funding above the threshold of 'Some Significance' due to the small number of applications received and that the proposed works demonstrate considerable efforts to preserve the building. Furthermore, the applicant has only provided one written quotation (two quotations required as per the policy), however, in light of the difficult type of conservation works proposed, and that a reputable contractor has quoted who has demonstrated experience working on heritage projects, officers are satisfied that this is value for money.



Fig 01: Photograph of Criterion Hotel (fmr)

### ***Application H52 – Methodist Manse (fmr) – conservation works***

The former Methodist Manse is listed as a place of ‘Considerable’ significance in the City’s LGI of heritage places. The building was listed for the following reasons:

- The dwelling is a fine example of a substantial Federation Bungalow style, with dominant characteristics of a rectangular plan with a symmetrical façade about the central doorway with bays either side; and
- The aesthetic qualities of the place makes a positive contribution to the streetscape and townscape of Boulder.

The application seeks funding for conservation works. The proposed works are detailed as follows:

- Painting of the weatherboards above the bullnose verandah, together with the entire vertical façade of the perimeter of the house including gutters;
- Replace and paint damaged beam in front section of the bullnose verandah;
- Repaint front of the house and chimneys;
- Replace damaged section of gutter on western side of verandah; and
- Repair and repaint front picket fence.

Two written quotations were submitted with the application and are attached to this report. The lowest quote received was for the value of \$7,925 excluding GST. It is proposed that 50% of the total value of works (\$3,963) is granted for this proposal. The proposed amount of funding is within the threshold level of \$5,000 for places of ‘Considerable’ significance.

- The dwelling has historic value as it was formerly used as a manse for the reverend of the Boulder Methodist Church.



Fig 02: Photograph of Methodist Manse (fmr)

### *Conclusion*

The two compliant applications are recommended for approval as both projects positively contribute to the built heritage environment of Kalgoorlie-Boulder. The minor variation to the policy to grant funding above the significance threshold is considered appropriate and within the budget parameters of the program.

### **STATUTORY IMPLICATIONS**

There are no statutory implications resulting from the recommendations of this report.


### **POLICY IMPLICATIONS**

The recommendations of this report is consistent with the City's Local Heritage Fund Policy DS-DS-004. The Policy states that acquittal of funds must occur in the last week of May in the same financial year funding was granted. All funding is subject to the City receiving and granting Planning Approval for the work outlined in this report. Work must be completed to the satisfaction of the City and all applicants will be required to enter into a Recipient Agreement.

### **COMMUNITY ENGAGEMENT CONSULTATION**


The City advertised the 2019/2020 Local Heritage Grants programme in the Kalgoorlie Miner and placed notices on the City's website inviting property owners of heritage places to apply for funding.

**ATTACHMENTS**


Application for LHF - Criterion Hotel (fmr) 

Application for LHF - Methodist Manse (fmr) 

Assessment - Criterion Hotel (fmr) 

Assessment - Methodist Manse (fmr) 

Place Sheet - Criterion Hotel (fmr) 

Place Sheet - Methodist Manse (fmr) 

**15.2 CHIEF FINANCIAL OFFICER****15.2.1 ACCOUNTS PAYABLE FOR THE MONTH OF OCTOBER 2019**

**Responsible Officer:** Xandra Curnock  
Acting Chief Financial Officer

**Author:** Kristy Van Kuyl  
Finance Officer

**Disclosure of Interest:** Nil

**VOTING REQUIREMENTS**

Simple

**OFFICER RECOMMENDATION**

**That Council receive the list of payments totalling \$4,049,968.86 as presented for the month of October 2019.**

**EXECUTIVE SUMMARY**

The purpose of this report is to receive the list of payments made from the Municipal and Trust funds including a summary report of the Corporate Credit Card transactions incurred by authorised card holders.

The Chief Executive Officer has been delegated the power to make payments from the Municipal and Trust funds in accordance with budget allocations. The City provides payment facilities to suppliers either by cheque, electronic funds transfer (EFT), and credit card.

**COMMUNITY STRATEGIC PLAN LINKS**

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

**BUDGET IMPLICATIONS**

There are no financial implications resulting from the recommendations of this report.

**REPORT**

Attached to this report are the lists of all cheque and EFT payments made during the month of October 2019 and a list of corporate credit card transactions by card holder of the same period totalling \$ 4,049,968.86.

Municipal EFT	\$3,523,025.17
Municipal Cheque	\$44,821.46
Direct Debit	\$398,077.41
Trust EFT	\$30,787.20
Trust Cheque	\$0.00
Debit Cards	\$25,568.01

Credit Cards	\$27,689.61
<b>Total</b>	<b>\$4,049,968.86</b>

### **STATUTORY IMPLICATIONS**

The Accounts Payable for the Month of October 2019 has been prepared in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996*.

### **POLICY IMPLICATIONS**

All purchases by authorised officers are to be completed in accordance with Policy CORP AP 001– Purchasing.

### **COMMUNITY ENGAGEMENT CONSULTATION**

No community consultation was considered necessary in relation to the recommendations of the report.

### **ATTACHMENTS**

Municipal EFT Payments October 2019 

Municipal Cheque Payments October 2019 

Municipal Direct Debit Payments October 2019 

Trust EFT Payments October 2019 

Debit Card Payments October 2019 

Credit Card Payments October 2019 

### 15.3 GENERAL MANAGER – CITY LIVING

#### 15.3.1 T003 1920 DETAILED DESIGN- KAL CITY CENTRE ECONOMIC TRANSFORMATION

<b>Responsible Officer:</b>	<b>Holly Phillips General Manager City Living</b>
<b>Author:</b>	<b>Laura Dwyer Project Management Officer</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>

#### VOTING REQUIREMENTS

Simple

#### OFFICER RECOMMENDATION

That Council:

1. **Award Tender number T003 19/20 Detailed Design - Kal City Centre Economic Transformation to Aspect Studios PTY Ltd for \$990,801.00 ex GST; and**
2. **Authorise the Mayor and CEO to sign the contract documents under the common seal of the City of Kalgoorlie-Boulder in accordance with part 19.1 (2) of the Standing Order Local Law.**

#### EXECUTIVE SUMMARY

The purpose of this report is for Council to endorse the panel's recommendation for tender T003 19/20 Detailed Design - Kal City Centre Economic Transformation.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles:

- Ensure equitable community services for all residents
- Value our strong social fabric including local culture and heritage
- Be a City that is a dynamic, diverse, and attractive place for tourists
- Cultivate a strong and vibrant local business environment

#### BUDGET IMPLICATIONS

\$3,500,000 has been allocated within the 2019/20 budget for costs associated with the Kal City Centre Economic Transformation Project. The value of the contract for Detailed Design is in line with expected costs for this phase of work.

## REPORT

### Background

In 2017, Element, a consultant specialising in place planning was engaged to work with the City to prepare an economic transformation strategy for the Kal City Centre. Extensive community consultation was undertaken with the community to engage and collaborate with the City to provide input on what the community identified as the key issues and desires for attracting new investment, experiences and attractions to the area.

Early concept plans for the Kal City Centre project were developed in late 2018 on the back of extensive community consultation and endorsed by Council in early 2019 to progress the project to its current position- preparation of Detailed Designs by way of releasing a Request for Tender (RFT) to the market.

The detailed design phase requires confirmation of the concept plans. Once confirmed functional technical briefs are developed along with schematic plans, quantity surveys including cost estimates, drawings, finishes, services layouts, regulatory and planning approvals and other inputs. On completion of the final detailed designs contract documentation will be finalised to lead into the tender process for the construction phase of the project.

To complete the detailed design phase of the project requires a variety of professional disciplines including architecture, landscape architecture, engineering, disability access expertise, hydraulic and water-play equipment specialists to name a few. Given the extensive work required in this area and the level of professional expertise, this substantiates the level of expenditure required to complete this phase.

Prior to the release of the tender documentation to the market, City officers developed a list of potential firms that may be interested in tendering. These firms were advised of the upcoming tender and invited to register or access the documentation via the Tenderlink online portal. It was anticipated that by directly notifying these firms to tender, it may increase the response rate to provide a more competitive tender process.

Criteria within the tender documentation provided opportunity for the tender assessment panel to formally assess submissions to provide greater value for money.

By providing a 50% weighting for price, other elements such as details of innovative design, capability and experience, methodology and plan for delivery and resourcing were able to be assessed. In assessing these components, this provides opportunity to gauge the quality of the submission and if all elements requested were addressed to manage risk and possible project cost escalation due to omissions.

### Tender Assessment

Tender number T003 19/20 Detailed Design - Kal City Centre Economic Transformation was issued on 17 August 2019 and closed on 26 September 2019.



Advertisements were placed in the Kalgoorlie Miner, the West Australian and on the public notice boards. In total there were 73 downloads of the RFT documentation by interested parties. At the close of tender, five (5) submissions had been received from the following Tenderers:

- Aspect Studios Pty Ltd;
- T.C.L and Realm Studios;
- DesignInc Ltd;
- GHD Woodhead Pty Ltd; and
- Emerge Associates.

All submissions received were checked for compliance and deemed compliant.

The remainder of the tender evaluation process was divided in to two stages:

- Stage One – A shortlisting process where the two preferred tenderers were chosen; and
- Stage Two – site visit to Kalgoorlie and formal presentation to the evaluation panel.

#### Stage 1

Tenderers were assessed on the below listed criteria along with their proposed costs. Stage one of the process was completed on 16 October 2019.

- Clever and Creative - Innovation;
- Capability and Experience of Organisation;
- Methodology and Plan for Performing Contract;
- Proposed Project Resourcing; and
- Price.

The results of the average aggregate score of the tender panel are shown in the table below:

<i>Tenderers</i>		<i>Aspect</i>	<i>B</i>	<i>C</i>	<i>D</i>	<i>E</i>
<b>Clever and Creative – Innovation</b>	<b>10%</b>	6.30%	2.25%	3.55%	1.55%	6.30%
<b>Capability and Experience of Organisation</b>	<b>15%</b>	9.75%	4.50%	7.20%	3.38%	9.45%
<b>Methodology and Plan for Performing Contract</b>	<b>15%</b>	8.70%	6.38%	8.25%	1.58%	8.33%

<b>Proposed Project Resourcing</b>	<b>10%</b>	6.25%	3.75%	4.55%	1.65%	5.65%
<b>Pricing</b>	<b>50%</b>	25.18%	29.70%	13.02%	34.82%	22.27%
<b>TOTAL weighted score</b>	<b>100.00%</b>	<b>56.18%</b>	<b>46.57%</b>	<b>36.57%</b>	<b>42.97%</b>	<b>52.00%</b>

## Stage 2

Stage two of the process consisted of a site visit to Kalgoorlie and formal presentation to the evaluation panel members. Each shortlisted tenderer was given the same information to present on as well as a problem to solve and present on.

The evaluation panel convened on 12 November 2019 and the final decision was made with all panel members being unanimous on their preferred tenderer. This concluded stage two of the process.

## Tender Assessment Panel Recommendation

The submission provided by Aspect Studio was considered by the panel to have addressed all compliance and qualitative criteria. The panel are unanimous in their decision that Aspect Studios PTY Ltd have the capability and capacity to provide the best outcome for the City while also representing best value for money.

## STATUTORY IMPLICATIONS

Tenders were called in accordance with section 3.57 of the *Local Government Act 1995* and *Local Government (Function and General) Regulations 1996* Part 4, Division 2, Regulation 11 (a) which requires tenders to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, worth more than \$150,000 unless sub-regulation (2) states otherwise.

## POLICY IMPLICATIONS

The tender process ensures Policy CORP-AP-001 relating to purchasing is satisfied. Further, the requirement for public tender where the aggregate value exceeds \$150,000 is complied with.

## COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

## CONFIDENTIAL ATTACHMENT

T003 1920 Confidential Attachment 251119

**16 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**

## 17 INFORMATION BULLETIN

### 17.1 CHIEF EXECUTIVE OFFICER

#### 17.1.1 INFORMATION ITEM 25 NOVEMBER 2019

**Responsible Officer:** John Walker  
Chief Executive Officer

**Author:** Karen Theaker  
Governance Officer

**Disclosure of Interest:** Nil

#### VOTING REQUIREMENTS

Simple

#### OFFICER RECOMMENDATION

**That Council receive the information.**

#### EXECUTIVE SUMMARY

The purpose of this report is to keep Elected Members informed on items for information as received by the City.

#### COMMUNITY STRATEGIC PLAN LINKS

This report links to the Strategic Community Plan through the Community's Guiding Principles to demonstrate a transparent and inclusive local government.

#### BUDGET IMPLICATIONS

There are no financial implications resulting from the recommendations of this report.

## REPORT

The City of Kalgoorlie-Boulder regularly receives and produces information for receipt by the Elected Members.

<b>INFORMATION ITEM:</b>	<b>DATE:</b>
PDRS Information Bulletin	October 2019
Graffiti Report	October 2019
Water Services KPI Report	November 2019
Major Engineering Projects Information Bulletin	November 2019

#### STATUTORY IMPLICATIONS

There are no statutory implications resulting from the recommendations of this report.

#### POLICY IMPLICATIONS


There are no policy implications resulting from the recommendations of this report.


## COMMUNITY ENGAGEMENT CONSULTATION

No community consultation was considered necessary in relation to the recommendations of the report.

## ATTACHMENTS

PDRS Information Bulletin 

Graffiti Report 

Water Services KPI Report 

2019-2020 Engineering Capital Works Progress Report 

**18 CONFIDENTIAL ITEMS**

Nil.

**19 DATE OF NEXT MEETING**

The next Ordinary Council Meeting will be on Monday 9 December 2019.

**20 CLOSURE**