

# POLICY: EXEC-CEO-012

## RECORDING AND STREAMING OF COUNCIL MEETINGS

### PURPOSE

Council will audio visual record Ordinary and Special Council Meetings to ensure a true and accurate account of the debate and discussions is available to assist in the preparation of the minutes of Council meetings and facilitate live streaming of meetings to the City's website. This policy provides guidelines for the audio visual recording and streaming.

### STATEMENT

In accordance with Sections 5.3 (1); 5.22 (1); 5.23 (1) of the *Local Government Act 1995*, Councils are required to hold ordinary meetings and special meetings that are open to the public and minutes of the proceedings are to be kept.

Council will audio visual record meetings to allow Council to meet its legislative requirement with respect to preparing accurate minutes of Council meetings that are open to the public in accordance with guidelines of the Audio Visual Recording and Streaming Procedure.

Where Council meetings are conducted electronically in accordance with regulation 14D of the *Local Government (Administration) Regulations 1996*, those meetings will be streamed and open to the public via electronic means only.

Council is committed to open, transparent and accountable decision making. Live streaming Council meetings to Council's website provides a flexible and convenient way for the wider community to access Council's decision making process.

<b>Policy Number:</b>	EXEC-CEO-012
<b>Previous Policy Number:</b>	
<b>Relevant Legislation:</b>	<i>Local Government Act 1995 s5.3(1), s5.22(1), s5.23(1)</i> <i>City of Kalgoorlie-Boulder Standing Orders Local Law 2013</i>
<b>Review Frequency:</b>	Biennial
<b>Business Unit:</b>	Chief Executive Officer
<b>Responsible Officer:</b>	Manager Governance and Legal Services