



# WORK HEALTH AND SAFETY POLICY

**POLICY NUMBER: EXEC-OSH-001**

## PURPOSE

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The City is committed to:

1. providing a workplace that enables all work activities to be carried out safely;
2. taking all reasonably practicable measures to eliminate or minimise risks to the health, safety and welfare of workers, contractors, visitors, volunteers and anyone else who may be effected by City operations; and
3. ensuring the compliance with the *Work Health and Safety Act 2020* and any other relevant legislation, applicable Codes of Practice and Australian Standards.

## SCOPE

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This policy applies to all City employees and stakeholders including contractors, volunteers and visitors at all, City sites or any worksites that may fall be under the control of the City.

## DEFINITIONS

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**City** means the City of Kalgoorlie-Boulder.

**Code of Practice** means a code of practice published by a relevant authority or regulator.

## POLICY STATEMENT

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The City is committed to protecting the safety, health and wellbeing of all personnel in the workplace including City employees, contractors, volunteers and visitors. The City demonstrates its commitment through its safety and health management system that is integrated with all City activities, services and personnel and by maintaining a work environment that does not expose them to hazards.

## POLICY DETAILS

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The City will ensure that City employees with responsibility for work health and safety are aware of and comply with all relevant codes of practice and Australian standards that may from time to time apply.



The City will take all reasonable and practicable steps to:

1. Provide and maintain a safe work environment through the implementation of safe work practices, safe systems of work and the provision of safe plant and equipment;
2. Ensuring the workplaces under the control of the City are safe and with minimised risks;
3. Provide updated advice and training to all workers, contractors and volunteers;
4. Routinely consult with workers and other duty holders on health & safety matters in the workplace; and
5. Review, through appropriate mechanisms, the effectiveness of safety measures taken.

The City will also implement and maintain these systems, inclusive of standards, policies and procedures. These standards will be monitored regularly to ensure their legislative compliance.

## **COMPLIANCE REQUIREMENTS**

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Work Health & Safety Act 2020

Work Health & Safety (General) Regulations 2022

AS/NZ ISO 45001:2018

## **RELEVANT DOCUMENTS**

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<b>DOCUMENT CONTROL</b>		
Responsible department	People and Culture	
Date adopted by Council	27 March 2023	Resolution number: 14.2.1
Date of last review	27 March 2023	Policy reviewed and amended n/a
Date of next review	March 2025	