



NAMING OF FACILITIES POLICY

POLICY NUMBER: DS-DS-003

PURPOSE

The purpose of this policy is to:

- provide a guide as to how the selection of names for the City's Facilities is to proceed;
- enable maximum identification of Facilities within Kalgoorlie-Boulder; and
- provide the community with an opportunity to take part in selecting the preferred names for any Facilities within Kalgoorlie-Boulder requiring naming.

SCOPE

This policy applies to all Elected Members and City officers responsible for the naming of City Facilities.

DEFINITIONS

City means the City of Kalgoorlie-Boulder.

Facilities means reserves, parks and venues owned by the City.

POLICY STATEMENT

The City is committed to transparency, consistency and fairness in its naming of Facilities.

POLICY DETAILS

1. Naming Parks and Reserves

- a. Naming proposals for Facilities should conform to the naming policy and include clear identification of the property to be named.
- b. All such proposals must be submitted by local government or through local government.
- c. The approval of the Minister for Lands is not required however the Department of Land Administration must be advised of all names assigned.



2. General Guidelines

- a. Priority will be given to the naming of Facilities to maximise the identification of that park or reserve within an area.
- b. Names that commemorate or may be construed to commemorate living persons will not be considered for Facilities.
- c. Proposals to name Facilities should include evidence of community support for the name. This support can be ascertained by some of the following:
 - Advertising proposals to name Facilities in local papers, inviting comments.
 - Erection of signs on the Facility, advising of the proposed name in writing.
 - Advising local sporting clubs/associations of proposed names and requesting their comments.
- d. For personal names, the person being honoured by the naming should have either had a direct long-term association with the area or have made a significant contribution to the area of the proposed Facility, or the State.
- e. Recognition of significant Indigenous persons and/or families from Kalgoorlie-Boulder who have contributed to the long term wellbeing of their community must have cultural acceptance by the family before naming.
- f. Service to the community or organisation must have been voluntary. Given names may be included, as part of the naming proposal, and given and surname combinations are acceptable.
- g. Outstanding individual achievement by a person deemed to have a strong link to Kalgoorlie-Boulder in the highest competition applicable to their respective sporting pursuit will be accepted.
- h. The names of living persons are acceptable except for those persons holding any form of public office.
- i. If in the event the name in question is already represented in the way of street naming or similar within the municipality then the name will not be considered.

3. Naming of Ovals, Pavilions etc.

- a. Components of reserves (e.g. pavilions, ovals, gardens etc.) may be named in honour of living community members who have contributed towards the establishment of the particular feature or towards the community in general.
- b. The approval of the Minister for Lands is not required for such names when the park or reserve has already been named as a whole. The Department of Land Administration should be informed of the name if it is to be included on maps.

4. Renaming of Facilities

- a. Names chosen for Facilities are expected to be permanent and renaming is discouraged.



- b. If renaming is proposed due to some exceptional circumstance, the general guidelines set out in this policy will apply.
- c. Evidence of substantial community support for a change of name must be provided.

5. Selection Process

Upon the development of a new Facility or the request to consider renaming of an existing Facility, the City’s officers will research appropriate naming options and make recommendations to Council for resolution. This undertaking will be in accordance with the guidelines as set out by the State Geographic Naming Committee and this policy.

COMPLIANCE REQUIREMENTS

RELEVANT DOCUMENTS

DOCUMENT CONTROL		
Responsible department	Engineering	
Date adopted by Council	27 March 2023	Resolution number: 14.2.1
Date of last review	27 March 2023	Policy reviewed and amended n/a
Date of next review	March 2025	