



# MULCH CONTRIBUTION POLICY

## PURPOSE

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The purpose of this policy is to provide limited quantities of recycled environmental mulch to not-for-profit organisations free of charge.

## SCOPE

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This policy applies to all not-for-profit environmental groups who are eligible to receive mulch contributions and all City officers responsible for supply of such mulch.

## DEFINITIONS

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**CEO** means the Chief Executive Officer of the City.

**City** means the City of Kalgoorlie-Boulder.

## POLICY STATEMENT

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The City recognises the importance of sustainable and water-saving environmental practices and is committed to providing support to local not-for-profit environmentally focused organisations through the supply of mulch in a transparent and equitable manner.

## POLICY DETAILS

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### 1. General Guidelines

- The City's Manager Operations shall have discretion over the suitability of an organisation who has applied for mulch pursuant to this policy.
- Organisations must be identified as not-for-profit community groups.
- Quantity of mulch to be supplied in any one request is generally up to 3 cubic metres.
- Quantities requested in excess of 3 cubic metres may be approved at the discretion of the CEO.
- Supply is conditional on there being mulch surplus to the requirements of the City.
- The City will deliver the mulch free of charge to a predetermined location within the town site of Kalgoorlie-Boulder. The time of delivery will be dependent on available resources at the time and will be at the discretion of the City.



**RELEVANT DOCUMENTS**

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DOCUMENT CONTROL				
Responsible Department	Engineering			
Description of Changes				
Version	Resolution Number	Endorsement Date:	Last Reviewed Date:	Next Review Date:
1	14.2.1	27 March 2023	March 2023	March 2025
2	13.1.2	18 August 2025	May 2025	May 2027