



# COMMUNITY FINANCIAL SUPPORT POLICY

## PURPOSE

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This policy provides an overarching framework to define the nature and level of support provided to organisations, businesses, community groups and individuals (under auspice arrangements) within Kalgoorlie-Boulder and to clearly demonstrate the level of direct and indirect financial support provided by Council to the broader community.

This policy has been developed and will be implemented in accordance with the principles and obligations of the *Local Government Act 1995 (WA)*.

It supports the City's Community Standards Policy which links Council's desire to improving general community standards through:

- Building community pride in Kalgoorlie-Boulder and a sense of ownership of public and private spaces;
- Creating a positive first impression of Kalgoorlie-Boulder for tourists, visitors and new residents;
- Enhancing economic development through making Kalgoorlie-Boulder more attractive for tourism and attracting new business opportunities;
- Revitalising business districts and community spaces across Kalgoorlie-Boulder; and
- Encouraging and supporting local community and business members to undertake beautification projects at their own residential or commercial properties and within their neighbourhoods.

## SCOPE

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This policy applies to eligible organisations including businesses, community groups and individuals (under auspice arrangements) seeking support from the City.

This policy also applies to all Elected Members, City staff, contractors, and others that act on the City's behalf to ensure they work in accordance with the policy principles and the relevant legislation.



## DEFINITIONS

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<b>Act</b>	Means the <i>Local Government Act 1995 (WA)</i> .
<b>Acquittal</b>	The process by which a funding recipient demonstrates in writing to the City that it has expended the funds in accordance with the relevant terms and conditions following completion of the initiative.
<b>Applicant</b>	A group, organisation, business or individual applying for grant funding or other support.
<b>Auspice Arrangements</b>	Where an entity applies for funding on behalf of another organisation or individual/s that cannot meet the eligibility requirements for funding.
<b>Business</b>	A person, partnership or organisation which is not a Community Organisation, and is engaged in a profit-seeking enterprise or activity.
<b>CEO</b>	CEO means the Chief Executive Officer of the City.
<b>City</b>	City means the City of Kalgoorlie-Boulder.
<b>Community Organisation</b>	An entity that carries out activities for a public purpose or an entity whose primary object is not directed at making a profit for distribution to shareholders or members.
<b>Elected Members</b>	All elected representatives including the Mayor.
<b>Funding</b>	A sum of money allocated to support a community initiative in accordance with specific terms and conditions.
<b>Guidelines</b>	Any guideline of the City which supports the implementation of this Community Support Policy including those set out in the Community Funding Handbook.
<b>Grant</b>	Is a cash contribution made to an organisation or group for the sole purpose of delivering a specific project with mutually agreed outcomes and performance measures. Grants must be fully acquitted at the conclusion of the project.
<b>Initiative</b>	A project, service, event, activity, equipment purchase or upgrade, or other function for which an organisation or individual might seek assistance.



## **POLICY STATEMENT**

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The City is committed to supporting initiatives that benefit the Kalgoorlie-Boulder community and this policy provides a framework that guides the effective distribution of City funding and financial support in a manner that is aligned with the City's Strategic Community Plan, the Community Standards Policy and the *Local Government Act 1995 (WA)*.

The City is also committed to:

- Open and transparent governance, as well as ensuring the City is financially sustainable;
- Achieving the outcomes of the Strategic Community Plan and the objectives of the Community Standards Policy; and
- Distributing funds in an equitable, transparent, and sustainable manner.

This policy is to be read in conjunction with the supporting Community Funding Handbook for each grant, funding or financial support program.

## **POLICY DETAILS**

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Community organisations, businesses and individuals (under auspice arrangements) may be eligible to apply for City funding and financial support programs to provide benefit to the Kalgoorlie-Boulder community.

The applicant must meet all of the following criteria in order to be eligible for City funding and financial support programs:

- Is a legal entity or under the auspice (i.e. support or "umbrella") of a legal entity;
- Has provided evidence of its financial sustainability as required by the Guidelines including those contained in the Community Funding Handbook;
- Will deliver the Initiative within the Kalgoorlie-Boulder local government boundary;
- Will undertake an acquittal and review/evaluation process in the form and/or containing the information reasonably required by the City within 60 days of completion of the project;
- Must not have outstanding debts with the City or is in legal conflict with the City;
- Must have satisfactorily acquitted expenditure of any previous City funding prior to submitting an application for further funding;
- Must demonstrate the expected outcomes of the Initiative for the community in-line with the key themes of the City of Kalgoorlie-Boulder's Strategic Community Plan and/or the Community Standards Policy; and



- Must disclose if other funding or support has been requested from or provided by the City and acknowledge that the provision of funding or support through other City funding programs may prohibit eligibility to apply for additional funding or support within the same financial year.

General exclusions and ineligibility include:

- Requests that are considered by the City to be the funding responsibility of other levels of government;
- Applications for initiatives that have received City funding in the past three financial years for the same or similar purpose (as determined by the City acting reasonably), unless the City determines that the proposal demonstrates significant community benefit, innovation, or improved outcomes;
- Any application that remains incomplete with no communication with City Officers after a 3-month period will be deemed as withdrawn and a new application will need to be submitted;
- Projects or activities where the primary purpose is to promote political or religious ideologies, rather than deliver a clear and demonstrated community benefit (as reasonably determined by the City) or support the upkeep of the City's historic buildings;
- An initiative that the City considers to support, promote or facilitate violence, intolerance, unlawful discrimination or illegal activities;
- An applicant representing an organisation that conducts, or has conducted, themselves publicly in a way that the City considers to be injurious or prejudicial to the character or interests of the City, an employee or Elected Member;
- Applications from organisations or individuals who are bankrupt, insolvent, or under administration, receivership, or liquidation;
- Retrospective funding will not be provided;
- Any canvassing of Councillors by, or on behalf of, an applicant from the time an application is lodged until the assessment process is complete (which will result in the immediate rejection of the application); and
- Applications received outside of the application timeframes.

Funding requirements for each funding category are detailed in the City's Community Funding Handbook.



### **Relevant Delegations**

The City's delegated authority register sets out the threshold and levels of authority for the CEO, Council and staff in relation to all funding categories.

Specifically, the register outlines:

- Council's authority to make decisions on high-value, strategic, or sensitive funding matters that exceed the financial or policy limits delegated to the CEO or staff. Council also retains authority over decisions that cannot be delegated under the *Local Government Act 1995 (WA)*, such as adopting budgets or approving major funding programs.
- The CEO's delegated powers to approve funding within specified financial limits and in accordance with Council-adopted policies.
- Staff delegations, where applicable, to manage operational-level funding decisions under the CEO's sub-delegation.

### **Documenting Community Support Agreements**

All recipients of support under this policy must make a report to the City covering one of more of the following (in accordance with the grant approval):

- the way in which the grant or sponsorship has been applied;
- the outcomes achieved by the application of the grant or sponsorship;
- the recipient's compliance with the terms of the grant or sponsorship; and
- any other matter about which the recipient is required to report to the local government under the terms of the grant or sponsorship.

Subject to any contrary regulatory requirements, the CEO must keep a register containing the information required in relation to the financial support provided by the City pursuant to the Policy (including grants or sponsorship or otherwise). The register must include:

- Relevant granting dates;
- Intended purpose of funding and value;
- Name of organisation; and
- Final report to the City as outlined above.



**RELEVANT DOCUMENTS**

- Local Government Act 1995
- Strategic Community Plan
- Delegated Authority Register
- Community Standards Policy
- Community Funding Handbook
- Rates Exemption Policy
- Waiver of Planning Fees Policy
- Rates Concession Policy (Rateable Land)

DOCUMENT CONTROL				
Responsible Department	Advocacy and Strategy			
Description of Changes	New Policy			
Version	Resolution Number	Endorsement Date:	Last Reviewed Date:	Next Review Date:
1	15.4.2	16 June 2025	May 2025	May 2027