

APPLICATION FORM

PERMIT TO CONDUCT

APPLICANT DETAILS						
Organisation Name:						
Contact Name:						
Postal Address:	Street Address:					
	Suburb:		Postcode:			
Email Address:						
Contact Number:						
EVENT DETAILS						
Event Date(s):						
Days Required (Maximum 4 days/ month)						
Start Time:		End Time:				
Event Type:	Food Stalls (Note: food stalls including sausage sizzles & cake stalls require a Notification of Temporary Food Stall or Premise form to be completed)				Street Appeal	
	Money Chain	Raffle	Fundraising			
	Other (Please specify):					
Permit Number: (if applicable)						
LOCATION						
Coles			Kmart (not Area A)			
St Barbara Square (see Map 1):	A	B	C	D	Centennial Park** (see Map 2):	1
	E	F	G	H		2
Other (Specify):						

**Please note for Centennial Park – the following specifications are suitable for:

Location 1: maximum specification of 36m²

Location 2: maximum specification of 30m²

TERMS & CONDITIONS

- A key hire bond is to be paid before keys for access to the power boxes at St Barbara Square are handed out. The bond will be refunded provided that the keys are returned to the City offices within five (5) working days after the last day of the booking. Please note that bond refunds can take up to 14 days to be processed.
- Raffles over \$1000 prize value must have a "Permit Lottery Number" from the Office of Racing, Gaming and Liquor, telephone (08) 9425 1888.
- Applications for multiple bookings, either on a single application form or on separate applications forms, can be made one month prior to the requested date/s.
- Applications won't be accepted less than fifteen (15) working days prior to the date/s requested.
- For multiple bookings in one month, bookings in high traffic areas (Area A, G and H) will be restricted to only twice a month.
- The Council reserves the right to amend, cancel and/ or revoke any permits with 24 hours' notice provided.
- If the permit is amended, cancelled or revoked, the Council is not responsible for loss of earnings.

DECLARATION

I declare as the Applicant, all the information supplied on this form is true and correct.

I have read and understood the Terms & Conditions above.

I have included a fit-out plan with full layout and specifications of my stall.

I have attached a copy of my certificate of currency to the value of \$10 million dollars.

I understand that the City of Kalgoorlie Boulder accepts no responsibility for injury or liability.

I understand that the City will action this form within 15 working days.

Applicant Signature		Date	
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CONDITION OF APPROVAL

Officer Name & Title	
Officer Signature	

Application fee: \$54.00

Daily fee: \$16.50

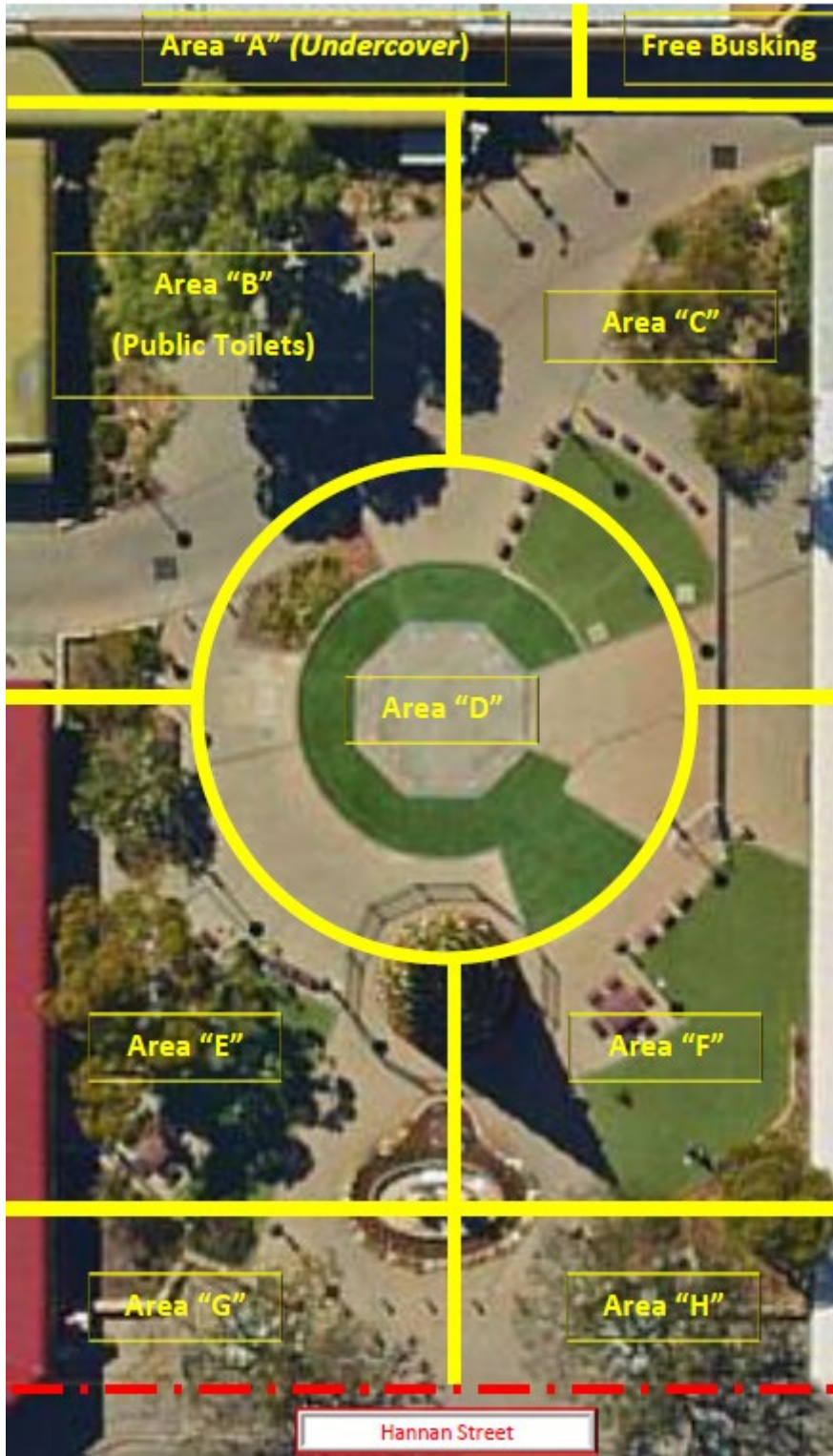
COA: 22010113

Receipt Number: _____

Community associations are exempt.

Note: "Community Association" means an institution, association, club, society or body, whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature and the members of which are not entitled or permitted to receive any pecuniary profit from the transactions thereof.

MAP 1: ST BARBARA SQUARE



MAP 2: CENTENNIAL PARK

